

**MINUTES  
WORKSHOP MEETING  
BOROUGH OF SEA BRIGHT**

**AUGUST 11, 2021 (Wednesday)**

**SEA BRIGHT, NEW JERSEY**

**TO ATTEND THIS MEETING REMOTELY PLEASE USE THE FOLLOWING:**

<https://global.gotomeeting.com/join/487357069>

OR DIAL: (646) 749-3335

Access Code: 487-357-069

**Mayor Kelly** called the meeting to order at 8:30 a.m. and requested those present to join in the Pledge of Allegiance.

**Mayor Kelly** read the following Compliance Statement:

**COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)**

**Good Morning Ladies and Gentlemen. This Meeting Is Now Called to Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on January 4, 2021. In each instance, the Date, Time, And Location of This Meeting Were Provided in the Notice. This Meeting Is Open to The Public."**

**PRESENT:** Mayor Brian P. Kelly  
Councilmember's Kevin Birdsall, Jefferey M. Booker, Sr.,  
Samuel A. Catalano, William J. Keeler, John M. Lamia, Jr.

**ABSENT:** Councilmember Marc A. Leckstein

**OTHERS:** Administrator Joseph L. Verruni, Attorney Richard Shaklee,  
Engineer William White, Borough Clerk Christine Pfeiffer

**REMARKS FROM THE AUDIENCE: (limited to 3 minutes)**

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

**No one wished to be heard.**

**ITEMS FOR DISCUSSION:**

**SUBJECT:** Capital Projects Update

**ACTION:** Administrator Verruni stated that most of the punch list items for the Beach Pavilion have been completed and the Municipal Complex is almost done as well.

**SUBJECT:** Excel Spreadsheet – Project Follow-up

**ACTION:** Mr. Verruni explained that this spreadsheet was created to help the governing body and other elected officials keep track of the status of ongoing projects in the Borough. It is a work in progress and Mr. Verruni recommends the Governing Body review it on a regular basis and record any updates or comments to any projects they are working on. Councilman Lamia explained that all the projects are categorized by department and/or type of improvement but we need to determine how to prioritize the projects by importance/urgency and whether funding is available.

**SUBJECT:** Public Safety Update (Chiefs of Police and Fire)

**ACTION:** Fire Chief Murphy reported 75 calls for service in July and the Fire Department's response time has decreased and improved to 2 minutes and 54 seconds. The high-water equipment and vehicles are being prepared for the upcoming nor easter season.

Police Chief Friedman reported 655 calls for service in July. The Police Department has set up a regular radar detail on Ocean Avenue at the foot of the Highlands bridge to help reduce speeding vehicles coming off the bridge and they set up cones at most of the crosswalks which has made a significant improvement. Chief Friedman also reported they have issued about 1,200 parking tickets and to date have collected \$464,941 in paid parking fees - it is slightly less than this time last year but we lost a couple good weekends due to bad weather. Council discussed the condition and maintenance costs of the kiosks and Councilman Booker recommends moving to mobile app only to pay for parking as other towns are moving in that direction. The kiosks require a lot of work and they are deteriorating in the salt air - it would be fiscally beneficial to eliminate them. The piping plover season has ended, and the Department of Public Works raked along the water line yesterday in north and south beach.

**SUBJECT:** Appointing State Tax Court Appeals – Appraiser

**ACTION:** Mayor Kelly explained that we annually appoint an appraiser for any State Tax Court Appeals. Tax Assessor, Tim Anfuso, requested proposals and did not receive any. The Borough Attorney advised he could make a recommendation to Council. A resolution appointing his recommendation will be prepared for the August 17<sup>th</sup> meeting for Council's consideration.

**SUBJECT:** Monmouth County Leap Implementation Grant to provide high resolution photo imagery to municipalities

**ACTION:** Administrator Verruni reported this would be beneficial for us to participate in. The Clerk reported there is no cost to the municipalities as the County does not intend to provide the service unless they receive full funding from the LEAP Grant.

**SUBJECT:** Resolutions

1. Authorizing Receipt of Bids Phase II – Shrewsbury Riverfront Park Improvements
2. Authorizing Display of Fireworks at Sands Beach Club- August 24, 2021
3. Authorizing Display of Fireworks at Surfriider Beach Club - September 26, 2021
4. Change Order #1, Increase Contract Amount by \$15,100.00 - 2020 Roadway Improvement Project – Black Rock Enterprises, LLC
5. Requesting Permission for the Dedication by Rider for Affordable Housing Trust Fund Required by N.J.S.A. 40A:12A-3
6. Providing for the Change of Text and Title of Appropriation in the Budget of the Borough of Sea Bright Pursuant to N.J.S.A. 40A:4-85

**ACTION:** The above resolutions will be prepared for the August 17<sup>th</sup> meeting for approval.

Administrator Verruni explained that we did not know if we needed a backflow preventor for our Beach Way outfall pipe extension project at the time the project was awarded. It has since been determined that we do need one but the cost would exceed 20% of the contract amount so we cannot award a change order. Mr. Verruni will figure out the best way to proceed.

Shawn Thomas, Deputy Director of Public Works, explained he received a proposal from Sodon’s Electric to add lights for the basketball court and gravel parking lot. They recommended a 150-watt flood light that would light up the court and part of the parking lot. The cost would be about \$3,900. Mr. Thomas will request additional quotes and follow up.

**EXECUTIVE SESSION:**

Councilmember Booker offered the following resolution and moved its adoption; seconded by Councilmember Birdsall:

**WHEREAS**, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, it is recommended by the Borough Attorney and Administrator that the Borough Council go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that they meet in closed session to discuss the issues as herein set forth:

1. The general nature of the subject matters to be discussed are as follows:
  - A. Personnel

**BE IT FURTHER RESOLVED**, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public; and

**BE IT FURTHER RESOLVED**, that the Mayor and Council may come back into Regular Session to conduct additional business.

<b>Roll Call:</b>	Birdsall	Booker	Catalano	Keeler	Lamia	Leckstein
	Yes	Yes	Yes	Yes	Yes	Absent

**ADJOURNMENT:**

Councilmember Booker offered a motion to Adjourn the Workshop meeting; seconded by Councilmember Keeler:

<b>Roll Call:</b>	Birdsall	Booker	Catalano	Keeler	Lamia	Leckstein
	Yes	Yes	Yes	Yes	Yes	Absent

Prepared by,

\_\_\_\_\_  
Christine Pfeiffer, Borough Clerk