

**MINUTES
WORKSHOP MEETING
BOROUGH OF SEA BRIGHT**

MARCH 10, 2021 (Wednesday)

SEA BRIGHT, NEW JERSEY

**DUE TO THE CORONAVIRUS AND THE NEED FOR SOCIAL DISTANCING, THIS MEETING WILL BE HELD REMOTELY
AND OPEN TO THE PUBLIC BY FOLLOWING THE INSTRUCTIONS BELOW.**

PUBLIC ACCESS LINK

<https://global.gotomeeting.com/join/652155101>

United States: +1 (872) 240-3212

Access Code: 652-155-101

Mayor Kelly called the meeting to order at 8:30 a.m. and requested those present to join in the Pledge of Allegiance.

Mayor Kelly read the following Compliance Statement:

COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)

Good Morning Ladies and Gentlemen. This Meeting Is Now Called to Order:

In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on January 4, 2021. In each instance, the Date, Time, And Location of This Meeting Were Provided in the Notice. This Meeting Is Open to The Public."

PRESENT: Mayor Brian P. Kelly

Councilmember's Kevin Birdsall, Jefferey M. Booker, Sr., Samuel A. Catalano, William J. Keeler, John M. Lamia, Jr., Marc A. Leckstein

OTHERS:

Administrator Joseph L. Verruni, Attorney Richard Shaklee
CFO Michael Bascom, Borough Clerk Christine Pfeiffer

REMARKS FROM THE AUDIENCE: (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

No one wished to be heard.

ITEMS FOR DISCUSSION:

SUBJECT: 2021 Budget – Capital Requests – Mike Bascom

ACTION: CFO, Michael Bascom, provided an update on the capital projects portion of the 2021 budget focusing on long-term capital plans. Mr. Bascom reviewed the capital requests below received from Department Heads for items they wish to include in their 2021 budgets and funding options for the long-term projects.

<u>Department</u>	<u>Description</u>	<u>Amount</u>
Sewer	Additional Funds for Ocean Avenue Re-lining Project / Sea Bright Rumson Project – Donovan's Area Issues	\$ 80,000.00
Sewer	Relocation of Sewer Vent	\$ 35,000.00
DPW	Replacement of storm water outfall valves / in-line valves	\$ 50,000.00
DPW	Security Cameras DPW garage at 4 New Street	\$ 5,000.00
DPW	Security Cameras at Borough Hall	\$ 4,000.00
DPW	Streetscape Ocean Avenue - Phase 2	\$ 14,500.00
DPW	Construction of Pole Barn for DPW	??
Police	Additional Radios for officer and vehicles	\$ 27,000.00
Fire	Replacement of FD Command Vehicles (F-150's)	\$ 90,000.00
Fire	Replacement of SCBA Cylinders	\$ 30,000.00
Fire	Engine Refurbishment (2004 Engine)	\$ 300,000.00
Fire	Replacement of Aerial Truck	\$1,200,000.00
Fire	PPE Replacement	\$ 90,000.00
Admin	Building Improvements and Equipment	\$ 50,000.00
Admin	CARES Act items? Video systems / Conf Systems	\$ 15,000.00
Admin	ADA Bulkhead Platforms	\$ 100,000.00
Beach	Re-deck and install railing on South Public Access	\$ 30,000.00
Beach	Beach Rake	\$ 60,000.00
Beach	ATV	\$ 12,500.00
Beach	UTV	\$ 6,800.00
Beach	Jet Ski	\$ 15,000.00
Beach	Lifeguard Stands	\$ 16,000.00
Admin	Access Improvements to Bulkheads at Osbourne Place (Just need to appropriate CDBG portion)	\$ 46,296.00
	TOTAL	\$2,277,096.00

Mr. Bascom reported there will not be another round of CARES Act funding but we will be receiving funding from the American Rescue Act which can be utilized to offset some of the costs associated with these capital projects. Administrator Verruni added that we need to include engineering costs for bulkhead inspections in the budget – although it is not a capital project. Councilman Leckstein agreed that it is vital that this get funded this year.

***9:15 Mayor Kelly left the meeting.**

SUBJECT: Capital Projects Update – Engineer Proposals for DPW Garage, Sewer Lateral and Bulkhead Inspections

ACTION: Administrator Verruni reported he received engineering proposals for the DPW garage, sewer lateral replacement by Donovan's, and bulkhead inspections and would recommend awarding the lowest bidder for each project. Councilman Booker questioned if this is a scenario where the low bids are the best bids or are their other factors to be considered. Mr. Verruni said he did his best to make sure the proposals were apples to apples, including the same tasks.

SUBJECT: Woody's – Ocean Avenue Barricades

ACTION: Mr. Verruni explained that he was approached by Chris Wood asking if we would consider renting Borough parking spaces again this year for outdoor dining. The businesses on Ocean Avenue also questioned if the barricades will be placed on Ocean Avenue to provide for additional outdoor seating. Mr. Verruni explained that the NJDOT has not yet approved utilizing barricades and asked Council what their position is if restaurants get back to 100% occupancy during the time we are allowing for expanded outdoor seating. Council agreed they would continue to allow the expansion of outdoor dining through the rest of the season regardless of the lifting restrictions including Woody's utilizing our parking spaces as he did last year. Council also expressed concern that in some areas the sidewalks are difficult to pass through and urge code enforcement to keep them clear this summer.

SUBJECT: Public Safety Update (Police Chief)

ACTION: Chief Friedman stated that he does not want any tables on the east side of the sidewalk and said it is difficult to move people off the sidewalks as they wait for tables, etc. but the Police Department issued numerous summonses last year. Councilman Leckstein would like to set policy if you receive a certain amount of offenses you lose your right to have outdoor dining. Council agreed to amend the ordinance to include new penalties. Chief Friedman explained that with the weather getting nicer there is an increase of dogs on the beach - they have been patrolling the beaches more frequently – the leash law and cleaning up are growing concerns. Chief Friedman reported he spoke to Attorney McLaughlin about the new marijuana legislation – we need to go over the logistics and make some decisions concerning the juvenile laws, smoking in public and/or on the beach. Councilman Leckstein explained that there will be a sample resolution coming out later today that the Borough can adopt urging the immediate amendment of Senate Bill No. 3454. The Public Safety Committee will work on amendments to the Borough ordinances relating to this new legislation. Chief Friedman reported parking passes for the upcoming season will be available soon. Administrator Verruni added the property owner we rent from for employee parking is not willing to lease to us this year so we need to think about other options. Lieutenant McCue provided an update on other parking options.

SUBJECT: Borough Ordinance Enforcement: Dogs (discussion held above), Snow removal, towing, etc.

ACTION: Snow Removal: Councilman Keeler would like to revisit the snow removal ordinance since we have received complaints from residents who received summons from the last snowstorm and review the Borough removing snow from the splash pad. The public safety committee will meet on these issues and make a recommendation to Council. Towing: Councilman Leckstein would like to remove the language of "towing" from our current ordinance if we are not going to enforce it. Councilman Birdsall would like to utilize boots on vehicles. Administrator Verruni does not believe the Police Department have the resources for this. Chief Friedman explained it would be a monumental task but he will put some numbers together for Council consideration.

SUBJECT: Legalization of Marijuana – Municipal Options

ACTION: Attorney Shaklee explained that Council needs to decide what/if any licenses they are going to permit in the Borough. You must act within 180 days from when the law went into effect which will be August 22nd. After a lengthy discussion, it was decided the administration committee and come back to Council with a proposal and Attorney Shaklee will further review the state regulations.

SUBJECT: Sidewalk Power Washing

ACTION: Councilman Birdsall explained that in the past we hired a company to power wash the sidewalks in front of the businesses on Ocean Avenue. Public Works is interested in purchasing the equipment to do it in-house. Shawn Thomas, Deputy Director of Public Works, reported he has the money in his budget to pay for two power-washings a year. Councilman Birdsall said the issue is the businesses maintaining the clean sidewalks in front of their businesses.

SUBJECT: Affordable Housing

ACTION: Administrator Verruni forwarded the proposal from Christine Cofone to prepare a fair share housing element for our Master Plan and reported the line item has been set up in the budget and the funding is in place. A resolution will be prepared for the March 16th meeting to authorize Ms. Cofone to proceed.

SUBJECT: Borough Social Media Accounts

ACTION: Mr. Verruni explained that he has concerns that the Borough has limited parameters regarding Borough operated social media accounts and said we need to establish some guidelines to properly deal with OPRA requests, etc. Councilman Leckstein stated these types of accounts are extremely helpful in getting information out to the public quickly. Mr. Verruni asked Attorney McLaughlin to take a look at legislation put out by the League of Municipalities on the matter. Councilman Booker would like to look into having an external consultant/vendor manage these communications for us. Attorney Shaklee will distribute content regarding social media use.

SUBJECT: Lifeguard Contracts (Highlands, Edgewater, Donovan's)

ACTION: Mr. Verruni explained that in previous years we have provided lifeguarding services to the Highlands and Edgewater Beach Club in exchange for reimbursement which has benefited us tremendously. Beach Manager, Don Klein, has been approached by Donovan's to guard their beach this year as well. Councilman Catalano stated that drinking on the beach would be a concern but they have committed to increasing security on the beach. Our Beach Manager recommends authorizing the contract and the JIF does not have any issues either. Councilman Catalano is also looking into getting a beach cam to broadcast live everyday.

SUBJECT: Resolutions

1. Authorizes the County of Monmouth Mosquito Control Division to Conduct Aerial Mosquito Control Operations within the Borough of Sea Bright
2. Authorizing Receipt of Bids - Landscaping Services
3. Consideration of Bids Received for Beach Way Outfall Improvements
4. Authorizing a Shared Services Agreement with the Borough of Highlands for 2021 Ocean Rescue Lifeguard Services
5. Authorizing an Agreement with Edgewater Beach and Cabana Club for 2021 Ocean Rescue Lifeguard Services
6. Hiring Part-time Borough Employee Department of Public Works

ACTION: The above resolutions will be prepared for the March 16th meeting for approval.

Administrator Verruni provided an update on going back to live meetings - we have proposals to install video conferencing in the pavilion. CFO, Michael Bascom, recommends we wait for the new funding to come out - hopefully we will know within the next week or so. Once we get confirmation of funding we are ready to go.

Councilman Catalano stated that the post and new sign for the south beach entrance into Sea Bright are getting delivered and hopefully will be installed next week.

EXECUTIVE SESSION:

Executive session not held.

ADJOURNMENT:

Councilmember Birdsall offered a motion to Adjourn the Workshop meeting; seconded by Councilmember Booker:

Roll Call:	Birdsall	Booker	Catalano	Keeler	Lamia	Leckstein
	Yes	Yes	Yes	Yes	Yes	Yes

Prepared by,

Christine Pfeiffer, Borough Clerk