

**MINUTES
WORKSHOP MEETING
BOROUGH OF SEA BRIGHT**

SEPTEMBER 8, 2021 (Wednesday) SEA BRIGHT, NEW JERSEY

TO ATTEND THIS MEETING REMOTELY PLEASE USE THE FOLLOWING:

<https://global.gotomeeting.com/join/371796901>

OR DIAL: (646) 749-3335

Access Code: 371-796-901

Council President Leckstein called the meeting to order at 8:30 a.m. and requested those present to join in the Pledge of Allegiance.

Council President Leckstein read the following Compliance Statement:

COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)

Good Morning Ladies and Gentlemen. This Meeting Is Now Called to Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on March 3, 2021. In each instance, the Date, Time, And Location of This Meeting Were Provided in the Notice. This Meeting Is Open to The Public."

PRESENT: Councilmember's Kevin Birdsall, Jefferey M. Booker, Sr., Samuel A. Catalano, William J. Keeler, John M. Lamia, Jr., Marc A. Leckstein

ABSENT: Mayor Brian P. Kelly

OTHERS: Administrator Joseph L. Verruni, Attorney Richard Shaklee, Engineer William White, Borough Clerk Christine Pfeiffer

REMARKS FROM THE AUDIENCE: (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

No one wished to be heard.

ITEMS FOR DISCUSSION:

SUBJECT: Capital Projects Update
- Viewing Platform Center St. engineering proposal
- Shrewsbury Riverfront Park Improvements engineering proposal

ACTION: Administrator Verruni provided a brief overview - we received a revised proposal for engineering services for the construction of one viewing platform on Center Street and once it is reviewed, he will make a recommendation to award at the September 21st meeting. Mr. Verruni stated that we also received an engineering proposal for the Shrewsbury Riverfront Park Improvements Project – Phase 2, which Frank Lawrence is working on and will advise in the near future.

SUBJECT: Donovan's Sanitary Sewer Lateral Improvements

ACTION: Mr. Verruni stated we received one bid for the Donovan's Reef Sanitary Sewer Lateral Improvements project for a total cost of \$210,000 which is more than we expected. The cost of supplies has drastically increased and a good part of the project will have to be done at night which drives the costs up. We do have the funds necessary to complete the project in the bond ordinance. The engineer working on the project, Remington and Vernick, recommended awarding the contract to this bidder. A resolution will be listed on the next meeting for approval.

SUBJECT: Public Safety Update (Chiefs of Police and Fire)

-Fire Department water rescue in Rochelle Park

ACTION: Chief Friedman reported that in the month of August there were 543 calls for service, multiple arrests and DWIs. This year we generated about \$599,000 in parking revenue which is lower than last year. Paid parking will end of September 15th and we will be winterizing the kiosks. The Chief reported we are able to utilize the parking at the old Dunkin Donuts lot until construction begins for the new bridge if we need it. Chief Friedman will be setting up a meeting for Safe Routes to School and reported we have received the body cameras which should be ready to go into effect towards the end of October. The Chief reported a body was discovered off our beach which the State Police still have not identified - we have been providing mental health assistance for our first responders who were at the scene of the incident. Mr. Verruni stated that the NJDOT permit for outdoor street dining on the RT36 ends October 1st – Councilman Leckstein would like to ask for an extension to the end of October.

Fire Department Chief Murphy reported that they had 225 calls for service during the summer season. They are maintaining the response time of 4 minutes and 7 seconds. The department is keeping some of the seasonal members on as well. Six members and two boats were sent to Rochelle Park to assist in water rescues and they evacuated 11 families. On Sunday, September 12, there will be training at the Middlesex County Fire Academy if anyone is interested in stopping by – Councilman Keeler and Councilman Booker have attended the training previously. The Fire Department raised about \$5,000 from the 50/50 raffle and are now able to purchase additional equipment.

WORKSHOP MEETING MINUTES

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SUBJECT: Personnel Policies and Procedure Manual Revisions

ACTION: Mr. Verruni reported we received a revised personnel policy from the Labor Attorney along with a summary of changes which was further revised by the Borough Clerk. Councilman Leckstein requested that the personnel committee review it and compare it to the previous policy prior to its approval. Administrator Verruni will request a redlined copy of the manual to show the changes.

SUBJECT: JIF Renewal

ACTION: Mr. Verruni reported our three-year contract with the Monmouth County Joint Insurance Fund is up at the end of the year – a renewal resolution will be prepared for the September 21st meeting.

SUBJECT: MEL Cyber Risk Management Certification

ACTION: Mr. Verruni stated that we are continuing to conform with our MEL (Municipal Excess Liability) Cyber Policy. We are constantly increasing the levels of security and continue to be compliant with all the security regulations. Councilman Booker commended the Administrator and staff on their work on this and is pleased our organization is taking the necessary steps to comply with these guidelines and mitigate risk.

SUBJECT: Donation – 2022 Beach Badges – Monmouth County SPCA

ACTION: Council agreed to approve the donation of two 2022 beach badges for the Monmouth County SPCA fundraiser. An approval resolution will be prepared for the September 21 meeting.

SUBJECT: Resolutions

1. Hiring Volunteer Firefighters Borough of Sea Bright Fire Department
2. A Resolution Approving a Change Order for the Beach Way Outfall Improvement Contract
3. Authorizing the Borough of Sea Bright to Enter into a Cooperative Pricing Agreement with North Jersey Wastewater Cooperative Pricing System (NJWCPS)
4. Accepting Donation of Sculpture
5. Accepting Three Boat Trailers from the Sea Bright Fire Department

ACTION: The above resolutions will be prepared for the September 21st meeting for approval.

Councilman Birdsall requested an update on the Beach Way outfall improvements project – Mr. Verruni explained that there will be a resolution at the next meeting approving the change order for the backflow preventor.

Councilman Leckstein requested that Administrator Verruni reach out to CME Engineers to get an update on the bulkhead inspections.

Councilman Leckstein inquired about the status of the temporary cell tower – Administrator Verruni said Mayor Kelly was reaching out to our consultant for an update.

Councilman Leckstein stated that he heard Verizon is having statewide outages today and issues with cell coverage today.

Councilman Catalano reported that there are issues with garbage pickup times in north beach. Deputy Director of Public Works, Shawn Thomas, explained that we are looking into making changes in our code (Solid Waste chapter) regarding garbage pickup times for both residential and commercial establishments and adjusting the route of the hauler. Council also discussed the elimination of garbage pickup for the businesses – most other towns do not as it is a burden on the taxpayers. Councilman Leckstein said we need to notice the businesses if we are going to do this. Discussion will be continued at the next workshop meeting.

The Borough Clerk to remind everyone of the 9/11 “Light up the Sky” tribute that will be held on Saturday at 8:46 pm on the boardwalk in front of the beach pavilion. The Fire Department is having a BBQ before for anyone who would like to attend.

Councilman Keeler explained that he is looking into establishing an agreement with the Sea Bright First Aid squad to lease the ambulance so it can be insured by the JIF which will insure drivers that are 18 years of age – the EMS current insurance only insures drivers over 21 years of age – this will allow our lifeguards to drive the ambulances when needed.

EXECUTIVE SESSION:

Executive session not held.

ADJOURNMENT:

Councilmember Birdsall offered a motion to Adjourn the Workshop meeting; seconded by Councilmember Catalano:

Roll Call:	Birdsall	Booker	Catalano	Keeler	Lamia	Leckstein
	Yes	Yes	Yes	Yes	Yes	Yes

Prepared by,

Christine Pfeiffer, Borough Clerk