

**RESOLUTION NO. 73-2021**  
**AUTHORIZING A SHARED SERVICES AGREEMENT**  
**WITH THE BOROUGH OF HIGHLANDS**  
**2021 OCEAN RESCUE LIFEGUARD SERVICES**

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Keeler:

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et. seq. authorizes the approval of Shared Services Agreements between local units by Resolution; and

**WHEREAS**, the Borough of Sea Bright ("Sea Bright") and the Borough of Highlands ("Highlands") wish to enter into a Shared Services Agreement for the provision of life guard services by Sea Bright to Highlands for the 2021 summer season; and

**WHEREAS**, Sea Bright and Highlands agree that Sea Bright is to provide lifeguard services to Highlands for the period of June 19, 2021 through and including September 6, 2021 as per the terms of the Agreement attached for an amount of \$51,972.00; and

**WHEREAS**, the parties acknowledge and agree that they are associated for only the purposes set forth in the Agreement and any other duly ratified Shared Services Agreement between them, and that each is a public entity separate and distinct from the other.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that the Mayor and Borough Clerk are hereby authorized to execute a Shared Services Agreement for lifeguard services with the Borough of Highlands for the 2021 summer season for a fee of \$51,972.00; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution and a copy of the attached Agreement be forwarded to the following:

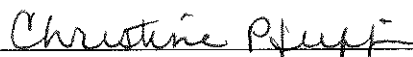
1. Finance Manager
2. Beach Manager
3. Borough Attorney
4. Borough of Highlands
5. Department of Community Affairs, DLGS
6. Monmouth County JIF

<b>Roll Call:</b>	Birdsall,	Booker,	Catalano,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Yes	Yes

March 16, 2021

**CERTIFICATION**

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on March 16, 2021.

  
Christine Pfeiffer, Borough Clerk



## BOROUGH OF SEA BRIGHT

MONMOUTH COUNTY, NEW JERSEY

www.seabrightnj.org

BOROUGH OFFICES:  
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SEA BRIGHT, NJ 07760  
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### Re: Highlands Lifeguard/River Rescue Program Summer 2021

Sea Bright Ocean Rescue is a nationally certified ocean rescue agency. Currently SBOR is a USLA certified agency and holds a concurrent lifeguard program certification by the North Shore Lifesaving Association Monmouth County, NJ. Sea Bright Ocean Rescue is one of only a hand full of NATIONAL USLA certified agencies in New Jersey with a Surf Rescue Team that holds its own USLA certification as an Aquatic Response Rescue Team. SBOR was also recently awarded a Personal Rescue Watercraft certification by the USLA. SBOR is certified by the state of NJ as an ocean & tidal water beach lifeguard service under NJAC 8:26.

#### Staffing and Hours of Operation

- Lifeguard operations will fall under the supervision and operational command of Sea Bright Ocean Rescue.
- One Ocean Rescue supervisor will provide daily oversight of operations.
- Two beaches will be guarded full time (7 days/week) starting on **Saturday, June 19th to Monday, September 6th, 2020.**
  - Snug Harbor
  - Miller Street
- One lifeguard stand per beach staffed from 10:00 am until 4:00 pm 7 days a week.
- Snug Harbor will be assigned (2) two USLA qualified open water beach lifeguards and Miller Street will be assigned (2) USLA qualified open water beach lifeguard until roughly August 16<sup>th</sup> There will also be a roving duty supervisor between Sea Bright and the Highlands.
- August 16<sup>th</sup> to Labor Day staffing **may** drop to only one lifeguard per beach during the weekdays dependent on available personnel. Our roster will be unknown until 2021 candidates are evaluated, hired, and trained. Although we reserve the right to do this, we do not anticipate staffing being an issue.
- Bay and River rescue services and advanced rescue response from Sea Bright's Aquatic Response Rescue Team 24 hours a day becomes available to Highlands.
- Highlands would be expected to maintain a safe and clean beach; free of large or sharp jagged debris.
- Highlands would be expected to perform routine maintenance on lifeguard stands.
- Highlands would be expected to provide appropriate storage at Snug Harbor beach for rescue equipment.
- Highlands would be expected to provide appropriate signage.
- Sea Bright Ocean Rescue will hold the exclusive right to determine condition flags and water closure.

#### Lifeguard Training and Certification

- Each of Sea Bright's Lifeguards no matter rank or assignment will attend well over 40 hours of a USLA compliant open water lifesaving training program.
- Re-current/returning lifeguards complete at least 16 hours of annual rescue and medical refresher training.
- Completion of a 500 meter open water (surf) swim completed in less than 10 minutes.
- Maintain annual physician clearance of sound health, and possess necessary physical abilities to perform the duty of an ocean or river lifeguard.
- Each ocean lifeguard will hold the following professional level of certification:
  - AHA Basic Life Support for Health Care Professionals or equivalent level
  - AHA, ASHI or ARC Lifeguard / First Aid Certification
  - 20 hours of additional and 8 hours per year of Aquatic Medical Response Training

- Ocean Rescue supervisors will maintain all training and certification of a front line Ocean Lifeguard with the following additional certifications and training:
  - State or National certification as a Paramedic, EMT or EMR
  - FEMA Incident Command Courses IC 100 IC 700 and IC 800
  - Rescue Water Craft Operator or Crewman
  - Completion of annual EVOC training (emergency vehicle operations course)

#### Lifeguard and Rescue Services

- Water surveillance and risk reduction of drowning and/or traumatic injury.
- Water rescue response either in open water or swift water (guarded area)
- Code-X missing swimmer search and rescue (still water)
- First -Aid to the sick and injured within the staffed beach areas
- Emergent resuscitation of ill or injured patrons within the staffed beach areas
- Emergency medical care and ambulance coordination within the boundaries of the staffed beach and bathing areas.
- Coordination and resource management of major water related emergencies (Lifeguard Supervisor)
  - Capsized boat or water craft with swimmers in distress
  - Rescue response to swimmers outside of guarded areas (swift water)
  - Assist Injured swimmers and boaters unguarded areas of Highlands
  - Assessment and safety management of dangerous aquatic life

#### Lifeguard Rescue Equipment and Medical Supplies

- Docked and Prepped PWC = \$3,000 (includes labor, fuel, and maintenance)
- Rescue Board - \$500.00
- Marine warning flags = (8 Flags) x \$21.50 = \$172.00
- Surf Rescue Fins (4) x \$100.00 - \$400.00
- Medical kit (2) x \$125.00= \$250.00
- Uniforms (7) x \$175.00 = \$1225.00
- Gas for Truck - \$500.00
- **Total = \$6047 in Equipment/Supplies**

#### Personnel

- Sea Bright Ocean Rescue will add 7 Lifeguards to its roster to meet the need of properly supervising the two beaches in the Highlands.
- A total of 4 Lifeguards will be assigned to Highlands beaches (with a roving supervisor) from **Saturday, June 19th to Monday, September 6<sup>th</sup>, 2020 (7 days/week)**.
- 4 x \$13.00/hr = \$52.00 x 8 hours/day = \$416/day x 80 days = \$33,280
- 1 x \$16.00/hr = \$16.00 x 4 hours/day \$64/day x 80 days = \$5,120
- **Total = \$38,400 Rescue Personnel Salaries**

#### Beach Maintenance

- Holland Raking of Snug Harbor beach 1x per week (3 hours per raking) including labor, fuel, and maintenance \$45.00 / hour x 3 = \$135.00 / week \$135.00 x 15 weeks = \$2,025
- **Total = \$2,025**
- \*\*\* In the event that Highlands requests an extra raking of the beaches, this request will be accepted (if DPW schedule permits), at a cost of \$250 / extra raking.

#### Total Estimated Direct Cost (Including Administrative Fee) –

- Equipment/Supplies - \$6047
- Salaries - \$38,400
- Beach Maintenance - \$2,025
- Administrative Fee - \$5500
- **Total Cost of Contract - \$51,972**