

**RESOLUTION NO. 04-2018**  
**AWARD OF A FAIR AND OPEN CONTRACT**  
**BOROUGH AUDITOR - ROBERT W. ALLISON, RMA**  
**HOLMAN FRENIA ALLISON, P.C.**

Councilmember Keeler introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

**WHEREAS**, the request for proposals for various professional services was posted, and advertised in the Asbury Park Press to be received on November 28, 2017; and,

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, five (5) proposals for Borough Auditor were received on November 28th from: 1) Bowman & Company, LLP; 2) Fallon & Larsen, LLC; 3) Hodulik & Morrison, P.A.; 4) Holman Frenia Allison, P.C. and 5) Suplee, Clooney & Company; and

**WHEREAS**, the proposal received from Holman Frenia Allison, P.C., PC of Freehold, New Jersey is being considered for the term of one year commencing January 1, 2018 through December 31, 2018 in an amount not to exceed \$36,350.00; and

**CERTIFICATION OF FUNDS:**

I, Michael J. Bascom, CFO, hereby certify that funds will be provided for the first three months of 2018 in the 2018 Temporary Budget and funds for the balance of 2018 will be provided in the Budget for the year 2018, when finally adopted in the amount of \$36,350.00 in the appropriation entitled Audit Service #8-01-20-135-000 and Finance #8-01-20-130-000.

  
MICHAEL J. BASCOM, CFO

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **Robert W. Allison, CPA, RMA, PSA, CGMA of HOLMAN FRENIA ALLISON, P.C.** to serve as Borough Auditor for one year commencing January 1, 2018 through December 31, 2018 pursuant to the rate provided in their proposal; and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:


1. Robert W. Allison, Holman Frenia Allison, PC
2. Finance Manager

Roll Call:      Birdsall,    Keeler,    Kelly,    Leckstein,    Rooney,    Schwartz  
                      Yes        Yes        absent    Yes        Yes        Yes

January 6, 2018

**CERTIFICATION**

I, Christine Pfeiffer, Borough Clerk do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council meeting held on January 6, 2018.

  
Christine Pfeiffer, Borough Clerk