

**MINUTES**  
**REORGANIZATION MEETING**  
**BOROUGH OF SEA BRIGHT**

**JANUARY 2, 2021 - 10:30 AM**

**BOROUGH OF SEA BRIGHT**

DUE TO THE CORONAVIRUS AND THE NEED FOR SOCIAL DISTANCING, THIS MEETING WILL BE HELD REMOTELY  
AND OPEN TO THE PUBLIC BY FOLLOWING THE INSTRUCTIONS BELOW.

**PUBLIC ACCESS LINK**

<https://global.gotomeeting.com/join/158752221>

Dial in: United States: +1 (646) 749-3122

Access Code: 158-752-221

**1. PLEDGE OF ALLEGIANCE:**

**Mayor Kelly** called the meeting to order at 10:30 AM and requested those present to join in the Pledge of Allegiance.

**2. Mayor Kelly read the following COMPLIANCE STATEMENT (N.J.S.A. 10:4-18):**

**Good Morning Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Has Been Sent To The Asbury Park Press And Other Local Newspapers on January 6, 2020. In Each Instance, The Date, Time, And Location of This Meeting Were Provided In the Notice. This Meeting Is Open To The Public."**

**3. MOMENT OF SILENCE FOR THE FOLLOWING SEA BRIGHT RESIDENTS WHO PASSED AWAY IN 2020.**

**Margaret M. Holtz  
Michael Kammerer  
Lorraine E. Knoble-Goode  
Malachy McGurk  
Anne M. Morgenthal**

**4. INVOCATION: Pastor Turner – Sea Bright United Methodist Church**

**5. STATEMENT OF DETERMINATION:**

"A statement of the determination of the Board of County Canvassers relative to an election held in the Borough of Sea Bright on the 3<sup>rd</sup> day of November, in the year Two Thousand and Twenty for the election of Municipal Officers for said **BOROUGH OF SEA BRIGHT**

The Board determined at the General Election:

**COUNCILMEMBERS - BOROUGH OF SEA BRIGHT**

***JEFFEREY M. BOOKER, Sr.***  
***JOHN M. LAMIA, Jr.***

Were duly elected as **Members of the Borough Council, Full Three (3) Year Term**  
(January 1, 2021 – December 31, 2023)

**SWEARING IN / OATHS OF OFFICE**

**Councilman Booker was sworn in by Selika Talbott  
Councilman Lamia was sworn in by Senator Declan O'Scanlon**

**MEETING ROLL CALL:**

**PRESENT:**

Mayor Kelly  
Councilmembers Kevin Birdsall, Jefferey M. Booker, Sr., Samuel A. Catalano,  
William J. Keeler, John M. Lamia, Jr., Marc A. Leckstein

**6. MAYOR BRIAN P. KELLY:**

**2021 NEW YEAR MESSAGE**

Mayor Kelly stated that one year ago at our Reorganization meeting we had a very different perspective on things and said he considered comparing the start of 2020 to the start of the Roaring 20's (1920) with all the optimism and prosperity but thought better of it in light of how the Roaring 20's ended. In Sea Bright, 2020 started off very good but then we fell victim to the COVID pandemic like everybody else. Mayor Kelly said one positive thing he has taken away from 2020 is working with our local team - the past year with COVID has been a balancing act ensuring that everyone's health and safety was protected while trying to keep our local economy strong – it is a very fine line that you have to walk – however, working with the Governing Body, our professionals, and all Borough staff made the job easy. Mayor Kelly said our local and regional economies have remained strong and the Borough has worked with the businesses to adapt to new operating guidelines. Mayor Kelly thanked everyone in the Borough and the County for all their help over the past year. As we move into the new year, we are learning to manage better, we look forward to the vaccine, resuming full operations in our new facilities and keeping business as normal as possible. We are looking forward to a prosperous 2021. Mayor Kelly wished everyone a Happy New Year and thanked them for their patience over the past year.

**7. STANDING COUNCIL COMMITTEE APPOINTMENTS:****Chapter 3. Administrative Code §3-7. Committees (A.)**

The following Council Committee Appointments are presented for the year 2021:

**Motion: Leckstein**

**Second: Catalano**

**Roll Call:**      **Birdsall,      Booker,      Catalano,      Keeler,      Lamia,      Leckstein**  
                          **Yes                Yes                Yes                Yes                Yes                Yes**

**A. Beach/Capital Plan/Flood Mitigation:**

Chair works with council committee to recommend policy and oversee operations and maintenance of the beach, including serving as liaison to the Dune Community Advisory Committee; Chair works with council committee to prioritize and oversee implementation of capital projects and oversee implementation of flood mitigation efforts. Serves as liaison to Flood Community Advisory Committee.

- **Samuel A. Catalano, Chair**
- **John M. Lamia, Jr.**
- **Kevin Birdsall**

**B. Court/Public Safety:**

Chair works with council committee, Public Safety Director and Fire Chief to oversee and recommend policy for borough public safety functions, including the Police Department, Fire Department, First Aid, Emergency Management and Water Safety and the Municipal Court.

- **William J. Keeler, Chair**
- **Jefferey M. Booker, Sr.**
- **John M. Lamia, Jr.**

**C. Administration/Shared Services/Education:**

Chair oversees administration including Personnel and Code Enforcement, also oversees all shared services. Chair monitors education issues affecting Sea Bright students K-12.

- **Marc A. Leckstein, Chair**
- **Kevin Birdsall**
- **Jefferey M. Booker, Sr.**

**D. Finance/Insurance/Grants:**

Chair works with council committee and CFO and department heads to oversee budget and financial operations, monitor insurance premiums and coverage and coordinate the timely application for future grant possibilities.

- **Jefferey M. Booker, Sr., Chair**
- **William J. Keeler**
- **John M. Lamia, Jr.**

**E. Public Works/Building Department/Beautification:**

Chair works with council committee to recommend policy and oversee operations of the Department of Public Works. Chair works with council committee and administration to oversee Building Department. Chair of Beautification serves as liaison to Beautification Advisory Committee and oversees Beautification projects.

- **Kevin Birdsall, Chair**
- **Marc A. Leckstein**
- **William J. Keeler**

**F. Library/Recreation/Public Relations:**

Chair of Library serves as liaison to the Library Advisory Committee. Chair of Recreation serves as liaison to the Recreation Advisory Committee. Public Relations Chair works with advisory committee and oversees the website, newsletter, Sea Bright 365 and promotions.

- **John M. Lamia, Jr., Chair**
- **Samuel A. Catalano**
- **Marc A. Leckstein**

**8. MAYOR'S BLUE RIBBON COMMITTEE APPOINTMENTS:****Chapter 3. Administrative Code §3-7. Committees (B.)**

The following Mayor's Blue Ribbon Committee Appointments are presented for the year 2021:

**Motion: Leckstein**

**Second: Booker**

**Roll Call:**      **Birdsall,      Booker,      Catalano,      Keeler,      Lamia,      Leckstein**  
                          **Yes                Yes                Yes                Yes                Yes                Yes**

**A. Sea Bright Redevelopment:**

Committee members will act as liaisons with the public and work with proposed developers of properties declared by Council to be in need of re-development.

- **Marc A. Leckstein, Chair**
- **Brian P. Kelly, Mayor**
- **Kevin Birdsall**

**9. COMMUNITY ADVISORY COMMITTEES:****Chapter 3. Administrative Code §3-7. Committees (C.)**

The following Community Advisory Committee Appointments are presented for the year 2021:

**Motion: Leckstein**

**Second: Keeler**

<b>Roll Call:</b>	<b>Birdsall,</b>	<b>Booker,</b>	<b>Catalano,</b>	<b>Keeler,</b>	<b>Lamia,</b>	<b>Leckstein</b>
	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>

**A. Beautification:**

Oversees seasonal plantings and decorations in public spaces and at public buildings, raises funds to offset costs for Beautification Trust Fund.

- **KEVIN BIRDSALL, Liaison**
- Peggy Bills
- Christina Doxey
- Diane Kaplan
- Frank Lawrence
- Nancy Mulheren
- Barbara Nadler
- Joann Sheridan

**B. Dune Restoration Committee:**

Oversees maintenance of dunes including annual plantings, public education about Dunes and fundraising to offset costs.

- **SAMUEL A. CATALANO, Liaison**
- Chris Cappillo
- Sue DiMassa
- MaryBeth Lederman
- Paulette Sakariassen
- Ira Schussheim
- Karolyn Stevens Wray

**C. Library:**

Oversees library programming and improvements, raises funds to offset costs for Library Trust Fund.

- **JOHN M. LAMIA, Jr., Liaison**
- MaryAnn Chevalier
- Elizabeth DeGiulio
- Joan Neuhoff
- Robert Reid
- Margaret Saxton
- Liz Von Ziegesar

**D. Recreation:**

Oversees recreation programming for residents of all ages, raises funds to offset costs for the Recreation Trust Fund.

- **JOHN M. LAMIA, Jr., Liaison**
- Peggy Bills
- Linda Blevins
- Don Klein
- Felecia Stratton
- Robert Long

**E. Safety and Loss Committee:**

Comprised of borough officials from all departments, the committee meets regularly to review procedures to improve safety and reduce losses through insurance claims.

- **WILLIAM J. KEELER, Liaison**
- Brian P. Kelly, Mayor
- Borough Administrator

- Police Chief Brett Friedman
- Charles R. Murphy, Jr.
- David Bahrle
- Felecia Stratton
- Daniel Drogin
- Recreation Director
- Monmouth County Regional Health Commission Representative

**F. Green Team Committee:**

The Green Team is a permanent advisory committee created by Ordinance 04-2016 to recommend and implement sustainable practices for the Borough, according to Chapter 48, "Sustainable Sea Bright Advisory Committee" in the code of the Borough of Sea Bright.

- **MARC A. LECKSTEIN, Liaison**
- Brian P. Kelly, Mayor
- Kevin Birdsall, Councilman
- Planning Board Member - to be appointed by Planning Board
- Christine Pfeiffer, Borough Clerk
- Michelle Ketcham, Deputy Clerk
- Brett Friedman, Police Chief
- Elizabeth DiGiulio, Elected Representative, Shore Regional School Board
- Felecia Stratton, Citizen Member
- Melissa D'Anna, Business Owner
- Susana Markson, Mayor's designee

**G. Public Relations Advisory Committee**

Oversees promotion and marketing of Sea Bright inside and outside of the community via Sea Bright 365 initiatives. Assists, where needed, with Borough newsletter and social media. Raises funds for the Public Relations Trust Fund.

- **JOHN M. LAMIA, JR., Liaison**
- Linda Blevins
- Kristine Kelly
- Susana Markson
- Adrianna Polony-Sands
- Joann Sheridan
- Felecia Stratton
- Marc A. Leckstein

**H. Flood Mitigation Advisory Committee**

Oversees efforts within Sea Bright to mitigate flooding issues.

- **SAMUEL A. CATALANO, Liaison**
- Charles H. Rooney III
- William White, P.E.
- David Hoder, P.E.
- Kevin Birdsall

**9. APPOINTMENTS FOR 2021:**

**ONE YEAR TERMS:**

**RES. NO. 01-2021** Appointment of **2021 Council President, Marc A. Leckstein**

Councilmember Catalano introduced and offered the following resolution for its adoption; seconded by Councilmember Birdsall:

**WHEREAS**, it is necessary that a member of the Council be elected as **President** of said Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey to fulfill the duties of the Mayor during his absence for the year ending December 31, 2021.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that Marc A. Leckstein be and is hereby elected as "**President**" of said Council.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

**Marc A. Leckstein, Council President**

Roll Call:	Birdsall,	Booker,	Catalano,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Yes	Abstain

**RES. NO. 02-2021** Appointment of **Borough Attorney, Roger McLaughlin, Esquire  
McLaughlin Stauffer & Shaklee, P.C.**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Catalano:

**WHEREAS**, pursuant to N.J.S.A. 40A:9-139 there exists a need to appoint a qualified individual as Borough Attorney in the Borough of Sea Bright; and

**WHEREAS**, a request for proposals for Borough Attorney was posted and advertised in the Asbury Park Press to be received on December 4, 2020; and,

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, four proposals for Borough Attorney were received on December 4, 2020 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal submitted by McLaughlin, Stauffer & Shaklee, PC, of Wall Township, New Jersey is being considered for the term of one year (January 1, 2021 - December 31, 2021) at a rate not to exceed \$145.00 per hour; and

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2021 appropriation for this contract will be \$100,000.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2021 in the 2021 Temporary Budget and funds for the balance of 2021 will be provided in the Budget for the year 2021, when finally adopted, in the appropriation entitled Legal #21-01-20-155-000.



**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **ROGER McLAUGHLIN of the Law Firm of McLAUGHLIN STAUFFER & SHAKLEE, PC** to serve as the Borough Attorney for (1) one-year term commencing January 1, 2021 through December 31, 2021 pursuant to the rate provided in their proposal; and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional services, a copy of which shall be maintained by the Borough Clerk; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

1. Roger McLaughlin, McLaughlin Stauffer & Shaklee PC
2. Finance Manager

Roll Call:	Birdsall,	Booker,	Catalano,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Yes	Yes

**RES. NO. 03-2021** Appointment of **Borough Special/Conflicts Counsel:  
Porzio, Bromberg & Newman, Vito Gagliardi, Jr. & Kerri A. Wright  
(Educational Matters)**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler:

**WHEREAS**, there exists a need to appoint a qualified Special/Conflicts Counsel in the Borough of Sea Bright; and

**WHEREAS**, a request for proposals for the above-mentioned professional service was posted and advertised in the Asbury Park Press to be received on December 4, 2020; and,

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, five proposals for Special/Conflicts Counsel were received on December 4, 2020 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**CERTIFICATION OF FUNDS:**

I, Michael J. Bascom, CFO, hereby certify that funds will be provided for this purpose by Resolution at the time legal services are awarded in the appropriation entitled Legal #21-01-20-155-000.

  
MICHAEL J. BASCOM, CFO

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey authorizes the Mayor and Borough Clerk to execute a contract with the following for Special/Conflicts Counsel for litigation relating to educational matters:

**Porzio, Bromberg & Newman, P.C., Vito A. Gagliardi, Jr. & Kerri A. Wright**

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

1. All Attorneys
2. Finance Manager

Roll Call:      Birdsall,    Booker,    Catalano,    Keeler,    Lamia,    Leckstein  
                     Yes        Yes        Yes        Yes        Yes        Yes

**RES. NO. 04-2021** Appointment of **Borough Auditor, Robert W. Allison, RMA**  
**Holman Frenia Allison, PC**

Councilmember Keeler introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

**WHEREAS**, pursuant to N.J.S.A. 40:81-11 there exists a need to appoint a qualified individual as Borough Auditor in the Borough of Sea Bright; and

**WHEREAS**, a request for proposals for Borough Auditor was posted and advertised in the Asbury Park Press to be received on December 4, 2020; and,

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, one proposal for Borough Auditor was received on December 4, 2020 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal received from Holman Frenia Allison, P.C., PC of Freehold, New Jersey is being considered for the term of one year commencing January 1, 2021 through December 31, 2021 at a rate not to exceed \$200.00 per hour; and

**CERTIFICATION OF FUNDS:**

I, Michael J. Bascom, CFO, do hereby certify that funds will be provided for the first three months of 2021 in the 2021 Temporary Budget and funds for the balance of 2021 will be provided in the Budget for the year 2021, when finally adopted in the amount of \$45,000.00 in the appropriation entitled Audit Service #21-01-20-135-000 and Finance #21-01-20-130-000.

  
MICHAEL J. BASCOM, CFO

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **Robert W. Allison, CPA, RMA, PSA, CGMA of HOLMAN FRENIA ALLISON, P.C.** to serve as Borough Auditor for one year commencing January 1, 2021 through December 31, 2021 pursuant to the rate provided in their proposal; and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

1. Robert W. Allison, Holman Frenia Allison, PC
2. Finance Manager

Roll Call:      Birdsall,    Booker,    Catalano,    Keeler,    Lamia,    Leckstein  
                     Yes        Yes        Yes        Yes        Yes        Yes

**RES. NO. 05-2021** Appointment of **Borough Engineer, William White**  
**Maser Consulting**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler:

**WHEREAS**, pursuant to N.J.S.A. 40A:9-140 there exists a need to appoint a qualified individual/firm as Borough Engineer in the Borough of Sea Bright; and

**WHEREAS**, a request for proposals for Borough Engineer was posted and advertised in the Asbury Park Press to be received on December 4, 2020; and,

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, seven proposals for Borough Engineer were received on December 4, 2020 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal received from William White, Maser Consulting of Red Bank, New Jersey is being considered for the term of one year (January 1, 2021 - December 31, 2021) at a rate not to exceed \$180.00 per hour; and

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2021 appropriation for this contract will be \$60,000.00, said amount subject to unforeseen decreases or increases in engineering matters. Funds will be provided for the first three months of 2021 in the 2021 Temporary Budget and funds for the balance of 2021 will be provided in the Budget for the year 2021, when finally adopted, in the appropriation entitled Engineer #21-01-20-165-000.



MICHAEL J. BASCOM, CFO

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to William White, of Maser Consulting to serve as Borough Engineer for one year commencing January 1, 2021 through December 31, 2021 pursuant to the rate provided in their proposal; and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk.

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

1. William White, Maser Consulting
2. Finance Manager

Roll Call:	Birdsall,	Booker,	Catalano,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Yes	Yes

**RES. NO. 06-2021** Appointment of **Borough Planner, Christine Cofone**  
**Cofone Consulting Group, LLC**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

**WHEREAS**, the request for proposals for various professional services, including Borough Planner, was posted and advertised in the Asbury Park Press to be received on December 4, 2020; and,

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, six proposals for Borough Planner were received on December 4, 2020 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal received from Christine Cofone, Cofone Consulting Group, LLC of Red Bank, New Jersey is being considered for the term of one year commencing January 1, 2021 through December 31, 2021 at the rate of \$140.00 per hour; and



**CERTIFICATION OF FUNDS:**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds anticipated for these services, it is estimated that the total 2021 appropriation for this contract will not exceed \$17,500.00. Funds will be provided for the first three months of 2021 in the 2021 Temporary Budget and funds for the balance of 2021 will be provided in the Budget for the year 2021, when finally adopted, in the appropriation entitled Engineer #21-01-20-165-000.



**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to Christine Cofone, Cofone Consulting Group, LLC of Red Bank, New Jersey to serve as Borough Planner for one year commencing January 1, 2021 through December 31, 2021 pursuant to the rate provided in the proposal; and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

1. Christine Cofone
2. Finance Manager

Roll Call: Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
Yes Yes Yes Yes Yes Yes

**RES. NO. 07-2021 Appointment of Borough Consulting Engineers**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler :

**WHEREAS**, the request for proposals for professional engineering services to provide services that cannot be addressed entirely by the Borough Engineer was posted, and advertised in the Asbury Park Press to be received on December 4, 2020; and,

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a)) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, nine proposals for Consulting Borough Engineer were received on December 4, 2020 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, Borough Council has determined that appointing multiple qualified consulting engineering firms to be assigned on a case-by-case basis based on expertise, availability and pricing would best serve the Borough.

**CERTIFICATION OF FUNDS:**

I, Michael J. Bascom, CFO, hereby certify that funds will be provided for this purpose by Resolution at the time engineering services for a specific project are awarded in the appropriation entitled Engineer #21-01-20-165-000.



**MICHAEL J. BASCOM, CFO**

**NOW THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that the engineering firms listed below are hereby offered and awarded professional services contracts to serve as Consulting Engineers for 2021 pursuant to the rate schedules provided for in their proposals received on December 4, 2020;

**CME Associates, Gregory R. Valesi**  
**French & Parrello Associates, Keith B. Smith**  
**Hoder Associates, David Hoder**  
**Leon S. Avakian Inc., Gregory Blash**  
**Pennoni Associates, Inc. Drew Di Sessa**  
**Remington & Vernick Engineers, Jeffery Fedorchak**  
**T&M Associates, Francis Mullan**  
**Van Cleef Engineering Associates, Millis J. Looney**



**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

1. All Engineers
2. Finance Manager

Roll Call: Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
Yes Yes Yes Yes Yes Yes

**RES. NO. 08-2021** Appointment of **Borough Prosecutor, William G. McGuinn, Esq., Hoagland, Longo, Moran, Dunst LLP**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

**WHEREAS**, there exists a need to appoint a qualified individual as Borough Prosecutor in the Borough of Sea Bright; and

**WHEREAS**, a request for proposals for Borough Prosecutor was posted and advertised in the Asbury Park Press to be received on December 4, 2020; and,

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, one proposal for Borough Prosecutor was received on December 4, 2020 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal received from William G. McGuinn, Esq., Hoagland, Longo, Moran, Dunst & Doukas, LLP of Red Bank, New Jersey is being considered for the term of one year commencing January 1, 2021 through December 31, 2021 at the rate of \$350.00 per session; and

**CERTIFICATION OF FUNDS:**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2021 appropriation for this contract will be \$6,800.00, subject to unforeseen decreases or increases in litigation. Funds will be provided for the first three months of 2021 in the 2021 Temporary Budget and funds for the balance of 2021 will be provided in the Budget for the year 2021, when finally adopted, in the appropriation entitled Court #21-01-43-490-000.



MICHAEL J. BASCOM, CFO

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **William G. McGuinn, ESQ of the Law Firm of Longo, Moran, Dunst & Doukas, LLP** to serve as Borough Prosecutor for one year commencing January 1, 2021 through December 31, 2021 pursuant to the rate provided in the proposal; and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

1. William G. McGuinn, Esq.
2. Finance Manager
3. Certified Court Administrator

Roll Call: Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
Yes Yes Yes Yes Yes Yes

**RES. NO. 09-2021** Appointment of **Alternate Borough Prosecutor, Susan L. Solda De Simone, Esquire**  
**Law office of Susan L. Solda DeSimone**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

**WHEREAS**, the Borough is in need of an individual/firm to act as Alternate Borough Prosecutor to provide services that cannot be addressed by the Borough Prosecutor; and,

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a)) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, one proposal for Alternate Borough Prosecutor was received on December 4, 2020 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal received from Susan L. Solda De Simone, Esq. is being considered for the term of one year commencing January 1, 2021 through December 31, 2021 at the rate of \$350.00 per session; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2021 appropriation for this contract will not exceed \$6,800.00, subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2021 in the 2021 Temporary Budget and funds for the balance of 2021 will be provided in the Budget for the year 2021, when finally adopted, in the appropriation entitled Court #21-01-43-490-000.

  
MICHAEL J. BASCOM, CFO

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to Susan L. Solda De Simone, Esq. to serve as the Alternate Borough Prosecutor for (1) one-year term commencing January 1, 2021 through December 31, 2021 at the rate \$350.00 per session; and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional services, a copy of which shall be maintained by the Borough Clerk; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Susan L. De Simone, Esq.
- 2. Finance Manager
- 3. Certified Court Administrator

Roll Call:	Birdsall,	Booker,	Catalano,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Yes	Yes

RES. NO. 10-2021 Appointment of **Public Defender, Robert J. Holden, Esquire, Robert J. Holden, Esquire, LLC**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler:

**WHEREAS**, pursuant to N.J.S.A. 2B:24-3 there exists a need to appoint a qualified individual as Public Defender in the Borough of Sea Bright for a one-year term, January 1, 2021 through December 31, 2021; and

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a)) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, two proposals for Public Defender were received on December 4, 2020 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal received from Robert J. Holden, Esquire, LLC is being considered for the term of one year commencing January 1, 2021 through December 31, 2021 at the rate of \$300.00 per assignment; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2021 appropriation for this contract will be \$5,000.00, said amount subject to unforeseen decreases or increases in litigation. Funds will be provided for the first three months of 2010 in the 2021 Temporary Budget and funds for the balance of 2021 will be provided in the Budget for the year 2021, when finally adopted, in the appropriation entitled Public Defender #21-01-43-495-000.

  
MICHAEL J. BASCOM, CFO

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby authorize the Mayor and Borough Clerk to enter into a contract with **Robert J. Holden, Esquire, LLC** as described herein and a copy of which shall be maintained by the Borough Clerk; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

1. Robert J. Holden, Esq.
2. Finance Manager
3. Certified Court Administrator

Roll Call: Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
Yes Yes Yes Yes Yes Yes

**RES. NO. 11-2021** Appointment of **Alternate Public Defender, Suzanne M. Brennan, Esquire Suzanne M. Brennan, Esq.**

Councilmember Booker introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

**WHEREAS**, the Borough is in need of an individual/firm to act as Alternate Public Defender to provide services that cannot be addressed by the Public Defender; and,

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, one proposal for Alternate Public Defender was received on December 4, 2020 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal received from Suzanne M. Brennan, Esq. is being considered for the term of one year commencing January 1, 2021 through December 31, 2021 at the rate of \$300.00 per assignment; and

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2021 appropriation for this contract will not exceed \$5,000.00, subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2021 in the 2021 Temporary Budget and funds for the balance of 2021 will be provided in the Budget for the year 2021, when finally adopted, in the appropriation entitled Court #21-01-43-490-000.



MICHAEL J. BASCOM, CFO

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional services contract to **Suzanne M. Brennan, Esq.** to serve as the Alternate Public Defender for the year 2021; and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional services, a copy of which shall be maintained by the Borough Clerk; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

1. Suzanne M. Brennan, Esq.
2. Finance Manager
3. Certified Court Administrator

Roll Call: Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
Yes Yes Yes Yes Yes Yes

**RES. NO. 12-2021** Appointment of **Bond Counsel, John Draikiwicz, Esquire, Gibbons. P.C.**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler:

**WHEREAS**, there exists a need to appoint a qualified individual as Bond Counsel in the Borough of Sea Bright; and

**WHEREAS**, a request for proposals for Borough Bond Counsel was posted and advertised in the Asbury Park Press to be received on December 4, 2020; and,

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, five proposals for Bond Counsel were received on December 4, 2020 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal from Gibbons, P.C. of Newark, New Jersey is being considered for the term of one year commencing January 1, 2021 through December 31, 2021; and

**CERTIFICATION OF FUNDS:**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2021 appropriation for this contract will be \$10,000.00, said amount subject to unforeseen decreases or increases in bond issues. Funds will be provided for the first three months of 2021 in the 2021 Temporary Budget and funds for the balance of 2021 will be provided in the Budget for the year 2021, when finally adopted, in the appropriation entitled Legal #21-01-20-155-000.



**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **JOHN DRAIKIWICZ, Esq. of the Law Firm of GIBBONS, P.C.** to serve as Bond Counsel for one year commencing January 1, 2021 through December 31, 2021 pursuant to the rates provided in their proposal; and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

1. John Draikiwicz, Gibbons, P.C.
2. Finance Manager

Roll Call:	Birdsall,	Booker,	Catalano,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Yes	Yes

**RES. NO. 13-2021** Appointment of **Labor Attorney, Bruce Padula, Esquire, Cleary, Giacobbe, Alfieri, Jacobs, LLC**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler:

**WHEREAS**, there exists a need to appoint a qualified individual as Borough Labor Attorney in the Borough of Sea Bright; and

**WHEREAS**, a request for proposals for Borough Labor Attorney was posted and advertised in the Asbury Park Press to be received on December 4, 2020; and,

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, five proposals for Borough Labor Attorney were received on December 4, 2020 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal received from Cleary, Giacobbe, Alfieri, Jacobs, LLC of Matawan, New Jersey is being considered for the term of one year (January 1, 2021 - December 31, 2021) at the rate of \$160.00 per hour; and

**CERTIFICATION OF FUNDS:**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2021 appropriation for this contract will be \$5,000.00, said amount subject to unforeseen decreases or increases in litigation and other labor

matters. Funds will be provided for the first three months of 2021 in the 2021 Temporary Budget and funds for the balance of 2021 will be provided in the Budget for the year 2021, when finally adopted, in the appropriation entitled Legal #21-01-20-155-000.

  
MICHAEL J. BASCOM, CFO

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **BRUCE W. PADULA of the Law Firm of CLEARY, GIACOBBE, ALFIERI, JACOBS, LLC** to serve as Labor Attorney for one year commencing January 1, 2021 through December 31, 2021 pursuant to the rate provided in the proposal; and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

1. Bruce W. Padula, Cleary, Giacobbe, Alfieri, Jacobs, LLC
2. Finance Manager

Roll Call:      Birdsall,    Booker,    Catalano,    Keeler,    Lamia,    Leckstein  
                     Yes        Yes        Yes        Yes        Yes        Yes

**RES. NO. 14-2021** Appointment of **Tax Appeal Attorney, Salvatore Alfieri, Esquire**  
**Cleary, Giacobbe, Alfieri, Jacobs, LLC**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

**WHEREAS**, there exists a need to appoint a qualified individual as Borough Tax Appeal Attorney in the Borough of Sea Bright; and

**WHEREAS**, a request for proposals for Borough Tax Appeal Attorney was posted and advertised in the Asbury Park Press to be received on December 4, 2020; and,

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, three proposals for Borough Tax Appeal Attorney were received on December 4, 2020 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal received from Cleary, Giacobbe, Alfieri, Jacobs, LLC of Matawan, New Jersey is being considered for the term of one year (January 1, 2021 - December 31, 2021) at the rate of \$160.00 per hour; and

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2021 appropriation for this contract will be \$2,500.00, said amount subject to unforeseen decreases or increases in litigation and other tax appeal matters. Funds will be provided for the first three months of 2021 in the 2021 Temporary Budget and funds for the balance of 2021 will be provided in the Budget for the year 2021, when finally adopted, in the appropriation entitled Legal #21-01-20-155-000.

  
MICHAEL J. BASCOM, CFO

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **SALVATORE ALFIERI, ESQ. of the Law Firm of CLEARY, GIACOBBE, ALFIERI, JACOBS, LLC** to serve as Borough Tax Appeal Attorney for one year commencing January 1, 2021 through December 31, 2021 pursuant to the rate provided in the proposal; and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

1. Salvatore Alfieri, Esq. Cleary, Giacobbe, Alfieri, Jacobs, LLC
2. Finance Manager

Roll Call:      Birdsall,    Booker,    Catalano,    Keeler,    Lamia,    Leckstein  
                     Yes        Yes        Yes        Yes        Yes        Yes



**RES. NO. 15-2021** Appointment of **Special Tax Appeal Attorney, Martin Allen, Esquire DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. (Beach Club Appeals)**

Councilmember Keeler introduced and offered the following Resolution for its adoption; seconded by Councilmember Booker:

**WHEREAS**, there exists a need to appoint a qualified individual as Special Tax Appeal Attorney to provide tax appeal services for beach club appeals in the Borough of Sea Bright; and

**WHEREAS**, a request for proposals for Borough Tax Appeal Attorney was posted and advertised in the Asbury Park Press to be received on December 4, 2020; and,

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, three proposals for Tax Appeal Attorney were received on December 4, 2020 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal received from **Martin Allen, DeFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. of Warren, New Jersey**, is being considered for Special Tax Appeal Attorney for Beach Club appeals for the term of one year commencing January 1, 2021 through December 31, 2021 at the rate of \$200.00 per hour; and

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2021 appropriation for this contract will be \$22,000.00, said amount subject to unforeseen decreases or increases in litigation and other tax appeal matters. Funds will be provided for the first three months of 2021 in the 2021 Temporary Budget and funds for the balance of 2021 will be provided in the Budget for the year 2021, when finally adopted, in the appropriation entitled Legal #21-01-21-155-000.



**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **MARTIN ALLEN, ESQ. of the Law Firm of DeFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. of Warren, New Jersey** to serve as Borough Special Tax Appeal Attorney (Beach Club appeals) for one year commencing January 1, 2021 through December 31, 2021 pursuant to the rate provided in their proposal; and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

1. Martin Allen, Esq., DeFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.
2. Finance Manager

Roll Call:	Birdsall,	Booker,	Catalano,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Yes	Abstain

**RES. NO. 16-2021** Appointment of **William J. Wolf, Esquire Bathgate, Wegener & Wolf (Special Counsel for Redevelopment Matters)**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler:

**WHEREAS**, there exists a need to appoint a Special/Conflicts Counsel to provide legal counsel for any area in need of redevelopment within the Borough and on proposals received in connection therewith; and,

**WHEREAS**, a request for proposals for the above-mentioned professional service was posted and advertised in the Asbury Park Press to be received on December 4, 2020; and,

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, five proposals for Special/Conflicts Counsel were received on December 4, 2020 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that funds will be available in Redevelopment Escrow for the purposes stated herein.

  
MICHAEL J. BASCOM, CFO

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to William J. Wolf of Bathgate, Wegener & Wolf, P.C. of Lakewood, New Jersey to serve as legal counsel on redevelopment and related proposals within the Borough; and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional services, a copy of which shall be maintained by the Borough Clerk; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. William J. Wolf
- 2. Finance Manager
- 3. Borough Attorney

Roll Call:      Birdsall,    Booker,    Catalano,    Keeler,    Lamia,    Leckstein  
                     Yes            Yes            Yes            Yes            Yes            Yes

**RES. NO. 17-2021** Appointment of **Council Liaison** to the **Planning Board, Marc A. Leckstein**

Councilmember Booker introduced and offered for adoption the following resolution for its adoption; seconded by Councilmember Keeler:

**WHEREAS**, it is necessary that a member of the Council be appointed as liaison to the Sea Bright Planning/Zoning Board to represent the Governing Body as a Class III - Member for a one-year term commencing January 1, 2021 through December 31, 2021.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that **MARC A. LECKSTEIN, Council Liaison to the Planning Board** be and is hereby appointed to this position.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. **Marc A. Leckstein, Council Liaison**
- 2. **Planning Board Secretary**

Roll Call:      Birdsall,    Booker,    Catalano,    Keeler,    Lamia,    Leckstein  
                     Yes            Yes            Yes            Yes            Yes            Abstain

**THREE YEAR TERM(s):**

**RES. NO. 18-2021** Appointment of **NICOLE SONNENBLICK, JMC** as **Municipal Court Judge**

Councilmember Leckstein introduced and offered the following Resolution for adoption; seconded by Councilmember Keeler:

**WHEREAS**, there exists a need to appoint a qualified individual to serve as Borough Court Judge in the Borough of Sea Bright; and

**WHEREAS**, a request for proposals for various professional services was posted, and advertised in the Asbury Park Press to be received on December 4, 2020; and,

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, Nicole Sonnenblick, JMC submitted a proposal letter for the position of Borough Court Judge; and

**WHEREAS**, the proposal received from Nicole Sonnenblick, JMC of Freehold, New Jersey is being considered for the three-year term commencing January 1, 2021 through December 31, 2023; and



CERTIFICATION OF FUNDS:

I, Michael J. Bascom, CFO, hereby certify that funds will be provided for the first three months of 2021 in the 2021 Temporary Budget and funds for the balance of 2021, 2022 and 2023 will be provided in the Budget for those years, when finally adopted, in the amount of \$25,000.00 in the appropriation entitled Court #21-01-43-490-000.

  
MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to NICOLE SONNENBLICK, JMC to serve as Borough Court Judge for a three-year term commencing January 1, 2021 through December 31, 2023 at the current rate of compensation.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such Borough Court Judge service, a copy of which shall be maintained by the Borough Clerk; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Nicole Sonnenblick, JMC
- 2. Finance Manager
- 3. Certified Court Administrator

Roll Call: Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
Yes Yes Yes Yes Yes Yes

10. CONSENT AGENDA:

Councilmember Leckstein offered a motion to approve the items that are considered routine in nature under the consent agenda; seconded by Councilmember Birdsall:

Roll Call: Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
Yes Yes Yes Yes Yes Yes

A Certification of Funds supports any items requiring expenditure; any items requiring discussion will be removed from the Consent Agenda:

Res. No. 19-2021 APPOINTING MAYOR BRIAN KELLY AS COMMUNITY DEVELOPMENT BLOCK GRANT REPRESENTATIVE and JACK KEELER, AS THE ALTERNATE REPRESENTATIVE

Councilmember Leckstein introduced and offered the following resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, there exists a need for the appointment of a 2021 Community Development Block Grant Representative for the Borough of Sea Bright, County of Monmouth, State of New Jersey; and,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that Mayor Brian P. Kelly is appointed Community Development Block Grant Representative and William J. Keeler is appointed Alternate Representative for the year 2021.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Monmouth County Community Development

Roll Call: Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
Yes Yes Yes Yes Yes Yes

Res. No. 20-2021 APPOINTMENTS TO THE BOROUGH'S SPECIAL EVENTS COMMITTEE

Councilmember Leckstein introduced and offered for adoption the following resolution; seconded by Councilmember Birdsall:

WHEREAS, § 179-3 of Chapter 179 of the Borough’s General Code empowers the Mayor to appoint (1) an owner of a business located in the Borough of Sea Bright and (2) a resident of the Borough of Sea Bright, neither of whom may be an official of or in the full-time employ of the municipality, to the Borough’s Special Events Committee; and

**WHEREAS**, the Mayor has chosen to appoint **MELISSA D'ANNA** as the aforesaid business representative and **SUSANA MARKSON** as the aforesaid residential representative on the Borough's Special Events Committee for 2021; and

**WHEREAS**, § 179-3 of Chapter 179 of the Borough's General Code also empowers the Borough Council to choose from its membership a representative to serve on the Borough's Special Events Committee and § 179-4 of Chapter 179 of the Borough's General Code empowers the Borough Council to choose an alternate from its membership to serve on the Borough's Special Events Committee in the absence of its regular representative; and

**WHEREAS**, the Borough Council have chosen **MARC A. LECKSTEIN** as its regular representative and **KEVIN BIRDSALL** as its alternate representative for 2021; and

**WHEREAS**, all of the above named individuals require the approval of the Borough Council in order to be made official;

**NOW THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the above named individuals be and are hereby appointed as members of the Borough's Special Events Committee in the capacities stated for a one year (January 1, 2021 – December 31, 2021).

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

1. Melissa D'Anna
2. Susana Markson
3. Marc A. Leckstein
4. Kevin Birdsall
5. Candace Mitchell, Secretary of the Special Events Committee

Roll Call:      Birdsall,    Booker,    Catalano,    Keeler,    Lamia,    Leckstein  
                      Yes            Yes            Yes            Yes            Yes            Yes

**Res. No. 21-2021    DESIGNATING PUBLIC AGENCY COMPLIANCE OFFICER  
 BOROUGH OF SEA BRIGHT JOSEPH L. VERRUNI**

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Birdsall:

**WHEREAS**, N.J.A.C. 17:27-3.5 requires that each public agency designate an individual to serve as its Public Agency Compliance Officer; and

**WHEREAS**, the Compliance Officer serves as the liaison between the New Jersey Division of Contract Compliance and Equal Employment Opportunity; and

**WHEREAS**, the Public Agency Compliance Officer is responsible for administering contracting procedures pertaining to equal employment opportunity and has the authority to recommend changes to effectively support the implementation of the statute and its regulations; and

**WHEREAS**, the Borough Council wishes to comply with the requirements of N.J.A.C. 17:27-3.5.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that the Borough Administrator, Joseph L. Verruni is hereby designated as the Borough's Public Agency Compliance Officer for the calendar year 2021; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution will be forwarded to the New Jersey Division of Contract Compliance and Equal Opportunity as required by Statute.

Roll Call:      Birdsall,    Booker,    Catalano,    Keeler,    Lamia,    Leckstein  
                      Yes            Yes            Yes            Yes            Yes            Yes

**Res. No. 22-2021    OFFICIAL NEWSPAPERS**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

**WHEREAS**, N.J.S.A. 10:4-18 authorizes a municipality to designate an official Newspaper for the Borough of Sea Bright; and

**WHEREAS**, "Official Newspaper" means paid, published and circulated in the Municipality - if there is no such newspaper, then at least one published in the County in which the municipality is located and said newspaper is circulated;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, in the County of Monmouth, State of New Jersey that the following newspapers be and are hereby designated as the "official newspapers" in the Borough of Sea Bright for the year 2021 in which any and all legal notices of the Borough are authorized to be published:

- **ASBURY PARK PRESS**
- **THE ATLANTIC HUB**
- **THE LINK**
- **TWO RIVER TIMES**
- **STAR LEDGER**

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

1. Asbury Park Press
2. The Atlantic Hub
3. The Link
4. Two River Times
5. Star Ledger

Roll Call:      Birdsall,    Booker,    Catalano,    Keeler,    Lamia,    Leckstein  
                     Yes            Yes            Yes            Yes            Yes            Yes

**Res. No. 23-2021    AUTHORIZING AWARD OF CONTRACT NAMING BROWN AND BROWN, METRO, INC. AS BROKER/CONSULTANT FOR THE "MONMOUTH COUNTY JOINT INSURANCE FUND"**

Councilmember Leckstein offered the following resolution and moved its adoption; seconded by Councilmember Birdsall:

**WHEREAS**, Resolution No. 136-2018 authorized an agreement between the Borough of Sea Bright and Monmouth County Joint Insurance Fund for a three-year term ending December 31, 2021; and

**WHEREAS**, the Borough Council of the Borough of Sea Bright is required to appoint a brokerage and consulting service for Risk Management Services as stated in the bylaws of Monmouth Municipal Joint Insurance Fund, and

**WHEREAS**, the Borough Council is in receipt of a proposal dated December 3, 2020, from Brown & Brown Metro, LLC, a Public Risk Advisor of New Jersey, 56 Livingston Avenue, Roseland, NJ 07068 for a one-year policy period from January 1, 2021 through January 1, 2022; and

**WHEREAS**, such services, i.e. insurance, including benefits consulting and brokerage services are Extraordinary Unspecifiable Services, and may be awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5(m); and

**WHEREAS**, Brown & Brown Metro, LLC is qualified and agreed to provide such services with fees to be paid by insurance companies and/or Joint Insurance Funds and it is anticipated that the services provided will result in minimal or no direct cost to or payments by the Borough.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey does hereby authorize the Mayor and Borough Clerk to execute a contract, without competitive bidding, as an Extraordinary Unspecifiable Services to Brown & Brown Metro, LLC, of Roseland, NJ for a one-year period January 1, 2021 through January 1, 2022; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a copy of this resolution to the following:

1. Brown & Brown Metro, LLC
2. Monmouth County Joint Insurance Fund
3. Finance Manager

Roll Call:      Birdsall,    Booker,    Catalano,    Keeler,    Lamia,    Leckstein  
                     Yes            Yes            Yes            Yes            Yes            Yes

**Res. No. 24-2021    OFFICIAL DEPOSITORIES**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

**WHEREAS, N.J.S.A. 40A:5-14** mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies, a bank or trust company having its place of business in the State, and organized under the laws of the United States or this State:

**WHEREAS**, on the 2<sup>nd</sup> day of January 2021, by the Mayor and Council of the Borough of Sea Bright, County of Monmouth, New Jersey, that:

1. Valley National Bank
2. New Jersey Cash Management Fund
3. TD Bank
4. Bank of New York
5. US Bank
6. JP Morgan Chase

be, and hereby are, designated as depositories for the Borough of Sea Bright for the year 2021. Prior to the deposit of any municipal funds in the above-mentioned depositories, the bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under the Government Units Deposit Protection Act (R.S. 17:9-41).

**NOW,THEREFORE, BE IT RESOLVED**, that the aforesaid banks are hereby authorized and directed to honor checks drawn upon the Borough funds signed by the Chief Financial Officer, Mayor, Tax Collector, Finance Manager and Borough Clerk, with the exception of:

- **Municipal Court Account**  
Court Administrator, Deputy Court Administrator, or Municipal Judge, as authorized signatories.
- **Bail Account**  
Court Administrator, Deputy Court Administrator or Municipal Judge, as authorized signatories.
- **Law Enforcement MAC Account**  
Chief Brett Friedman and Sergeant Charles Murphy, Jr. as authorized signatories.
- **Health Insurance Fund**  
Designated Benemax signatories.
- **Redemption Account**  
Tax Collector, Finance Manager, Clerk as authorized signatories.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the Fiscal Officer, Police Chief and Court Clerk.

Roll Call:      Birdsall,    Booker,    Catalano,    Keeler,    Lamia,    Leckstein  
                     Yes            Yes            Yes            Yes            Yes            Yes

**Res. No. 25-2021    INTEREST ON DELINQUENT TAXES, SEWER AND OTHER MUNICIPAL CHARGES**

Councilmember Leckstein introduced and offered the following resolution for its adoption; seconded by Councilmember Birdsall:

**WHEREAS**, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non payment of taxes, sewer and other municipal charges or assessments subject to any abatement or discount for the late payment of taxes, sewer and municipal charges as provided by law; and

**WHEREAS**, the Borough Council finds it appropriate and necessary to establish interest rates for delinquent tax and assessment payments within the provisions of the aforesaid statute.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, as follows:

1. The Tax/Sewer Collector is hereby authorized and directed to charge 8% per annum on The first \$1,500.00 of taxes, sewer and other municipal charges becoming delinquent after the due date and 18% per annum on any amount of taxes, sewer and other municipal charges in excess of \$1,500.00 becoming delinquent after the due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31<sup>st</sup>, an additional penalty of 6% shall be charged against the delinquency.
2. Effective January 1, 2021, there will be a ten (10) day grace period of quarterly tax/ sewer/payments made by cash, check or money order.
3. Any payments not made in accordance with paragraph two, shall be charged interest from the due date as set forth in paragraph one of this Resolution.

1. Tax Collector
2. Borough Attorney
3. Borough Auditor

20

SECTION VI  
CHAPTER 178 - "Solid Waste"

ARTICLE II "Recycling", 178.6 Enumerations of Mandatory Recyclables,  
Section H. "Appliance and White Goods Collection"

Subsection (2)(b):

Prior to placing any appliance at the curbside offer collection, the owner, tenant or resident of the promises shall complete a form provided by the Recycling Coordinator and pay a permit fee in order to obtain a removal permit.

<u>COLLECTION FEE PAID TO HAULER</u>	<u>ADMINISTRATION FEE</u>	<u>TOTAL</u>
\$20.00	\$5.00	\$ 25.00

SECTION VII  
LIBRARY

	<u>FEES</u>
Fines for Overdue Materials (per day)	
• Books, Audio Tapes	\$ 0.10
• Videotapes/DVDs	\$ 1.00
Annual Nonresident Fee	\$ 35.00
Fax	\$ 1.00 plus \$ 0.10 per page

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the above fees for the year 2021 are hereby approved effective immediately.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Administrative Assistant
2. Public Works Department
3. Library

Roll Call: Birdsall, Booker, Catalano, Keeler, Lamia, Leckstein  
Yes Yes Yes Yes Yes Yes

Res. No. 27-2021 POLICE SPECIAL DUTY RATES FOR 2021

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, Chapter 39 of the General Code of the Borough of Sea Bright entitled Police Department, Article III, Special Duty Assignments that requires the charges for such service be set forth annually in a resolution adopted by the governing body, and

WHEREAS, various businesses working within the Borough of Sea Bright from time to time make requests for assistance from members of the municipal police department to perform special duty assignment services; and

WHEREAS, it is deemed to be in the interest of safety that personnel specially trained to undertake these activities be used in the performance of these duties; and

WHEREAS, work performed is to be considered a "special duty assignment from independent contractors" and as such is exempt from Fair Labor Standards Act; and

WHEREAS, the Chief of Police has recommended that the hourly rates (minimum of four (4) hours) as follows:

39-17. Payments for services.

<u>Assignment</u>	<u>Salary</u>	<u>Insurance/Admin</u>	<u>Total</u>
Construction Work	\$85.00	\$15.00	\$100.00
Security Work	\$85.00	\$15.00	\$100.00
Sporting Events	\$85.00	\$15.00	\$100.00
Enhanced Local Business Patrols	\$15.00	\$ 5.00	\$20.00

IN ADDITION to the hourly rates above to be charged, when the Chief of Police deems that it is in the best interest of police officers assigned to construction work, the interest of the Borough and the construction workers, that police officers assigned to special duty utilize a marked police car or police equipment, an additional charge to be paid for utilization of said police vehicle or equipment shall be at the rate of \$10.00 per hour (minimum of four (4) hours); and

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the Chief of Police is hereby authorized to enter in to agreements providing for special duty assignments for which the municipality shall be compensated at the rates herein above mentioned; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- Res. No. 28-2021 PETTY CASH FUNDS and CHANGE FUNDS**

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that application be made to the Director, Division of Local Government Services, for approval to maintain the following **Petty Cash Funds** for the year 2021 for the following department in the following amount:

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- Res. No. 29-2021    2021 CASH MANAGEMENT PLAN**

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, approve and adopt the 2021 Cash Management Plan; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the following:

1. Chief Financial Officer
2. Borough Auditor
3. Fiscal Officer

22



**Res. No. 30-2021 AUTHORIZING HIRING OF SPECIAL LAW ENFORCEMENT OFFICERS – CLASS I & CLASS II**

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Birdsall:

**WHEREAS**, there exists a need for Class I and Class II Special Officers in the Police Department for 2021 in the Borough of Sea Bright; and

**WHEREAS**, Chief Brett Friedman requested that the following be appointed as Class I Special Police Officers and Class II Special Police Officers after fulfilling the required training at the Monmouth County Police Academy.

**CLASS II SPECIAL POLICE OFFICERS:**

Madison Taylor  
Hunter J. Manning  
Andrew Balina

**CLASS I SPECIAL POLICE OFFICERS:**

Alexa N. Susino  
Gianna R. Gonzalez

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that funds will be provided for the first three months of 2021 in the 2021 Temporary Budget and funds for the balance of 2021 will be provided in the Budget for the year 2021, when finally adopted, in the appropriation entitled Police S/W #21-01-25-240-1-000.

  
**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth that the aforementioned Class I and Class II Special Officers be paid at an hourly rate as specified in Ordinance No. 22-2019 and complete the required training; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Khristi Jacobs, Finance Manager
- 2. Brett Friedman, Police Chief
- 3. Individual Appointees

Roll Call:      Birdsall,    Booker,    Catalano,    Keeler,    Lamia,    Leckstein  
                     Yes            Yes            Yes            Yes            Yes            Yes

**Res. No. 31-2021 2021 BOROUGH COUNCIL MEETING SCHEDULE**

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Birdsall:

**WHEREAS**, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975, it is necessary for the Borough Council of the Borough of Sea Bright to post and maintain a schedule of meetings of the Borough Council that will be held during the year 2021; and

**WHEREAS**, the following meetings will be held by the Borough Council of the Borough of Sea Bright for the year 2021:

- 1. Workshop Meetings - begin at 8:30 a.m. or as otherwise noticed
- 2. Regular Meetings - begin at 7:00 p.m. or as otherwise noticed
- 3. Special Meetings - as needed and noticed according to the requirements of the Open Public Meetings Act.

**WHEREAS**, it is the desire of the Governing Body to adjourn their meetings, both Public and Executive Sessions, no later than 9:30 p.m., and

**WHEREAS**, it is also established that the deadline for all agenda items for Regular Meetings shall be the Friday prior to the meeting date no later than 12:00 p.m.

**NOW THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Sea Bright that the 2021 Meeting Schedule, as noted below, for the Borough Council is hereby approved and the Borough Clerk is hereby authorized to:

- 1. Post the Schedule of Meetings, as required by law
- 2. Post the schedule of Meetings on the Borough's Website
- 3. Notify the Asbury Park Press, Two River Times, The Link and The Hub of the schedule of meetings, as approved

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the following:

- 1. Governing Body
- 2. All Borough Employees

Roll Call:       Birdsall,   Booker,   Catalano,   Keeler,   Lamia,   Leckstein  
                  Yes        Yes        Yes        Yes        Yes        Yes

Res. No. 32-2021   TEMPORARY BUDGET APPROPRIATIONS

Councilmember Leckstein introduced and offered for adoption the following resolution; seconded by Councilmember Birdsall:

WHEREAS, in the normal operation of the Borough of Sea Bright it is necessary for the making of contracts, commitments and payments prior to the adoption of the regular budget; and

WHEREAS, N.J.S. 40A:4-19 of the State of New Jersey provides the Governing Body of any municipality may make temporary appropriations to provide for any contracts, commitments or payments to be made between the beginning of the budget year and adoption of the final budget; and

WHEREAS, the total amount of the appropriations attached hereto and made a part thereof in the amount of **\$1,334,156.39 (Current Fund), \$229,043.75 (Sewer Utility) and \$140,868.75 (Beach Utility)** do not exceed twenty-six and one-quarter (26.25) percent of the Local Budget Appropriations of the Borough of Sea Bright for the year 2020 exclusive of any appropriations made for Debt Service and Capital Improvement Fund, and exclusive of Debt Service Appropriations; and

Attached hereto:   2021 Temporary Budget Annexed Schedules

BOROUGH OF SEA BRIGHT  
CURRENT FUND - TEMPORARY BUDGET  
JANUARY 2, 2021

		TEMPORARY BUDGET
ADMIN	S&W	\$   30,187.50
ADMIN	O/E	28,350.00
CLERK	S&W	28,612.50
CLERK	O/E	4,790.63
FINANCE	S&W	14,437.50
FINANCE	O/E	9,975.01
AUDIT SERVICE	O/E	8,925.00
COMPUTERIZED INFORMATION SYSTEMS	O/E	3,412.50
TAX COLLECTOR	S&W	16,275.00
TAX COLLECTOR	O/E	3,071.25
TAX ASSESSOR	S&W	7,481.25
TAX ASSESSOR	O/E	2,493.75
LEGAL	O/E	42,000.00
ENGINEERING	O/E	18,375.00
PLANNING BOARD	S&W	17,062.50
PLANNING BOARD	O/E	5,328.75
CODE ENFORCEMENT	S&W	40,687.50
CODE ENFORCEMENT	O/E	3,478.13
FIRE MARSHALL	S&W	3,150.00
FIRE MARSHALL	O/E	262.50
LIABILITY INSURANCE	O/E	40,000.00
WORKMAN'S COMPENSATION INSURANCE	O/E	50,000.00
EMPLOYEE HEALTH INSURANCE	O/E	122,062.50
HEALTH INSURANCE WAIVER	S&W	656.25
UNEMPLOYMENT INSURANCE	O/E	2,100.00
POLICE	S&W	341,250.00
POLICE	O/E	48,562.50
PARKING	O/E	17,062.50

EMERGENY MANAGEMENT	S&W	945.00
EMERGENY MANAGEMENT	O/E	3,150.01
VOLUNTEER FIRE	O/E	14,437.50
FIRE HYDRANT RENTAL	O/E	8,400.00
STREETS AND ROADS	S&W	57,750.00
STREETS AND ROADS	O/E	29,662.50
SOLID WASTE	O/E	63,000.00
BUILDINGS AND GROUNDS	S&W	1,968.75
BUILDINGS AND GROUNDS	O/E	24,675.00
BEAUTIFICATION OF BORO	O/E	262.50
HEALTH DEPARTMENT	O/E	15,907.50
ANIMAL CONTROL	O/E	1,968.75
PARKS & RECREATION	S&W	1,575.00
PARKS & RECREATION	O/E	3,018.75
CELEBRATION OF PUBLIC EVENTS	O/E	656.25
LIBRARY	S&W	12,600.00
LIBRARY	O/E	5,079.38
ELECTRIC	O/E	13,650.00
STREET LIGHTING	O/E	9,450.00
TELEPHONE	O/E	8,662.50
WATER	O/E	1,575.00
NATURAL GAS	O/E	5,775.00
GASOLINE	O/E	18,900.00
LANDFILL	O/E	28,875.00
RECYCLING TAX	O/E	1,312.50
FICA	O/E	27,562.50
DCRP	O/E	262.50
INTERLOCAL – C/O FIRE MARSHALL VEH.	O/E	315.00
INTERLOCAL – 911	O/E	22,141.35
INTERLOCAL – MUNICIPAL COURT	O/E	20,475.00
MUNICIPAL COURT	S&W	6,825.00
MUNICIPAL COURT	O/E	3,005.63
PUBLIC DEFENDER	O/E	262.50
CAPITAL IMPROVEMENT FUND	O/E	<u>10,000.00</u>
TOTAL CURRENT FUND		\$ <u><u>1,334,156.39</u></u>

**BOROUGH OF SEA BRIGHT  
SEWER OPERATING FUND - TEMPORARY BUDGET  
JANUARY 2, 2021**

			<b>TEMPORARY BUDGET</b>
SEWER	S&W	\$	<u>40,687.50</u>
SEWER	O/E		48,450.00
TWO RIVER WATER RECLAMATION	O/E		129,937.50
CAPITAL OUTLAY	O/E		3,000.00
FICA	O/E		1,968.75
PERS	O/E		<u>5,000.00</u>
TOTAL SEWER OPERATING		\$	<u><u>229,043.75</u></u>

**BEACH OPERATING FUND - TEMPORARY BUDGET**  
**JANUARY 2, 2021**

			<b>TEMPORARY BUDGET</b>
BEACH	S&W	\$	58,143.75
BEACH	O/E		60,262.50
DUNE MAINTENANCE	O/E		2,625.00
JUNIOR LIFEGUARD	O/E		1,837.50
CAPITAL IMPROVEMENT FUND	O/E		5,000.00
CAPITAL OUTLAY	O/E		5,000.00
PERS	O/E		5,000.00
FICA	O/E		3,000.00
TOTAL BEACH OPERATING			<u>\$ 140,868.75</u>

**NOW, THEREFORE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that the attached Temporary Budget for the year 2021 be adopted; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

1. Director of Finance
2. Borough Auditor

Roll Call:      Birdsell,    Booker,    Catalano,    Keeler,    Lamia,    Leckstein  
                      Yes            Yes            Yes            Yes            Yes            Yes

**11. BOROUGH EMPLOYEES/APPOINTMENTS:**

**Chapter 3. Administrative Code §3-5. (B.) Mayor Appointments**

**The following Employees/Appointments are presented for the year 2021:**

- **BOROUGH CLERK:** Christine Pfeiffer
- **BOROUGH DEPUTY CLERK:** Michelle Ketcham
- **ADMINISTRATIVE ASSISTANT/SPECIAL EVENTS SECRETARY:**  
Candace Mitchell
- **BEACH MANAGER:** Don Klein
- **BOARD OF HEALTH SECRETARY:** Patricia Spahr
- **ADMINISTRATIVE ASSISTANT/SPECIAL PROJECTS:** Frank Lawrence
- **SECRETARY & TECHNICAL ASSISTANT, CONSTRUCTION DEPARTMENT:**  
Karen DiBerardino
- **CONSTRUCTION OFFICIAL/BUILDING SUBCODE OFFICIAL:**  
Edward Wheeler
- **HOUSING INSPECTOR/CODE ENFORCEMENT OFFICER/FIRE INSPECTOR/FIRE SUB-CODE OFFICIAL** Thomas Haege
- **FLOOD PLAIN MANAGER, PLANNER AND ZONING OFFICER:** Mary Tangolics
- **BUILDING INSPECTOR** Jeff Losacco
- **ELECTRICAL SUBCODE OFFICIAL:** Paul Vitale
- **PLUMBING SUBCODE OFFICIAL:** James Ammaturo
- **FINANCE MANAGER:** Khristi Jacobs
- **CHIEF FINANCIAL OFFICER:** Michael Bascom
- **OFFICIAL TAX SEARCHER:** Patricia M. Spahr

- **OFFICIAL ASSESSMENT SEARCHER:** Christine Pfeiffer
- **PUBLIC OFFICER FOR ABANDONED PROPERTIES:** Thomas Haege
- **DIRECTOR OF PUBLIC WORKS:** David Bahrle
- **DEPUTY DIRECTOR OF PUBLIC WORKS & RIGHT TO KNOW AND SAFETY COORDINATOR/ RECYCLING COORDINATOR:** Shawn Thomas
- **PUBLIC WORKS MAINTENANCE:** Joseph Eskridge  
Randall Allen
- **TAX/SEWER UTILITY COLLECTOR:** Patricia M. Spahr
- **LIBRARY DIRECTOR:** Jane Farmer
- **LIBRARY PROGRAM DIRECTOR:** Alessandra Scalgione
- **LIBRARY ASSISTANTS:** Deanna Andriola  
Patricia Andriola  
Patricia McCory  
Rosemary Gance
- **RECREATION DIRECTOR:** Don Klein
- **REGISTRAR** (Three-year terms: 1/1/20 – 12/31/22) Candace Mitchell
- **DEPUTY REGISTRAR** Michelle Ketcham
- **ALTERNATE DEPUTY REGISTRAR** Karen DiBerardino
- **ALTERNATE DEPUTY REGISTRAR** Christine Pfeiffer
- **CERTIFIED COURT ADMINISTRATOR:** Carol Smith
- **BOROUGH PHYSICIAN:** Monmouth Medical Center Occupational Health
- **SPECIAL EVENTS COMMITTEE:** (General Code: §179-3):  
Councilmember, Marc A. Leckstein  
Alternate Councilmember, Kevin Birdsall  
Borough Business Owner, Melissa D'Anna  
Borough Resident, Susana Markson  
Brian P. Kelly, Mayor  
Joseph L. Verruni, Administrator or Christine Pfeiffer, Clerk  
Brett Friedman, Police Chief  
David Bahrle, Director of Public Works  
Don Klein, Recreation Director  
John Arias, Police Captain  
Candace Mitchell, Committee Secretary  
Monmouth County Regional Health Commission Representative
- **REPRESENTATIVES TO MONMOUTH COUNTY MUNICIPAL JOINT INSURANCE FUND:**  
  
William J. Keeler, Councilmember  
Joseph Verruni, Alternate
- **FIRE DEPARTMENT LINE OFFICERS:** (General Code: §20-3)  
  
Department Chief: Charles Murphy, Jr.  
Assistant Chief: Charles Rivera  
Captain: Scott Shanker  
First Lieutenant: Nicholas Luiten  
Second Lieutenant: James Corrao  
Third Lieutenant: Shawn Reu
- **AUXILIARY FIRE DRIVERS:** (General Code: §20-7)  
David Estelle  
James Forsman  
Charles Murphy, Jr  
Charles Rivera  
Scott Shanker  
James Corrao  
Daniel Drogin  
Nick Luiten  
Aaron Rock  
Ryan Naclerio

- **PROBATIONARY DRIVERS:**

Christopher Bazant  
Patrick Mason  
David Covert  
Benjamin Perrin  
Kevin Covert  
Sean Marelli  
Joseph Eskridge  
Jeremy Susser  
Robert Alvator  
Robert Eyerluss  
Darren Berry  
Robert Kegley  
Nicholas Hubbard  
Aaron Lyle  
Angelo Ciaglia  
Frank Santore  
Stephen Campbell  
Anthony Nolin  
Andrew Heganberg  
William Trivett  
John Spierito  
Steven Lang  
Nicholas Colalilo  
Shawn Reu  
Andrew Murphy  
Cody Burbank  
Jacob Simon  
Mason Twining  
Nicholas Simmons

- **FIRE DEPARTMENT – ENGINEERS:**

David Estelle - Chief  
James Forsman – Assistant Chief

- **FIRE POLICE:** Five year term (General Code: §20-6)

Daniel Drogin, Captain (01/01/2019 - 12/31/2023)  
David Estelle (01/01/2019 - 12/31/2023)  
Patrick Mason Jr. (01/01/2021 - 12/31/2025)  
Joseph Eskridge (01/01/2021 - 12/31/2025)  
C. Read Murphy (01/01/2021 - 12/31/2025)

- **PURCHASING AGENTS – FIRE DEPARTMENT:**

Charles Murphy, Jr  
Charles Rivera

- **POLICE OFFICERS:**

Brett Friedman, Chief  
John Arias, Captain  
James McCue, Lieutenant  
Charles Murphy, Sergeant  
Richard Huegel, Sergeant  
Erich Bennett, Corporal  
Chris Fisler, Patrolman  
Andrew Hendricks, Patrolman  
Michael Morgan, Patrolman  
Ty Manning, Patrolman  
Sean Marelli, Patrolman

- **CLASS II SPECIAL POLICE OFFICERS:**

Robert Alvator  
Jeffery M. Farrah  
Ryan D. Lauer  
Joseph P. McGovern  
Tyler J. Schick  
Madison E. Taylor  
Daniel Patrick Welsh  
Hunter J. Manning  
Andrew Balina

- **CLASS I SPECIAL POLICE OFFICER:**

Emilee Skillman  
Cristian G. Pacheco  
Alexa N. Susino  
Nicholas E. Turi  
Gianna R. Gonzalez

- **POLICE MATRON:** Kerry Gowan

- **EMERGENCY MANAGEMENT:**

**Coordinator: 3-year term**  
Brian P. Kelly (08/01/2020 – 12/31/2022)

**Deputy Coordinators: 3-year term**  
Daniel Drogin (01/01/20 – 12/31/22)  
Ryan B. Murphy (01/01/20 – 12/31/22)

- **LOCAL EMERGENCY MANAGEMENT COUNCIL:**

Brian P. Kelly, Mayor - Chair, OEM Coordinator  
JoAnn Kalaka-Adams, Resident  
Christine Pfeiffer, Borough Clerk  
Joseph Verruni, Borough Administrator  
Brett Friedman, Chief of Police  
Charles R. Murphy, Jr., Fire Chief  
David Estelle, EMS Captain  
Tom Haege, Fire Official  
David Bahrle, DPW Director  
Lance Cunningham, Carriage House Marina, Owner  
James LoBiondo, Surfrider Beach Club, Owner  
Michael Stavola, Driftwood Beach Club, Owner  
Chris Wood, Woody's Ocean Grille, Owner  
Candance Brunswick, Resident  
William J. Keeler, Councilmember/Public Safety Chair

## **HEARING ON ALCOHOLIC BEVERAGE APPLICATIONS OF S. KELLY CORPORATION D/B/A MAD HATTER**

Councilman Leckstein stated that the Governing Body received a request from the Kelly's that they had hoped the closing for the financing was going to take place over Christmas break however, the financing is coming from the United Kingdom which is under a major COVID lock down and asked if this can be carried to the next council meeting on January 19<sup>th</sup>.

Councilmember Leckstein offered a motion to carry the public hearing and Resolution No. 33-2021 and 34-2021 to the Council Meeting on January 19, 2021; seconded by Councilmember Birdsall:

Roll Call:	Birdsall,	Booker,	Catalano,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Yes	Yes

### **Resolutions: Carried to January 19, 2021**

**No. 33-2021      Authorize Issuance of a "New" Liquor License for the 2019/2020  
License Term S. Kelly Corporation – The Mad Hatter**

**No. 34-2021      2020/2021 Annual Renewal Liquor License S. Kelly Corporation**

## **12. PUBLIC COMMENTS**

Assemblywoman DiMaso congratulated the new members of the Governing Body and wished everyone the best of luck. The Assemblywoman said Senator O'Scanlon said it best – a little bit of COVID is not getting in the way of Sea Bright rising and she couldn't be prouder. Hopefully 2021 will be the best year yet – Happy new year!

Irwin Bieber, 12 Tradewinds, thanked former Councilman Rooney and Councilman Schwartz for their service and congratulated Councilman Lamia and Councilman Booker for joining the Governing Body. Mr. Bieber thanked the governing body for their leadership through a very difficult year and said he is looking forward to a wonderful 2021 – Happy new year!

Judge Sonnenblick, thanked everyone for their support over the past few years as the Borough Judge and is thrilled to be able to continue. Judge Sonnenblick wished everyone a happy new year.



Jo-Ann Kalaka Adams, congratulated the Judge and thanked Senator O’Scanlon and all the Freeholders who attended this meeting. Ms. Kalaka Adams also congratulated Councilman Lamia and Councilman Booker and thanked the Mayor and the entire Council for everything that they have done this year especially our Mayor who stepped up tremendously in his job – happy new year and good luck everyone!

Bob Allison, Borough Auditor, thanked the Governing Body for his appointment as Auditor and looks forward to a very bright 2021 for Sea Bright.

Mayor Kelly wished everyone a happy and healthy new year!

13. **ADJOURNMENT**

Councilmember Leckstein offered a motion to adjourn the meeting; seconded by Councilmember Birdsall:

Roll Call:	Birdsall,	Booker,	Catalano,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully Submitted,

Christine Pfeiffer  
Borough Clerk