

**MINUTES
WORKSHOP MEETING
BOROUGH OF SEA BRIGHT**

MARCH 14, 2019 (Thursday)

SEA BRIGHT, NEW JERSEY

Council President Leckstein called the meeting to order immediately following the Special Meeting.

Council President Leckstein read the following Compliance Statement:

COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)

Good Morning Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on January 7, 2019. In each instance, the Date, Time, And Location Of This Meeting Were Provided In The Notice. This Meeting Is Open To The Public."

PRESENT: Councilmember's Kevin Birdsall, William J. Keeler,
Marc A. Leckstein, Charles H. Rooney

ABSENT: Mayor Dina Long
Councilmembers Brian P. Kelly, Jon Schwartz

OTHERS: Attorney Roger McLaughlin, Engineer Claire Petruzzella,
Administrator Joseph L. Verruni, Clerk Christine Pfeiffer

REMARKS FROM THE AUDIENCE: (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

No members of the public were present.

EXECUTIVE SESSION:

Councilmember Birdsall offered a motion to enter into Closed Session; second by Councilmember Keeler:

WHEREAS, Section 8 of the Open Public Meeting Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, New Jersey that they meet in closed session to discuss the issues as herein set forth and when the need for confidentiality no longer exists the decisions made therein will be made available to the public.

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matters to be discussed are as follows:
 - A. Litigation
 - B. Contracts
3. It is anticipated at this time that the subject matters will be made public, if and when confidentiality is no longer needed. Action may be taken.
4. This Resolution shall take effect immediately

BE IT FURTHER RESOLVED that the Mayor and Council may come back into Regular Session to conduct additional business.

Roll Call: Birdsall Keeler Kelly Leckstein Rooney Schwartz
 Yes Yes Absent Yes Yes Absent

ITEMS FOR DISCUSSION:

SUBJECT: Capital Projects Update

ACTION: Administrator Verruni stated that the capital project contract issues were discussed in closed session and has no further updates at this time.

SUBJECT: Public Safety Update

ACTION: Chief Friedman thanked Council for his promotion and reviewed the Police Department's activity for the month of February. Several officers have attended various training classes at the county.

SUBJECT: Paid Parking Plan Update

ACTION: Sergeant McCue and Lieutenant Arias explained that they ordered two new parking meter kiosks – one will be placed behind Borough Hall and one will be near North Shore on East Ocean Avenue. Sergeant McCue provided an update on the amendments to the parking ordinance that will be introduced and adopted prior to Memorial Day when paid parking begins. The Council continued to debate whether the parking on Ocean Avenue should be one-hour or thirty-minutes and agreed to amend the ordinance to one-hour.

SUBJECT: Sewer Rates Update

ACTION: Administrator Verruni met with CFO Michael Bascom and explained that we will need to pass a resolution establishing the sewer rates for the first quarter at the next meeting. The rates are not increasing for the first quarter - Mr. Bascom is still working on recommendations for an increase for the second, third, and fourth quarter billing cycles of this year. Councilman Leckstein explained that we need to adopt an ordinance to establish a fee for sewer deduct meters and they need to be accessible so that we can ensure that they are being recorded properly.

SUBJECT: Engineering Projects – 2017 & 2018 Road Program

ACTION: Engineer Claire Petruzzella explained that we have two separate DOT grants. The first is the 2017 grant for the repaving of East Ocean Avenue and Mountainview Way. The second is 2018 grant for East New Street and Church Street. The construction budgets for East Ocean Avenue and Mountainview Way are higher than the grant amount. We may need to amend the bond because of the cost increases, including additional concrete on East Ocean Avenue to keep the curb line from Woody's to Madhatter in line. Mr. Bascom recommends that we go out to bid and see what the actual costs are before amending the bond. Bids will be advertised on March 25th and awarded on April 16th.

SUBJECT: Sewage Collection System Rehabilitation Evaluation Proposal from T&M

ACTION: Mr. Verruni reported on his meeting with Oswald who did the videotaping of the downtown sewer lines in effort to stop the inflow of ground water and flood water. T&M Associates submitted a proposal to analyze the Oswald report and provide and prioritize recommendations with a construction cost estimate based on a three or five year plan.

SUBJECT: Public Works Storage

ACTION: Administrator Verruni explained that we need to decide where to put a storage building for public works, police and beach equipment. There are currently two options – on River Street or a joint agreement with the Borough of Highlands. As there is concern that there will be push back from River Street residents, Council agreed to explore the Highlands option. Councilman Birdsall said we also have to figure out where we want to keep our dumpsters going forward.

SUBJECT: Vacant Private Lot Parking

ACTION: Council was not in favor of extending the dates of the private parking lots – it will stay Memorial Day to Labor Day.

SUBJECT: Farmers' Market

ACTION: Councilman Leckstein explained that the Farmers Market Managers have asked if they can start selling prepared food this year - he knows that in the past Council has been nervous that it may hurt the businesses. Councilman Keeler is concerned that it might limit the vendors if we limit what they can sell. Council agreed it is best not to allow the sale of prepared foods.

SUBJECT: Vending Machines

ACTION: Administrator Verruni explained that they are looking into getting two vending machines for outside of the beach pavilion - only water and soda. Council was in favor but want to make sure there is no food or snacks for sale. Mr. Verruni will bring more details to the next workshop meeting.

SUBJECT: Community Center Rental

ACTION: Council will continue to review how other towns administer the renting of their community center rooms. The Clerk will send out fee schedules for other towns to discuss at the next workshop meeting.

SUBJECT: Beach Badge Donations

ACTION: There will be a resolution on the March 19, 2019 meeting agenda for approval of donation of beach badges.

SUBJECT: Resolution – RFPs - Professional Tax Appraisal Services and Preparation of the 2019 Added Assessment Tax List

ACTION: A resolution will be on the March 19, 2019 agenda to authorize RFPs.

SUBJECT: Budget Workshop Date: Saturday, March 23 or March 30?

ACTION: Council discussed the dates and agreed to hold the Budget Workshop Meeting will be on Saturday, March 23, 2019 at 10:00 am.

UPDATES

- 1. Transfer of Property (Block 23, Lot 118)

We have the deed for the transfer of Block 23 Lot 118 to the Borough of Sea Bright.

ADJOURNMENT:

Councilmember Keeler offered a motion to adjourn the Workshop meeting; seconded by Councilmember Birdsall:

Roll Call:	Birdsall	Keeler	Kelly	Leckstein	Rooney	Schwartz
	Yes	Yes	Absent	Yes	Yes	Absent

Respectfully submitted,

Christine Pfeiffer
Borough Clerk