

**MINUTES  
REGULAR MEETING  
BOROUGH OF SEA BRIGHT**

**APRIL 20, 2021**

**SEA BRIGHT, NEW JERSEY**

**DUE TO THE CORONAVIRUS AND THE NEED FOR SOCIAL DISTANCING, THIS MEETING WILL BE HELD REMOTELY AND OPEN TO THE PUBLIC BY FOLLOWING THE INSTRUCTIONS BELOW.**

**PUBLIC ACCESS LINK**

<https://global.gotomeeting.com/join/965642693>

United States: +1 (224) 501-3412

Access Code: 965-642-693

**Mayor Kelly** called the meeting to order at 7:00 p.m. and requested those present to join in the Pledge of Allegiance.

**Mayor Kelly** read the following Compliance Statement:

**COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)**

**Good Evening Ladies and Gentlemen. This Meeting Is Now Called to Order: In Line with The Borough of Sea Bright's Longstanding Policy of Open Government, And in Compliance with the "Open Public Meetings Act" I Wish to Advise You That Adequate Notice of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on January 4, 2021. In each instance, the Date, Time, And Location of This Meeting Were Provided in The Notice. This Meeting Is Open to The Public."**

**PRESENT:** Mayor Brian P. Kelly  
Councilmember's Kevin Birdsall, Jefferey M. Booker, Sr.,  
Samuel A. Catalano, William J. Keeler,  
John M. Lamia, Jr., Marc A. Leckstein

**OTHERS:** Administrator Joseph Verruni, Attorney Roger McLaughlin,  
CFO Michael Bascom, Clerk Christine Pfeiffer

**REMARKS FROM THE AUDIENCE (limited to 3 minutes)**

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

Robert Duran, 858 Ocean Avenue, in light of Dunkin Donuts closing, Mr. Duran asked Council to consider his idea of a coffee cart/truck in the Municipal parking lot early in the morning. He would like to fill the void without hurting the other businesses in town. Mr. Duran will forward his information to the Borough Clerk and looks forward to hearing back from the Governing Body.

**CONSENT AGENDA**

Councilmember Birdsall offered a motion to approve the items that are considered routine in nature under the consent agenda; seconded by Councilmember Leckstein:

**Minutes**

03-10-2021 Workshop Meeting  
03-16-2021 Regular Meeting  
04-06-2021 Regular Meeting  
04-06-2012 Closed Session

**Roll Call:** Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
Yes Yes Yes Yes Yes Yes

**Resolutions:**

**No. 87-2021 Consideration of Bids Received for Janitorial Services of Municipal Facilities in the Borough of Sea Bright**

Councilmember Birdsall introduced and offered the following Resolution for adoption; seconded by Councilmember Leckstein:

**WHEREAS**, by way of Resolution No. 165-2020 duly adopted on September 15, 2020, the Borough of Sea Bright authorized the receipt of bids for janitorial services for municipal facilities within the Borough of Sea Bright; and

**WHEREAS**, the Borough Clerk did duly advertise on March 19, 2021 to receive bids on April 8, 2021 for street sweeping services; and

**WHEREAS**, in connection therewith, six (6) bids were received by the Borough of Sea Bright on April 8, 2021 from the following:

	<b>MUNICIPAL BLDG OPTION A (3Xweek)</b>	<b>MUNICIPAL BLDG OPTION B (5Xweek)</b>	<b>BEACH PAVILION</b>	<b>PUBLIC RESTROOM ATTENDANT (63 HOURS PER WEEK FOR 20 WEEKS)</b>
AAA Facility Solutions River Edge, NJ <b>TOTAL: \$58,140.00</b>	\$14,040.00	\$23,400.00	\$5,760.00	\$23.00/HOUR = \$28,980.00
ACB Services, Inc. Cream Ridge, NJ <b>TOTAL: 46,664.80</b>	\$12,584.00	\$15,724.80	\$4,480.00	\$21.00/HOUR = \$26,460.00
ACCSES New Jersey, Inc. Trenton, NJ <b>TOTAL: \$77,361.92</b>	\$19,411.30	\$32,352.17	\$5,483.55	\$31.37/HOUR = \$39,526.20
Eastern Janitorial Co. Hanover, NJ <b>TOTAL: \$62,440.00</b>	\$21,996.00	\$24,440.00	\$9,024.00	\$23/HOUR = \$28,980.00
EnviroClean Janitorial Sayreville, NJ <b>TOTAL: \$78,180.00</b>	\$23,400.00	\$35,100.00	\$5,280.00	\$30/HOUR = \$37,800.00
T&D Janitorial, LLC Neptune, NJ <b>TOTAL: \$85,536.00</b>	\$19,344.00	\$32,240.00	\$7,936.00	\$36.00/HOUR = \$45,360.00

**WHEREAS**, the Borough Administrator and the Deputy Director of Public Works Have reviewed the bid documents and concluded that Option B would be the most suitable option for the Borough and within the budget; and

**WHEREAS**, the Borough Administrator, Deputy Director of Public Works and Borough Attorney determined that the lowest responsible bidder meeting specifications for Option B is ACB Services, Inc. of Cream Ridge, New Jersey and the aforementioned Borough officials recommend that a contract be awarded at a cost not to exceed \$46,664.80.

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright do hereby certify that funds not to exceed \$46,664.80 are available for this contract in the 2021 budget in Buildings and Grounds Line Item #1-01-26-290-220 and Beach Line Item #1-09-55-502-220.



**MICHAEL J. BASCOM, CFO**

**NOW THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright in the County of Monmouth, State of New Jersey, that the bid proposal for janitorial services for municipal buildings within the Borough of Sea Bright as set forth in the bid for Option B submitted in the amount of \$46,664.80 be awarded to ACB Services, Inc. of Cream Ridge, New Jersey; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed one time in the "Asbury Park Press" newspaper.

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to return all bid bonds and/or certified checks received from unsuccessful bidders; and

**BE IT FURTHER RESOLVED** that this award of contract is conditioned upon delivery and execution thereof within ten (10) days from the date of the within Resolution accompanied by such appropriate insurance certificate, affirmative action certificate and performance bonds as may be required by the specifications; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

1. Finance Manager
2. Public Works
3. Borough Attorney
4. ACB Services, Inc.

**Roll Call:** Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
Yes Yes Yes Yes Yes Yes

**No. 88-2021 Consideration of Bids Received for Street Sweeping of Roadways in the Borough of Sea Bright**

Councilmember Birdsall introduced and offered the following Resolution for adoption; seconded by Councilmember Leckstein:

**WHEREAS**, by way of Resolution No. 44-2021 duly adopted on February 2, 2021, the Borough of Sea Bright authorized the receipt of bids for street sweeping services within the Borough of Sea Bright; and

**WHEREAS**, the Borough Clerk did duly advertise on March 19, 2021 to receive bids on April 8, 2021 for street sweeping services; and

**WHEREAS**, in connection therewith, two (2) bids were received by the Borough of Sea Bright on April 8, 2021 from the following: 1) L&L Paving Company, Inc., Farmingdale, NJ in the amount of \$78,000.00; 2) C&L Sweeper Service Corp., Jackson, NJ in the amount of \$19,500.00; and

**WHEREAS**, the Borough Administrator, Deputy Director of Public Works and Borough Attorney have reviewed the bid documents and determined the lowest responsible bidder meeting specifications for this bid is C&L Sweeper Service Corp of Jackson, New Jersey and recommend that a contract be awarded at a cost not to exceed \$19,500.00.

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright do hereby certify that funds not to exceed \$19,500.00 are available for this contract in the 2021 budget in DPW - Contractual Services Line Item #80126290220.

  
**MICHAEL J. BASCOM, CFO**

**NOW THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright in the County of Monmouth, State of New Jersey, that the bid proposal for street sweeping of roadways within the Borough of Sea Bright as set forth in the bid submitted in the amount of \$19,500.00 be awarded to C&L Sweeper Service Corp. of Jackson, New Jersey; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed one time in the "Asbury Park Press" newspaper.

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to return all bid bonds and/or certified checks received from unsuccessful bidders; and

**BE IT FURTHER RESOLVED** that this award of contract is conditioned upon delivery and execution thereof within ten (10) days from the date of the within Resolution accompanied by such appropriate insurance certificate, affirmative action certificate and performance bonds as may be required by the specifications; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. Public Works
- 3. Borough Attorney
- 4. C&L Sweeper Service Corp.

<b>Roll Call:</b>	Birdsall,	Booker,	Catalano,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Yes	Yes

**No. 89-2021      Consideration of Bids Received for 2020 Roadway Improvement Program (Riverview Place, River Way, Shrewsbury Way, Henry Lane)**

Councilmember Birdsall introduced and offered the following Resolution for adoption; seconded by Councilmember Leckstein:

**WHEREAS**, by way of Resolution No. 61-2021 duly adopted on March 2, 2021, the Borough of Sea Bright authorized the receipt of bids for the 2020 Roadway Improvement Program; and

**WHEREAS**, the Leon S. Avakian, Consulting Engineer did duly advertise on March 24, 2021 to receive bids on April 8, 2021 for the 2020 Roadway Improvement Program; and

**WHEREAS**, in connection therewith, four (4) bids were received by the Borough of Sea Bright on April 8, 2021 from the following: 1) Black Rock Enterprises, LLC, Old Bridge, NJ in the amount of \$310,000.00; 2) L&L Paving Company, Inc., Farmingdale, NJ in the amount of \$350,422.50; 3) Fiore Construction, Oceanport, NJ in the amount of \$375,215.60; 4) Seacoast Construction, Inc., East Brunswick, NJ in the amount of \$383,149.88; and

**WHEREAS**, the Borough Administrator, Consulting Engineer and Attorney have reviewed the bid documents and determined the lowest responsible bidder meeting specifications for this bid is Black Rock Enterprises, LLC. of Old Bridge, New Jersey for the 2020 Roadway Improvement Project and recommend that a contract be awarded at a cost not to exceed \$310,000.00.

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that there are adequate funds available for the purpose of this award of contract in the following account: B/O No. 06-2020.



**MICHAEL J. BASCOM, CFO**

**NOW THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright in the County of Monmouth, State of New Jersey, that the bid proposal for the 2020 Roadway Improvement Project as set forth in the bid submitted in the amount of \$310,000.00 be awarded to Black Rock Enterprises, LLC of Old Bridge, New Jersey; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed one time in the "Asbury Park Press" newspaper.

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to return all bid bonds and/or certified checks received from unsuccessful bidders; and

**BE IT FURTHER RESOLVED** that this award of contract is conditioned upon delivery and execution thereof within ten (10) days from the date of the within Resolution accompanied by such appropriate insurance certificate, affirmative action certificate and performance bonds as may be required by the specifications; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. Public Works
- 3. Leon S. Avakian – Consulting Engineer
- 4. Black Rock Enterprises, LLC

**Roll Call:** Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
 Yes Yes Yes Yes Yes Yes

**No. 90-2021 Authorizing Requests for Proposals for Professional Services**

Councilmember Birdsall introduced and offered for adoption the following Resolution: seconded by Councilmember Leckstein:

**WHEREAS**, the Borough Council is desirous of receiving proposals for the following:

- a) Professional Appraisal Services to Defend the 2021 State Tax Court Appeals
- b) Preparation of the 2021 Added Assessment Tax List

**WHEREAS**, specifications for the aforesaid items will be on file in the Borough Clerk's Office and will be available for inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth that it does hereby authorize the Borough Clerk to advertise for requests for proposals for the aforesaid items as per the specifications on file and will be received by the Borough Tax Assessor, 1099 Ocean Avenue, Sea Bright, New Jersey at a date and time to be determined; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. CFO
- 3. Tax Assessor

**Roll Call:** Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
 Yes Yes Yes Yes Yes Yes

**No. 91-2021 Approving the Leasing of Property for Use by the Borough of Sea Bright with Jesse A. Howland & Sons, Inc. Municipal Permit Parking Facility**

Councilmember Birdsall offered the following Resolution and moved its adoption; seconded by Councilmember Leckstein:

**WHEREAS**, it has been determined that the Borough of Sea Bright needs to provide a permit parking facility for the Borough and Business employees; and

**WHEREAS**, the Borough wishes to enter into a lease agreement with Jesse A. Howland & Sons, Inc. for a portion of property known as Block 14, Lot 14 to be used by the Borough of Sea Bright for a Municipal Permit Parking facility; and

**Municipal Permit Parking Facility: June 15, 2021 to September 15, 2021**

**Term: The total sum of \$3,000.00 payable in three equal monthly payments of \$1,000.00.**

**WHEREAS**, the Borough has determined that this would be a proper temporary use under the provisions of the Borough's zoning ordinance pursuant to Chapter 130, Section 38F; and

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds are available in Parking/OE for the purposes stated herein.

  
**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright that the Mayor and Borough Clerk be and are hereby authorized and directed to execute a lease agreement for a portion of the aforesaid property to be used by the Borough of Sea Bright for a Municipal Permit Parking facility from June 15, 2021 to September 15, 2021 for a fee of \$3,000.00.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the following:

- 1. Jesse A. Howland & Sons, Inc.
- 2. Roger McLaughlin, Borough Attorney
- 3. Michael Bascom, Chief Financial Officer
- 4. Khristi Jacobs, Financial Manager

**BE IT FURTHER RESOLVED** that the form of the aforesaid lease agreement shall be approved by the Borough Administrator and Borough Attorney.

<b>Roll Call:</b>	Birdsall,	Catalano,	Keeler,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	Yes	Yes

**No. 92-2021      Hiring Part-Time Borough Employee Department of Public Works**

Councilmember Birdsall introduced and offered for adoption the following Resolution; seconded by Councilmember Leckstein:

**WHEREAS**, there exists a need for an additional part-time employee in the Department of Public Works in the Borough of Sea Bright, and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Sea Bright, County of Monmouth that AJ Granese be hired and receive the hourly rate of pay as specified in Ordinance No. 22-2019.

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds are available in DPW - Salary & Wages for the purpose stated herein.

  
**MICHAEL J. BASCOM, CFO**

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the following:

- 1. Finance Manager
- 2. DPW Director

<b>Roll Call:</b>	Birdsall,	Booker,	Catalano,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Yes	Yes

**No. 93-2021      Authorizing Sale of Borough Surplus Property No Longer Needed for Public Use on an Online Auction Website**

Councilmember Birdsall introduced and offered the following Resolution for adoption; seconded by Councilmember Leckstein:

**WHEREAS**, the Borough of Sea Bright has determined that the property described on Schedule A attached hereto and incorporated herein is no longer needed for public use; and

**WHEREAS**, the Borough of Sea Bright intends to utilize the online auction services of GovDeals, Inc. through Sourcewell (Member ID 29820) located at www.govdeals.com; and



**No. 96-2021 Hiring Volunteer Firefighters Borough of Sea Bright Fire Department**

Councilmember Birdsall offered the following resolution for approval; seconded by Councilmember Leckstein:

**WHEREAS**, Chapter 20, Section 20.4 of the General Code, Fire Department membership requires any person desiring membership in a volunteer fire department, shall complete an application; may be required to have a pre-appointment physical by a physician; and the Borough Council shall order a criminal background check to be conducted by the Chief of Police; and

**WHEREAS**, the Fire Department received three applications and recommends hiring the following new members to serve as a volunteer firefighters on the Sea Bright Fire/Rescue Department, as follows:

**Fire Police (5 year term)**

Michael Ciaglia (exp. 12/31/2025)

**Full Membership**

Michael Greco

**Seasonal Membership**

Jefferey Joyce

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby accept and approve the hiring of the above-named individuals to serve as members on the Sea Bright Fire Department as designated above; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to send a certified copy of this resolution to the following:

1. Borough of Sea Bright Fire Chief
2. Individual Members

**Roll Call:** Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
Yes Yes Yes Yes Yes Yes

**No. 97-2021 Approval of Revised 2021 Cash Management Plan Borough of Sea Bright**

Councilmember Birdsall introduced and offered the following Resolution for its adoption; seconded by Councilmember Leckstein:

**WHEREAS**, the Director of the Division of Local Government Services requires the annual adoption of a Cash Management Plan pursuant to guidelines in N.J.S.A. 40A:5-14; and

**WHEREAS**, the Borough Council adopted the 2021 Cash Management Plan for the Borough of Sea Bright at their Re-organization Meeting on January 2, 2021; and

**WHEREAS**, the Plan needs to be revised to include a new bank account at Valley National Bank for Affordable Housing funds.

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby approve and adopt the revised 2021 Cash Management Plan to include a bank account at Valley National Bank for Affordable Housing funds; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the following:

1. Chief Financial Officer
2. Borough Auditor
3. Fiscal Officer

**Roll Call:** Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
Yes Yes Yes Yes Yes Yes

**No. 99-2021 Public Relations Committee Appointment**

Councilmember Birdsall introduced and offered for adoption the following resolution; seconded by Councilmember Leckstein:

**WHEREAS**, pursuant to § 3-7 of the Borough Code, empowers the governing body to appoint community advisory committees to assist in those aspects of government that require community involvement; and

**WHEREAS**, community advisory committee members are appointed annually by the governing body at the Re-organization meeting in January for the upcoming year; and

**WHEREAS**, Councilman John M. Lamia, Council Liaison of the Public Relations Advisory Committee recommends appointing the following individual to the Committee the remainder of 2021 which concludes on December 31, 2021;

Tyler Descenza

**NOW THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the aforementioned individual is hereby appointed as member of the Public Relations Advisory Committee for 2021 and the composition of the committee for the remainder of the year will be as follows:

- John M. Lamia, Jr. Liaison
- Joann Bieber
- Linda Blevins
- Tyler Descenza
- Kristine Kelly
- Adrianna Polony-Sands
- Felecia Stratton
- Marc A. Leckstein, Councilman

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Committee Liaison, Councilman Lamia
- 2. Tyler Descenza

<b>Roll Call:</b>	Birdsall,	Booker,	Catalano,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Yes	Yes

**ORDINANCE(s):**

**Introduction:** Mayor Kelly to read the ordinance by title:

**ORDINANCE NO. 04-2021**  
**AN ORDINANCE TO FIX THE COMPENSATION OF OFFICERS AND**  
**EMPLOYEES OF THE BOROUGH OF SEA BRIGHT FOR THE**  
**YEARS 2021 through 2023 IN ITS ENTIRETY.**

Councilmember Leckstein offered a motion to introduce Ordinance No. 04-2021 for a public hearing to be held on May 4, 2021 and advertise according to law; seconded by Councilmember Birdsall:

<b>Roll Call:</b>	Birdsall,	Booker,	Catalano,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Yes	Yes

Administrator Verruni stated that this is a housekeeping ordinance which establishes salary ranges and increases minimum wages and does not provide raises to employees.

**Introduction:** Mayor Kelly to read the ordinance by title:

**BOND ORDINANCE NO. 05-2021**  
**AMENDING BOND ORDINANCE NUMBER 15-2017 FINALLY**  
**ADOPTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF**  
**SEA BRIGHT, NEW JERSEY ON SEPTEMBER 5, 2017**

Councilmember Leckstein offered a motion to introduce Ordinance No. 05-2021 for a public hearing to be held on May 4, 2021 and advertise according to law; seconded by Councilmember Catalano:

<b>Roll Call:</b>	Birdsall,	Booker,	Catalano,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Yes	Yes

**Introduction:** Mayor Kelly to read the ordinance by title:

**ORDINANCE NO. 06-2021**  
**AN ORDINANCE OF THE BOROUGH OF SEA BRIGHT AMENDING AND SUPPLEMENTING THE**  
**CODE OF THE BOROUGH OF SEA BRIGHT, CHAPTER 172, "SIDEWALK CAFES AND**  
**RESTAURANTS", SECTION 2, "APPLICATION FOR LICENSE" AND SECTION 6, "VIOLATIONS**  
**AND PENALTIES."**

Councilmember Leckstein offered a motion to introduce Ordinance No. 06-2021 for a public hearing to be held on May 4, 2021 and advertise according to law; seconded by Councilmember Birdsall:

**Roll Call:** Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
 Yes Yes Yes Yes Yes Yes

**Introduction:** Mayor Kelly to read the ordinance by title:

**ORDINANCE NO. 07-2021**  
**AN ORDINANCE OF THE BOROUGH OF SEA BRIGHT AMENDING AND SUPPLEMENTING THE CODE OF THE BOROUGH OF SEA BRIGHT, CHAPTER 66, "BEACHES," ARTICLE I, "GENERAL REGULATIONS," Section 66-1**

Councilmember Leckstein offered a motion to introduce Ordinance No. 07-2021 including the addition of a line stating "*any rule or regulation adopted by the Beach Manager may be amended, supplemented or repealed by resolution of the Borough Council*" for a public hearing to be held on May 4, 2021 and advertise according to law; seconded by Councilmember Booker:

**Roll Call:** Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
 Yes Yes Yes Yes Yes Yes

**INDIVIDUAL ACTION/New Business:**  
**Vouchers: \$128,205.12**

Councilmember Leckstein offered a motion to approve the Voucher List dated April 20, 2021 as submitted by the Finance Manager; seconded by Councilmember Keeler:

**Roll Call:** Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
 Yes Yes Yes Yes Yes Yes

02036	BAHRLE, DAVID					
21-00457	04/15/21 SEWER-OVERTINME		Open		54.60	
01241	BAIN'S HARDWARE, INC.					
21-00409	04/08/21 HARDWARE		Open		379.28	
00631	BARG'S LAWN & GARDEN SHOP, INC					
21-00345	03/23/21 STREETS-MAINT. OF OTHER EQUIP.		Open		172.93	
2640	BATHGATE, WEGENER & WOLF					
21-00468	04/16/21 LEGAL		Open		1,117.31	
01974	BOROUGH OF SEA BRIGHT COURT					
21-00412	04/13/21 COURT		Open		24.90	
2557	C.M.R.S.- FP (US POSTAL SRVC)					
21-00466	04/15/21 POSTAGE		Open		600.00	
00256	CLEARY, GIACOBBE, ALFIERI &					
21-00408	04/08/21 LEGAL		Open		848.00	
01493	COOPERATIVE INDUSTRIES, L.L.C.					
21-00407	04/08/21 NATURAL GAS		Open		1,458.57	
00419	DRAGER SAFETY DIAGNOSTICS, INC					
21-00452	04/15/21 POLICE: DDEF		Open		478.00	
2461	DRUM POINT EXCAVATING					
21-00470	04/16/21 BEACH- OTHER PRO. SERVICES		Open		12,040.00	
2587	EASTERN JANITORIAL CO.					
21-00327	03/18/21 BEACH- CONTRACTUAL SERVICES		Open		1,360.00	
2241	EVERBRIDGE					
21-00162	02/05/21 POLICE-CONTRACTUAL SERVICE		Open		1,639.09	
00711	FOLEY/CAT, INC.					
21-00469	04/16/21 BEACH- MAINTENANCE & REPAIRS		Open		12,009.00	
00978	FRIEDMAN, BRETT					
21-00418	04/14/21 POLICE-CLOTHING ALLOWANCE		Open		418.28	
02101	GANNETT NJ					
21-00406	04/08/21 PLAN BRD		Open		13.95	
02181	GATEWAY PRESS					
21-00354	03/23/21 A&E		Open		115.00	
21-00405	04/08/21 A&E		Open		90.00	
					-----	
					205.00	
00979	GIBBONS, P.C.					
21-00462	04/15/21 LEGAL		Open		13,117.50	
01887	HEIM ELECTRONICS, INC.					
21-00428	04/15/21 ALARMS		Open		344.25	
01838	HOLMAN, FRENIA, ALLISON, P.C.					
21-00421	04/14/21 AUDIT		Open		6,500.00	

**REGULAR MEETING**

**APRIL 20, 2021**

01248	HUEGEL, RICHARD		
21-00460	04/15/21 POLICE: EQUIPMENT AND SUPPLIES	Open	234.55
00526	INTERSTATE ELECTRONICS, INC.		
21-00426	04/14/21 A&E	Open	35.00
2573	JCP & L		
21-00430	04/15/21 ELECTRIC	Open	5,042.74
2455	JERSEY AUTO SPA CAR WASH		
21-00359	03/23/21 CAR WASH	Open	2,505.00
01784	JUNGLE LASERS, LLC		
21-00427	04/14/21	Open	1,400.00
2417	MARLIN BUSINESS BANK		
21-00465	04/15/21 POSTAGE MACHINE	Open	94.00
2278	MCLAUGHLIN,STAUFFER & SHAKLEE		
21-00411	04/08/21 LEGAL	Open	9,530.28
00339	NAPA AUTO PARTS CENTER		
21-00337	03/23/21 BEACH- MAINT OF OTHER EQUIP.	Open	79.92
2473	NAYLORS AUTO PARTS		
21-00382	03/30/21 REPLACEMENT BULBS	Open	38.97
2525	POOR JOHNS PORTABLE TOILETS		
21-00461	04/15/21 BEACH-CONTRACTUAL	Open	366.00
01463	PUMPING SERVICES, INC.		
20-01399	12/08/20 SEWER	Open	4,134.20
2728	READY REFRESH BY NESTLE		
21-00420	04/14/21 WATER	Open	256.47
2354	REALTY DATA SYSTEMS		
21-00467	04/15/21 TAX ASSESSOR	Open	477.00
2745	REMINGTON & VERNICK ENGINEERS		
21-00400	04/01/21 SANITARY SEWER PROJECT	Open	1,457.00
01088	RYSER'S LANDSCAPE SUP YARD, INC		
21-00319	03/16/21 STREETS- MATERIALS & SUPPLIES	Open	3,933.60
01554	SEA BRIGHT SERVICE CENTER		
21-00384	03/30/21 Oil Change - 4358	Open	96.95
00985	SEABOARD FIRE/SAFETY EQUIP CO.		
21-00385	03/30/21 BLDGS. & GRDS.-FIRE SAFETY	Open	566.00
00027	SEABOARD WELDING SUPPLY, INC.		
21-00463	04/15/21 DPW	Open	14.50
00260	SODON'S ELECTRIC, INC.		
21-00347	03/23/21 STREETS-MAINT. OF OTHER EQUIP.	Open	558.00
2535	SUBURBAN DISPOSAL, INC.		
21-00422	04/14/21 TRASH	Open	21,451.46
21-00423	04/14/21 DUMPSTERS	Open	992.91
21-00424	04/14/21 LANDFILL	Open	7,783.54
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			30,227.91
00192	TAX COLL & TREAS ASSOC OF NJ		
21-00437	04/15/21 SPRING CONFERENCE 5/18-19	Open	200.00
2487	UNIMAK, LLC		
21-00429	04/15/21 MUNC. COMPLEX	Open	3,308.27
2658	VERIZON		
21-00432	04/15/21 PHONE	Open	227.71
2291	VERIZON		
21-00433	04/15/21 FIOS	Open	183.99
02061	VERIZON WIRELESS		
21-00419	04/14/21 POLICE	Open	980.31
21-00434	04/15/21 CELL	Open	268.11
21-00435	04/15/21 CELL	Open	196.50
			-----
			1,444.92
01063	WEST MARINE		
21-00333	03/23/21 MARINE 43 EQUIPMENT	Open	39.92
00077	WEX BANK		
21-00425	04/14/21 GASOLINE	Open	6,449.11
2682	WHEN TO WORK, INC.		
21-00410	04/08/21 BEACH	Open	330.00

**TOTAL: \$126,705.12**

**MANUAL CHECKS:**

4/15/2021	DAVID HODER ASSOCIATES	\$1,205.00
21-00464	ENGINEER:REVIEW & INSPECTION/ESCRWO ACCTS.	
4/7/2021	NEW JERSEY DEPT OF TRANSPORTATION	\$230.00
21-00403	HWY OCCUPANCY PERMIT APPLICATION FEE	

**TOTAL: \$1,500.00**  
**GRAND TOTAL: \$128,205.12**

**2021 MUNICIPAL BUDGET**

**PRESENTATION OF 2021 BUDGET:** Michael Bascom, Chief Financial Officer  
CFO, Michael Bascom, provided a presentation of the 2021 budget. In sum, the budget represents a 4% decrease in the tax rate and a tax levy increase of just \$60,000. It also includes \$615,000 in new capital debt payments however, our financial planning has left us in a position to be able to decrease the tax rate while taking on these payments. This budget document is a "mission statement" for Borough employees and officials and sets policy for spending throughout the year. The amount to be raised by taxation is up by 1.29% for a total of \$60,000. Mr. Bascom urges Council to continue to press state legislators to replenish the local and state aid. Councilman Booker commended our Administration for the excellent work they have done in producing a tax rate decrease in this environment and putting this budget together. A copy of the full 2021 Budget presentation is available on the Borough website: [www.seabrightnj.com](http://www.seabrightnj.com).

Jon Schwartz, Longview Avenue, asked Mr. Bascom what percentage of surplus is a normal percentage as \$2.4 million seems like a lot money to be in surplus? Mr. Bascom said the purpose is to offset the first several years of capital debt related to the new facilities but will be reduced in time.

**Res. No. 98-2021 Authorizing the Budget to be read by Title**

Councilmember Leckstein offered the following resolution for approval; seconded by Councilmember Birdsall:

**WHEREAS**, N.J.S.A. 40A:4-8, as amended, provides that the Budget shall be read in full at the public hearing, or that it may be read by title only, if:

1. At least one week prior to the date of the hearing a complete copy of the approved Municipal Budget:
  - a. shall be made available for public inspection.
  - b. is made available to each person requesting the same, during said week and during the public hearing.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the conditions of N.J.S.A. 40A:4-8, as amended, set forth in subsections 1(a) and 1(b) above have been met and therefore the 2021 Municipal Budget shall be read by title only.

**Vote:** Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
Yes Yes Yes Yes Yes Yes

Councilmember Leckstein offered a motion to **open the public hearing** on the 2021 Municipal Budget, seconded by Councilmember Booker:

**Roll Call:** Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
Yes Yes Yes Yes Yes Yes

**Public Hearing 2021 Municipal Budget**  
**No one wished to be heard.**

Councilmember Leckstein offered a motion to **close the public hearing** on 2021 Municipal Budget, seconded by Councilmember Lamia:

**Roll Call:** Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
Yes Yes Yes Yes Yes Yes

**2021 MUNICIPAL BUDGET ADOPTION**

Adoption will be considered at a future meeting.

**MAYOR AND COUNCIL COMMITTEE COMMENTS**

Councilman Lamia reported that he met with the Library Committee and they look forward to reopening in mid-May. He also met with the Public Relations Committee and asked them to start thinking of new ideas for the upcoming year. Councilman Lamia thanked the Council for approving Tyler Descenza to join the PR committee – he is looking forward to getting involved.

Councilman Birdsall asked if the free library will be back on the beach this year and Councilman Lamia said we are waiting to see the COVID guidelines from the Monmouth County Library.

Councilman Birdsall commended the Department of Public Works for doing a great job getting ready for summer and warned the public to be aware of the heavy equipment on the beach.

Councilman Keeler explained that the JIF conducted a safety and loss control study on April 8<sup>th</sup> and their conclusion was that the Borough has strong management commitment and group follow-through in all departments, and they have no recommendations at this time. He commended all Borough Staff who worked on this – it was a very positive report. The JIF is preparing a training seminar for beach front operations – he will get the details to the Clerk if anyone is interested. Councilman Keeler also said he has brochures on the company that provides mats for heavy equipment on the beach if anyone is interested.

Councilman Booker stated that the JIF released a memo regarding new cannabis legislation from a risk management perspective and feels we should be mindful of this insight when discussing on the local level.

Councilman Leckstein acknowledged that Council still needs to authorize Resolution No. 98-2021 (see above) and reported progress on all other matters.

Councilman Lamia brought up the current fish kill happening in the river. There have been complaints and questions of who is responsible for the cleanup.....and wanted to make everyone aware that we are looking for accurate information to provide to residents.

Mayor Kelly reported that the cell tower is progressing and we should have all three carriers on it by Memorial Day as planned. The Borough is getting ready for summer – there will be new plantings going in throughout town and other beautification improvements happening throughout the next month.

**EXECUTIVE SESSION**

Councilmember Leckstein offered a motion to enter in to Closed Session; seconded by Councilmember Booker:

**WHEREAS**, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, it is recommended by the Borough Attorney and Administrator that the Borough Council go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that they meet in closed session to discuss the issues as herein set forth:

- 1. The general nature of the subject matters to be discussed are as follows:
  - A. Contract Negotiation

**BE IT FURTHER RESOLVED**, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public; and

**BE IT FURTHER RESOLVED**, that the Mayor and Council may come back into Regular Session to conduct additional business.

<b>Roll Call:</b>	Birdsall,	Booker,	Catalano,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Yes	Yes

**ADJOURNMENT**

Councilmember Leckstein offered a motion to adjourn the meeting; seconded by Councilmember Birdsall:

<b>Roll Call:</b>	Birdsall,	Booker,	Catalano,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Yes	Yes

Prepared by:

\_\_\_\_\_  
Christine Pfeiffer, Borough Clerk