

- No. 159-2019** **Approving Proposal from Cofone Consulting Group, LLC
for the Preparation of Redevelopment Area Plans**
- No. 160-2019** **Consideration of Bids Received for Solid Waste and Recyclable
Materials Collection and Disposal Services**
- No. 161-2019** **Donation 2020 Beach Badges Borough of Sea Bright**
- No. 162-2019** **Halloween Curfew Borough of Sea Bright**
- No. 163-2019** **Establishing a new position for the Department of Public Works
known as "Deputy Director"**

Roll Call: Birdsall___ Keeler___ Kelly___ Leckstein ___ Rooney___ Schwartz___

INDIVIDUAL ACTION/New Business:

Vouchers: **\$1,198,328.41**

Councilmember _____ offered a motion to approve the Voucher List dated October 15, 2019 as submitted by the Finance Manager; seconded by Councilmember _____

Roll Call: Birdsall___ Keeler___ Kelly___ Leckstein ___ Rooney___ Schwartz___

COUNCIL COMMITTEE REPORTS:

A. BEACH/GRANTS:

- **Jon Schwartz**
- **Kevin Birdsall**
- **Charles Rooney**

B. FINANCE/INSURANCE/COURT/PUBLIC SAFETY:

- **William Keeler**
- **Brian Kelly**
- **Jon Schwartz**

C. ADMINISTRATION/SHARED SERVICES/PUBLIC RELATIONS:

- **Marc Leckstein**
- **Charles Rooney**
- **William Keeler**

D. EDUCATION/RECREATION/LIBRARY:

- **Charles Rooney**
- **William Keeler**
- **Brian Kelly**

E. PUBLIC WORKS/BUILDING DEPARTMENT:

- **Kevin Birdsall**
- **Jon Schwartz**
- **Marc Leckstein**

F. CAPITAL PLAN/FLOOD CONTROL/BEAUTIFICATION:

- **Brian Kelly**
- **Marc Leckstein**
- **Kevin Birdsall**

MAYOR DINA LONG – Reports and Communications

EXECUTIVE SESSION

Councilmember
seconded by Councilmember

offered a motion to enter into Closed Session;

Resolution to discuss: TBD

Roll Call: Birdsall___ Keeler___ Kelly___ Leckstein ___ Rooney___ Schwartz___

ADJOURNMENT

Councilmember
by Councilmember

offered a motion to adjourn the meeting; seconded

Roll Call: Birdsall___ Keeler___ Kelly___ Leckstein ___ Rooney___ Schwartz___

RESOLUTION NO. 156-2019
REQUEST FOR PROPOSALS/QUALIFICATIONS
FOR VARIOUS 2020 PROFESSIONAL SERVICES

Councilmember _____ introduced and offered for adoption the following Resolution, seconded by Councilmember _____ :

WHEREAS, the Borough Council is desirous of receiving bids for the following:

Various Professional Services for the year 2020

WHEREAS, specifications for the aforesaid services will be on file and available in the Borough Clerk's Office during regular business hours and on the Borough's website: www.seabrightnj.org; and

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey does hereby authorize the Borough Clerk to advertise for proposals/qualifications for the aforesaid services as per the specifications on file to be received in the Borough no later than 12:00 noon on December 4, 2019 for Council consideration; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Finance Manager
2. CFO

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz

October 15, 2019

CERTIFICATION

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey at a Council Meeting held on October 15, 2019.

Christine Pfeiffer, Borough Clerk

RESOLUTION NO. 157-2019
AUTHORIZING RECEIPT OF BIDS
FOR 2020 SUMMER BUSINESSES
ON THE SEA BRIGHT MUNICIPAL BEACH

Councilmember _____ introduced and offered for adoption the following Resolution: seconded by Councilmember _____ :

WHEREAS, the Borough Council is desirous of receiving bids for the following businesses to be held on the Municipal Beach during the summer of 2020:

- 1) Skim Board Camps
- 2) Surf Camps
- 3) Yoga Classes
- 4) Umbrella/Chair Rentals
- 5) Volleyball Leagues

WHEREAS, specifications for the aforesaid items will be on file in the Borough Clerk's office and will be available for inspection.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth that it does hereby authorize the Borough Clerk to advertise for bids for the aforesaid items as per the specifications on file and will be received by the Borough Clerk in the Cecile F. Norton Community Center Meeting Room, 1167 Ocean Avenue, Sea Bright, New Jersey on a date to be determined; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Finance Manager
2. Beach Manager
3. CFO

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz

October 15, 2019

CERTIFICATION

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey at a Council Meeting held on October 15, 2019.

Christine Pfeiffer, Borough Clerk

RESOLUTION NO. 158-2019
**Authorizing the Purchase of Furniture for
New Municipal Complex**

Councilmember _____ introduced and offered for adoption the following Resolution for adoption; seconded by Councilmember _____ :

WHEREAS, the Mayor and Council of the Borough of Sea Bright are in need of office furniture for the new municipal complex; and

WHEREAS, in accordance with the requirements of the Local Public Contract Law N.J.S.A. 40A:11-12 et seq., any contracting unit under this act may without advertising for bids, purchase any goods or services from vendor(s) with state contracts; and

WHEREAS, the Borough is in receipt of a proposal from Jerry Pastor, AllState Office Interiors, 113 North Gold Drive, Robbinsville, NJ 08691, to purchase under state contracts, the furnishings for the new municipal complex for a total amount not to exceed \$100,368.33; and

WHEREAS, the Borough of Sea Bright wishes to purchase for the new municipal complex:

<u>ITEM</u>	<u>STATE CONTRACT NUMBER</u>	<u>COST</u>
Office Furniture	AIS NCPA Contract #NCPA07-16	\$79,250.63
Seating	National IPA Contract #R142205	\$21,117.70

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, hereby certify that funds in the amount of \$100,368.33 are available in Bond Ordinance No. 16-2016 for the purpose stated herein.

Michael J. Bascom, CFO

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the proposal received from Jerry Pastor, AllState Office Interiors, Robbinsville, NJ 08691 to purchase the furniture for the new municipal complex for the total amount of \$100,368.33 is hereby approved; and

BE IT RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Department of Public Works
2. Finance Manager
3. Jerry Pastor, AllState Office Interiors

Vote: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz

October 15, 2019

CERTIFICATION

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a Resolution adopted by the Borough of Sea Bright, County of Monmouth, State of New Jersey at a Council Meeting held October 15, 2019

Christine Pfeiffer, Borough Clerk

RESOLUTION NO. 159-2019
APPROVING PROPOSAL FROM
COFONE CONSULTING GROUP, LLC
FOR THE PREPARATION OF REDEVELOPMENT AREA PLANS

Councilmember introduced and offered for adoption the following Resolution; seconded by Councilmember

WHEREAS, the Borough of Sea Bright recognizes the need to prepare Redevelopment Area Plans in accordance with N.J.S.A. 40A:12A-5 as it relates to the "Shrewsbury River" and "Downtown" properties which have been determined to be in need of redevelopment; and

WHEREAS, the Borough Council of the Borough of Sea Bright approved Resolution No. 06-2019 on January 5, 2019 awarding a professional service contract to Christine Cofone, Cofone Consulting Group, LLC to serve as 2019 Borough Planner; and

WHEREAS, Cofone Consulting Group, LLC has submitted a proposal dated August 19, 2019 and updated on September 26, 2019 (attached hereto), consisting of a Project Scope and Timeline to prepare Redevelopment Area Plans for a fee of \$9,500.00 per plan for a total amount not to exceed \$19,000.00 for the following properties; and

PLAN 1: "Shrewsbury River"
Block 13 Lots 13, 14, 15, 18, 20, 21, and 22
Block 14 Lots 12 and 14
Block 15 Lots 5, 8, 10, and 12

PLAN 2: "Downtown"
Block 15 Lots 2, 3, and 4

WHEREAS, it is the recommendation of the Borough Administrator that the proposal dated August 19, 2019 be accepted from Cofone Consulting Group, LLC; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, has certified that funds in the amount of \$19,000.00 are available in a Developer's escrow account for the purpose stated herein.

MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, in the County of Monmouth, State of New Jersey that the proposal submitted by Cofone Consulting Group, LLC to prepare Redevelopment Area Plans for the "Shrewsbury River" and "Downtown" properties is hereby approved for an amount not to exceed \$19,000.00; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Cofone Consulting Group, LLC
2. Finance Manager
3. Planning Board Secretary

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz

October 15, 2019

Certification

I, Christine Pfeiffer, Borough Clerk, do hereby certify the foregoing is a Resolution adopted by the Borough of Sea Bright, in the County of Monmouth, State of New Jersey, at a Council Meeting held on October 15, 2019.

Christine Pfeiffer, Borough Clerk



CHRISTINE A. COFONE, PP, AICP
Principal

COFONE CONSULTING GROUP, LLC

August 19, 2019

UPDATED TO SEPTEMBER 26, 2019

Ms. Kathy Morris
Planning Board Secretary
Borough of Sea Bright
1167 Ocean Ave
Sea Bright, NJ 07760

Subject: Professional Planning Services
Preparation of Redevelopment Plans
“Shrewsbury River” Properties: Block 13, Lots 13, 14, 15, 18, 20, 21, and 22;
Block 14, Lots 12 and 14; and Block 15, Lots 5, 8, 10, and 12
“Downtown” Properties: Block 15, Lots 2, 3, and 4

Dear Ms. Morris:

On behalf of the Cofone Consulting Group, LLC, we are pleased to submit this proposal for the preparation of Redevelopment Area Plans (“Plans”) in accordance with N.J.S.A. 40A:12A-5 as it relates to the above-captioned, two previously designated redevelopment areas in the Borough of Sea Bright.

We have successfully represented both developers and municipalities pursuing redevelopment investigations and projects throughout New Jersey. We also serve as the current Sea Bright Borough and Planning Board Planner, and we have also previously prepared redevelopment investigations in the Borough for the above-captioned areas.

Please accept the following as our proposal for planning consulting services in connection with the above project for the preparation of two Plans for 1) the “Shrewsbury River” properties and 2) the “Downtown” properties.

PROJECT METHODOLOGY

The Cofone Consulting Group, LLC is a full-service planning and consulting firm that specializes in land use, economic development, and expert report writing. We are intimately familiar with the

125 Half Mile Road, Suite 200 • Red Bank, New Jersey 07701 • Office: 732.933.2715 • Fax: 732.933.2601 • Cell: 732.439.6400

E-mail: ccofone@cofoneconsulting.com • www.cofoneconsulting.com



CHRISTINE A. COFONE, PP, AICP
Principal

COFONE CONSULTING GROUP, LLC

planning and redevelopment environment in New Jersey, and my previous work authoring redevelopment investigations and plans for developers provides special insight into land use regulations and the development review process. We have the ability to create innovative, community-based, market-oriented plans, combined with an extensive knowledge of the “nuts and bolts” of New Jersey planning regulations.

PROJECT SCOPE AND TIMELINE

Parameter Setting: The Cofone Consulting Group, LLC will discuss the Plans’ Development with Borough representatives. The Cofone Consulting Group, LLC is committed to flexibility in meeting times and working expeditiously to complete this task. The Cofone Consulting Group, LLC will avail itself aggressively to the initial meeting schedule agreed upon by all parties. Once this phase is completed, we will commence drafting the Plans.

Draft Plans: The Cofone Consulting Group, LLC will first complete a draft of the prior to incorporating the parameters from the above task into the Plans.

Review and Final Plan: The draft Plans will be submitted to the Borough for review and made available to the public for comment. After the completion of the draft Plans, the Cofone Consulting Group, LLC will attend any such required public meetings to present and defend the proposed Plans.. Based on feedback, the Plans may be revised. The final Plans will then be submitted for Borough action.

PROJECT BUDGET

We propose a fee of **\$9,500.00** for the project scope and the preparation of each individual Plan (total of **\$19,000.00**), which includes two public hearings and one meeting with Borough/Planning Board officials for each Plan. All additional public hearings and meetings with officials will be billed at **\$250.00** an hour.

Haven at Sea Bright shall be responsible for 60% of the escrow funds fee and The Break shall be responsible for 40% of the escrow funds fee.

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CHRISTINE A. COFONE, PP, AICP
Principal

COFONE CONSULTING GROUP, LLC

Christine A. Nazzaro-Cofone will direct all of the work for this assignment. She is a licensed Professional Planner in New Jersey and has been accepted as an expert witness by hundreds of planning and zoning boards in municipalities throughout New Jersey. She is an adjunct land use instructor for the Rutgers Center for Government Services and most recently was a panelist at the New Jersey American Planning Association (NJAPA) annual conference on how to prepare expert witnesses to deliver exceptional testimony.

Thank you for your consideration and please do not hesitate to contact me with any questions at 732.439.6400. We look forward to providing quality service to the Borough.

Yours sincerely,

Christine A. Nazzaro-Cofone, AICP, PP
Principal

Accepted by an Authorized Agent for **the Borough of Sea Bright**

Date

125 Half Mile Road, Suite 200 • Red Bank, New Jersey 07701 • Office: 732.933.2715 • Fax: 732.933.2601 • Cell: 732.439.6400

E-mail: ccofone@cofoneconsulting.com • www.cofoneconsulting.com

RESOLUTION No. 160-2019
CONSIDERATION OF BIDS RECEIVED FOR
SOLID WASTE AND RECYCLABLE MATERIALS
COLLECTION AND DISPOSAL SERVICES

Councilmember _____ offered the following resolution and moved its adoption;
seconded by Councilmember _____ :

WHEREAS, on May 7, 2019, the Borough Council of the Borough of Sea Bright authorized the receipt of bids for the Solid Waste and Recyclable Materials Collection and Disposal Services; and

WHEREAS, the Borough Clerk did duly advertise on July 22, 2019 to receive bids on September 25, 2019 for Solid Waste and Recyclable Materials Collection and Disposal Services; and

WHEREAS, in connection therewith two (2) bids were received by the Borough Clerk on September 25, 2019 from: 1) Suburban Disposal Inc., Fairfield, New Jersey for a total three (3) year contract price of \$670,000.00; and 2) Republic Services of NJ, LLC d/b/a Marpal Disposal of Tinton Falls, New Jersey for a total three (3) year contract price of \$787,397.00:

WHEREAS, the Borough has reviewed the bid documents and the responsible bidder meeting specifications for this bid is Suburban Disposal, Inc.; and

WHEREAS, the Borough Administrator recommends that a contract be awarded to Suburban Disposal Inc., Fairfield, New Jersey as per **Option 1** (attached hereto) of their bid proposal for Solid Waste and Recyclable Materials Collection and Disposal Services at a cost not to exceed \$670,000.00 for a three-year contract, set forth as follows; and

YEAR ONE:	\$218,000.00
YEAR TWO:	\$223,000.00
YEAR THREE:	\$229,000.00

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright do hereby certify that funds not to exceed \$218,000.00 are available for this contract in the Current Fund - Solid Waste Disposal, Recycling and Trash Disposal. This award is subject to the continued appropriation of necessary funds in the local municipal budget beyond the current budget year.

Michael J. Bascom, CFO

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright in the County of Monmouth, State of New Jersey, that the bid proposal for Solid Waste and Recyclable Materials Collection and Disposal Services set forth in the bid submitted in the amount of \$670,000.00 be awarded to Suburban Disposal Inc, 54 Montesano Road, Fairfield, New Jersey 07004, effective November 1, 2019, in accordance with the terms contained in the bid specifications and proposal; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute such contract as well as any and all documents necessary to effectuate the award of this contract as contained herein; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to publish a notice of this action one time in the "Asbury Park Press" newspaper and shall maintain a copy of the contract on file for public inspection.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Suburban Disposal Inc.
2. Borough Engineer
3. Public Works Director

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz

October 15, 2019

CERTIFICATION

I, Christine Pfeiffer, Borough Clerk do hereby certify that the foregoing is a resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on October 15, 2019.

Christine Pfeiffer, Borough Clerk

6.8.1 PROPOSED OPTION #1

OPTION 1

Service to 1026 residential units (which includes single family homes and condominiums/townhouses), 4 apartment buildings, plus limited commercial and professional establishments as listed in Section 5.2. (Price cannot be adjusted for new construction.)

The responsible bidder will collect all solid waste from all residential and businesses listed in Section 5.2 and municipal buildings and lands two (2) times per week which shall be on every Monday and either

Thursday or Friday at the contractor's discretion. The responsible bidder will collect bulk refuse from all residential and businesses listed in Section 5.2 and all municipal buildings and lands one (1) time per week which shall occur on 2nd day of pickup in conjunction with solid waste collection. The responsible bidder will collect all single stream recycling from all residential and businesses listed in Section 5.2 and all municipal buildings and lands one (1) time per week which shall be on every Tuesday or Wednesday.

The contractor is not required to furnish containers. All locations are responsible to furnish their own containers.

Year 1 \$ 218,000.00

Year 2 \$ 223,000.00

Year 3 \$ 229,000.00

TOTAL 3 YEAR CONTRACT PRICE: \$ 670,000.00

Optional 1 Year Extensions

Year 4 \$ 238,000.00

Year 5 \$ 245,000.00

Item 1. The successful Bidder shall empty roll-off containers on an as needed basis as determined by the Borough, for the entire length of the contract, including contract extension. For the purpose of bid comparison, the price for 1 of each container size will be used. The price per load shall include the collection, transportation and removal of the dumpster. This price will remain the same throughout the 2 year contract period and all 1 year extensions.

Unit price per Container including delivery and pick-up:

30 CY \$ 280.00

20 CY \$ 280.00

10 CY \$ 280.00

Item 2. The Contractor shall pick up and dispose of the street sweepings on an as needed basis and as requested by the Borough. For the purpose of bid comparison, 4 loads per year shall be used of a 10 CY container from April 1 through October 1.

Year 1 \$ 280.00 per load x 4 loads= \$ 1,120.00
Year 2 \$ 280.00 per load x 4 loads= \$ 1,120.00
Year 3 \$ 280.00 per load x 4 loads= \$ 1,120.00
Optional 1 Year Extensions

Year 4 \$ 290.00 per load x 4 loads= 1,160.00
~~Year 5~~ \$ 290.00 per load x 4 loads= \$ 1,160.00

Item 3. The successful Bidder shall be responsible for pick up of municipal 20CY bulk dumpster on an as needed basis with a minimum of 4 times per year.

Year 1 \$ 280.00 per diem
Year 2 \$ 280.00 per diem
Year 3 \$ 280.00 per diem

Optional 1 Year Extensions

Year 4 \$ 290.00 per diem
Year 5 \$ 290.00 per diem

Item 4. The successful Bidder shall be available for emergency debris removal during the entire term of the contract. For purpose of bid comparison, bidder shall supply a per diem price for employees and equipment which shall respond to the Borough within 24 hours after storm emergency for all storm debris removal.

Removed per addendum

Year 1 \$ _____ per diem
Year 2 \$ _____ per diem
Year 3 \$ _____ per diem

Optional 1 Year Extensions

Year 4 \$ _____ per diem
Year 5 \$ _____ per diem

OPTION 2

Service to 1026 residential units (which includes single family homes and condominiums/townhouses), 4 apartment buildings, plus limited commercial and professional establishments as listed in Section 5.2. (Price cannot be adjusted for new construction)

From Memorial Day to Labor Day. The responsible bidder will collect all solid waste from all residential and businesses listed in Section 5.2 and municipal buildings and lands two (2) times per week which shall be on every Monday and either Thursday or Friday at the contractor's discretion. The responsible bidder will collect bulk refuse from all residential and businesses listed in Section 5.2 and all municipal buildings and lands one (1) time per week which shall occur on the 2nd day of pickup in conjunction with solid waste collection. The responsible bidder will collect all single stream recycling from all residential and businesses listed in Section 5.2 and all municipal buildings and lands one (1) time per week which shall be on every Tuesday or Wednesday.

From Labor Day to Memorial Day- The responsible bidder will collect all solid waste from all residential and businesses listed in Section 5.2 and municipal buildings and lands one (1) time per week which shall be on every Monday. The responsible bidder will collect bulk refuse from all residential and businesses listed in Section 5.2 and all municipal buildings and lands one (1) time per week which shall occur on each Monday in conjunction with solid waste collection. The responsible bidder will collect all single stream recycling from all residential and businesses listed in Section 5.2 and all municipal buildings and lands one (1) time per week which shall be on every Wednesday.

Year 1 \$ 187,000.00

Year 2 \$ 192,000.00

Year 3 \$ 198,000.00

TOTAL 3 YEAR CONTRACT PRICE: \$ 577,000.00

Optional 1 Year Extensions

Year 4 \$ 207,000.00

Year 5 \$ 214,000.00

The successful bidder shall be responsible for providing the following items:

Item 1. The successful Bidder shall empty roll-off containers on an as needed basis as determined by the Borough, for the entire length of the contract, including contract extension. For the purpose of bid comparison, the price for 1 of each container size will be used. The price per load shall include the collection, transportation and removal of the dumpster. This price will remain the same throughout the 2 year contract period and all 1 year extensions.

Unit price per Container including delivery and pick-up:

30 CY \$ 280.00
20 CY \$ 280.00
10 CY \$ 280.00

Item 2. The Contractor shall pick up and dispose of the street sweepings on an as needed basis and as requested by the Borough. For the purpose of bid comparison, 4 loads per year shall be used of a 10 CY container from April 1 through October 1.

Year 1 \$ 280.00 per load x 4 loads= \$ 1,120.00
Year 2 \$ 280.00 per load x 4 loads= \$ 1,120.00
Year 3 \$ 280.00 per load x 4 loads= \$ 1,120.00

Optional 1 Year Extensions

Year 4 \$ 290.00 per load x 4 loads= \$ 1,160.00
Year 5 \$ 290.00 per load x 4 loads= \$ 1,160.00

Item 3. The successful Bidder shall be responsible for pick up of municipal 20CY bulk dumpster on an as needed basis with a minimum of 4 times per year.

Year 1 \$ 280.00 per diem
Year 2 \$ 280.00 per diem
Year 3 \$ 280.00 per diem

Optional 1 Year Extensions

Year 4 \$ 290.00 per diem
Year 5 \$ 290.00 per diem

Item 4. The successful Bidder shall be available for emergency debris removal during the entire term of the contract. For purpose of bid comparison, bidder shall supply a per diem price for employees and equipment which shall respond to the Borough within 24 hours after storm emergency for all storm debris removal.

Removed per addendum

Year 1 \$ _____ per diem
Year 2 \$ _____ per diem
Year 3 \$ _____ per diem

Optional 1 Year Extensions

Year 4 \$ _____ per diem

Year 5 \$ _____ per diem

The contractor is not required to furnish containers. All locations are responsible to furnish their own containers.

ALTERNATE 1:

Once a month bulk pick-up during the first week of the month in conjunction with solid waste collection.

Deduct amount from base bid: \$ 0.00

ALTERNATE 2:

Eliminate Limited Commercial and Professional establishments waste pick-up beginning January 1, 2020.

Deduct amount from base bid: \$ 0.00

Individual

Suburban Disposal Inc.
Name of Firm or Title


Signature

John Roselle - President

September 25, 2019

Date

** The Borough of Sea Bright to pay the cost of disposal & recycling (Tipping) **

RESOLUTION NO. 161-2019
DONATION 2020 BEACH BADGES
BOROUGH OF SEA BRIGHT

Councilmember _____ offered the following resolution and moved for its adoption;
seconded by Councilmember _____ :

WHEREAS, the Governing Body of the Borough of Sea Bright wish to support the fundraising efforts for the local organization listed below by donating six (6) 2020 beach badges as requested:

- | | | |
|----|--|-----------------|
| 1. | Oceanport PTO
Fall Festival, October 19, 2019 | 2 Badges |
| 3. | Sea Bright Library
Fall Festival, November 2, 20109 | 4 Badges |

WHEREAS, the Borough Auditor has been informed and advised that a resolution should be considered in order to donate 2020 Season Beach Badges.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey authorize the donation of six (6) 2020 Season Beach Badges for the aforementioned charitable organization; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Borough Administrator
2. Borough Auditor
3. Individual Requestor

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz

October 15, 2019

CERTIFICATION

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on October 15, 2019.

Christine Pfeiffer, Borough Clerk

RESOLUTION NO. 162-2019
HALLOWEEN CURFEW
BOROUGH OF SEA BRIGHT

Councilmember _____ introduced and offered for adoption the following Resolution; seconded by Councilmember _____ :

WHEREAS, a request has been received for a Halloween Curfew in the Borough of Sea Bright from Police Captain Friedman.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, New Jersey that a curfew be imposed on October 30th and October 31st , between the hours of 9:00 P.M. and 6:00 A.M. for those under the age of eighteen. Minors accompanied by an adult will be exempt from this curfew.

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz

October 15, 2019

Certification

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, New Jersey at a Council Meeting held on October 15, 2019.

Christine Pfeiffer, Borough Clerk

RESOLUTION NO. 163-2019
Establishing a new position for the
Department of Public Works known as "Deputy Director"

Councilmember offered the following Resolution and moved its adoption; seconded by Councilmember :

WHEREAS, the Borough Council has a need to establish a new position in the Department of Public Works for a Deputy Director; and

WHEREAS, attached hereto is a new job description for Deputy Director for the Department of Public Works entitled:

Department: PUBLIC WORKS

Position Description: Deputy Director

NOW, THEREFORE, BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the following:

1. Public Works Director
2. Finance Manager

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz

October 15, 2019

CERTIFICATION

I, Christine Pfeiffer, Borough Clerk do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council meeting held on October 15, 2019.

Christine Pfeiffer, Borough Clerk

Department: PUBLIC WORKS

Position Description – Deputy Director of Public Works

BASIC FUNCTION: The Deputy Director of Public Works plans, supervises and works “hands-on” in programs and activities of the public works department including building, beach maintenance, beach dunes and beach fencing; road and sewer maintenance; landscape and grounds maintenance; recycling center operations; administration or professional engineering programs relating to public works; service and minor repairing of vehicle and other maintenance and construction equipment; effectively supervises public works staff for maximum efficiency; does other related duties as may be required.

NATURE AND SCOPE:

- Classification: Full-time; exempt
- Hours of Employment: 40 hours weekly Monday-Friday, emergency hours as needed
- Salary: as established by the annual salary resolution
- Employees Supervised: Public Works Maintenance Persons, and Janitorial Personnel.

PRINCIPAL ACCOUNTABILITIES: The Deputy Director of Public Works is responsible for the accurate execution of the following:

- Borough street and road maintenance: street cleaning, snow plowing and loading, unloading and applying of sand and street repair materials as required.
- Ground maintenance: cutting brush and mowing grass, emptying refuse containers, loading refuse from the beach, and disposing of refuse; attending properly to plantings, trees and shrubs, maintaining beach and all beach public access points, dunes and dune fencing in compliance with the Sea Bright Borough Beach Management Plan, Borough ordinances and State and Federal statutes governing public access to the Atlantic Ocean.
- Maintenance of all public facilities leased or owned including but not limited to, Borough Hall, Police Headquarters, beach parks and grounds, beach public access points, parking lots and garage.
- Service and minor repairs to departmental trucks and equipment.
- Installation, painting, repair and maintenance of Borough road, beach and street signs; painting and minor maintenance of public facilities; painting of curbs and lining of streets.
- Create, publish and maintain standard operating procedures for all departmental tasks.
- Directly supervise assigned full and part time staff including instruction, guidance, cross training and leadership to staff to ensure the highest level of safety, professionalism and efficiency.
- Develop weekly work schedules for all direct reports.

EXPERIENCE:

- High School Diploma
- Five (5) years of experience in construction, maintenance, and repair of streets, sewer, water, sanitation, or other public work facilities or similar construction or maintenance work, with a minimum of two (2) years of supervisory experience.

LICENSES:

- Certified Public Works Manager
- Recycling Coordinator
- Valid New Jersey driver's license

KNOWLEDGE AND ABILITIES:

- Knowledge of procedures, materials, tools and equipment used in cleaning, maintaining, and repairing Borough buildings, streets, sewers, facilities, beach and sewage pump station equipment.
- Ability to direct subordinates, provides them with work schedules, and checks their work to see that standard operating procedures are followed and desired objectives are achieved.
- Ability to organize assigned work and develop effective work methods. Ability to maintain records.
- Ability to use various types of electronic and/or manual recording and information systems used by the Borough's mechanical and electrical systems.
- Ability to read, write, speak, understand, and communicate in English sufficiently to perform duties of this position. Ability to interface with public and governing body.

VOUCHER LIST
October 15, 2019
BOROUGH OF SEA BRIGHT

01062	ALL HANDS FIRE EQUIPMENT, LLC		
19-01171	09/26/19 FIRE	Open	245.00
2597	AT&T MOBILITY		
19-01204	10/07/19 BEACH	Open	369.10
01983	ATHLETES' ALLEY		
19-00771	06/20/19 POLICE	Open	91.00
01241	BAIN'S HARDWARE, INC.		
19-01205	10/07/19 HARDWARE	Open	559.45
01957	BENEMAX BENEFIT MANAGEMENT CO.		
19-01187	10/03/19 A&E	Open	348.00
01631	BOROUGH OF OCEANPORT		
19-01194	10/03/19 COURT	Open	6,500.00
01974	BOROUGH OF SEA BRIGHT COURT		
19-01241	10/10/19 COURT	Open	259.22
00063	CHESAPEAKE EXTERMINATING CO.		
19-01201	10/07/19 BLDGS & GRDS	Open	60.00
2555	CJM ASSOC. OF SEA BRIGHT		
19-01208	10/07/19 GARAGE LEASE	Open	500.00
00256	CLEARY, GIACOBBE, ALFIERI &		
19-01199	10/07/19 LEGAL SERVICES	Open	615.00
00609	EAGLE POINT GUN		
19-01146	09/24/19 POLICE	Open	3,725.28
00506	FARMER, JANE		
19-01183	10/03/19 LIBRARY	Open	48.94
19-01234	10/08/19 LIBRARY	Open	214.05

			262.99
02101	GANNETT NJ		
19-01214	10/07/19 LEGAL AD	Open	41.28
2588	HOAGLAND, LONGO, MORAN, DUNST		
19-01242	10/10/19 COURT	Open	3,150.00
2297	INTEGRATED TECHNICAL SYSTEMS		
19-01186	10/03/19 PARKING KIOSKS	Open	495.00
19-01246	10/10/19 PARKING KIOSKS	Open	997.50

			1,492.50
2517	INTERGLOBE COMMUNICATIONS		
19-01200	10/07/19 PHONE	Open	564.29
2573	JCP & L		
19-01207	10/07/19 ELECTRIC	Open	7,011.42
00297	JESSE A. HOWLAND & SONS, INC.		
19-01209	10/07/19 GARAGE LEASE	Open	5,550.00
01784	JUNGLE LASERS, LLC		
19-01192	10/03/19 BLDG DEPT	Open	290.00
00444	LAWMEN SUPPLY CO OF NJ, INC.		
19-01240	10/10/19 POLICE	Open	400.00
2563	LEGACY CONSTRUCTION MNGMNT.		
19-00184	02/12/19 MUNICIPAL COMPLEX	Open	7,510.00
2278	MCLAUGHLIN, STAUFFER & SHAKLEE		
19-01185	10/03/19 LEGAL SERVICES	Open	3,127.37
00110	MONM CNTY REGIONAL HEALTH		
19-01188	10/03/19 BOARD OF HEALTH	Open	14,443.00

00688	MONMOUTH COUNTY POLICE ACADEMY 19-01172 09/26/19 POLICE	Open	475.00
02256	MONMOUTH TELECOM 19-01218 10/08/19 PHONE	Open	1,275.97
01399	NEW JERSEY AMERICAN WATER 19-01245 10/10/19 HYDRANTS	Open	2,530.00
01309	OCEANPORT BOARD OF EDUCATION 19-00745 06/13/19 SCHOOL TAX	Open	50,008.75
2599	ONE BEAT CPR 19-00712 06/06/19 BEACH	Open	1,190.00
00046	ONE CALL CONCEPTS, INC. 19-01206 10/07/19 CALL BEFORE YOU DIG	Open	96.56
00081	PERRY'S TROPHY CO., INC. 19-01176 09/30/19 COURT	Open	30.00
02026	PUBLIC STORAGE 19-01222 10/08/19 POLICE	Open	390.00
00027	SEABOARD WELDING SUPPLY, INC. 19-01202 10/07/19 DPW	Open	14.50
00053	SHORE REGIONAL HIGH SCHOOL 19-00746 06/13/19 SCHOOL TAX	Open	219,737.00
02225	STAPLES ADVANTAGE 19-00203 02/15/19 POLICE	Open	96.57
	19-01078 09/04/19 LIBRARY	Open	361.90
	19-01093 09/06/19 OFFICE SUPPLIES	Open	80.63
	19-01175 09/27/19 OFFICE SUPPLIES	Open	238.67

			777.77
01905	SWANK MOTION PICTURES, INC. 19-01223 10/08/19 MOVIES ON THE BEACH	Open	403.00
00083	T & M ASSOCIATES 19-01235 10/09/19 ENGINEER	Open	3,611.91
	19-01236 10/09/19 ENGINEER	Open	2,744.75
	19-01237 10/09/19 ENGINEER	Open	12,896.84
	19-01238 10/09/19 ENGINEER	Open	1,514.43

			20,767.93
01285	THE HOME DEPOT 19-01229 10/08/19 BLDGS & GRDS	Open	128.00
01643	THE LINK NEWS 19-01213 10/07/19 LEGAL AD	Open	150.00
2438	THOMAS, SHAWN 19-01239 10/09/19 DPW	Open	225.74
01779	TIMOTHY HILL ELECTRIC CO., INC 19-00948 08/01/19 OEM	Open	480.00
01560	TOSHIBA BUSINESS SOLUTIONS, INC 19-01184 10/03/19 POLICE	Open	2,074.31
00223	TREASURER, COUNTY OF MONMOUTH 19-01210 10/07/19 COUNTY TAX	Open	522,098.02
00439	TREASURER, COUNTY OF MONMOUTH 19-01211 10/07/19 LIBRARY TAX	Open	37,643.85
00523	TREASURER, COUNTY OF MONMOUTH 19-01212 10/07/19 OPEN SPACE TAX	Open	62,278.04
01403	TREASURER, STATE OF NEW JERSEY 19-01219 10/08/19 MARRIAGE LICENSES	Open	350.00
2487	UNIMAK, LLC 19-01215 10/08/19 MUNICIPAL COMPLEX	Open	209,815.91
2291	VERIZON 19-01189 10/03/19 POLICE	Open	99.99

01960	VERIZON		
19-01190	10/03/19 BEACH/LIBRARY	Open	217.71
2291	VERIZON		
19-01198	10/07/19 BEACH	Open	119.51
00077	WEX BANK		
19-01217	10/08/19 GASOLINE	Open	3,677.19
2558	WILLIAMS SCOTSMAN, INC.		
19-01247	10/10/19 TRAILER RENTAL	Open	2,092.23

TOTAL: \$1,196,261.88

Manual checks

10/10/2019	Borough Current Fund	\$97.43
19-01243	Replenish Petty Cash Fund	
10/3/2019	David Hoder Associates	\$1,505.00
19-01191	Plan. Brd:Engineer Review-Escrow Acct.	
10/7/2019	NJ Dept of Health	\$2.50
19-01203	Monthly Dog Report	
10/4/2019	United States Postal Service	\$236.60
19-01244	3/Q 2019 Sewer Bill Mailing	
10/3/2019	United States Postal Service	\$225.00
19-01195	Library:Bulk Mailing/Fall Fest Postcards	

TOTAL: \$2,066.53

GRAND TOTAL: \$1,198,328.41