

**MINUTES
WORKSHOP MEETING
BOROUGH OF SEA BRIGHT**

NOVEMBER 10, 2022 (Thursday)

SEA BRIGHT, NEW JERSEY

TO ATTEND THIS MEETING REMOTELY PLEASE USE THE FOLLOWING:

<https://meet.goto.com/195042941>

OR DIAL: (872) 240-3412

Access Code: 195-042-941

Mayor Kelly called the meeting to order at 8:30 a.m. and requested those present to join in the Pledge of Allegiance.

Mayor Kelly read the following Compliance Statement:

COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)

Good Morning Ladies and Gentlemen. This Meeting Is Now Called to Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on January 10, 2022. In each instance, the Date, Time, And Location of This Meeting Were Provided in the Notice. This Meeting Is Open to The Public."

PRESENT: Mayor Brian P. Kelly

Councilmember's Erwin Bieber, Kevin Birdsall, Jefferey M. Booker, Sr., Samuel A. Catalano, William J. Keeler, John M. Lamia, Jr.

OTHERS: Administrator Joseph L. Verruni, Attorney Richard Shaklee, CFO Michael Bascom, Engineer Gregory Blash, Clerk Christine Pfeiffer

Mayor Kelly congratulated Councilman Catalano for being elected for another term and welcomed Heather Gorman to the team in January.

REMARKS FROM THE AUDIENCE: (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

No one wished to be heard.

ITEMS FOR DISCUSSION:

SUBJECT: Capital Projects Update

ACTION: Administrator Verruni explained that the downtown check valve project has yet to begin - the contractor is ready, however they are waiting for stainless steel straps that are back ordered - as soon as they come in the contractor will begin the installation. Mr. Verruni, the Director of Public Works Dave Bahrle, and Borough Engineer Greg Blash revisited the check valves that the NJDOT is responsible to put in on Ocean Avenue and are going to reach back out to the state urging them on the importance of these repairs. We reinitiated a conversation with Rumson regarding the replacement of portions of the force main along Ocean Avenue as we need to move forward with our phase of the project. We also have a meeting with JCP&L about the River Street transfer station to find out exactly where the lines cross our property so we can start making plans for new public works facility to store our equipment. Administrator Verruni reported he is working with Borough Engineer Greg Blash and Councilman Bieber to move forward with the bulkhead project. Mr. Blash reported that the DOT has reduced the amount of the easement needed for the check valve repair on Ocean Avenue which he feels will be much more acceptable to the residents.

SUBJECT: Best Practices Survey

ACTION: CFO Michael Bascom explained that the annual Best Practices Survey is required by the Division of Local Government Services has been completed and is ready to be submitted. He went through the three parts of the survey - evaluation of our core competencies, best practices and the third part is data collection for the State to see how different municipalities operate. The Borough's responses scored perfectly in almost every category with three exceptions - the "not to exceed" language in our professional services contracts does not include an annual cap - what we do is compliant with the local public contracts law; the next spot where we did not score was for a lack of a social media policy and the third - lack of an electric vehicle policy. The highest score you can receive is a 36.5 and you need at least 24 points to not lose any state financial aid - Sea Bright scored a 34 which is very good. Mr. Bascom recommends putting together a social media policy for next year - Mayor Kelly agreed.

SUBJECT: Public Safety Update (Chiefs of Police and Fire)

ACTION: Chief Friedman explained that every year they participate in "No Shave November" and this year they will be donating to the Tunnel to Towers Foundation. He stated that there have been multiple DWIs, arrests, assaults, disorderly persons and various other police incidents. He also stated that there have been 460 calls for service and some of our Special Officers are getting ready to go to the Academy for their Class II designation. Councilman Bieber questioned if the increased parking fines have been approved - Chief Friedman said he is waiting to hear back from the Superior Court Judge. Councilman Birdsall questioned if he has an updated number of tickets issued - Chief Friedman believes the number is around 2,200. Fire Chief Murphy reported 472 calls for service for the year with over 2,000 training hours for this month. They had their department election last night and he and Charles Rivera were re-elected as Chief and Assistant

Chief. There are 3 new full-time members that will be listed on the November 14th agenda for approval. Chief Murphy reported the Sandy ten-year Anniversary Event was a success and they were happy to help.

SUBJECT: Munisite ROW Agreement

ACTION: Attorney Shaklee explained that Munisite and Verizon have approached the Borough with draft agreements to use the right of ways for the installation of small nodes on either existing poles or with the installation of new poles. He recommends that until we have the ordinance set in place it might be a good idea to hold off on authorizing any type of agreement with these entities.

SUBJECT: State Aid Agreement with The State of New Jersey for Sand Replenishment

ACTION: Mr. Verruni reported this agreement is for the last sand replenishment and we are still requesting that the County contribute to this program – we previously requested it back in 2019 and it was in the County’s budget but we want to make sure it is included in their 2023 budget.

SUBJECT: Short Term Rentals Ordinance

ACTION: Councilman Bieber stated that we are planning to adopt this ordinance on November 14th and the timing is critical – we need to notify the state of the adoption which will implement the tax beginning in 2023 and we need to notify the homeowners to ensure they are aware of the new regulations. Councilman Bieber reported we received a letter requesting we change the word “realtor” to “real estate agent”. Borough Clerk Christine Pfeiffer stated that this minor change is not substantial and it will not affect the adoption on Monday night. Councilman Bieber explained that he has a meeting scheduled for next Thursday to go over the methodology of moving forward with this ordinance to ensure a smooth roll out and appreciates everyone support.

SUBJECT: Schedule Special Meeting between 11/28 and 12/6 to introduce Redevelopment Ordinance

ACTION: Mayor Kelly explained that they need to schedule a special meeting to introduce a redevelopment ordinance – Council agreed to hold the meeting on December 6th at 6:00pm.

SUBJECT: 2023 Meeting Dates

ACTION: Mayor Kelly asked if anyone has any questions or conflicts with the proposed 2023 meeting dates – no one expressed any issues. The 2023 meeting dates will be listed for approval at the Re-Organization Meeting on January 7th.

SUBJECT: FY2021 And FY2022 Municipal Aid Programs for Road Improvements - Fiore Paving Co., Inc.

ACTION: Borough Clerk Christine Pfeiffer stated that the Engineer reached out explaining that the Contractor for the project has some scheduling conflicts and asked if we would allow for them to do the repairs in the Spring. Councilman Birdsall would like the streets to be done by the end of March or early April the latest.

SUBJECT: Monmouth County Regional Board of Health Commission No. 1
2023 Representative and Alternate

ACTION: Mayor Kelly explained that we will be reappointing Paul Roman as our 2023 Representative for our Monmouth County Regional Board of Health Commission and we are looking for an alternate if anyone is interested or knows anyone that might be interested.

SUBJECT: Resolutions

1. 2022 Budget - Authorizing the Transfer of Funds in accordance with N.J.S.A. 40A:5-58
2. Authorizing Bonds Aggregating the Principal Sum Not To Exceed \$2,841,329 Authorized By Three Bond Ordinances Heretofore Adopted To Finance Part Of The Cost Of Various General Improvements In The Borough Of Sea Bright, County Of Monmouth, New Jersey Into One Consolidated Issue Of Bonds And Providing For The Form, Maturities And Other Details Of Said Consolidated Issue.
3. Authorizing Hiring of Police Officer - Designation of Special Law Enforcement Officer - Class II
4. Authorizing Designation of Police Officers from Special Law Enforcement Officers Class I to Class II
5. Authorizing the Release of Street Opening Escrow Account Balance
6. Accept the Performance Guarantee(s) for Block 23, Lot 130; Block 33, Lots 20.02; Block 34, Lots 3.03 & 3.04 - Mountain View Villas at Sea Bright

ACTION: The above resolutions will be prepared for the November 14th meeting for approval.

EXECUTIVE SESSION:

Executive session not held.

ADJOURNMENT:

Councilmember Keeler offered a motion to Adjourn the Workshop meeting; seconded by Councilmember Birdsall:

Roll Call:	Bieber,	Birdsall,	Booker,	Catalano,	Keeler,	Lamia
	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,

Christine Pfeiffer
Borough Clerk