

**MINUTES  
REGULAR MEETING  
BOROUGH OF SEA BRIGHT**

**SEPTEMBER 17, 2019**

**SEA BRIGHT, NEW JERSEY**

**Mayor Long** called the meeting to order at 7:00 p.m. and requested those present to join in the Pledge of Allegiance.

**Mayor Long** read the following Compliance Statement:

**COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)**

**Good Evening Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on January 7, 2019. In each instance, the Date, Time, And Location of This Meeting Were Provided In The Notice. This Meeting Is Open To The Public."**

**PRESENT:** Mayor Dina Long  
Councilmember's Kevin Birdsall, William J. Keeler,  
Charles H. Rooney, Jon D. Schwartz  
**ABSENT:** Councilmembers Brian P. Kelly, Marc A. Leckstein  
**OTHERS:** Attorney Richard Shaklee, Administrator Joseph L. Verruni,  
Engineers Fran Mullan and Greg Gitto, Clerk Christine Pfeiffer

**REMARKS FROM THE AUDIENCE (limited to 3 minutes)**

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

Janet Hentschel, 7 East Church Street, questioned the status of the Mad Hatter construction. Mayor Long explained that the owners of the project have not communicated the status of their project to any of the Governing Body members or the Administrator, but they do have open building permits which are good for one year.

Butch Hentschel, 7 East Church Street, questioned the bond ordinance on the agenda tonight for \$100,000 for new furniture in the municipal complex. Mr. Verruni explained that it is for new computer equipment for police, fire and administration which is fully funded with no additional cost to the tax payers. Mr. Hentschel also questioned a draft resolution which had been pulled from tonight's agenda - Mr. Verruni explained that it was pulled from the meeting because we were uncertain as to the total dollar amount.

**PROCLAMATION – Mayor Long read the following.**

**WHEREAS**, hunger and poverty are issues of grave concern in the United States, the State of New Jersey and the County of Monmouth; and

**WHEREAS**, the Borough of Sea Bright is committed to taking steps to raise awareness about the needs to combat hunger; and

**WHEREAS**, the Borough of Sea Bright is committed to working with Fulfill, formerly the FoodBank of Monmouth and Ocean Counties, in educating people about the role and importance of food banks in addressing hunger and raising awareness of the need to devote more resources and attention to hunger issues; and

**WHEREAS**, more than 136,000 individuals in Monmouth and Ocean Counties rely on food provided by the members of the FoodBank of Monmouth and Ocean Counties annually; and

**WHEREAS**, one in every ten people in Monmouth and Ocean Counties received "emergency" food from the FoodBank of Monmouth and Ocean Counties and their network of food pantries, soup kitchens, shelters and other community organizations; and

**WHEREAS**, food banks across the country will host numerous events throughout the month of September to bring awareness and attention to encourage involvement in efforts to end hunger in their local community.

**NOW, THEREFORE BE IT PROCLAIMED**, that the Mayor and Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey do hereby recognize September, as

**HUNGER ACTION MONTH**

in the Borough of Sea Bright and call this observance to attention of its citizens.

**CONSENT AGENDA**

Councilmember Keeler offered a motion to approve the items that are considered routine in nature under the consent agenda; seconded by Councilmember Birdsall:

Mayor Long made a point of order to advise that included in the consent agenda tonight was a resolution authorizing an application to help with our cost share for the upcoming sand replenishment project.

**Minutes**

09-03-2019 Regular Meeting  
09-03-2019 Executive Session

**Roll Call:** Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
Yes Yes Absent Absent Yes Yes

**Resolutions:**

**No. 147-2019 Corrective Action Plan for 2018 Annual Audit**

Councilmember Keeler introduced and offered for adoption the following Resolution, seconded by Councilmember Birdsall:

**WHEREAS**, N.J.S.A. 40A:5-4. states the governing body of every local unit shall cause an annual audit of its books, accounts and financial transactions to be made and completed within six months after the close of its fiscal year; and

**WHEREAS**, the Borough Council previously accepted the Borough of Sea Bright 2018 Annual Audit by Resolution No. 145-201 on September 3, 2019; and

**WHEREAS**, certain comments and recommendations were made in the 2018 audit and a corrective action plan has been submitted by the Chief Financial Officer of the Borough of Sea Bright and is attached hereto; and

**WHEREAS**, it is the desire of the Mayor and Council of the Borough of Sea Bright to implement the corrective action plan in response to comments and recommendations contained in the 2018 audit report.

**NOW, THEREFORE, BE IT RESOVED**, that the Corrective Action Plan of the Borough of Sea Bright for 2018 Annual Audit be and is hereby accepted and is authorized for submission to the Division of Local Government Services.

**BE IT FURTHER RESOLVED**, that two certified copies of this resolution be forwarded to the Division of Local Government Services and the Chief Financial Officer.

**Roll Call:** Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
Yes Yes Absent Absent Yes Yes

**No. 148-2019 Authorizing Trade-In/Purchase of Borough Property Sea Bright Police Department**

Councilmember Keeler introduced and offered for adoption the following Resolution; seconded by Councilmember Birdsall:

**WHEREAS**, the Borough of Sea Bright Police Department is the owner of dated surplus property which is no longer needed for public use; and

**WHEREAS**, the Borough Council is desirous of trading-in/exchanging said property, through a state contract, in an "as is" condition and purchasing replacement property from Witmer Public Safety Group of Coatsville, PA, as follows:

**Trade-In**

1.	18	Sig Saur-P229, .40 @ \$300.00/each	-\$5,400.00
2.	54	Sig Saur Model P229, .40, 12 Round Magazines @ \$5.00/each	-\$ 270.00
			-\$5,670.00

**Purchase**

1.	20	Glock Model 454, GEN5, 9mm 3-17 Rd Mags, night sights @ \$409/ea.	\$8,180.00
2.	20	Glock 17 Round 9mm Magazines @ \$21/each	\$ 420.00
			\$8,600.00

**Net Amount due: \$2,930.00**

**WHEREAS**, the Borough of Sea Bright Police Chief recommends the proposed trade-in and purchase of new guns for the Police Department at a cost not to exceed \$2,930.00; and

**WHEREAS**, the Borough of Sea Bright is desirous of making such a trade/exchange of said property, pursuant to State Contract 17-FLEET-00767 in accordance with the terms and conditions of the State Contract.

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief of Financial Officer of the Borough of Sea Bright, do hereby certify that funds in the amount of \$2,930.00 are available for the purpose of this contract in Budget Line 9-01-25-240-230 Police Material and Supplies.

  
MICHAEL J. BASCOM, CFO

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey hereby authorizes the Sea Bright Police Department to trade-in and purchase the aforesaid items from Witmer Public Safety Group, Coatsville, PA for an amount not to exceed \$2,930.00; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. Chief of Police
- 3. Witmer Public Safety Group

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Absent	Absent	Yes	Yes

**No. 149-2019      Authorizing the Submission of a Grant Application to the County of Monmouth for Funds Toward the Cost of a Project for Protection Against Beach Erosion**

Councilmember Keeler introduced and offered the following Resolution for adoption; seconded by Councilmember Birdsall:

**WHEREAS**, there is a need to protect and preserve the beaches and protect the Borough of Sea Bright from the Atlantic Ocean storms; and,

**WHEREAS**, the Borough of Sea Bright has experienced severe and extraordinary beach erosion from wave activity over the past few years; and

**WHEREAS**, the Borough of Sea Bright is desirous of participating in the Federal Beach Erosion Control Project for Beach Sand Re-nourishment through the State of New Jersey Department of Environmental Protection; and

**WHEREAS**, the governing body has considered the cost to participate in said project which would be 25% of the non-Federal share (\$4,930,678.26) for an approximate amount of \$1,232,669.56; and

**WHEREAS**, there is a grant opportunity from the County of Monmouth for funding for protection against beach erosion which would reduce the Borough’s share of the non-Federal amount; and

**WHEREAS**, the deadline to apply for the grant is September 30, 2019; and

**WHEREAS**, the Governing Body of the Borough of Sea Bright wish to apply for the aforementioned grant from the County of Monmouth.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, do hereby authorize the Borough appropriate officials to execute all documents for the submission of a Protection Against Beach Erosion grant application to the County of Monmouth for funds toward the cost of the Federal Beach Erosion Control Project for Beach Sand Re-nourishment; and

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the following:

- 1. Director of Finance
- 2. CFO

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Absent	Absent	Yes	Yes

**No. 150-2019      A Resolution Authorizing a Utility Engineering and Construction Agreement with the State of New Jersey Department of Transportation for the Rt 36 Clifton Ave/ James St To CR 520 (Rumson Rd) – Storm Water System**

Councilmember Keeler introduced and offered for adoption the following Resolution, seconded by Councilmember Birdsall:

**WHEREAS**, the State of New Jersey Department of Transportation hereinafter called the "State" is about to undertake the design and construction of Rt 36 Clifton Ave / James St to CR 520 (Rumson Rd); and

**WHEREAS**, the project may require the construction of new, and/or the protection, relocation and/or adjustment of the existing storm water system; and

**WHEREAS**, it is necessary for the Borough of Sea Bright hereinafter called the "Utility" to authorize the agreement known as UECA-7-RT36 CLIFTON - 153840, Contract ID No. 2012024, setting for the terms of involved parties; and

**WHEREAS**, included within the terms of the agreement is the reimbursement obligation of the State to the Utility in the amount of \$5,000 for engineering and construction inspection services associated with the project for existing storm water system facilities owned by the Utility; and

**WHEREAS**, the engineer for this project shall be appointed by the Borough; and

**WHEREAS**, the Borough Attorney, Engineer, and Administrator have reviewed the attached agreement and recommend its execution.

**NOW, THEREFORE, BE IT RESOLVED**, the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey does hereby authorize the Mayor to execute, and the Borough Clerk to witness, the agreement known as UECA-7-RT36 CLIFTON - 153840, Contract ID No. 2012024, with the State of New Jersey, Department of Transportation, and does hereby accept the terms and conditions specified in the agreement in connection with this project.

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the following:

1. Borough Attorney
2. Borough Engineer
3. Director, Department of Public Works
4. New Jersey Department of Transportation

**Roll Call:** Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
 Yes Yes Absent Absent Yes Yes

**No. 151-2019 Joint Executive Session with Borough of Atlantic Highlands and Borough of Highlands**

Councilmember Keeler offered the following resolution and moved its adoption; seconded by Councilmember Birdsall:

**WHEREAS**, Section 8 of the Open Public Meeting Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Mayor and Council of the Boroughs of Sea Bright, Atlantic Highlands and Highlands, New Jersey are of the opinion that such circumstances presently exist and wish to hold a joint closed session meeting on September 24, 2019 at 5:00 pm at the Atlantic Highlands Borough Hall, 1900 First Avenue, Atlantic Highlands, New Jersey.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Sea Bright, New Jersey, do hereby authorize a joint closed session with the Mayors and Councilmembers of the Borough of Atlantic Highlands and the Borough of Highlands to discuss the issues as herein set forth and when the need for confidentiality no longer exists the decisions made therein will be made available to the public.

1. The general nature of the subject matters to be discussed are as follows:  
**School Regionalization Study with the special appointed Counsel**

**BE IT FURTHER RESOLVED**, that the Borough Clerk, is hereby authorized to send a notice of this meeting to the Asbury Park Press and other local newspapers to fulfil the 48-hour special meeting notice requirement; and

- BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:
1. Borough of Atlantic Highlands Clerk
  2. Borough of Highlands Clerk

**Roll Call:** Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
 Yes Yes Absent Absent Yes Yes

**ORDINANCE(s):**

**Public Hearing:** Mayor Long to read the ordinance by title:

**ORDINANCE NO. 20-2019**

**ORDINANCE AUTHORIZING THE GUARANTY BY THE BOROUGH OF SEA BRIGHT, NEW JERSEY OR PAYMENT OF PRINCIPAL AND INTEREST ON THE CAPITAL EQUIPMENT LEASE REVENUE BONDS, SERIES 2019 (SHORE REGIONAL SCHOOL DISTRICT PROJECT) OF THE MONMOUTH COUNTY IMPROVEMENT AUTHORITY**

Councilmember Birdsall offered a motion to open the public hearing on Ordinance No. 20-2019; seconded by Councilmember Keeler:

**Roll Call:** Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
Yes Yes Absent Absent Yes Yes

**Public Hearing (Ord. No. 20-2019)**

No one wished to be heard.

Councilmember Birdsall offered a motion to close the public hearing on Ordinance No. 20-2019; seconded by Councilmember Keeler:

**Roll Call:** Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
Yes Yes Absent Absent Yes Yes

Councilmember Keeler offered a motion to adopt Ordinance No. 20-2019 and advertise according to law; seconded by Councilmember Birdsall:

**Roll Call:** Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
Yes Yes Absent Absent Yes Yes

**Introduction:** Mayor Long to read the ordinance by title:

**BOND ORDINANCE NO. 21-2019**

**AN ORDINANCE PROVIDING FUNDING FOR VARIOUS CAPITAL ACQUISITIONS FOR THE BOROUGH OF SEA BRIGHT AND APPROPRIATING \$100,000 FOR SUCH PURPOSE**

Councilmember Birdsall offered a motion to introduce Ordinance No. 21-2019 for a public hearing to be held on October 1, 2019 and advertise according to law; seconded by Councilmember Keeler:

**Roll Call:** Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
Yes Yes Absent Absent Yes Yes

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF SEA BRIGHT, IN THE COUNTY OF MONMOUTH AND STATE OF NEW JERSEY, AS FOLLOWS:

Section 1. The Borough of Sea Bright, in the County of Monmouth, New Jersey, authorizes for various capital acquisitions, including the acquisition of computers, electronic equipment, furniture and other office equipment for the Police Department, Administrative Department, the Department of Public Works and Fire Department for the Borough of Sea Bright, to be funded from the sources specified in Section 2 of this Ordinance.

Section 2. The amount of \$100,000 is hereby appropriated for the purposes stated in Section 1 of the Ordinance and which amount was funded from the FEMA Disaster Recovery Municipal Facilities Project Fund in the amount of \$75,000 and from the Borough’s General Capital Improvement Fund in the amount of \$25,000.

Section 3. In connection with the purpose and the amount authorized in Sections 1 and 2 hereof, the Borough determines the purpose described in Section 1 hereof is not a Current Expense and is an improvement which the Borough of Sea Bright may lawfully make as a general improvement.

Section 4. All ordinances or parts of ordinances which are inconsistent with the terms of this Ordinance be and the same are hereby repealed to the extent of their inconsistency.

Section 5. This Ordinance shall take effect immediately upon due passage and publication according to law.

**I HEREBY CERTIFY** this to be a true and correct Bond Ordinance No. 21-2019 of the Mayor and Borough Council of the Borough of Sea Bright, introduced on September 17, 2019 and will be further considered after a Public Hearing held on October 1, 2019 at the Municipal Building, 1097 Ocean Avenue, at 7:00 pm.

**INDIVIDUAL ACTION/New Business:**

**Vouchers: \$556,644.17**

Councilmember Keeler offered a motion to approve the Voucher List dated September 17, 2019 as submitted by the Finance Manager; seconded by Councilmember Birdsall:

**Roll Call:** Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
Yes Yes Absent Absent Yes Yes

**REGULAR MEETING****SEPTEMBER 17, 2019**

2597 AT&T MOBILITY 19-01119 09/12/19 BEACH	Open	3,122.03
01241 BAIN'S HARDWARE, INC. 19-01099 09/10/19 HARDWARE	Open	581.21
01957 BENEMAX BENEFIT MANAGEMENT CO. 19-01111 09/12/19 DENTAL INS.	Open	708.00
01631 BOROUGH OF OCEANPORT 19-01113 09/12/19 COURT	Open	6,500.00
00063 CHESAPEAKE EXTERMINATING CO. 19-01108 09/11/19 BLDGS & GRDS	Open	30.00
2555 CJM ASSOC. OF SEA BRIGHT 19-01114 09/12/19 BLDG LEASE	Open	500.00
00256 CLEARY, GIACOBBE, ALFIERI & 19-01104 09/11/19 LEGAL	Open	45.00
00198 COMCAST 19-01120 09/12/19 POLICE	Open	317.39
01493 COOPERATIVE INDUSTRIES, L.L.C. 19-01112 09/12/19 NATURAL GAS	Open	181.79
2390 COSTA,VALERIA 19-01096 09/09/19 BLDG & GRDS	Open	1,150.00
00419 DRAGER SAFETY DIAGNOSTICS,INC 19-00929 07/30/19 DDEF	Open	188.00
2610 ELEGANT STUCCO & STONE CO. 19-00870 07/16/19 BLDGS & GRDS	Open	15,550.00
02168 EVOQUA WATER TECHNOLOGIES, LLC 19-00947 08/01/19 SEWER	Open	2,281.50
00506 FARMER, JANE 19-01092 09/05/19 LIBRARY	Open	31.93
01194 GLENCO SUPPLY, INC. 19-01052 08/28/19 DPW	Open	94.25
2297 INTEGRATED TECHNICAL SYSTEMS 19-01121 09/12/19 PARKING	Open	495.00
2517 INTERGLOBE COMMUNICATIONS 19-01117 09/12/19 PHONE	Open	567.99
01419 J. SWANTON FUEL OIL CO., INC. 19-01106 09/11/19 GASOLINE	Open	367.50
2573 JCP & L 19-01109 09/11/19 ELECTRIC	Open	2,031.18
2488 JERSEY SHORE POWERSPORTS 19-00891 07/22/19 BEACH	Open	10,080.01
00297 JESSE A. HOWLAND & SONS, INC. 19-01115 09/12/19 GARAGE LEASE	Open	5,550.00
01209 LANGUAGE SERVICES ASSOCIATES 19-00781 06/26/19 COURT	Open	25.20
2563 LEGACY CONSTRUCTION MNGMNT. 19-00184 02/12/19 MUNICIPAL COMPLEX	Open	8,060.00
2278 MCLAUGHLIN,STAUFFER & SHAKLEE 19-01098 09/09/19 LEGAL	Open	4,217.45
00106 MGL FORMS-SYSTEMS, LLC 19-00404 03/29/19 TAX COLLECTOR 19-00788 06/27/19 CLERK	Open Open	150.00 305.00
		----- 455.00
00688 MONMOUTH COUNTY POLICE ACADEMY 19-01027 08/15/19 POLICE	Open	100.00
2619 MONMOUTH COUNTY U.S.L.A. 19-01088 09/05/19 BEACH	Open	905.00
2384 MONMOUTH HOSE & HYDRAULICS 19-00063 01/19/19 DPW	Open	54.95
02256 MONMOUTH TELECOM 19-01097 09/09/19 PHONE	Open	1,283.07
00067 MOTOROLA SOLUTIONS, INC. 19-01026 08/15/19 POLICE	Open	12,871.00
2473 NAYLORS AUTO PARTS 19-01124 09/13/19 FIRE DEPT	Open	10.99

**REGULAR MEETING****SEPTEMBER 17, 2019**

00502	NJ STATE LEAGUE/MUNICIPALITIES		
19-01081	09/04/19 A&E	Open	95.00
19-01101	09/10/19 A&E	Open	49.00
			-----
			144.00
01309	OCEANPORT BOARD OF EDUCATION		
19-00745	06/13/19 SCHOOL TAX	Open	50,008.75
00046	ONE CALL CONCEPTS, INC.		
19-01083	09/05/19 CALL BEFORE YOU DIG	Open	32.64
2421	RED WING OF EATONTOWN		
19-01002	08/12/19 DPW	Open	593.96
00533	RUTGERS, THE STATE UNIVERSITY		
19-01017	08/15/19 SEWER	Open	385.00
00027	SEABOARD WELDING SUPPLY, INC.		
19-01123	09/13/19 DPW	Open	14.50
01027	SHORE BUSINESS SOLUTIONS		
19-01125	09/13/19 A&E	Open	414.75
00053	SHORE REGIONAL HIGH SCHOOL		
19-00746	06/13/19 SCHOOL TAX	Open	219,737.00
2349	TAYLOR COMMUNICATIONS		
19-00925	07/30/19 COURT	Open	356.00
01285	THE HOME DEPOT		
19-01122	09/12/19 DPW	Open	629.00
02022	THE STAR LEDGER		
19-01105	09/11/19 CLERK	Open	65.10
2438	THOMAS,SHAWN		
19-01091	09/05/19 BLDGS & GRDS	Open	80.00
2487	UNIMAK, LLC		
19-01103	09/11/19 MUNICIPAL COMPLEX	Open	176,930.84
01960	VERIZON		
19-01095	09/06/19 PHONE	Open	236.77
2291	VERIZON		
19-01107	09/11/19 POLICE	Open	220.64
02061	VERIZON WIRELESS		
19-01102	09/10/19 CELL SERVICE	Open	345.40
01164	WATCHUNG SPRING WATER CO, INC.		
19-01118	09/12/19 WATER	Open	462.76
01063	WEST MARINE		
19-01085	09/05/19 BEACH	Open	1,554.52
00077	WEX BANK		
19-01100	09/10/19 GASOLINE	Open	6,000.34
01807	WILLIAMS SCOTSMAN		
19-01110	09/12/19 POLICE TRAILERS	Open	4,619.71
		<b>TOTAL:</b>	<b>\$541,187.12</b>

9/5/2019	David Hoder Associates	\$3,475.00
19-01084	Plan. BoardLReview & Inspect.-Escrow Acct.s	
8/4/2019	Leon S. Avakian, Inc.	\$9,000.00
19-01082	Engineer:CAFRA Permits-B/o 2019-12	
9/6/2019	Nott, Robert and Sandy	\$301.25
19-01094	Plan. Brd:Return of Review Escrow	
9/5/2019	Welty, Michael & Sarah	\$2,680.80
19-00824	Plan. Board:Escrow Refund/Review	
	<b>TOTAL:</b>	<b>\$15,457.05</b>
	<b>GRAND TOTAL:</b>	<b>\$556,644.17</b>

**COUNCIL COMMITTEE REPORTS:****BEACH/GRANTS:**

Committee Chair Schwartz reported that the beach was up about 20% from last year with revenue of \$692,000 – that combined with the revenue taken in from paid parking will more than pay for the debt service on the new buildings. Mayor Long recognized Don Klein and his team for doing a tremendous job this summer.

**FINANCE/INSURANCE/COURT:**

Committee Chair Keeler reported he had a very productive finance meeting last week. The CFO, Administrator, and Borough Clerk are currently working on the best practices inventory. Our IT provider, Intron Technology Solutions, administered a workshop on cyber security on September 13<sup>th</sup> for Borough employees. Councilman Keeler also said the JIF advised the Borough to have proper signage on the beach now that we are only guarding on the weekends. Progress on all other matters.

**ADMINISTRATION/SHARED SERVICES/PUBLIC RELATIONS:**

No Report

**PUBLIC SAFETY/EDUCATION/RECREATION/LIBRARY:**

Committee Chair Rooney reported that we are continuing to move forward with education matters in our effort to better our situation. He also congratulated Don Klein, Mike Hudson, Chief Friedman and Shawn Thomas for being an amazing team and made Sea Bright shine this summer in our new building. Progress on all other matters.

Mayor Long recognized the Police Department for doing an amazing job during the crazy summer with a record number of calls - they handled everything with grace and even our special officers were very polite and professional which complimented Chief Friedman's team.

**PUBLIC WORKS/BUILDING DEPARTMENT:**

Committee Chair Birdsall reported that there is sewer and roadway construction project taking place on East Ocean Avenue, Church Street, East New Street and Mountainview Way which will take about a month to complete. There will be new drain covers installed in about a week to prevent flood waters getting into our sewer lines. The downtown property owners should be receiving letters within the next month or so advising them about the smoke testing that will be taking place to check sewer lines. Councilman Birdsall thanked the Department of Public Works for keeping the town clean and looking great all summer long. Progress on all other matters.

Mayor Long thanked DPW for keeping the town looking great despite the large amount of visitors we enjoyed this summer.

**CAPITAL PLAN/FLOOD CONTROL/BEAUTIFICATION:**

Engineer Fran Mullan advised the Governing Body that there was a water main break on Church Street due to the construction in the roadway and the Water Company is on site making the repairs.

Mr. Mullan explained that Councilman Kelly asked T&M Associates to reach out to qualified bidders for proposals for the planting of trees at the north and south entrances of the Borough. Mayor Long explained that there have been donations coming through the beautification trust that will fund this project.

Mr. Verruni stated that the contractors from the Streetscape project will be coming back to replace any dead trees.

**MAYOR DINA LONG – Reports and Communications**

Mayor Long reported there is a shared service summit next week at Monmouth University which will be a great opportunity for officials from municipalities to get together with State and County officials to share ideas about the possibilities of shared service options. On September 24<sup>th</sup> there will be a joint executive session with elected officials from Sea Bright, Highlands and Atlantic Highlands to hear the draft results from a school regionalization study that all three communities participated in.

**EXECUTIVE SESSION**

Councilmember Birdsall offered a motion to enter into Closed Session; seconded by Councilmember Keeler:

**WHEREAS**, Section 8 of the Open Public Meeting Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Sea Bright, New Jersey, that they meet in closed session to discuss the issues as herein set forth and when the need for confidentiality no longer exists the decisions made therein will be made available to the public.

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matters to be discussed are as follows:
  - A. Personnel

3. It is anticipated at this time that the subject matters will be made public, if and when confidentiality is no longer needed. Action may be taken.

4. This Resolution shall take effect immediately

**BE IT FURTHER RESOLVED** that the Mayor and Council may come back into Regular Session to conduct additional business.

**Roll Call:**      Birdsall,   Keeler,   Kelly,   Leckstein,   Rooney,   Schwartz  
                     Yes        Yes        Absent   Absent        Yes        Yes

There being no further business to discuss a motion to go back into the regular meeting was made by Councilman Birdsall and seconded by Councilman Keeler with unanimous voice vote approval.

**ADJOURNMENT**

Councilmember Birdsall offered a motion to adjourn the meeting; seconded by Councilmember Keeler:

**Roll Call:**      Birdsall,   Keeler,   Kelly,   Leckstein,   Rooney,   Schwartz  
                     Yes        Yes        Absent   Absent        Yes        Yes

Respectfully Submitted,

Christine Pfeiffer  
Borough Clerk