

**MINUTES
WORKSHOP MEETING
BOROUGH OF SEA BRIGHT**

MARCH 13, 2024 (Wednesday)

SEA BRIGHT, NEW JERSEY

TO ATTEND THIS MEETING REMOTELY PLEASE USE THE FOLLOWING:

<https://meet.goto.com/590768125>

OR DIAL: (571) 317-3122

Access Code: 590-768-125

Mayor Kelly called the meeting to order at 8:30 a.m. and requested those present to join in the Pledge of Allegiance.

Mayor Kelly read the following Compliance Statement:

COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)

Good Morning Ladies and Gentlemen. This Meeting Is Now Called to Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on January 8, 2024. In each instance, the Date, Time, And Location of This Meeting Were Provided in the Notice. This Meeting Is Open to The Public."

PRESENT: Mayor Brian P. Kelly
Councilmember's Erwin Bieber, Samuel A. Catalano, Heather Gorman,
William J. Keeler (arrived late), Marc A. Leckstein

ABSENT: Councilmember John M. Lamia, Jr.,

OTHERS: Administrator Joseph L. Verruni, Attorney Richard Shaklee,
Engineer Greg Blash, Clerk Christine Pfeiffer

REMARKS FROM THE AUDIENCE: (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

Melissa D'Anna, resident and business owner, expressed her concern regarding the seasonal 30-minute parking along Ocean Avenue specifically in front of her business and is requesting that it be enforced all year long. Councilman Bieber responded that he would like to get the police department's perspective before any action is taken. Mr. Verruni suggested also speaking with the Church as they are the ones taking up the spaces in front of her business.

Murphy Anderson, resident, regarding e-bike enforcement – he suggested requiring those who construct stairs over the sea wall to bump out the splashpad around the stairs so that people can ride bikes safely on the splash pad.

Councilman Leckstein asked if the 30-minute parking issue could be discussed quickly so an ordinance can be prepared for the Tuesday meeting.

***9:42 am Councilman Keeler arrived.**

Resolution(s):

Councilmember Leckstein offered a motion adopt Resolution No. 61-2024 with the following amendment (include "commencing no later than May 13, 2024"), seconded by Councilmember Bieber who thanked Administrator Verruni for assisting with this process:

Roll Call:	Bieber,	Catalano,	Gorman,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Absent	Yes

No. 61-2024 Authorizing Hiring of Borough Administrator

Councilmember Leckstein introduced and offered the following resolution for approval; seconded by Councilmember Bieber:

WHEREAS a vacancy will exist for the position of Borough Administrator in the Borough of Sea Bright; and

WHEREAS the Borough of Sea Bright advertised for interested and qualified individuals and received numerous applications; and

WHEREAS a search committee was formed including the Mayor and members of the Borough Council to interview candidates; and

WHEREAS as a result of this interview process the search Committee recommended to Council four qualified candidates; and

WHEREAS Council interviewed the recommended candidates and agreed to offer the Borough Administrator position to Rachel Giolitto.

NOW THEREFORE BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey do hereby authorize the appointment of Rachel Giolitto as Borough Administrator under the terms and conditions set forth in the employment agreement as prepared by the Borough Labor Attorney commencing no later than May 13, 2024; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to send a certified copy of this resolution to the following:

- 1. Borough Administrator
- 2. Rachel Giolitto

Roll Call: Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein
 Yes Yes Yes Yes Absent Yes

ITEMS FOR DISCUSSION:

SUBJECT: Capital Projects Update
ACTION: Mr. Verruni welcomed Rachel and feels that it will be a good fit for both Rachel and Sea Bright and is looking forward to the transition. There will be a bond ordinance prepared for the March 19th meeting establishing funding for the relining of the Ocean Avenue sanitary sewer and the new DPW building will be on the following meeting agenda. He also reported that Denholtz will be beginning demolition soon for the redevelopment project.

SUBJECT: Public Safety & Public Works Updates
ACTION: Police Chief Friedman reported 270 calls for service last month and reported he inspected the erosion in the area of Anchorage beach and feels it will be tricky, but they will be able to get vehicles through in an emergency. There were some code enforcement issues and summons issued last month. Lt. McCue has been working on figuring out the lock problems with the doors in the Pavilion. He also reported he has a meeting this afternoon with Denholtz to discuss the possibilities of utilizing the Church Street lot for business parking.

Fire Chief Murphy reported 28 calls for service for the month of February bringing the total to 108. They finished their annual refresher and re-certified 62 members. We have been awarded a grant from the DCA (American Rescue Program) for \$70,000 for new turnout gear. The engine is out for its refurbishment and anticipates it being back by May – just in time for the busy summer season. The truck that was purchased a few years ago from Deal for \$1 has recently been painted. He also stated that he will be applying to FEMA’s Assistance to Firefighters grant for \$42,000 for additional air packs and AEDS and a resolution will be prepared for the March 19th meeting.

EMS Member Dan Drogin reported year to date 28 calls for service and thanked the Fire Department for helping them respond to calls. There are several new members who are actively going through training. The blood drive is scheduled for May 14th from 1:00pm-7:00pm in the Community Center.

Director of Public Works Dave Bahrle reported they installed dune fencing from Sandy Hook down to Ship Ahoy and in portions of south beach as well. The Division of Fish and Wildlife restricted the installation of fencing in front of any dunes, which may cause some problems. The department is working on repairing beach lockers. He and Borough Engineer Greg Blash inspected some bulkheads, one on private property at the west end of Peninsula Avenue - they are deteriorating and affecting our sidewalks causing a public safety hazard – Councilman Bieber will look into our bulkhead ordinance to see what can be done. Mr. Bahrle said he is gathering quotes to fix a leak in the pavilion ceiling. They will be dropping the flowerpots off to be painted and expressed his concerns with getting the beach rake up to north beach with the erosion at Anchorage. The department is down two employees in one week and is advertising for seasonal positions but urges the Council to hire a full-time employee to replace Randy. He requested the purchase of a new Kubota for use on the beach during the summer to collect garbage – the one they have needs repair at a cost of \$13,000 - Mr. Verruni will speak with CFO Michael Bascom. Mr. Bahrle reported a leak in the sanitary sewer line by the middle pump station and is working to get quotes to get it repaired. Borough Engineer Greg Blash obtained quotes for the installation of snow shields and the repair/painting of the soffits at the Municipal Complex and reported that the check valves on Ocean Avenue should be repaired sometime in the fall. Lastly, Mr. Bahrle reported that the beach will be all set up for the Easter Egg Hunt on March 23rd.

SUBJECT: New Stormwater Control Ordinance
ACTION: Borough Engineer Greg Blash stated that the State is requiring a new resiliency ordinance to be adopted by shore communities to better deal with flooding and he will follow up with more details at the April workshop meeting.

SUBJECT: Beach – Dune fences, Beach Access Points, Sand retention
ACTION: Borough Engineer Greg Blash stated that they put the fencing at Anchorage to assist in collecting sand which has been working and the drop off is gone – except for the south border.

Councilman Catalano would like to purchase new trash cans for the beach through grant money we already have in the budget - Mr. Verruni asked him to send design options he has for the trash cans. He also requested hiring beach maintenance workers that would be managed by the Beach Manager Don Klein – Mr. Verruni said if he has the money in his budget as long as Don coordinates with Public Works. Councilman Catalano would also like to add the purchase of new mobi-mats and sand erosion fencing – Council agreed. Councilmember Gorman suggested looking at the trash cans on the sidewalks as well to see what needs to be replaced.

SUBJECT: e-bike Ordinance

ACTION: Councilman Bieber stated that the main objective of establishing an e-bike ordinance is to increase pedestrian safety on the splash pad and currently there is nothing on the books to allow for enforcement. In addition to some terminology that had to be revised, the ordinance maintains no one will be allowed to ride e-bikes on sidewalks, and appropriate wording was included to effectively prohibit the use of golf carts in the Borough. The last item is how to handle e-bikes in the north beach area – specifically on the splash pad in north beach or on Ocean Avenue which are both dangerous to pedestrians and riders. Ultimately, the Borough would like to widen the splash pad but that is a very lengthy process. Widening the road is not an option due to utility poles and other obstacles. The Police department’s view is not to force the e-bikes on to Ocean Avenue but to regulate the speed of bikes on the splash pad by installing effective signage and patrol surveillance. Councilwoman Gorman would like to use stencils that read “pedestrians only” on the sidewalk and “walk your bike” throughout the downtown – it is safer to have bikes walked rather than riding them on the sidewalk or Ocean Avenue. Councilman Keeler would like to look into moving the storm drains back under the curb when Ocean Avenue is repaved. Councilman Bieber asked Mr. Verruni to check the status of the flashing light up pedestrian walkway signs that the DOT was supposed to expedite.

SUBJECT: Bulk Ordinance

ACTION: Mr. Verruni will speak with Councilman Lamia regarding limiting the amount of bulk items permitted for pick-up to five.

SUBJECT: Engineering Proposal for the Submission of the School Regionalization Efficiency Program Grant (formerly known as LEAP Grant)

ACTION: Mr. Verruni stated we need to submit the grant for the revised school regionalization study but he has not heard back from Atlantic Highlands if they are on board. He received a proposal from Avakian to submit the grant application and Porzio has someone on staff who has submitted for other municipalities in the past which may be easier since they already have the information. Mr. Verruni will compile the proposals and a resolution will be prepared for the March 19th meeting for approval. The updated feasibility study should be completed this month.

SUBJECT: Seasonal Janitorial Bids

ACTION: Mayor Kelly explained we received 3 bids for seasonal janitorial services which all came in a little pricey. Mr. Verruni stated that it is a service we need and recommends awarding the contract to Shore Cleaning Crew. A resolution will be prepared for the March 19th meeting for approval.

SUBJECT: Resolutions

1. Introduction of the 2024 Municipal Budget
2. Authorizing Hiring Full-Time Patrol Officer
3. Authorizing Hiring Police Officers Designation of Special Law Enforcement Officers – Class I
4. Hiring Volunteer Firefighter
5. Place-to-Place Transfer/Expansion of Licenses Premise Liquor License #1343-33-005-005 BD Adventures LLC d/b/a Brothers Daley
6. Authorizing Sewerage Rates and Charges for First, Second, Third and Fourth Quarters of 2024
7. Refund of Tax Overpayments
8. Donation of 2024 Beach Badges
9. Authorizing a One-Year Renewal of the Shared Services Agreement with the Borough of Oceanport for Municipal Court Facilities

ACTION: Councilman Leckstein requested including special conditions for the place-to-place transfer/expansion of licenses premise liquor license #1343-33-005-005 BD Adventures LLC d/b/a Brothers Daley. He wants to clarify that they are prohibited from transporting alcoholic beverages between both locations on the public sidewalk – council agreed. The above resolutions will be prepared for approval at the March 19th meeting.

SUBJECT: Ordinances

1. An Ordinance Amending and Supplementing the Code of The Borough of Sea Bright, Chapter 130, “Land Use”, and to Establish “Salt Storage Regulations”
2. An Ordinance Amending and Supplementing the Code of The Borough of Sea Bright, Chapter 130, “Land Use”, and to Establish “Tree Preservation and Replacement Regulations”

ACTION: The above ordinances will be prepared for introduction at the March 19th meeting.

EXECUTIVE SESSION:

Councilmember Bieber offered a motion to enter in to Closed Session; second by Councilmember Keeler:

WHEREAS, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, it is recommended by the Borough Attorney and Administrator that the Borough Council go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that they meet in closed session to discuss the issues as herein set forth:

1. Litigation

BE IT FURTHER RESOLVED, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public; and

IT FURTHER RESOLVED, that the Mayor and Council may come back into Regular Session to conduct additional business.

Roll Call:	Bieber,	Catalano,	Gorman,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Absent	Yes

ADJOURNMENT:

Councilmember Leckstein offered a motion to Adjourn the Workshop meeting; seconded by Councilmember Bieber:

Roll Call:	Bieber,	Catalano,	Gorman,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Absent	Yes

Respectfully submitted,

Christine Pfeiffer
Borough Clerk