

**MINUTES
WORKSHOP MEETING
BOROUGH OF SEA BRIGHT**

AUGUST 13, 2020 (Thursday)

SEA BRIGHT, NEW JERSEY

**DUE TO THE CORONAVIRUS AND THE NEED FOR SOCIAL DISTANCING, THIS MEETING WILL BE HELD REMOTELY
AND OPEN TO THE PUBLIC BY
FOLLOWING THE INSTRUCTIONS BELOW.**

PUBLIC ACCESS LINK

<https://global.gotomeeting.com/join/916190901>

DIAL-IN

United States (Toll Free): 877-309-2073

United States: 571-317-3129

Access Code: 916-190-901

Mayor Kelly called the meeting to order immediately following the Special Meeting and requested those present to join in the Pledge of Allegiance.

Mayor Kelly read the following Compliance Statement:

COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)

**Good Morning Ladies and Gentlemen. This Meeting Is Now Called To Order:
In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And
In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate
Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other
local newspapers on January 6, 2020. In each instance, the Date, Time, And Location Of
This Meeting Were Provided In The Notice. This Meeting Is Open To The Public."**

PRESENT: Mayor Brian P. Kelly
Councilmember's Kevin Birdsall, Samuel A. Catalano, William J. Keeler,
Marc A. Leckstein, Charles H. Rooney, Jon Schwartz

OTHERS: Attorney Roger McLaughlin, Administrator Joseph L. Verruni,
Engineer William White, Clerk Christine Pfeiffer

REMARKS FROM THE AUDIENCE: (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

No one wished to be heard.

ITEMS FOR DISCUSSION:

SUBJECT: Capital Projects Update

ACTION: Mr. Verruni stated that most of the capital projects are winding down as it relates to the Beach Pavilion and the Municipal Complex – any litigation pertaining to these projects will be discussed in closed session. Mr. Verruni reported the Borough sustained some minor damage as a result of the tropical storm last week to the buildings and both items will be fixed today. Phase I of the Shrewsbury Riverfront Park project is complete and Frank Lawrence, Administrative Assistant of Special Projects, will be talking about project funding for Phase II later on in the meeting. Mr. Verruni reported the beach replenishment project will begin in Long Branch either late summer or early fall or prior to the bird season in the spring – hopes to have a definite start date by the next meeting.

SUBJECT: Public Safety Update

ACTION: Police Chief Friedman provided statistics for the month of July – 720 calls for service, issued over 1,000 parking tickets, and have hired 5 new officers that recently graduated the Academy. The Chief reported he is conducting interviews today for a new police officer to replace Dan Chernavsky. The Chief said he has spoken to Intron about getting surveillance cameras installed around the Borough. Fire Chief Murphy stated that this season has been extraordinary – for July there were 116 calls for service and has logged 3,700 volunteer staffing hours.

SUBJECT: Increase fine for parking violations

ACTION: Lieutenant McCue reported he met with the Court Administrator, Carol Smith, to review our parking violations and fees. At this time the code the court is using for violations has not been updated to match our current code. Lt. McCue said he would recommend amending the entire Chapter 201 "Vehicles and Traffic" so it aligns with the current violations. Mr. Verruni said we were taking a look at this as Council expressed interest in raising fines to deter residential permit parking violations. Council agreed increasing the residential parking violation to \$200 is reasonable. Councilman Keeler suggested posting signage with the fine amount.

SUBJECT: Monmouth County Open Space Grant – Phase II Shrewsbury Riverfront Park
ACTION: Frank Lawrence, Administrative Assistant of Special Projects, explained we have been working on the Shrewsbury Riverfront Park project paid for by a Monmouth County Open Space Grant for a few years now and are now ready to move into Phase II. This will include planting, a sprinkler system, benches, picnic tables, and the pavilion/gazebo structure and will cost approximately \$160,000.00 to complete. Monmouth Conservation Foundation assisted the Borough with funding during Phase I and have offered to help raise the \$80,000.00 for our matching portion for Phase II. Mayor Kelly thanked Mr. Lawrence for his presentation on the project. Councilman Birdsall asked that DPW be involved in all aspects that will involve ongoing maintenance. Councilman Keeler asked if there were any restrictions on adding trees along the northern border of the park and Mr. Lawrence responded that there is not. Councilman Leckstein asked for clarification on the design of the gazebo/pavilion structure.

SUBJECT: Transportation Alternatives Set-Aside Program
ACTION: Mr. Verruni explained this is a State program (federal funding) for design and construction for on and off-road trails, stormwater management, bicycle and pedestrian (non-motor) forms of transportation and believes this program fits what we are looking for in terms of bicycle and pedestrian safety. Councilman Birdsall would like to create a path on strip of the properties along the east side of Ocean Avenue in north beach as cyclists don't like to ride on the splash pad. Councilman Keeler would like to work something out with the beach clubs to create a bike path through their parking lots, ultimately keeping them off the highway. Councilman Birdsall would like to see a study done to see what the best option is for the safety of cyclists and pedestrians. Mr. Verruni stated that the application is due by November 24th. Council agreed that the Capital Improvement Committee will look in to this further and report back with a recommendation.

SUBJECT: Pavilion Use Fees
ACTION: Mr. Verruni explained that he has been working with Shawn Thomas, Deputy Director of Public works and Christine Pfeiffer, Borough Clerk, to figure out costs and establish rules regarding renting out the Beach Pavilion. At this time, we should only consider renting the space between October 1- May 1 because of the beach operations. Mr. Verruni recommends using our tables and chairs and creating a replacement reserve. The bottom-line cost for the borough for an event either on the weekends or after hours is \$475 and \$375 during normal business hours. The groups that which we are members (municipal related organizations) would be rented for free as long as they are during normal business hours. Council discussed a flat fee of \$1,000 with a 50% discount for residents. Mr. Verruni explained that we just need to set a rate – it can be amended any time as you see fit. Mayor Kelly asked if there was a time limit for events. Mr. Verruni said we anticipated one hour before and after (for setup and cleaning) a four-hour event for a total of six hours.

SUBJECT: Review ABC Licenses – Special Conditions
ACTION: Borough Clerk, Christine Pfeiffer, explained that in previous years Council had imposed special conditions on the renewal of a few liquor licenses and questioned if Council would like to make any modifications. Council agreed to include the same special conditions for this year's renewals.

SUBJECT: Beach Badge Donation Request
ACTION: Council agreed to donate two 2021 Sea Bright beach badges for The Holiday Express Annual Sunset Clambake on September 13, 2020. An authorizing resolution will be prepared for the August 18 meeting.

SUBJECT: Waive permit fee for replacement of deck – United Methodist Church (approximately \$60.00)
ACTION: Council agreed to waive the fee for the replacement of the deck at the United Methodist Church.

SUBJECT: Borough Entrance Signs
ACTION: Councilman Leckstein explained that we lost the sign coming off the Rumson bridge during the storm earlier in the week and thought it would be a great opportunity to get proper signage at all three entrances into Sea Bright. Additionally, the BSB sign by the Monmouth Beach entrance is completely faded and is not welcoming when you enter the town. Mayor Kelly recommends meeting with the beautification committee, public relations committee and Public Works to discuss options.

SUBJECT: COVID Expenditures
ACTION: Discussion held during the Special Meeting.

SUBJECT: Resolutions

- R1. Authorize Shared Service Agreement with Holmdel – Fiscal Officer
 - R2. Accept Performance Guarantees – River Street Realty
 - R3. Approving Proposal for Engineering Services – Street End Viewing Platforms - pending
- ACTION:** Resolutions will be prepared for the August 18th meeting for approval.

Councilman Leckstein reported he and Councilman Birdsall met with Verizon regarding the installation of the 5G small nodes and Verizon has successfully amended their plans to move the nodes from the west side to the east side of Ocean Avenue which is aesthetically very beautiful. Councilman Leckstein will send the details to Attorney McLaughlin for review. We need to evaluate our easements along the splashpad to make sure we can legally do what we want to do. Councilman Rooney said these new poles might be a good place to install some security cameras. Councilman Keeler would like Council to consider installing security cameras by the stairs leading to Anchorage Beach.

CORRESPONDENCE:

C1. Beach Operations Report (Don Klein)

Councilman Rooney stated that Don Klein has done a terrific job this summer. Our beach has been very busy and he has coordinated everything in a great way. The junior lifeguard program was cut in half and parents are happy their kids are safe. He works with Public Works and the Police Department seamlessly and has worked 70 days straight so far. Council thanked him for everything he is doing.

EXECUTIVE SESSION:

Councilmember Leckstein offered a motion to enter in to Closed Session; second by Councilmember Keeler:

WHEREAS, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, it is recommended by the Borough Attorney and Administrator that the Borough Council go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that they meet in closed session to discuss the issues as herein set forth:

- 1. The general nature of the subject matters to be discussed are as follows:
 - A. Personnel
 - B. Litigation

BE IT FURTHER RESOLVED, minutes will be kept and once the matter involving the confidentiality of the above no long requires that confidentiality, then the minutes can be made public; and

BE IT FURTHER RESOLVED, that the Mayor and Council may come back into Regular Session to conduct additional business.

Roll Call:	Birdsall	Catalano	Keeler	Leckstein	Rooney	Schwartz
	Yes	Yes	Yes	Yes	Yes	Yes

There being no further business to discuss a motion to go back into the regular meeting was made by Councilman Leckstein and seconded by Councilman Keeler with unanimous voice vote approval.

ADJOURNMENT:

Councilmember Leckstein offered a motion to Adjourn the Workshop meeting; seconded by Councilmember Keeler:

Roll Call:	Birdsall	Catalano	Keeler	Leckstein	Rooney	Schwartz
	Yes	Yes	Yes	Yes	Yes	Yes

Time: 10:00am

Respectfully Submitted,

Christine Pfeiffer
Borough Clerk