

**AGENDA
REGULAR MEETING
BOROUGH OF SEA BRIGHT**

MARCH 3, 2020

SEA BRIGHT, NEW JERSEY

CALL MEETING TO ORDER: 7:00pm

PLEDGE OF ALLEGIANCE

COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)

Good Evening Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line with The Borough of Sea Bright's Longstanding Policy of Open Government, and in Compliance with the "Open Public Meetings Act" I Wish to Advise You That Adequate Notice of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on January 6, 2020. In each instance, the Date, Time, And Location of This Meeting Were Provided in The Notice. This Meeting Is Open To The Public."

ROLL CALL:

Councilmember(s)	BIRDSALL _____	CATALANO _____	KEELER _____
	LECKSTEIN _____	ROONEY _____	SCHWARTZ _____
Mayor	KELLY _____		

REMARKS FROM THE AUDIENCE (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

CONSENT AGENDA

Councilmember _____ offered a motion to approve the items that are considered routine in nature under the consent agenda; seconded by Councilmember _____

Minutes

02-13-2020	Executive Session
02-13-2020	Workshop Meeting
02-18-2020	Regular Meeting
02-18-2020	Executive Session

Resolutions:

No. 66-2020	Appropriation Reserve Transfer
No. 67-2020	Refund of 2019 Tax Overpayment Block 16, Lot 16
No. 68-2020	Donation 2020 Beach Badges Borough of Sea Bright
No. 69-2020	Request for Proposals/Qualifications for Fiscal Officer and other Related Accounting Services
No. 70-2020	Consideration of Award Lease Agreement for Skim Board Camp
No. 71-2020	Consideration of Award Lease Agreement for Volleyball League

- No. 72-2020** **Consideration of Award
Lease Agreement for Morning Yoga Classes**

- No. 73-2020** **Consideration of Award
Lease Agreement for the Use of Beach Front Locations for the Rental
of Umbrellas and Beach Chairs**

- No. 74-2020** **Hiring Volunteer Firefighter
Borough of Sea Bright Fire Department**

- No. 75-2020** **Authorizing an Agreement with Edgewater Beach and
Cabana Club for 2020 Ocean Rescue Lifeguard Services**

- No. -2020** **Authorizing a Shared Services Agreement with
PENDING** **the Borough of Highlands for Lifeguard Services**

Roll Call: Birdsall___ Catalano___ Keeler___ Leckstein ___ Rooney___ Schwartz___

INDIVIDUAL ACTION/New Business:

Vouchers: \$368,373.69

Councilmember offered a motion to approve the Voucher List dated March 3, 2020 as submitted by the Finance Manager; seconded by Councilmember

Roll Call: Birdsall___ Catalano___ Keeler___ Leckstein ___ Rooney___ Schwartz___

UPDATES:

Beach Replenishment

EXECUTIVE SESSION

Councilmember offered a motion to enter in to Closed Session; seconded by Councilmember

Resolution to discuss: **TBD**

Roll Call: Birdsall___ Catalano___ Keeler___ Leckstein ___ Rooney___ Schwartz___

ADJOURNMENT

Councilmember offered a motion to adjourn the meeting; seconded by Councilmember

Roll Call: Birdsall___ Catalano___ Keeler___ Leckstein ___ Rooney___ Schwartz___

**RESOLUTION NO. 66-2020
APPROPRIATION RESERVE TRANSFER**

Councilmember _____ introduced and offered for adoption the following Resolution;
seconded by Councilmember _____ :

WHEREAS, N.J.S.A. 40A:4-4-59 provides that all unexpended balances carried forward after the close of the fiscal year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances to those which are expected to be insufficient during the first three months of the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, in the County of Monmouth, State of New Jersey, 2/3 of the majority of the full membership concurring herein that the following transfers be authorized amongst 2019 Budget Appropriation Reserves as follows:

ACCOUNTING CODE	DESCRIPTION	AMOUNT	TOTALS
	CURRENT FUND-Transfer To (Inside CAPs):		
01-20-100-010	General Admind-O/E	\$15,000	
01-31-430-000	Electric-O/E	11,000	
01-31-435-000	Street Lighting	2,000	
	TOTAL TRANSFERS-To		<u>28,000</u>
	 CURRENT FUND-Transfer From (Inside CAPs):		
01-20-100-010	General Admin – S/W	13,000	
01-22-195-100	UCC – S/W	6,900	
01-25-240-100	Police – S/W	5,100	
01-26-290-100	Streets & Roads – S/W	3,000	
	TOTAL TRANSFERS-From		<u>28,000</u>

Roll Call: Birdsall, Keeler, Catalano, Leckstein, Rooney, Schwartz

March 3, 2020

CERTIFICATION

I, Christine Pfeiffer, do hereby certify that the foregoing is a resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on March 3, 2020.

Christine Pfeiffer, Borough Clerk

RESOLUTION NO. 67-2020
REFUND OF 2019 TAX OVERPAYMENT
BLOCK 16, LOT 16

Councilmember _____ introduced and offered for adoption the following Resolution
seconded by Councilmember _____ :

WHEREAS, an overpayment was made by Ocean River Estates, LLC for 2019 property taxes in the amount of \$1,854.09 for Block 16, Lot 16, 14 Peninsula Avenue; and

WHEREAS, the tax overpayment should be refunded to Ocean River Estates, LLC; and

BLOCK	LOT	PAYER NAME	AMOUNT	REASON
16	16	Ocean River Estates, LLC	\$1,854.09	Overpayment

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that it does hereby authorize the Tax Collector and the Finance Manager to refund the said 2019 tax overpayment of \$1,854.09 to Ocean River Estates, LLC, and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Tax Collector
2. Finance Manager
3. Ocean River Estates, LLC

Roll Call: Birdsall, Catalano, Keeler, Leckstein, Rooney, Schwartz

March 3, 2020

CERTIFICATION

I, Christine Pfeiffer, do hereby certify that the foregoing is a resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth State of New Jersey, at a Council Meeting held on March 3, 2020.

Christine Pfeiffer, Borough Clerk

RESOLUTION NO. 68-2020
DONATION 2020 BEACH BADGES
BOROUGH OF SEA BRIGHT

Councilmember _____ offered the following resolution and moved for its adoption;
seconded by Councilmember _____ :

WHEREAS, the Governing Body of the Borough of Sea Bright wish to support the fundraising efforts for the local organization listed below by donating four (4) 2020 beach badges as requested:

1. Leonardo Grade School PTA **2 Badges**
 Gift Auction – May 1, 2020

2. Oceanport PTO **2 Badges**
 Gift Auction – March 13, 2020

WHEREAS, the Borough Auditor has been informed and advised that a resolution should be considered in order to donate 2020 Season Beach Badges.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey authorize the donation of four (4) 2020 Season Beach Badges for the aforementioned charitable organizations; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Borough Administrator
2. Borough Auditor
3. Individual Requestors

Roll Call: Birdsall, Catalano, Keeler, Leckstein, Rooney, Schwartz

March 3, 2020

CERTIFICATION

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on March 3, 2020.

Christine Pfeiffer, Borough Clerk

RESOLUTION NO. 69-2020
REQUEST FOR PROPOSALS/QUALIFICATIONS
FOR FISCAL OFFICER AND OTHER RELATED ACCOUNTING SERVICES

Councilmember _____ introduced and offered for adoption the following Resolution, seconded by Councilmember _____ :

WHEREAS, the Borough Council is desirous of receiving proposals for the following:

Fiscal Officer and other related Accounting Services

WHEREAS, specifications for the aforesaid services will be on file and available in the Borough Clerk's Office during regular business hours and on the Borough's website: www.seabrightnj.org; and

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey does hereby authorize the Borough Clerk to advertise for proposals/qualifications for the aforesaid services as per the specifications on file to be received in the Borough on a date to be determined for Council consideration; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Finance Manager
2. CFO

Roll Call: Birdsall, Catalano, Keeler, Leckstein, Rooney, Schwartz

March 3, 2020

CERTIFICATION

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey at a Council Meeting held on March 3, 2020.

Christine Pfeiffer, Borough Clerk

RESOLUTION NO. 70-2020
CONSIDERATION OF AWARD
LEASE AGREEMENT FOR SKIM BOARD CAMP

Councilmember introduced and offered the following resolution for approval; seconded by
Councilmember :

WHEREAS, the Borough Council authorized by resolution for the Borough Clerk to duly advertise for vendors to conduct a skim board camp with the option of a one or two-year lease agreement for the use of a portion of property on the Sea Bright Municipal Beach during the 2020 and/or 2021 summer season; and

WHEREAS, the Borough Clerk did duly advertise on February 6, 2020 to receive bids no later than 12 noon on February 21, 2020, for vendors to conduct a skim board camp on the Sea Bright Municipal Beach with the option of a one or two-year lease agreement for a minimum bid amount of \$1,000.00 for the first year and \$1,500 for the second year; and

WHEREAS, in connection therewith one (1) bid was received by the Borough Clerk from Jersey Shore Skim Camp, Felecia Stratton, Sea Bright, NJ for a one-year lease in the amount of \$1,000.00; and

WHEREAS, the Beach Manager recommended that a one-year lease agreement be awarded to Jersey Shore Skim Camp, Felecia Stratton of Sea Bright, New Jersey as per the bid proposal; and

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey does hereby authorize a 2020 seasonal lease agreement to operate a skim board camp on the Sea Bright Municipal Beach to Jersey Shore Skim Camp, Felecia Stratton of Sea Bright, New Jersey in the amount of \$1,000.00; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized and directed to execute a contract for said lease agreement, a copy of which shall be maintained by the Borough Clerk; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the following:

1. Finance Manager
2. Police Department
3. Beach Manager
4. Borough Attorney
5. Jersey Shore Skim Camp

Roll Call: Birdsall, Catalano, Keeler, Leckstein, Rooney, Schwartz

March 3, 2020

CERTIFICATION

I, Christine Pfeiffer, do hereby certify that the foregoing is a resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on March 3, 2020.

Christine Pfeiffer, Borough Clerk

RESOLUTION NO. 71-2020
CONSIDERATION OF AWARD
LEASE AGREEMENT FOR VOLLEYBALL LEAGUE

Councilmember introduced and offered the following resolution for approval; seconded by
Councilmember :

WHEREAS, the Borough Council authorized by resolution for the Borough Clerk to duly advertise for vendors to conduct a volleyball league with the option of a one or two-year lease agreement for the use of a portion of property on the Sea Bright Municipal Beach during the 2020 and/or 2021 summer season; and

WHEREAS, the Borough Clerk did duly advertise on February 6, 2020 to receive bids no later than 12 noon on February 21, 2020, for vendors to conduct a volleyball league on the Sea Bright Municipal Beach with the option of a one or two-year lease agreement for a minimum bid amount of \$3,000.00 for the first year and \$4,500 for the second year; and

WHEREAS, in connection therewith one (1) bid was received by the Borough Clerk from Sand Pit Volleyball LLC, Corey Wagner, Tinton Falls, NJ for a two-year lease in the amount of \$3,100.00 for the first year and \$4,500.00 for the second year; and

WHEREAS, the Beach Manager recommended that a two-year lease agreement be awarded to Sand Pit Volleyball LLC, Corey Wagner, Tinton Falls, NJ as per their bid proposal; and

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey does hereby authorize a two-year lease agreement to operate a volleyball league to Sand Pit Volleyball LLC, Corey Wagner, Tinton Falls, NJ in the amount of \$3,100.00 for 2020 and \$4,500.00 for 2021; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized and directed to execute a contract for said lease agreement, copies of which shall be maintained by the Borough Clerk; and

BE IT RESOLVED, that a certified copy of this resolution be forwarded to the following:

1. Finance Manager
2. Police Department
3. Beach Manager
4. Borough Attorney
5. Sand Pit Volleyball LLC

Roll Call: Birdsall, Catalano, Keeler, Leckstein, Rooney, Schwartz

March 3, 2020

CERTIFICATION

I, Christine Pfeiffer, do hereby certify that the foregoing is a resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on March 3, 2020.

Christine Pfeiffer, Borough Clerk

RESOLUTION NO. 72-2020
CONSIDERATION OF AWARD
LEASE AGREEMENT FOR MORNING YOGA CLASSES

Councilmember introduced and offered the following resolution for approval; seconded by
Councilmember :

WHEREAS, the Borough Council authorized by resolution for the Borough Clerk to duly advertise for vendors to conduct (morning) yoga classes with the option of a one or two-year lease agreement for the use of a portion of property on the Sea Bright Municipal Beach during the 2020 and/or 2021 summer season; and

WHEREAS, the Borough Clerk did duly advertise on February 6, 2020 to receive bids for vendors to conduct (morning) yoga classes with the option of a one or two-year lease agreement on the Sea Bright Municipal Beach with a minimum bid amount of \$100.00 for the first year and \$150.00 for the second year; and

WHEREAS, in connection therewith two (2) bids were received by the Borough Clerk from 1) Christa Russo, Highlands, NJ, for a two-year lease in the amount of \$120.00 for 2020 and \$150.00 for 2021; and 2) Liz Sheridan, POE Fair Haven, Fair Haven, NJ, for a two-year lease in the bid amount of \$300.00 for 2020 and \$300.00 for 2021; and

WHEREAS, the Beach Manager recommended that the lease agreements be awarded to both Christa Russo and Liz Sheridan of POE Fair Haven.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey does hereby authorize the two-year lease agreements for the use of a portion of property on the Sea Bright Municipal Beach to 1) Christa Russo, Highlands, NJ in the amount of \$120.00 for 2020 and \$150.00 for 2021; and 2) Liz Sheridan, POE Fair Haven, of Fair Haven, NJ in the amount of \$300.00 for 2020 and \$300.00 for 2021.

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized and directed to execute a contract for said lease agreements, copies of which shall be maintained by the Borough Clerk; and

BE IT RESOLVED, that a certified copy of this resolution be forwarded to the following:

1. Finance Manager
2. Police Department
3. Beach Manager
4. Borough Attorney
5. Christa Russo
6. Liz Sheridan, POE Fair Haven

Roll Call: Birdsall, Catalano, Keeler, Leckstein, Rooney, Schwartz

March 3, 2020

CERTIFICATION

I, Christine Pfeiffer, do hereby certify that the foregoing is a resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on March 3, 2020.

Christine Pfeiffer, Borough Clerk

RESOLUTION NO. 73-2020
CONSIDERATION OF AWARD
LEASE AGREEMENT FOR THE USE OF BEACH FRONT LOCATIONS
FOR THE RENTAL OF UMBRELLAS AND BEACH CHAIRS

Councilmember _____ introduced and offered the following resolution for approval; seconded
by Councilmember _____ :

WHEREAS, the Borough Council authorized by resolution for the Borough Clerk to duly advertise for vendors to rent umbrellas and beach chairs with the option of a one or two-year lease agreement for the use of a portion of property on the Sea Bright Municipal Beach during the 2020 and/or 2021 summer season; and

WHEREAS, the Borough Clerk did duly advertise on February 6, 2020 to receive bids no later than 12 noon on February 21, 2020, for a vendor to rent umbrellas and beach chairs on the Sea Bright Municipal Beach with the option of a one or two-year lease agreement with a minimum bid of \$1,000.00 for the first year and \$1,500.00 for the second year; and

WHEREAS, in connection therewith one (1) bid was received by the Borough Clerk from Christopher Spahr, Eatontown, NJ for a two-year lease in the amount of \$1,100.00 for 2020 and \$1,500.00 for 2021; and

WHEREAS, the Beach Manager recommended that a two-year lease agreement be awarded to Christopher Spahr, Eatontown, NJ as per the bid proposal; and

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey does hereby authorize a two-year lease agreement to operate a beach umbrella and chair rental business on the beachfront between Center Street and Chapel Beach Club to Christopher Spahr, Eatontown, NJ in the amount of \$1,100.00 for 2020 and \$1,500.00 for 2021; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized and directed to execute a contract for said lease agreements, copies of which shall be maintained by the Borough Clerk; and

BE IT RESOLVED, that a certified copy of this resolution be forwarded to the following:

1. Finance Manager
2. Police Department
3. Beach Manager
4. Borough Attorney
5. Christopher Spahr

Roll Call: Birdsall, Catalano, Keeler, Leckstein, Rooney, Schwartz

March 3, 2020

CERTIFICATION

I, Christine Pfeiffer, do hereby certify that the foregoing is a resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held March 3, 2020.

Christine Pfeiffer, Borough Clerk

RESOLUTION NO. 74-2020
HIRING VOLUNTEER FIREFIGHTER
BOROUGH OF SEA BRIGHT FIRE DEPARTMENT

Councilmember offered the following resolution for approval; seconded by
Councilmember :

WHEREAS, Chapter 20, Section 20.4 of the General Code, Fire Department membership requires any person desiring membership in a volunteer fire department, shall complete an application; may be required to have a pre-appointment physical by a physician; and the Borough Council shall order a criminal background check to be conducted by the Chief of Police; and

WHEREAS, the Fire Department received an application and recommends hiring the following new member to serve as volunteer firefighter on the Sea Bright Fire/Rescue Department, as follows:

Full Membership

Cody Burbank

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, do hereby accept and approve the hiring of the above named individual to serve as a 2020 full time member on the Sea Bright Fire Department; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to send a copy of this resolution, certified to be a true copy, be forwarded to the following:

1. Borough of Sea Bright Fire Chief
2. Individual Member

Roll Call: Birdsall, Catalano, Keeler, Leckstein, Rooney, Schwartz

March 3, 2020

CERTIFICATION

I, Christine Pfeiffer, Borough Clerk do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on March 3, 2020.

Christine Pfeiffer, Borough Clerk

RESOLUTION NO. 75-2020
AUTHORIZING AN AGREEMENT WITH
EDGEWATER BEACH AND CABANA CLUB FOR
2020 OCEAN RESCUE LIFEGUARD SERVICES

Councilmember introduced and offered for adoption the following Resolution;
seconded by Councilmember :

WHEREAS, the Borough of Sea Bright ("Sea Bright") and Edgewater Beach and Cabana Club, Sea Bright, New Jersey (Edgewater) wish to enter into an Agreement for the provision of ocean rescue lifeguard services by the Borough of Sea Bright for the 2020 beach season; and

WHEREAS, Sea Bright and Edgewater agree that Sea Bright is to provide life guard services to Edgewater's beach according to the terms and conditions outlined in the attached agreement on weekends and holidays beginning Saturday, May 23, 2020 to Wednesday, June 10, 2020; full-time (seven days a week) from Saturday, June 13, 2020 through Monday, September 7, 2020; and, weekends only in September following Monday, September 7, 2020 for an amount of \$43,875.00; and

WHEREAS, the parties acknowledge and agree that they are associated for only the purposes set forth in the Agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that the Mayor and Borough Clerk are hereby authorized to execute an agreement for ocean rescue life guard services with Edgewater Beach and Cabana Club for the 2020 summer season for a fee of \$43,875.00; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution and a copy of the attached Agreement be forwarded to the following:

1. Finance Manager
2. Beach Manager
3. Borough Attorney
4. Edgewater Beach and Cabana Club

Vote: Birdsall, Catalano, Keeler, Leckstein, Rooney, Schwartz

March 3, 2020

CERTIFICATION

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on March 3, 2020.

Christine Pfeiffer, Borough Clerk



BOROUGH OF SEA BRIGHT

MONMOUTH COUNTY, NEW JERSEY

www.seabrightnj.org

BOROUGH OFFICES:
1167 OCEAN AVENUE
SEA BRIGHT, NJ 07760
TEL: (732) 842-0099
FAX: (732) 741-3116

Re: Edgewater Beach and Cabana Club Ocean Rescue Proposal Summer 2020

Sea Bright Ocean Rescue is a nationally certified ocean rescue agency. Currently SBOR is a USLA certified agency and holds a concurrent lifeguard program certification by the North Shore Lifesaving Association Monmouth County, NJ. Sea Bright Ocean Rescue is one of only a handful of NATIONAL USLA certified agencies in New Jersey. SBOR also has a separate individual USLA certification as an Aquatic Response Rescue Team and was recently granted a Personal Rescue Watercraft certification by the USLA. SBOR is a certified agency by the State of NJ as an ocean & tidal water beach lifeguard service under NJAC 8:26. The services provided to Edgewater Beach and Cabana Club will fall under all of Sea Bright's agency certifications. Therefore, Edgewater Beach and Cabana Club will fall under our certifications under this proposed agreement.

Staffing and Hours of Operation

- Lifeguard operations will fall under the supervision and operational command of Sea Bright Ocean Rescue.
- One roving Ocean Rescue supervisor will provide daily oversight of operations.
- Edgewater Beach and Cabana Club's beach/ocean will be protected from Saturday May 23rd to Wednesday June 10th only on the weekends and holidays. SBOR will begin full time (7 days/week) on Saturday, June 13th through Monday Sept 7th 2020. SBOR will protect Edgewater beaches on the weekends only in September following Monday, September 7th 2020 from 10:00 am to 6:00 pm.
- One lifeguard stand per beach staffed from 10:00 am until 6:00 pm.
- Edgewater Beach and Cabana Club will be assigned (3) three USLA qualified open water beach lifeguards with (2) on the stand or within the beach area at all times.
- After Labor Day, for the month of September, staffing **may** drop to (2) two USLA qualified open water beach lifeguards during the weekends in September that Edgewater Beach and Cabana Club is in operation.
- Advanced rescue response from Sea Bright's Surf Rescue Team 24 hours a day is available.
- Edgewater Beach and Cabana Club would be expected to maintain a safe and clean beach; free of large or sharp jagged debris.
- Edgewater Beach and Cabana Club would be expected to provide appropriate storage on site for equipment.
- Edgewater Beach and Cabana Club will supply signage for unguarded areas north and south of property lines.
- Edgewater Beach and Cabana Club will supply an AED and bleeding control kit proximal to the lifeguard stand (current location at tiki bar is good).

- Edgewater Beach and Cabana Club will supply one rescue board, RFD's, as well as an umbrella and American flag for the lifeguard stand.
- Sea Bright Ocean Rescue will hold the right to determine condition flags that are set for Edgewater Beach and Cabana Club as well as the right to close the water if conditions warrant.
- In the event that conditions warrant closure of the water, Sea Bright Ocean Rescue would maintain a reactive patrol to Edgewater from the Main Municipal Beach. If Lifeguards are not present, it would be the responsibility of Edgewater Beach and Cabana Club to supervise their water and keep people out.
- If the ocean water is closed for more than 5 consecutive days during the summer, Sea Bright would be willing to discuss potentially refunding some of the money paid to the municipality to provide ocean rescue services.

Lifeguard Training and Certification

- Each of Sea Bright's Lifeguards no matter rank or assignment will attend well over 70 hours of water rescue and Emergency medical first responder training during their rookie year.
- Re-current/returning lifeguards complete at least 16 hours of rescue and medical refresher training annually.
- Completion of a 500 meter open water (surf) swim completed in less than 10 minutes.
- Completion of a 400 meter Run-Swim-Run completed in less than 6 minutes.
- Each ocean lifeguard will hold the following professional level of certification:
 - AHA Basic Life Support for Health Care Professionals or equivalent level
 - AHA, ASHI or ARC Lifeguard / First Aid Certification
 - 20 hours of additional and 8 hours per year of Aquatic Medical Response Training
- Ocean Rescue supervisors will maintain all training and certification of a front line Ocean Lifeguard with the following additional certifications and training:
 - State or National certification as a Paramedic, EMT or EMR
 - FEMA Incident Command Courses IC 100 IC 700 and IC 800
 - Rescue Water Craft Operator or Crewman
 - Completion of annual EVOG training (emergency vehicle operations course)

Lifeguard and Rescue Services

- Water surveillance and prevention of drowning and/or traumatic injury
- Water rescue either in open water or swift water (guarded area)
- Code-X missing swimmer search and rescue (still water)
- First -Aid to the sick and injured within the staffed beach areas
- Emergent rapid resuscitation of ill or injured patrons within the staffed beach areas
- Emergency medical care and ambulance coordination within the boundaries of the staffed beach and bathing areas.
- Coordination and resource management of major water related emergencies (Lifeguard Supervisor)
 - Capsized boat or water craft with swimmers in distress
 - Rescue of swimmers outside of guarded areas (swift water)

- Assist Injured swimmers and boaters unguarded areas of Highlands
- Assessment and safety management of dangerous aquatic life

Rescue Equipment and Uniforms

- Uniforms 5 x \$175.00 = \$875.00
- **Total = \$875.00 in Equipment/Supplies**

Personnel

- Sea Bright Ocean Rescue will add 5 Lifeguards to its roster to meet the needs of properly supervising the beach at Edgewater Beach and Cabana Club.
- A total of 3 Lifeguards will be assigned to Edgewater Beach and Cabana Club 7 days a week from Saturday, June 13th – Sunday, August 16th from 10:00 am – 6:00 pm. A total of 2 Lifeguards (with roving supervisor) 7 days a week from Monday, August 17th – Monday, September 7th from 10:00 am – 6:00 pm.
- A total of 2 Lifeguards (with roving supervisor) will be assigned to Edgewater Beach and Cabana Club on the weekends in September following Monday, September 7th, 2020 from 10:00 am – 6:00 pm.
- 1 x \$16.00/hr = \$16.00 x 8 hours/day = \$128/day x 100 days = \$12,800
- 2 x \$13.50/hr = \$27.00 x 8 hours/day = \$216/day x 100 days = \$21,600
- **Total Cost of Salaries (Beach) = \$38,352**

Total Cost of Equipment/Uniforms: = \$875

Total Cost of 2020 Edgewater Beach and Cabana Club Beach Lifeguards Salaries: \$34,400

Administrative Fee: (25% on top of salaries) = \$8600

Total Cost of 2020 Edgewater Beach and Cabana Club Contract - \$43,875

Edgewater Junior Lifeguard Program (This Program would be separate from our Beach contract)

- Edgewater Beach and Cabana Club has also requested that we provide them with a Junior Lifeguard Program as part of our beach/pool lifeguard contract for 2020. The Edgewater Beach and Cabana Club Junior Guard Program would be for members ages 7-16 with a focus on teaching the kids how to manage personal risk in the water, survival, and surf confidence. Junior Guards will learn about ocean currents and rip current awareness as well as how to swim and paddle through surf. This will be a wonderful tool to continue education of the ocean among young people.
- The Edgewater Beach and Cabana Club Junior Guard Program would run for 5 consecutive weekends (Saturday/Sunday) from July 25th to August 22nd from 10:30 am until 2:00 pm (with a half hour lunch).
- There will be at least 2 USLA trained Junior Guard Instructors all possessing 1st Aid and CPR certification and 2 Junior Guard Instructor Assistants present at each session of the Edgewater Beach and Cabana Club Junior Guard Program.

- Edgewater Beach and Cabana Club will provide all of the equipment necessary to run the Edgewater Beach and Cabana Club Junior Guard Program.
- The Edgewater Beach and Cabana Club will have a **minimum** of 20 Junior Guards in order for the Camp to proceed and a maximum of 32 Junior Guards in the Program.
- The Edgewater Beach and Cabana Club will pay the Boro of Sea Bright \$400.00 per Junior Guard registered for the Camp. This payment would be made in one lump sum through a check separate from their Ocean Rescue payment.

**VOUCHER LIST
BOROUGH OF SEA BRIGHT
MARCH 3, 2020**

02113	AMERICAN WATER		
20-00274	02/26/20 SEWER	Open	322.74
00519	ANTONIDES AND SIMONE CPA's		
20-00269	02/26/20 FISCAL OFFICER	Open	3,312.50
2593	ASSOCIATION OF N.J. RECYCLERS		
20-00188	02/12/20 DPW	Open	80.00
2654	AUTOMATIC TEMP. CONTROL SRVC		
20-00115	01/28/20 BLDG & GRDS	Open	1,345.00
20-00236	02/18/20 BLDGS & GRDS	Open	978.00

			2,323.00
01241	BAIN'S HARDWARE, INC.		
20-00259	02/24/20 HARDWARE	Open	273.88
01631	BOROUGH OF OCEANPORT		
20-00252	02/24/20 COURT	Open	6,500.00
02089	BUILDERS' GENERAL SUPPLY CO.		
20-00186	02/12/20 BEACH	Open	6,059.09
00063	CHESAPEAKE EXTERMINATING CO.		
20-00282	02/27/20 BLDGS & GRDS	Open	90.00
00982	CITY OF LONG BRANCH		
19-01454	12/06/19 DPW	Open	466.62
20-00015	01/14/20 DPW	Open	233.31

			699.93
2555	CJM ASSOC. OF SEA BRIGHT		
20-00251	02/24/20 LEASE	Open	500.00
00256	CLEARY, GIACOBBE, ALFIERI &		
20-00013	01/14/20 LEGAL SERVICES	Open	555.00
00198	COMCAST		
20-00287	02/27/20 INTERNET	Open	331.94
2390	COSTA, VALERIA		
20-00256	02/24/20 BLDGS & GRDS	Open	1,600.00
2293	DEMCO		
19-01385	11/13/19 LIBRARY	Open	1,992.02
2655	DESEA ENGINEERING CO.		
20-00114	01/28/20 BLDG & GRDS	Open	3,675.00
2286	DIFRANCESCO, BATEMAN, KUNZMAN		
20-00255	02/24/20 LEGAL	Open	940.00
20-00294	02/27/20 LEGAL	Open	60.00

			1,000.00
00609	EAGLE POINT GUN		
20-00179	02/12/20 POLICE	Open	87.36
2587	EASTERN JANITORIAL CO.		
20-00275	02/26/20 BLDGS & GRDS	Open	1,155.00
00506	FARMER, JANE		
20-00307	02/28/20 LIBRARY	Open	70.80
2406	FP MAILING SOLUTIONS		
20-00291	02/27/20 POSTAGE METER	Open	126.00
00978	FRIEDMAN, BRETT		
20-00305	02/28/20 POLICE	Open	163.20
02101	GANNETT NJ		
20-00231	02/18/20 CLERK	Open	20.25
20-00306	02/28/20 CLERK	Open	160.20

			180.45

00979	GIBBONS, P.C.		
20-00279	02/27/20 LEGAL	Open	4,431.92
2642	HHOC ENTERTAINMENT		
20-00235	02/18/20 RECREATION	Open	100.00
2478	HOLISTIC WELLNESS, LLC		
20-00017	01/14/20 LIBRARY	Open	200.00
20-00238	02/18/20 LIBRARY	Open	150.00

			350.00
2274	ISLAND TECH SERVICES		
20-00177	02/12/20 POLICE	Open	127.00
2573	JCP & L		
20-00288	02/27/20 ELECTRIC	Open	5,928.82
02224	JERSEY CAPE DIAGONOSTIC CENTER		
19-01408	11/18/19 BEACH	Open	992.25
00297	JESSE A. HOWLAND & SONS, INC.		
20-00250	02/24/20 DPW	Open	1,705.00
00297	JESSE A. HOWLAND & SONS, INC. Continued		
20-00268	02/26/20 FIRE DEPT	Open	3,845.00

			5,550.00
01603	M & N VENTURES, LLC		
19-01453	12/06/19 A&E	Open	38.00
20-00169	02/04/20 SIGNAGE	Open	14.50

			52.50
00337	MARINE RESCUE PRODUCTS, INC.		
20-00233	02/18/20 BEACH	Open	70.75
00110	MONM CNTY REGIONAL HEALTH		
20-00249	02/24/20 HEALTH FEES	Open	14,443.00
02229	MONMOUTH COUNTY PUBLIC WORKS		
20-00151	02/03/20 FIRE DEPT	Open	1,665.11
20-00229	02/18/20 FIRE DEPT	Open	780.90

			2,446.01
01399	NEW JERSEY AMERICAN WATER		
20-00277	02/27/20 WATER	Open	945.35
02234	NJ ASSOC FOR FLOODPLAIN MNGMT		
20-00278	02/27/20 ZONING	Open	20.00
00113	NJ NATURAL GAS COMPANY		
20-00284	02/27/20 NATURAL GAS	Open	1,958.14
00300	NJ STATE ASSN CHIEFS OF POLICE		
20-00248	02/20/20 POLICE	Open	385.00
2570	OCEAN RIVER ESTATES, LLC		
20-00258	02/24/20 TAX REFUND	Open	1,854.09
00885	OCEAN TWP FIRE DISTRICT NO. 2		
20-00253	02/24/20 SHARED SERVICE	Open	300.00
01309	OCEANPORT BOARD OF EDUCATION		
19-00745	06/13/19 SCHOOL TAX	Open	50,008.75
2659	PIENCIAK, DANIEL		
20-00237	02/18/20 LIBRARY	Open	200.00
2290	PORZIO, BROMBERG & NEWMAN		
20-00290	02/27/20 LEGAL	Open	1,796.29
00463	RUTGERS, THE STATE UNIVERSITY		
20-00123	01/29/20 PLAN. BRD	Open	327.00
2620	SCOLES FLOORSHINE IND.		
20-00173	02/12/20 BLDGS & GRDS	Open	1,476.00

01554	SEA BRIGHT SERVICE CENTER		
20-00254	02/24/20 OEM	Open	177.04
00053	SHORE REGIONAL HIGH SCHOOL		
19-00746	06/13/19 SCHOOL TAX	Open	219,736.00
2660	SMITH, MURIEL		
20-00163	02/04/20 LIBRARY	Open	80.00
01931	SUBURBAN PROPANE		
20-00292	02/27/20 PROPANE	Open	530.29
01285	THE HOME DEPOT		
20-00243	02/19/20 DPW	Open	79.57
00973	THE TWO RIVER TIMES		
20-00270	02/26/20 CLERK	Open	20.77
01243	TREASURER, STATE OF NEW JERSEY		
20-00271	02/26/20 TIDELANDS	Open	100.00
2663	TURNER, JAMIE		
20-00239	02/18/20 LIBRARY	Open	100.00
2658	VERIZON		
20-00295	02/28/20 SEWER	Open	76.97
02061	VERIZON WIRELESS		
20-00260	02/24/20 POLICE	Open	304.96
2657	WAPRO INC.		
20-00129	01/30/20 CHECK VALVE	Open	5,332.00
01164	WATCHUNG SPRING WATER CO, INC.		
20-00296	02/28/20 WATER	Open	194.05
2558	WILLIAMS SCOTSMAN, INC.		
20-00285	02/27/20 TRAILERS	Open	1,044.60
00058	WILLOW CLEANERS, INC.		
20-00286	02/27/20 POLICE	Open	697.80

TOTAL: \$353,334.83

MANUAL CHECKS

20-00293	COFONE CONSULTING GROUP, LLC	\$12,000.00
2/27/2020	PLANNER:REDEVELOPMENT/ESCROW ACCT.	
20-00276	DAVID HODER ASSOC.	\$508.86
2/26/2020	PLAN. BRD:ENGINEER/INSPECTION/ESCROW ACCT.	
20-00283	LEON S. AVAKIAN	\$1,280.00
2/27/2020	ENGINEER:PLOT PLANS/ESCROW ACCTS.	
20-00003	NJ DEPT OF ENVIRONMENTAL PROTECTION	\$1,250.00
1/14/2020	TIDELANDS LICENSE FEE	

TOTAL: \$15,038.86

GRAND TOTAL: \$368,373.69