

**MINUTES  
REGULAR MEETING  
BOROUGH OF SEA BRIGHT**

**FEBRUARY 2, 2021**

**SEA BRIGHT, NEW JERSEY**

DUE TO THE CORONAVIRUS AND THE NEED FOR SOCIAL DISTANCING, THIS MEETING WILL BE HELD REMOTELY AND OPEN TO THE PUBLIC BY FOLLOWING THE INSTRUCTIONS BELOW.

PUBLIC ACCESS LINK

<https://global.gotomeeting.com/join/981822893>

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Access Code: 981-822-893

**Mayor Kelly** called the meeting to order at 7:00 p.m. and requested those present to join in the Pledge of Allegiance.

**Mayor Kelly** read the following Compliance Statement:

**COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)**

**Good Evening Ladies and Gentlemen. This Meeting Is Now Called to Order: In Line with The Borough of Sea Bright's Longstanding Policy of Open Government, And in Compliance with the "Open Public Meetings Act" I Wish to Advise You That Adequate Notice of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on January 4, 2021. In each instance, the Date, Time, And Location of This Meeting Were Provided in The Notice. This Meeting Is Open to The Public."**

**PRESENT:** Mayor Brian P. Kelly  
Councilmember's Jefferey M. Booker, Sr., Samuel A. Catalano,  
William J. Keeler, John M. Lamia (Arrived Late), Jr., Marc A. Leckstein

**ABSENT:** Councilmember Kevin Birdsall

**OTHERS:** Attorney Roger McLaughlin, Administrator Joseph Verruni,  
Clerk Christine Pfeiffer, CFO Michael J. Bascom

**REMARKS FROM THE AUDIENCE (limited to 3 minutes)**

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

No one wished to be heard.

**CONSENT AGENDA**

Councilmember Keeler offered a motion to approve the items that are considered routine in nature under the consent agenda; seconded by Councilmember Catalano:

**Minutes**

01-14-2021	Workshop Meeting
01-14-2021	Executive Session
01-19-2021	Regular Meeting

**Roll Call:** Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
Absent Yes Yes Yes Absent Yes

**Resolutions:**

**No. 38-2021            Authorize the Release of Maintenance Bond for Rooney Plaza, LLC  
1136 Ocean Avenue/4 & 6 Surf Street - Block 11, Lots 21-23**

Councilmember Keeler introduced and offered for adoption the following Resolution; seconded by Councilmember Catalano:

**WHEREAS**, the Municipal Land Use Law (N.J.S.A. 40:55D-53) provides for the posting of maintenance guarantees with the governing body after final acceptance of improvements when said improvements have been certified as complete; and

**WHEREAS**, on August 16, 2017, Rooney Plaza, LLC heretofore deposited with the Borough of Sea Bright a two year maintenance bond in the amount of 15% (\$9,564.00) of the cost of the improvements on premises known as Block 11, Lots 21-23 - 1136 Ocean Avenue / 4 & 6 Surf Street; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, that the maintenance bond in the amount of \$9,564.00 is hereby released, canceled and discharged and authorize the release of any and all remaining escrow, engineering and inspection fees subject to any outstanding fees due.

**BE IT FURTHER RESOLVED** that a copy of this resolution, certified to be a true copy, be forwarded to the following:

1. Fiscal Officer
2. Construction Official
3. Planning Board Secretary
4. Rooney Plaza LLC

**Roll Call:** Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
Absent Yes Yes Yes Absent Yes

**No. 39-2021 Authorize the Release of Maintenance Bond for McLoone's Rum Runner 816 Ocean Avenue - Block 24, Lots 16, 16.01, 16.02, 16.03**

Councilmember Keeler introduced and offered for adoption the following Resolution; seconded by Councilmember Catalano:

**WHEREAS**, the Municipal Land Use Law (N.J.S.A. 40:55D-53) provides for the posting of maintenance guarantees with the governing body after final acceptance of improvements when said improvements have been certified as complete; and

**WHEREAS**, on July 20, 2016, McLoone's Rum Runner heretofore deposited with the Borough of Sea Bright a one-year maintenance bond in the amount of 15% (\$15,825.00) of the cost of the improvements on premises known as Block 24, Lots 16, 16.01, 16.02, 16.03 - 816 Ocean Avenue; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, that the maintenance bond in the amount of \$15,825.00 is hereby released, canceled and discharged and authorize the release of any and all remaining escrow, engineering and inspection fees subject to any outstanding fees due.

**BE IT FURTHER RESOLVED** that a copy of this resolution, certified to be a true copy, be forwarded to the following:

1. Fiscal Officer
2. Construction Official
3. Planning Board Secretary
4. McLoone's Rum Runner

**Roll Call:** Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
Absent Yes Yes Yes Absent Yes

**No. 40-2021 Hiring Part-Time Borough Employee - Department of Public Works**

Councilmember Keeler introduced and offered for adoption the following Resolution; seconded by Councilmember Catalano:

**WHEREAS**, there exists a need for additional part-time employee in the Department of Public Works in the Borough of Sea Bright, and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Sea Bright, County of Monmouth that John Scrivanic, Tinton Falls, New Jersey, be hired and receive the hourly rate of pay as specified in Ordinance No. 22-2019.

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds are available in DPW - Salary & Wages for the purpose stated herein.

  
MICHAEL J. BASCOM, CFO

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the following:

1. Finance Manager
2. DPW Director

**Roll Call:** Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
Absent Yes Yes Yes Absent Yes

**No. 41-2021 2021 Software Support and License Agreement with Edmunds & Associates, Inc.**

Councilmember Keeler offered the following resolution and moved its adoption; seconded by Councilmember Catalano:

**WHEREAS**, the Borough of Sea Bright wishes to maintain a software support and license agreement for the Sea Bright Administrative Offices from Edmunds & Associates, Inc. for CY2021 as follows:

**2021 SOFTWARE MAINTENANCE FEES:**

<b>Tax Collections</b>	<b>\$2,275.00</b>
<b>Financial Accounting</b>	<b>\$3,410.00</b>
<b>Utility Billing</b>	<b>\$2,390.00</b>
<b>MCSJ WIPP Tax Annual Fee</b>	<b>\$1,240.00</b>
<b>MCSJ WIPP Utility Annual Fee</b>	<b>\$1,240.00</b>
<b>SS Escrow Accounting</b>	<b>\$ 975.00</b>
<b>WIPP Misc. Annual Fee</b>	<b>\$ 310.00</b>
<b>SS Electronic Requisitions I</b>	<b>\$ 731.00</b>
<b>TOTAL:</b>	<b>\$12, 571.25</b>

**WHEREAS**, the purchase of goods and services by local contracting units is authorized by Local Public Contracts Laws, N.J.S.40A:11-12; and

**WHEREAS**, the actual cost for the support agreements listed herein shall be \$12,571.25 for calendar year 2021.

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright do hereby certify that funds will be available in the 2021 Temporary Budget and funds for the balance of 2021 will be provided in the Budget for the year 2021, when finally adopted, in the appropriations entitled Tax Collector 7-01-20-145-220, Finance 7-01-20-130-220, Sewer 7-07-55-502-220, for the purpose stated in this resolution.



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**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, hereby authorize the Borough Clerk to execute the support agreements for computer software and maintenance as described herein for the calendar year 2021.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be forwarded to the following:

1. Edmunds & Associates, Inc.
2. Chief Financial Officer
3. Tax Collector
4. Finance Manager

**Roll Call:** Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
 Absent Yes Yes Yes Absent Yes

**No. 42-2021 Authorizing Sewerage Rates and Charges for First, Second, Third and Fourth Quarters of 2021**

Councilmember Keeler introduced and offered for adoption the following Resolution; seconded by Councilmember Catalano:

**WHEREAS**, the Governing Body of the Borough of Sea Bright authorize the rates and charges of the municipal public utility for sewerage; and

**WHEREAS**, any previous schedule of charges adopted by the Mayor and Council of the Borough of Sea Bright which are inconsistent herewith are hereby rescinded.

**WHEREAS**, the rates and charges for the utilities are as follows:

1. The 2021 rates for the first, second, third and fourth quarters will be \$10.90 for every 1,000 gallons of water consumed by the customer.
2. The charges shall be due and payable in 2021/2022 within 10 days after the due date of the municipal sewer utility bill. If the bill is not timely paid, the outstanding bill shall be considered a municipal charge and shall be subject to the same rate of interest which accrues on delinquent taxes.
3. Billing Schedule:
  1. First quarter billing shall be mailed during April for consumption billed by the water company from mid-December thru mid-March;
  2. Second quarter billing shall be mailed during July for consumption billed by the water company from mid-March thru mid-June;

- 3. Third quarter billing shall be mailed in October for consumption billed by the water company from mid-June thru mid-September;
- 4. Fourth quarter billing shall be mailed in January for consumption billed by the water company from mid-September thru mid-December.

4. Consumption shall be based upon the information provided to the Borough of Sea Bright Municipal Sewer Utility by the New Jersey American Water Company. The customers that are billed by the New Jersey American Water Company on a quarterly basis shall have their sewer charge based upon the quarterly water charges from New Jersey American Water Company. Those customers that are billed on a monthly basis by New Jersey American Water Company shall have their bills based upon their water consumption.

5. All customers of the municipal sewer utility shall be billed for at least 10,000 gallons quarterly. This minimum charge shall be \$109.00.

6. The consumption charges shall be billed to the metered townhouse or condominium association or corporation for payment.

7. If any section, subsection, paragraph, sentence or other portion of this Resolution shall be adjudged by a Court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Resolution.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the sewer utility schedule of rates and charges outlined above is hereby adopted and the utility is authorized to publish a notice of final adoption of said Resolution; and

**BE IT FURTHER RESOLVED**, a copy of the sewer utility schedule of rates and charges shall be available for public inspection during normal business hours at the office of the Tax/Sewer Utility Collector at 1099 Ocean Avenue, Sea Bright, New Jersey; and

**BE IT FURTHER RESOLVED**, by the Borough Council of the Borough of Sea Bright that they hereby authorize the utility to forward a copy of said Resolution of rates and charges to the customers of the utility at the utility's discretion.

**Roll Call:** Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
 Absent Yes Yes Yes Absent Yes

**No. 43-2021 Authorizing a One-Year Renewal of the Shared Services Agreement with the Borough of Oceanport for Municipal Court Facilities**

Councilmember Keeler introduced and offered the following resolution for its adoption; seconded by Councilmember Catalano:

**WHEREAS**, the "Shared Services and Consolidation Act" at N.J.S.A. 40A:65-1 et. seq. allows a local unit to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to the primary purposes of any of the participating local units; and

**WHEREAS**, N.J.S.A. 2B:12-1 allows two or more municipalities to provide jointly for courtrooms, chambers, equipment, supplies and employees for their municipal courts and to agree to appoint the same persons as certified court administrator without establishing a joint municipal court; and

**WHEREAS**, the Borough of Sea Bright entered into a shared services agreement dated November 16, 2009 with the Borough of Oceanport for municipal court services commencing on March 1, 2010 which was extended by parties until February 28, 2021; and

**WHEREAS**, the termination date of the Agreement is February 28, 2021; and

**WHEREAS**, the Borough of Sea Bright is desirous of renewing the existing shared services agreement with the Borough of Oceanport for an additional one (1) year term for an amount not to exceed \$78,000.00; and

**CERTIFICATION OF FUNDS:**

I, Michael J. Bascom, CFO, hereby certify that funds not to exceed \$78,000.00 will be provided for this purpose in the appropriation entitled Court #9-01-42-490-235.

  
 MICHAEL J. BASCOM, CFO

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright hereby authorize the Mayor and Borough Clerk to execute a one-year extension to the Shared

Services Agreement ("agreement") for Municipal Court services between the Borough of Oceanport and the Borough of Sea Bright that incorporates the following additional terms and conditions:

1. The agreement dated November 16, 2009, is hereby extended for a period of one additional year from the date of termination. The new termination date will be February 28, 2022.
2. The annual rate for the services shall be \$78,000.00.
3. All other terms and conditions contained in the original Shared Services Agreement or any prior extensions thereto not modified by this Amendment shall remain in full force and effect.

**BE IT FURTHER RESOLVED**, that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, hereby authorize and agree to the above referenced terms and conditions of this Amendment by and between the Borough of Oceanport located at 910 Oceanport Way, County of Monmouth, State of New Jersey and authorize the Mayor and Borough Clerk to sign said Amendment.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the following:

1. Borough of Oceanport
2. Borough of Sea Bright CFO
3. Sea Bright Municipal Court
4. Sea Bright Police Department

**Roll Call:** Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein,  
 Absent Yes Yes Yes Absent Yes

**No. 44-2021 Authorizing Receipt of Bids for Street Sweeping Services Within the Borough of Sea Bright**

Councilmember Keeler introduced and offered for adoption the following Resolution: seconded by Councilmember Catalano:

**WHEREAS**, the Borough Council is desirous of receiving bids for street sweeping services; and

**WHEREAS**, specifications for the aforesaid item will be on file in the Borough Clerk’s Office, and will be available for inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that it does hereby authorize the Borough Clerk to advertise for bids for the aforesaid service as per the specifications on file and to be received by the Borough Administrator at the Municipal Building, 1099 Ocean Avenue, Sea Bright, New Jersey on a date to be determined.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

1. Finance Manager
2. CFO
3. Deputy Director – Department of Public Works

**Roll Call:** Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
 Absent Yes Yes Yes Absent Yes

**ORDINANCE(s):**

**Public Hearing:** Mayor Kelly to read the ordinance by title:

**ORDINANCE NO. 01-2021**  
**CALENDAR YEAR 2021**  
**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET**  
**APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK**  
**(N.J.S.A. 40A: 4-45.14)**

Councilmember Leckstein offered a motion to open the public hearing on Ordinance No. 01-2021; seconded by Councilmember Booker:

**Roll Call:** Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
 Absent Yes Yes Yes Absent Yes

**Public Hearing (Ord. No. 01-2021)**

John Schwartz, questioned if this is the same ordinance we do every year – Councilman Leckstein confirmed it is.

Councilmember Leckstein offered a motion to close the public hearing on Ordinance No. 01-2021; seconded by Councilmember Booker:

**Roll Call:** Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
Absent Yes Yes Yes Absent Yes

Councilmember Leckstein offered a motion to adopt Ordinance No. 01-2021 and advertise according to law; seconded by Councilmember Keeler:

**Roll Call:** Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
Absent Yes Yes Yes Absent Yes

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 1.0% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Borough Council of the Borough of Sea Bright in the County of Monmouth finds it advisable and necessary to increase its CY 2021 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Borough Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$127,038.28 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Borough Council of the Borough of Sea Bright, in the County of Monmouth, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2021 budget year, the final appropriations of the Borough of Sea Bright shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$177,853.59. and that the CY 2021 municipal budget for the Borough of Sea Bright be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

**INDIVIDUAL ACTION:**

Attorney McLaughlin explained at the last meeting Council adopted Resolutions No. 33-2021 and 34-2021 subject to his review of the financing documents. Attorney McLaughlin said he was unable to approve the loan documents for a number of reasons and there has been no proof of initial funding. We will discuss this in more detail at the workshop meeting on February 11<sup>th</sup> and recommends adopting Resolution No. 45-2021 rescinding what was done at the last meeting and carry Resolution No. 33-2021 and 34-2021 to the regular meeting on February 16<sup>th</sup>. Councilman Leckstein clarified that we have heard nothing from the principals of the Mad Hatter and/or their attorneys – Attorney McLaughlin confirmed that is accurate.

**Resolutions:**

**No. 45-2021                      Rescinding Resolutions No. 33-2021 and No. 34-2021 Pertaining to S. Kelly Corporation - The Mad Hatter**

Councilmember Leckstein introduced and offered for adoption the following Resolution: seconded by Councilmember Booker:

**WHEREAS**, at the public business meeting of the Borough Council on January 19, 2021, the Council considered the applications of S. Kelly Corporation to authorize the issuance of a "new" alcoholic beverage license and for the renewal of the inactive license held by S. Kelly Corporation for the 2019-2020, 2020-2021 and 2021-2022 license terms; and

**WHEREAS**, after a public hearing at which representations were made by and on behalf of the licensee, the Borough Council conditionally approved Resolutions No. 33-2021 and No. 34-2021, subject to the review by the Borough Attorney of the financing documents and financing arrangements represented to be in place by the licensee; and

**WHEREAS**, the Borough Attorney has advised the Borough Council that the documents provided by the licensee do not evidence a completed financing transaction and that the licensee has been unable to provide proof of receipt of initial funding;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth and State of New Jersey, that Resolution No. 33-2021 and Resolution No. 34-2021, adopted on January 19, 2021 be and the same are hereby rescinded.

**BE IT FURTHER RESOLVED** that the pending applications of S. Kelly Corporation shall be further considered by the Borough Council at its next public business meeting of February 16, 2021.

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

- 1. Division of Alcoholic Beverage Control
- 2. Department of Police
- 3. S. Kelly Corporation

**Roll Call:** Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
 Absent Yes Yes Yes Absent Yes

Councilmember Leckstein offered a motion to carry Resolution No. 33-2021 and 34-2021 for further discussion at the February 11<sup>th</sup> Workshop Meeting; seconded by Councilmember Booker:

**Roll Call:** Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
 Absent Yes Yes Yes Absent Yes

**No. 33-2021 Authorize Issuance of a "New" Liquor License for the 2019/2020 License Term S. Kelly Corporation – The Mad Hatter**

**No. 34-2021 2020/2021 Annual Renewal Liquor License S. Kelly Corporation**

**Vouchers: \$1,075,144.85**

Councilmember Keeler offered a motion to approve the Voucher List dated February 2, 2021 as submitted by the Finance Manager; seconded by Councilmember Leckstein:

**Roll Call:** Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
 Absent Yes Yes Yes Absent Yes

01062	ALL HANDS FIRE EQUIPMENT, LLC				
	20-01458 12/18/20 PUMP OPS TRAINING	Open	500.00		
01042	ATLANTIC TOMORROWS OFFICE				
	21-00109 01/27/21 A&E	Open	803.68		
00631	BARG'S LAWN & GARDEN SHOP, INC				
	21-00073 01/20/21 BLDGS. & GRDS. MAT. & SUPPLIES	Open	45.12		
	21-00117 01/28/21 STREETS & ROADS- MAINT. OF EQU	Open	29.13		
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			74.25		
01631	BOROUGH OF OCEANPORT				
	21-00124 01/28/21 COURT	Open	6,500.00		
2557	C.M.R.S.- FP (US POSTAL SRVC)				
	21-00129 01/28/21 POSTAGE	Open	600.00		
2680	CINTAS				
	20-01311 11/09/20 Buildings & Grounds	Open	148.11		
	20-01312 11/09/20 Beach-Materials & Supplies	Open	126.69		
	20-01408 12/08/20 BEACH- MATERIALS & SUPPLIES	Open	177.37		
	20-01410 12/08/20 BLDGS. & GRDS. - MAT. & SUPPL.	Open	123.11		
	20-01411 12/08/20 BEACH - MATERIALS & SUPPLIES	Open	82.81		
	21-00081 01/20/21 BEACH- MATERIALS & SUPPLIES	Open	132.37		
	21-00082 01/20/21 BEACH - MATERIALS & SUPPLIES	Open	73.72		
			-----		
			864.18		
2555	CJM ASSOC. OF SEA BRIGHT				
	21-00126 01/28/21 LEASE	Open	500.00		
02231	COUSINS LANDSCAPING				
	21-00072 01/20/21 BLDGS. & GRDS. MAINT. OF	Open	1,480.00		
2528	DCH FORD				
	21-00120 01/28/21 STREETS- VEHICLE MAINT.	Open	60.95		
	21-00121 01/28/21 STREETS- VEHICLE MAINTENANCE	Open	114.69		
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			175.64		

**REGULAR MEETING****FEBRUARY 2, 2021**

2710 HOLMDEL TOWNSHIP 21-00125 01/28/21 FINANCE	Open	3,312.50
01526 JCP & L 21-00133 01/28/21 ELECTRIC	Open	4,248.16
00297 JESSE A. HOWLAND & SONS, INC. 21-00127 01/28/21 LEASE	Open	1,705.00
01784 JUNGLE LASERS, LLC 21-00094 01/26/21 BLDG. DEPT	Open	80.00
2264 KETCHAM, MICHELLE 21-00061 01/19/21 CLERK	Open	64.58
01603 M & N VENTURES, LLC 21-00118 01/28/21 STREETS- MATERIALS & SUPPLIES	Open	96.00
2417 MARLIN BUSINESS BANK 21-00130 01/28/21 POSTAGE	Open	94.00
01801 MASER CONSULTING, P.A. 21-00084 01/21/21 ENGINEER	Open	657.70
00106 MGL FORMS-SYSTEMS, LLC 21-00097 01/26/21 TAX FORMS	Open	435.50
2724 MIDDLETOWN TRAILER SUPPLY 21000014 01/06/21 STRTS. & RDS. - MATERIAL & SUP	Open	84.90
00110 MONM CNTY REGIONAL HEALTH 21-00067 01/20/21 PUBLIC HEALTH	Open	15,341.53
02045 MONMOUTH COUNTY SPCA 21-00086 01/21/21 ANIMAL CONTROL	Open	325.00
00188 MONMOUTH/OCEAN TCTA 21-00092 01/22/21 TAX COLLECTOR	Open	80.00
00190 MUNICIPAL CLERKS ASSOC OF NJ 21-00062 01/19/21 CLERK	Open	250.00
01399 NEW JERSEY AMERICAN WATER 21-00087 01/21/21 WATER	Open	1,039.83
00131 NJ CONFERENCE OF MAYORS 21-00090 01/21/21 A&E	Open	295.00
00671 NJ DEPT OF COMMUNITY AFFAIRS 21-00095 01/26/21 BLDG. DEPT	Open	481.00
00113 NJ NATURAL GAS COMPANY 21-00096 01/26/21 NATURAL GASNJ	Open	2,438.74
00502 NJ STATE LEAGUE/MUNICIPALITIES 21-00089 01/21/21 DUES	Open	289.00
00885 OCEAN TWP FIRE DISTRICT NO. 2 21-00123 01/28/21 FIRE MARSHAL	Open	300.00
01309 OCEANPORT BOARD OF EDUCATION 20-00807 07/15/20 SCHOOL TAX	Open	52,042.00
2525 POOR JOHNS PORTABLE TOILETS 21-00107 01/27/21 BEACH	Open	1,086.00
01463 PUMPING SERVICES, INC. 20-01400 12/08/20 SEWER	Open	1,832.00
00164 RAIN, WILLIAM 21-00093 01/26/21 HEALTH	Open	144.60
2728 READY FRESH BY NESTLE 21-00134 01/28/21 WATER	Open	311.50
2733 RUSSELL REID WASTE DISPOSAL CO 20-01359 11/17/20 SEWER- MAINTENACE OF EQUIP.	Open	3,560.00
01554 SEA BRIGHT SERVICE CENTER 21-00074 01/20/21 STREETS & RDS. VEHICLE MAINT.	Open	295.07
00027 SEABOARD WELDING SUPPLY, INC. 21-00085 01/21/21 DPW	Open	14.50

**REGULAR MEETING**

**FEBRUARY 2, 2021**

00053	SHORE REGIONAL HIGH SCHOOL		
	20-00809 07/15/20 SCHOOL TAX	Open	208,955.00
00125	SPAHR, PATRICIA		
	21-00059 01/19/21 TAX COLLECTOR	Open	50.00
	21-00138 01/29/21 TAX COLLECTOR	Open	50.00
			-----
			100.00
02225	STAPLES ADVANTAGE		
	20-00482 04/24/20 OFFICE SUPPLIES	Open	222.13
	20-01253 10/27/20 OFFICE SUPPLIES	Open	234.87
	20-01276 10/30/20 CLERK	Open	19.57
	21-00044 01/15/21 POLICE: OFFICE SUPPLIES	Open	94.59
	21-00055 01/15/21 STREETS & RDS. - OFFICE SUPPL.	Open	115.31
	21-00056 01/15/21 STREETS & RDS. - OFFICE SUPPL.	Open	62.70
	21-00111 01/28/21 POLICE - OFFICE SUPPLIES	Open	566.64
			-----
			1,315.81
2723	SUPREME KOURTS, LLC		
	20-01387 12/04/20 BLDGS. & GRDS. MISC.	Open	6,270.00
00192	TAX COLL & TREAS ASSOC OF NJ		
	21-00088 01/21/21 TAX COLLECTOR	Open	100.00
01285	THE HOME DEPOT		
	21-00057 01/15/21 POLICE: OFFICE EQUIPMENT	Open	284.80
01779	TIMOTHY HILL ELECTRIC CO., INC		
	20-01264 10/29/20 Heater install 4 New Street	Open	999.00
00523	TREASURER, COUNTY OF MONMOUTH		
	21-00068 01/20/21 OPEN SPACE TAX	Open	62,508.17
00223	TREASURER, COUNTY OF MONMOUTH		
	21-00069 01/20/21 COUNTY TAX	Open	525,034.77
00439	TREASURER, COUNTY OF MONMOUTH		
	21-00070 01/20/21 LIBRARY TAXES	Open	38,977.32
2658	VERIZON		
	21-00137 01/29/21 SEWER	Open	79.94
2291	VERIZON		
	21-00139 01/29/21 FIOS	Open	183.99
02061	VERIZON WIRELESS		
	21-00108 01/27/21 CELL	Open	1,153.90
	21-00110 01/27/21 CELLS	Open	185.77
	21-00131 01/28/21 FIRE	Open	268.11
			-----
			1,607.78
01791	VERRUNI, JOSEPH		
	21-00066 01/20/21 A&E	Open	300.00
00058	WILLOW CLEANERS, INC.		
	21-00106 01/27/21 POLICE	Open	687.75

**Total: 949,806.19**

MANUAL CHECKS

21-00060	BORO OF SEA BRIGHT HEALTH INS. FUND	\$8,228.51
1/19/2021	JAN. IMPRESSED BILLING/BENEMAX	
21-00136	DAVID HODER ASSOCIATES	\$260.00
1/29/2021	PLAN. BRD:ENGINEER REVIEW/ESCROW ACCT.	
21-00135	GANNETT NJ	\$22.50
1/28/2021	PLAN. BRD:LEGAL NOTICE/ESCROW ACCT	
21-00132	LEON S. AVAKIAN, INC.	\$860.00
1/28/2021	ENGINEER:PLOT PLAN/ESCROW ACCTS	
21-00063	UNITED STATES POSTAL SERVICE	\$1,000.00
1/19/2021	SEWER:2020 4/Q BILLING	
20-01447	INTRON TECHNOLOGY SOLUTIONS	\$6,350.00
12/15/2020	VIDEO CONFERENCE SYSTEM/COVID-19	

21-00065 1/19/2021	MONMOUTH MUNICIPAL JOINT INSURANCE FUND 1ST INSTALLMENT/2021	\$106,030.00
21-00105 1/27/2021	ROONEY PLAZA, LLC RETURN OF ESCROW FUNDS	\$2,387.65
21-00091 1/22/2021	STATE OF NJ - DEP SEWER:PERMIT FEE/RIVER ST. PUMP STATION	\$200.00

**TOTAL MANUALS: \$125,338.66**

**TOTAL BILL LIST: \$1,075,144.85**

**MAYOR AND COUNCIL COMMITTEE COMMENTS**

Councilman Leckstein thanked Public Works, OEM and the Police and Fire Departments - everyone did a tremendous job to get the town cleaned up from the storm – they were incredible and deserve a lot of credit. It has also come to his knowledge that there is a problem with Nixle – many residents are no longer receiving text messages. Councilman Leckstein has reached out to the Nixle representatives to try to figure out what the problem is as this service is very essential.

Councilman Booker stated that the budget hearings have been postponed due to the storm. CFO Michael Bascom explained that he will send a list of new dates for the meeting.

7:15pm Councilman Lamia joined the meeting.

Councilman Lamia spoke with Councilmembers Catalano, Keeler, and Birdsall regarding some activities but there isn't any progress to report at this time.

Councilman Keeler wanted to commend the Fire Department. They had crews staying over at the fire house overnight during the storm – compliments to the Fire Department, Police Department and Public Works.

Councilman Booker stated that he was going to Borough Hall and slipped and fell and was grateful that our Police and Fire Department were there to rescue him – fortunately he was fine and they were all able to have a little chuckle.

Councilman Leckstein reminded Council to stop by Borough Hall to sign vouchers.

Mayor Kelly commended all for their performance during this winter storm – great job by everybody.

CFO Michael Bascom stated that he just emailed available dates for the budget meetings to Borough Clerk Christine Pfeiffer – February 17<sup>th</sup> would be best but there are other dates he can be available.

**EXECUTIVE SESSION**

Executive session not held.

**ADJOURNMENT**

Councilmember Leckstein offered a motion to adjourn the meeting; seconded by Councilmember Booker:

<b>Roll Call:</b>	Birdsall,	Booker,	Catalano,	Keeler,	Lamia,	Leckstein
	Absent	Yes	Yes	Yes	Yes	Yes

Respectfully Submitted,

Christine Pfeiffer  
Borough Clerk