

**AGENDA
WORKSHOP MEETING
BOROUGH OF SEA BRIGHT**

SEPTEMBER 12, 2019 (Thursday) SEA BRIGHT, NEW JERSEY

CALL MEETING TO ORDER: 8:30am

PLEDGE OF ALLEGIANCE

COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)

Good Morning Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on January 7, 2019. In each instance, the Date, Time, And Location Of This Meeting Were Provided In The Notice. This Meeting Is Open To The Public."

ROLL CALL:

Councilmember (s) BIRDSALL____ KEELER____ KELLY____ LECKSTEIN____
 ROONEY____ SCHWARTZ____
Mayor LONG _____

REMARKS FROM THE AUDIENCE: (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

EXECUTIVE SESSION:

Councilmember _____ offered a motion to enter into Closed Session; second by Councilmember _____

Resolution to discuss: Real Estate

Roll Call: Birdsall____ Keeler____ Kelly____ Leckstein ____ Rooney____ Schwartz____

ITEMS FOR DISCUSSION:

- 1. Mike Gianforte – TRWRA Update (8:30 AM)**
- 2. Capital Projects Update**
- 3. Public Safety Update (Chief Friedman)**
- 4. Bicycle Safety**

- 5. School Path to Progress
- 6. Beach Replenishment (enc.)
- 7. Beach Badge Sales (enc.)
- 8. Date for RFP Submissions for Professionals and Summer Concessions (enc.)
- 9. Introduction of Bond Ordinance for Equipment and Technology for new Municipal Complex (Admin, Fire & Police)
- 10. Resolution – NJDOT Agreement for Ocean Avenue Paving Project (enc.)

ADJOURNMENT:

Councilmember _____ offered a motion to Adjourn the Workshop meeting;
seconded by Councilmember _____

Roll Call: Birdsall____ Keeler____ Kelly____ Leckstein ____ Rooney____ Schwartz____

Time: _____am

D6

**RESOLUTION NO. -2019
AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE
COUNTY OF MONMOUTH FOR FUNDS TOWARD THE COST OF A PROJECT
FOR PROTECTION AGAINST BEACH EROSION**

Councilmember introduced and offered the following Resolution for adoption; seconded by
Councilmember :

WHEREAS, there is a need to protect and preserve the beaches and protect the Borough of Sea Bright from the Atlantic Ocean storms; and,

WHEREAS, the Borough of Sea Bright is desirous of participating in the Federal Beach Erosion Control Project for Beach Sand Re-nourishment through the State of New Jersey Department of Environmental Protection; and

WHEREAS, the governing body has considered the cost to participate in said project which would be 25% of the non-Federal share (\$4,930,678.26) for an approximate amount of \$1,232,669.56; and

WHEREAS, there is a grant opportunity from the County of Monmouth for funding for protection against beach erosion which would reduce the Borough's share of the non-Federal amount; and

WHEREAS, the deadline to apply for the grant is September 30, 2019; and

WHEREAS, the Governing Body of the Borough of Sea Bright wish to apply for the aforementioned grant from the County of Monmouth.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, do hereby authorize the Borough appropriate officials to execute all documents for the submission of a Protection Against Beach Erosion grant application to the County of Monmouth for funds toward the cost of the Federal Beach Erosion Control Project for Beach Sand Re-nourishment; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the following:

- 1. Director of Finance
- 2. CFO

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz

September 17, 2019

CERTIFICATION

I, Christine Pfeiffer, do hereby certify that the foregoing is a resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth State of New Jersey, at a Council Meeting held on September 17, 2019.

Christine Pfeiffer, Borough Clerk

D7

RESOLUTION NO. -2019
AUTHORIZING 2020 BEACH FEE SCHEDULE

Councilmember introduced and offered for adoption the following Resolution; seconded
by Councilmember :

WHEREAS, the Borough Council of the Borough of Sea Bright established by Ordinance of the Borough Code, Section 66-20.1. Fees. The fees and charges of the Municipal Beach Authority shall be established annually by resolution of the Governing Body, and

WHEREAS, the Borough Council have recommended the following beach fee schedule as follows:

2020 BEACH FEES (per person)	AMOUNT
SEASON BEACH BADGE (December 1-31, 2019)	\$ 50.00
SEASON BEACH BADGE (January 1, 2020 - March 31, 2020)	\$ 75.00
SEASON BEACH BADGE (after April 1, 2020)	\$ 100.00
SEASON SENIOR 65+ BADGE	\$ 35.00
SEASON DISABLED BADGE	\$ 35.00
DAILY BEACH BADGE (May 23, 2020 - September 7, 2020)	\$ 8.00
CHILDREN UNDER THE AGE OF 12	FREE
ACTIVE MILITARY & FAMILY MEMBERS/PERSONNEL	FREE
BEACH LOCKERS & CABANAS (December 1, 2019 until sold out)	
LARGE LOCKER	\$ 275.00
SMALL LOCKER	\$ 225.00
CABANA	\$????

- NO REPLACEMENT OR REFUND OF BEACH BADGES
- NO REFUND ON BEACH LOCKERS OR CABANAS
- BEACH BADGE DONATION REQUESTS WILL NOT BE CONSIDERED AFTER MARCH 31, 2020

NOW, THEREFORE, BE IT RESOLVED that the 2020 Beach Fee Schedule is hereby authorized as indicated above.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Finance Manager
2. Beach Manager

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz

October 15, 2019

CERTIFICATION

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on October 15, 2019.

Christine Pfeiffer, Borough Clerk

D8

RESOLUTION NO. -2019
REQUEST FOR PROPOSALS/QUALIFICATIONS
FOR VARIOUS 2020 PROFESSIONAL SERVICES

Councilmember Leckstein introduced and offered for adoption the following Resolution, seconded by Councilmember Birdsall:

WHEREAS, the Borough Council is desirous of receiving bids for the following:

Various Professional Services for the year 2020

WHEREAS, specifications for the aforesaid services will be on file and available in the Borough Clerk's Office during regular business hours and on the Borough's website: www.seabrightnj.org; and

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey does hereby authorize the Borough Clerk to advertise for proposals/qualifications for the aforesaid services as per the specifications on file to be received in the Borough no later than 12:00 noon on December 4, 2019 for Council consideration; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Finance Manager
2. CFO

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz

October 15, 2019

CERTIFICATION

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey at a Council Meeting held on October 15, 2019.

Christine Pfeiffer, Borough Clerk

RESOLUTION NO. -2019

**A RESOLUTION AUTHORIZING A UTILITY ENGINEERING AND
CONSTRUCTION AGREEMENT WITH THE STATE OF NEW JERSEY**

DIO

DEPARTMENT OF TRANSPORTATION FOR THE

RT 36 CLIFTON AVE/ JAMES ST TO CR 520 (RUMSON RD) – STORM WATER SYSTEM

Councilmember introduced and offered for adoption the following Resolution,
seconded by Councilmember

WHEREAS, the State of New Jersey Department of Transportation hereinafter called the "State" is about to undertake the design and construction of Rt 36 Clifton Ave / James St to CR 520 (Rumson Rd); and

WHEREAS, the project may require the construction of new, and/or the protection, relocation and/or adjustment of the existing storm water system; and

WHEREAS, it is necessary for the Borough of Sea Bright hereinafter called the "Utility" to authorize the agreement known as UECA-7-RT36 CLIFTON – 153840, Contract ID No. 2012024, setting for the terms of involved parties; and

WHEREAS, included within the terms of the agreement is the reimbursement obligation of the State to the Utility in the amount of \$5,000 for engineering and construction inspection services associated with the project for existing storm water system facilities owned by the Utility; and

WHEREAS, T&M Associates shall be designated Engineers for this project; and

WHEREAS, the Borough Attorney, Engineer, and Administrator have reviewed the attached agreement and recommend its execution.

NOW, THEREFORE, BE IT RESOLVED, the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey does hereby authorize the Mayor to execute, and the Borough Clerk to witness, the agreement known as UECA-7-RT36 CLIFTON – 153840, Contract ID No. 2012024, with the State of New Jersey, Department of Transportation, and does hereby accept the terms and conditions specified in the agreement in connection with this project.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Borough Attorney
2. Borough Engineer
3. Director, Department of Public Works
4. New Jersey Department of Transportation

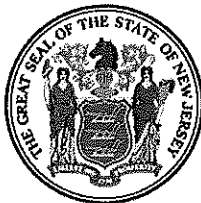
Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz

September 17, 2019

CERTIFICATION

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a Resolution adopted by the Borough of Sea Bright, County of Monmouth, State of New Jersey at a Council Meeting held September 17, 2019.

Christine Pfeiffer, Borough Clerk



State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY
Governor

DIANE GUTIERREZ-SCACCETTI
Commissioner

SHEILA Y. OLIVER
Lt. Governor

Date: 8/5/2019

David Bahrle, Director
Borough of Sea Bright Department of Public Work
1167 Ocean Avenue
Sea Bright, NJ 07760

Re:

Rt. 36 Clifton Ave/James St to CR 520 (Rumson Rd)
Long Branch City, Monmouth Beach Boro, Sea Bright Boro, Monmouth County
UECA-7-RT36 CLIFTON-153840
UPC-153840

Dear Mr. Bahrle:

The New Jersey Department of Transportation is in transition to new agreements approved by the Federal Highway Administration. Currently, the Utility is being asked to simultaneously execute an Municipal Utility Engineering and Construction Agreement (UECA), Utility Engineering and Construction Agreement Municipal Amendment (Amendment) with Exhibits 1-10.

Enclosed herewith are four (4) copies of proposed Utility Engineering and Construction Agreement UECA-7-RT36CLIFTON-153840 covering the understandings between the State of New Jersey Department of Transportation and Borough of Sea Bright Department of Public Work for the verification, design, protection and/or relocation of certain public works facilities in connection with the design and construction of the above referenced project. We are requesting that your company comply with the Buy America Federal Regulation as stated in the proposed Agreement.

Please take the following actions:

- Have four (4) copies of the Agreement signed, attested to and embossed with your official seal affixed.
- Type or print the name and title of the signer and attester beneath each signature on the Agreement.

- Complete the Vendor Identification Verification form. If the name of the “Utility” provided on the Verification form is not identical to the name of the “Utility” shown on the first paragraph of the Agreement, please make changes to the Agreement so that they **exactly match**.
- **Prepare a resolution authorizing execution of this Agreement.** Said resolution must have Original Signatures & Seal Verify that the Delegated Authority in the Resolution is the same Authority on the Agreement. Please identify the signer of the Agreement by name.
- **Return three (3) signed and attested copies of the Agreement to this office.** The fourth copy is for your file.
- Complete the attached “Buy America Commitment Letter” acknowledging that the Utility will comply with the Buy America Federal Regulation Requirements 23 U.S.C. 313 and 23 CFR 635.410 and return with the three signed and attested copies of Agreement to this office.
- Submit with the Agreement a “Buy America Assurance Plan” as noted in the Utility Engineering Construction Agreement (UECA) verifying the Utility Company’s compliance with the Federal Buy America requirements for materials and the assurance that the Company will maintain records for three years after the acceptance of the Project. The Utility Company’s Buy America Assurance Plan can be generic and upon approval by the Department can be used for all future Projects.
- The Notification of submission of “FINAL” construction invoice will include “Buy America Certificate of Compliance “(DC-17U). The Final construction Invoice must include the “Buy America Certificate of Compliance”.

The Agreement’s date is to be left blank. Said date will be established and entered by the Commissioner upon final Departmental action.

When ready, the Designer will forward to you the approved Utility Owner Design Authorization (Check List) with a schematic drawing indicating the location of your existing and proposed facilities, and the current proposed highway plans to assist you in developing:

- A. Owner plans.
- B. Owner cost estimate.
- C. Pre-construction notice time.
- D. Estimated construction time to accomplish your proposed work.

Also, enclosed herewith are four (4) copies of proposed Utility Engineering and Construction Agreement Amendment with Exhibits 1 thru 10 to UECA-7-RT36CLIFTON-153840 covering the understandings between the State of New Jersey Department of Transportation and Borough of Sea Bright Department of Public Work for the required Federal Regulations pursuant to 2 C.F.R. 200 and 2 C.F.R. 200 Appendix II and implementing regulations of the Federal Highway Administration’s procurement requirements.

The Amendment template and Exhibits have been reviewed and approved by the Federal Highway Administration for use by the Department of Transportation with utilities within New Jersey. This template was approved specifically for utility owned and controlled by a municipality or group of municipalities. This Amendment is only for the listed project above.

Please take the following actions:

- Have four (4) copies of the Agreement signed, attested to and embossed with your official seal affixed.
- Type or print the name and title of the signer and attester beneath each signature on the Agreement.
- **Handwrite the utility's DUNS number in the designated space on the upper right hand** of the document. This is a new requirement from the Federal Highway Administration, failure to provide the DUNS No. could result in a delay of receiving payment.
- **Return three (3) signed and attested copies of the Agreement Amendment** to this office. The fourth copy is for your file.

The Agreement's date is to be left blank. Said date will be established and entered by the Commissioner upon final Departmental action.

When ready, the Project Manager will send you an executed copy for your use.

Should you have any questions, please contact Hemant Shelat, Asst. Project Manager at (609) 963-1016, email: hemant.shelat@dot.nj.gov

Sincerely,



Jayesh Pandya
Project Management Specialist III
NJDOT, Division of Project Management, Team B
E & O Bldg. 3rd Floor
1035 Parkway Avenue
Trenton, NJ 08625-0600
Phone: (609)963-1033
e-mail: jayesh.pandya@dot.nj.gov

Enclosures:

4- copies of UECA
4- copies of UECA Amendment
1- copy of Exhibits
Copy of Vendor Identification
Buy America Commitment Letter
DC- 17U Form

c: Project File

9/19/12 (VENDORID)

Re: Rt. 36 Clifton Ave/James St to CR 520 (Rumson Rd)
Borough of Sea Bright Department of Public Work
UECA-7-RT36 CLIFTON-153840

VENDOR IDENTIFICATION VERIFICATION

New Jersey Vendor Identification Number: _____
(Including Location Code, if appropriate)

Federal Vendor Identification Number: _____

Corporate Name and Address Associated with the Vendor Identification Number on file
with the New Jersey Department of Treasury:

Form Completed by: _____ (Signature)

(Name) (Date)

(Phone No.) (Fax No.)

Note: 1. To verify your Vendor ID name or number, write or phone "OMB Vendor Control", PO Box 221, Trenton NJ 08625 (Office) (609) 292-7184 or (609) 633-8183 and FAX at (609) 984-5210

Note: 2. Modify the first Paragraph of the Agreement to exactly match the name above.

Utility Company Letterhead

Date: 8/5/2019

NJDOT

1035 Parkway Avenue
E&O Building, 3 rd. Floor
P.O. Box 600
Trenton NJ 08625-0600

ATTN: Jayesh Pandya

Re: Buy America Commitment Letter

Utility Company's Address: Borough of Sea Bright Department of Public Work
1167 Ocean Avenue
Sea Bright, NJ 07760

Project Description: Rt. 36 Clifton Ave/James St to CR 520 (Rumson Rd)

Project Location: Long Branch City, Monmouth Beach Boro, Sea Bright Boro, Monmouth County

UECA-7-RT36 CLIFTON-153840

UPC # 153840

Utility Company to check the appropriate box(es)

Dear Mr. Pandya,

Borough of Sea Bright Department of Public Work acknowledges that all steel and iron products that will be used for permanent incorporation for the subject will comply with Buy America Federal Regulations U.S.C. 313 and 23 CFR 635.410. This requires that such products will be made from steel and iron that it is melted and manufactured in the United States, and that the application of coatings which protect or enhance the value of the material are performed in the United States.

Borough of Sea Bright Department of Public Work will maintain records from all suppliers, fabricators and manufacturers verifying the same, and will comply with its Buy America Assurance Plan dated _____, which has been submitted to and approved by the New Jersey Department of Transportation.

Borough of Sea Bright Department of Public Work has an Assurance Plan on file with NJDOT Utility Management.

OR

Borough of Sea Bright Department of Public Work acknowledges that no iron and/or steel materials will be installed and/or supplied by the Utility and that the only work to be performed would be labor for engineering, project management, flagging and/or construction inspection, therefore, an Assurance Plan is not required at this time.

Sincerely,

**BUY AMERICA
CERTIFICATE OF COMPLIANCE (UTILITY)**

Date: 8/5/2019

Utility Name: Borough of Sea Bright Department of Public Work

Address: 1167 Ocean Avenue
Sea Bright, NJ 07760

Project Description: Rt. 36 Clifton Ave/James St to CR 520 (Rumson Rd)

Project Location: Long Branch City, Monmouth Beach Boro, Sea Bright Boro, Monmouth County

UECA- UECA-7-RT36 CLIFTON-153840 UPC#: 153840

DP Number: _____

Borough of Sea Bright Department of Public Work Certify that in accordance with the "Buy America" requirements of the Federal Regulations U.S.C. 313 and 23 CFR 635.410:

- All steel and iron products provided for permanent incorporation in the Project, were made from steel and iron the was melted and manufactured in the United States including the application of coatings which protect or enhance the value of the material*
- The total value of foreign steel as described in the "Buy America" requirements for this project does not exceed one-tenth of one percent (0.1%) of the total contract price or \$2,500.00 whichever is greater.*
- "Buy America" Federal Regulation compliance is not applicable because all permanently incorporated Materials in the Project were non-steel and non-iron.*
- No material(s) was permanently incorporated into the project. The only work performed was inspection and/or flagging.*

As required Borough of Sea Bright Department of Public Work will maintain all records and documents from all suppliers, fabricators and manufacturers pertinent to the "Buy America" Federal Regulations for not less than three (3) years from the date of Final Construction Invoice payment after Project completion and acceptance. These records will be available for inspection and verification by the New Jersey Department of Transportation and/or FHWA for audit upon request.

Sincerely,

c: Vince Martorana Utility Management Unit

 Hemant Shelat Utility Coordinator

 James Mesinger Regional Construction Engineer, Central

Project file.

Work done by State's Contractor

Rt. 36 Clifton Ave/James St to CR 520 (Rumson Rd)
 Long Branch City, Monmouth Beach Boro, Sea Bright Boro.
 Monmouth County
 Borough of Sea Bright Department of Public Work
 UECA-7-RT36 CLIFTON-153840
 UPC Code: 153840
 Contract ID No.:2012024

THIS AGREEMENT made this _____ day of _____, _____, between the **COMMISSIONER OF TRANSPORTATION**, acting for and in the name of the **STATE OF NEW JERSEY**, hereinafter called the "State", and the **BOROUGH OF SEA BRIGHT DEPARTMENT OF PUBLIC WORK**, hereinafter called the "Utility".

WHEREAS, State is about to undertake the design and construction of Rt. 36 Clifton Ave/James St to CR 520 (Rumson Rd) located in Long Branch City, Monmouth Beach Boro, Sea Bright Boro, Monmouth County, hereinafter called the "Project"; and

WHEREAS, the Project may require the construction of new, and/or the protection, relocation and/or adjustment of facilities of the existing Storm water system which is owned and operated by the Utility; and

WHEREAS, Utility's legal right to occupy public right-of-way, subject to the conditions imposed by the State, is in no way mitigated by this Agreement; and

WHEREAS, Utility is not obligated by State law or agreement to relocate its own facilities at its own expense for this type of Project; and

WHEREAS, the provisions of the State's Accommodation of Utilities within Highway Right-of-Way N.J.A.C. 16:25 and Code of Federal Regulations, 23 C.F.R. 645, Subpart B are applicable.

NOW THEREFORE, State and Utility, for the mutual benefits to be obtained, agree as follows:

- (1) The State and Utility shall cooperate in developing plans and cost estimates for their respective work necessitated by the Project.
- (2) The Utility shall designate a responsible representative to coordinate its effort with those of the State.
- (3) The State will, at its sole cost and expense, contract for and cause to be constructed, all items indicated in the State's contract plans and specifications for the Project, related to existing and proposed facilities owned and operated by the Utility.
- (4) The State will authorize and reimburse the Utility for its actual costs for design, review, approval and inspection, for the protection, relocation or adjustment of its existing facilities necessary to accomplish the Project.
- (5) The Utility's preliminary engineering design costs for correspondence, meetings and exchanges of engineering information are eligible for reimbursement and the State will accept billing of these costs after this Agreement is fully executed and issued.

Work done by State's Contractor

Rt. 36 Clifton Ave/James St to CR 520 (Rumson Rd)
Long Branch City, Monmouth Beach Boro, Sea Bright Boro.
Monmouth County
Borough of Sea Bright Department of Public Work
UECA-7-RT36 CLIFTON-153840
UPC Code: 153840
Contract ID No.:2012024

- (6) The Utility shall disclose and verify its existing facilities at no cost to State within the Project limits identifying the facility type, size and operating potentials.
- (7) The State will indicate the existing and proposed utility facilities, owned and operated by the Utility, and to be constructed by the State, in State's contract documents for the Project.
- (8) When the State proceeds to develop the Project plans, the State and Utility shall jointly identify potential conflicts between the Utility's facilities and the Project, and shall jointly develop a scheme for the protection, relocation, rearrangement and/or betterment of facilities in accordance with N.J.A.C. 16:25 Utility Accommodation to accomplish the Project.
- (9) Subsequent to the development of the above scheme with the approval of the State and concurrence of the Utility, the State will issue a "Utility Owner Design Authorization (Check List)" describing the utility work and authorizing the State's designer to finalize design plans, estimates, and schedules necessary to construct new, and/or protect, relocate, and/or rearrange facilities in concert with the Project, and incorporate them into the State's Project contract documents.
- (10) The State will develop a "Utility Agreement Modification" which may include a Utility Agreement Plan outlining work "To be performed by State's contractor at State Expense", estimated cost for field engineering, inspection and/or valve turning operations to be performed by Utility's personnel. This will be issued in the person of the Executive Regional Manager Team B (NJDOT).
- (11) The purpose of this Agreement is to cover all the required utility facility construction, protection, relocation, and rearrangement work necessitated by the Project; however, it is agreed that the State, in the person of the Executive Regional Manager Team B (NJDOT), will issue modifications to this Agreement to cover unanticipated work, resulting from Project activities and/or field conditions.
- (12) State will supply the Utility with a copy of the contract plans and specifications when the Project is advertised.
- (13) The State will request, by certified mail, the Utility to submit final invoices for costs incurred by the Utility upon; (a) completion of design; (b) completion of the utility work; or (c) cancellation of the Project. All such invoices shall be submitted to the State within sixty (60) days of this request. The State may not accept invoices for payment submitted after the sixty (60) day period.

Work done by State's Contractor

Rt. 36 Clifton Ave/James St to CR 520 (Rumson Rd)
Long Branch City, Monmouth Beach Boro, Sea Bright Boro.
Monmouth County
Borough of Sea Bright Department of Public Work
UECA-7-RT36 CLIFTON-153840
UPC Code: 153840
Contract ID No.:2012024

- (14) All matters pertaining to subcontracted work, billing, estimates, survey control, extra work items and inspection responsibility shall be in accordance with the Memorandum Of Record dated January 10, 2013, entitled: "Procedures Governing Estimation of Costs, Requirements During Construction and Billing the New Jersey Department of Transportation for Public Utility Work", and in accordance with the Federal Regulations 23 CFR 645, Subpart A and with it being understood that where the State's Regulations are in conflict with the Federal Regulations, the Federal Regulations shall govern. Billing shall be based on accounting methods used by the Utility in conformity with the system of accounts adopted and prescribed by the Division of Local Government Services of the State of New Jersey. The matter of "Credit for Expired Service Life" has been considered for all items and where allowances apply, same are hereinafter specified in description of items and the cost summary.
- (15) The Utility will comply with the Buy America Federal Regulation requirements U.S.C. 313 and 23 CFR 635.410, for all steel and iron materials furnished by the Utility and its Subcontractors for permanent incorporation in this Project. Under this requirement, all manufacturing processes for steel and iron products shall occur in the United States including all melting, rolling, extruding, machining, bending, grinding, drilling and coating. The Utility Company shall submit a Buy America Commitment letter at the time of execution of this Agreement affirmatively stating that the Utility is committed to complying with all the requirements of the Buy America Federal Regulations, and that the Utility will comply with its approved Buy America Assurance Plan. The Utility's Buy America Assurance Plan shall indicate how the Utility will ensure that only materials that comply with the Federal Buy America requirements will be used for permanent incorporation into this Project. This will include how the Utility will maintain the records of certification from suppliers, fabricators and manufacturers verifying compliance with Buy America Federal Regulations. The State reserves the right to audit such records at the completion of the Project. The lack of these documents will be justification for rejection of the steel and/or iron product thus resulting in nonpayment for all work performed by the Utility.
- With the Final Construction Invoice submission, the Utility shall submit a "Buy America Certification of Compliance" certifying that:
- All steel and iron products provided for permanent incorporation in the Project, were made from steel and iron that was melted and manufactured in the United States including the application of coatings which protect or enhance the value of the material.**
- Or if any material does not comply with these requirements, the Utility will indicate what material does not comply. The State may require the Utility to remove and replace material that does not comply with the Buy America requirements, at no expense to the Department and may deny the Utility reimbursement for all the relocation costs incurred by the Utility.
- (16) The Utility shall perform the work, specified herein, with its own forces wherever possible and only have that portion of the work performed by a consultant or contractor that the Utility is not adequately staffed or equipped to perform with its own forces.

Work done by State's Contractor

Rt. 36 Clifton Ave/James St to CR 520 (Rumson Rd)
Long Branch City, Monmouth Beach Boro, Sea Bright Boro.
Monmouth County
Borough of Sea Bright Department of Public Work
UECA-7-RT36 CLIFTON-153840
UPC Code: 153840
Contract ID No.:2012024

- (17) The intention of this Agreement is that facilities which are removed, relocated, or disrupted will be replaced in such a manner that shall result in services being restored to the status and degree of use as existed prior to said changes. The Utility and the State agree to jointly use their best efforts to relocate, adjust and/or abandon the existing facilities and construct any new facilities without detrimentally affecting or interrupting services to the Utility's customers. In the event during construction of the Project it is necessary to detrimentally affect or interrupt services, the Utility shall be notified at least 48 hours in advance, unless the particular circumstances dictate less notice.
- (18) The design of utility facilities intended to be constructed by the State for the Utility shall be approved by the Utility before the State includes such facilities in the State's contract documents before the Project is advertised.
- (19) In no case will the State pay for betterment of facilities nor will the State pay any costs for work performed for the sole benefit or convenience of the Utility, the State's contractor, or the Utility's contractor.
- (20) Utility facilities constructed under the terms of this Agreement shall become the sole property of the Utility and the Utility shall be solely responsible for their operation, repair, and maintenance.
- (21) The State will obtain and bear the cost of all permits, environmental or otherwise, relating to the construction of new, and/or the protection, relocation and/or rearrangement of existing facilities, as necessitated by the Project, whether the necessary utility work is within or outside of the highway right-of-way. However, should the Utility choose to install facilities that constitute betterment, then it is the sole responsibility of the Utility to obtain the permits necessary for said betterment. It is further understood that should the Utility desire to install additional facilities, at a future date within the highway right-of-way, the Utility shall obtain the appropriate Utility Permit from the authority having jurisdiction over the highway. This Agreement is the Utility Permit for the work authorized herein.
- (22) Subject to provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-et seq., the State will be responsible for personal injuries and property damage caused by the actions of the State, its employees or agents which arises out of this Agreement. Any claim for such personal injury or property damage must be filed in accordance with N.J.S.A. 59:8-1 et seq.
- (23) Subject to the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et. Seq., the Utility will be responsible for personal injuries and property damage caused by the actions of the Utility, its employees or agents which arises out of this Agreement. Any claim for such personal injury or property damage must be filed in accordance with N.J.S.A. 59:8-1 et seq.

Work done by State's Contractor

Rt. 36 Clifton Ave/James St to CR 520 (Rumson Rd)
Long Branch City, Monmouth Beach Boro, Sea Bright Boro.
Monmouth County
Borough of Sea Bright Department of Public Work
UECA-7-RT36 CLIFTON-153840
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- (24) The State has estimated the Utility's engineering costs for the Project and will adjust these costs to reflect the actual costs incurred by the Utility by issuing the appropriate Utility Agreement Modification.
- (25) The Utility's engineering costs incurred for the Project are eligible for reimbursement as of 7/26/2019, and are estimated to be \$5,000.00.

Work done by State's Contractor

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Monmouth County
Borough of Sea Bright Department of Public Work
UECA-7-RT36 CLIFTON-153840
UPC Code: 153840
Contract ID No.:2012024

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed the date and year first written above.

ATTEST:

BOROUGH OF SEA BRIGHT
DEPARTMENT OF PUBLIC WORK

Name:
Title:

By: _____
Name: *Dina Long*
Title: *mayor*

ATTEST:

STATE OF NEW JERSEY
DEPARTMENT OF TRANSPORTATION

Anika James, Secretary
Department of Transportation

By: _____
Paul F. Schneider, Director
Capital Program Support

Date: _____

This aforementioned Agreement has been reviewed and approved as to form.

Recommended:

GURBIR S. GREWAL
ATTORNEY GENERAL OF NEW JERSEY

Date:

By: _____
Nonee Lee Wagner
Deputy Attorney General

Jayesh Pandya
Project Management Specialist III, Team B
Division of Project Management

Date: _____

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UECA-7-RT36CLIFTON-153840
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DUNS No. for Utility: _____

THIS AMENDMENT AGREEMENT made this _____ day
of _____, between
COMMISSIONER of TRANSPORTATION, acting for and in the name of
the STATE OF NEW JERSEY, hereinafter called the "State", and the
BOROUGH OF SEA BRIGHT DEPARTMENT OF PUBLIC WORK, hereinafter
called the "Utility".

WHEREAS, the State and Utility have already agreed upon but not
fully executed a Utility Agreement before July 1, 2017"; and

WHEREAS, the State has determined that federal financial
assistance or grants have been or will be expended in the design
and construction of this Project, and;

WHEREAS, as of July 1, 2017, 2 C.F.R. 200 and 2 C.F.R. 200, Appendix
II are mandated to be part of any procurement based on federal
financial assistance; and

WHEREAS, 2 C.F.R. 200 requires other federal regulations to be
followed and adhered to in construction projects using federal
financial assistance; and

WHEREAS, before entering into additional phases of the Utility's
work, an amendment to the original agreement must be executed;

WHEREAS, the Utility is owned by Borough of Sea Bright and as such
must follow its Municipal procurement laws and policies;

NOW THEREFORE, State and Utility, for the mutual benefits to be
obtained agree as follows:

GENERAL CONDITIONS

- (1) The agreed upon but unexecuted agreement before July 1,
2017 is being executed simultaneous with this Amendment.

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- (2) The previous Agreement is superceded to the extent that it conflicts with the Amendment, all non-conflicting provisions shall remain in full force and effect.

AMENDMENTS

- (3) This paragraph amends UECA NORM paragraph 10.

After receipt of the Utility's plans, estimates, and schedules, the State will develop a "Utility Agreement Modification". The Utility Agreement Modification, may include a Utility Agreement Plan, but it will set forth in detail the proposed Scope of Work to be performed by the Utility, the anticipated schedules, estimates, project duration and benchmarks, and funding ceilings to accomplish the utility work in the Project by the Utility and/or its contractor to be reimbursed by the State. Separate Utility Agreement Modifications can be performed for the design work and the construction work if a Utility is contracting with firms outside of the Utility to consult with the State in the Preliminary Design process. If the construction is to be performed by the State's Contractor, the Utility

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Modification will indicate within the Scope of Work any duties of inspection or verification being retained by the Utility.

- (4) This paragraph amends UECA NORM paragraph 14.

State will request, by certified mail, the Utility to submit final invoices for costs incurred by the Utility upon: (a) completion of design; (b) completion of the utility work; or (c) cancellation of the Project. Final construction invoice shall be submitted along with the Certificate of Compliance (DC17U). (Exhibit 1). All such invoices shall be submitted to the State monthly and the State shall not accept invoices for payment submitted after a sixty (60) day period. In no event will the State reimburse the Utility for costs not included in invoices submitted to the State after the sixty (60) days period following notice. In compliance with 2 C.F.R. 200.309, the Utility shall not charge to this Agreement costs incurred after the period of performance of the project.

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- (5) This paragraph amends UECA NORM paragraph 15. All matters pertaining to subcontracted work, billing, estimates, survey control, extra work items, and inspection responsibility shall be in accordance with the Memorandum of Record dated January 10, 2013, entitled "Procedures Governing Estimation of Costs, Requirements During Construction and Billing the New Jersey Department of Transportation for Public Utility Work", and in accordance with the federal regulations at 23 C.F.R. Subpart A and 2 C.F.R. 200 Subpart E and with it being understood that where the State's Regulations are in conflict with the Federal Regulations, the Federal Regulations shall govern. Disallowed costs are those charges determined to not be allowed in accordance with the applicable Federal cost principles or other conditions contained in this agreement. The matter of "Credit for Expired Service Life" has been considered for all items and where allowances apply, same are hereinafter specified in description of items and the cost summary.

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- (6) This paragraph also amends UECA NORM paragraph 15.

The State, FHWA, or their agents, shall be entitled to perform an audit at the following times: during the performance of the work or during a period of up to three years after project close out. All accounts and records shall be kept in accordance with accounting system that meets the requirements of 2 C.F.R. 200.301-200.303 and 2 C.F.R. 200 Subpart F and will facilitate and effective audit in accordance with the Single Audit Act of 1984, as amended (31 U.S.C. §§ 7501-7507). All State audit procedures shall be in conformance with State Treasury Circular Letter 04-04-OMB Single Audit Policy for Receipts of Federal Grants, State Grants and State Aid; State Grant Compliance Supplement; and Treasury Circular 07-07-OMB; and New Jersey Treasury Circular OMB-15-08-OMB "Single Audit Policy for Subrecipients of Federal Grants, State Grants, and State Aid."

- (7) This paragraph also amends UECA NORM paragraph 15.

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The Utility acknowledges that changes in payment due to the Utility resulting from audits performed by the State shall be made as follows:

A. In the event of overpayment by the State, the Utility shall refund the amount of such overpayment within thirty days of the request by the State. In the event the Utility fails to comply with said request, the State is hereby authorized to deduct such overpayment from other monies due the Utility under the terms of this Agreement or any other agreement between the State and the Utility. Furthermore, the Utility expressly understands and agrees that the provisions of this section shall in no way be construed to relieve the Utility from any liability, or preclude the State from taking any other actions as are available to it under any other provisions of this Agreement or otherwise at law. The terms of this section shall survive the expiration or termination of the Agreement.

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B. In the event of underpayment by the State, the State shall pay sufficient funds to the Utility to correct the underpayment as soon as is practicable.

C. The Utility shall include in the Final Invoice the following release clause:

"In consideration of the requested payment of this Final Invoice, the (Utility) hereby releases the State of New Jersey and the New Jersey Department of Transportation, their agents, officers and employees, from all claims and liabilities arising from work done or services performed under this Agreement."

(8) This paragraph amends UECA NORM paragraph 15. Payment to the Utility for a Final Invoice does not waive either the right of the State to establish adjustments and to collect overpayments that are disclosed by audits performed subsequent to payment of the Final Invoice, or the right

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of the Utility to underpayments based upon adjustments disclosed by said audits.

- (9) This paragraph amends UECA NORM paragraph 15. Closeout Reports. The Utility shall submit a Project Closeout report no later than 90 days after the period of performance end date. The report will be in a form satisfactory to the State and shall, at a minimum, comply with the requirements of 2 C.F.R. 200.343 and allow the State to comply as well.
- (10) NEW PARAGRAPH. The State may, in its sole discretion terminate this agreement for cause or for convenience pursuant to the Standard Specification or if the State, USDOT or FHWA determined that termination of this Agreement is in the public interest.

PROCUREMENT REQUIREMENTS FOR UTILITY AND ITS SUBCONTRACTS

- (11) As the Utility is wholly owned and operated by Borough of Sea Bright, all procurements shall abide by the expressed Federal, State, and local requirements dealing with conflicts of interest in procurement. Utility, if using Municipal personnel to perform in whole or in part this

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Agreement, shall follow all Federal, State, and local laws relating to discrimination against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin.

- (12) If the Utility will be publicly bidding for contractors to perform the work contained in this Agreement and its Amendments and any Utility Agreement Modification, Utility shall exchange for review and approval all bid documents prior to advertisement for review and conformance with the Procurement requirements expressed herein. Bidding procedures shall conform to the 2007 Standard Specification for Bridge and Road Construction and any Baseline Document Changes ("BDC") and Special Provisions as designated by the State, incorporated herein by reference. The State or FHWA shall have the authority to accept or reject the proposed documents for bidding on the basis of this Agreement and Amendment and the procedures of the Standard

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Specifications, Baseline Document Changes, and Special Provisions.

- (13) In order to be a recipient of federal financial assistance, the State must comply with all of the federal requirements, as applicable, to the type of work performed by the State, and in turn the Utility performing work on behalf of the State. This list is attached at Exhibit 2.
- (14) If the Utility is assisting in the preparation of plans and specifications during the engineering phases of the Project, the Utility is subject to these provisions in obtaining a subconsultant to perform the work.
- (15) If the Utility will only provide inspections, and will not subcontract for that work, the Utility is responsible for the compliance with all applicable federal, state and local laws.
- (16) If the Utility is obtaining engineering or design services as a consultant, Utility will abide by the Brooks Act (40 U.S.C. §§ 1101-1104) as implemented in 23 U.S.C. 112(b) (2)

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or equivalent qualifications based requirements as approved by State or FHWA.

(17) If the Utility is not performing the construction work under this Agreement, the State is obligated to comply with all applicable federal procurement procedures in obtaining its contract to perform the work contained in this Agreement.

(18) If the Utility is performing engineering or construction work with the aid of subcontractors or subconsultants under this Agreement with estimates and reimbursements under the appropriate Utility Agreement Modification, Utility shall include in any solicitation for bids, Requests for Proposals of work, or materials as negotiated:

"The Recipient (State), in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be

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afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."

(19) Utility will comply with the parameters of 49 C.F.R. Part 26, Disadvantaged Business Enterprises Program, in its procurement of subcontractors and subconsultants to make all applicable good faith efforts. Requirements are set forth at Exhibit 3.

(20) If after the scope of work is determined and a Disadvantaged Business Enterprises goal ("DBE goal") is established by the State's DBE unit, the individual DBE goal shall be listed in the Utility Agreement Modification relating to the engineering or construction work for which the goal is being established. If it is determined that the DBE goal is 0%, the DBE goal shall still be listed in the Utility Agreement Modification.

(21) State, as a requirement of receiving federal financial assistance, is obligated to require Utility to abide by

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and include in any contracts by the Utility with its subcontractors and subconsultants the attached Exhibit 4 and Exhibit 5.

(22) Bonding and insurance requirements shall be set forth in the Utility Modification Agreement based on the type of Project, estimated costs, whether work is to be constructed by the Utility, and whether or not the Utility is self-insured.

(23) After July 1, 2017, State became responsible to include every engineering and construction contract and its grants the requirements of 2 C.F.R. 200 and 2 C.F.R. 200, Appendix II. Utility shall be responsible for the compliance with these federal regulatory provisions and comply by following:

- A. Federal Mandatory Equal Opportunity Language on Federal Aid Project, Authority Subject to 41 C.F.R. Part 200 and 2 C.F.R. Part 200 Appendix II. (Exhibit 6).
- B. Federal Form 1273, Prevailing Wage (Exhibit 7) and Supplementary State Provisions at Exhibit 8.
- C. If any federal funds subject to 37 C.F.R. §401.2 are used to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental,

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developmental, or research work under that "funding agreement" the Utility must comply with the requirements of 37 C.F.R. part 401 "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts, and Cooperative Agreements," and any implementing regulations issued by the federal agency or State.

- D. In addition to the Debarment and Suspension requirements of the System for Award Management and the New Jersey List of Debarred Contractors as explained in Form 1273, Utility shall follow Exhibit 8.
- E. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) and requirements of submission of documents to State at Exhibit 9.
- F. If materials used in performance of this contract are listed on the Procurement of Recovered Materials at 2 C.F.R. 200.322, Utility shall comply with all requirements therein.

(24) Utility shall also comply with the requirements of the State's receipt of federal financial assistances concerning:

- A. Drug Free Workplace (Exhibit 10)
- B. State of New Jersey Treasury Circular 07-05-OMB, Grant Agreements and Agency Contracts incorporated by reference herein. Any federal statutes or regulations that conflict with this circular shall control.
- C. Department of Transportation Code of Vendor Ethics

(25) The Utility shall recognize and agree that both the initial provision of funding and the continuation of such funding under the Agreement is expressly dependent upon the

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availability to the Department of funds appropriated by the State Legislature from State and/or Federal revenue or such other funding sources as may be applicable. A failure of the Department to make any payment under this Agreement or to observe and perform any condition on its part to be performed under the Agreement as a result of the failure of the Legislature to appropriate funds shall not in any manner constitute a breach of the Agreement by the Department or in event of default under the Agreement and the Department shall not be held liable for any breach of the Agreement because of the absence of available funding appropriations. In addition, future funding shall not be anticipated from the Department beyond the duration of the award period set forth in the Agreement/ Utility Modification Agreement in no event be construed as a commitment by the Department to expend funds beyond the termination date/Project completion date set in the Agreement/Utility Modification Agreement.

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IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed the day and year first written above.

CERTIFICATION

I hereby certify that I am an authorized representative of the Utility and have all necessary authority to execute this Agreement and to bind the Utility to all obligations arising from this Agreement. I fully understand that the Department of Transportation will rely upon this certification in accepting my execution of this Agreement for the Utility.

ATTEST: BOROUGH OF SEA BRIGHT DEPARTMENT OF PUBLIC WORK

BY: _____
Name:
Title:

BY: _____
Name: Dina Long
Title: Mayor

ATTEST: STATE OF NEW JERSEY
DEPARTMENT OF TRANSPORTATION

By: _____
Anika James, Secretary
Department of Transportation
DATE:

BY: _____
Paul F. Schneider, Director
Capital Program Support

This aforementioned Agreement has been reviewed and APPROVED AS TO FORM:

GURBIR S. GREWAL
ATTORNEY GENERAL OF NEW JERSEY

Recommended:

Jayesh Pandya
Project Management Specialist III, Team B

By: _____
Nonee Lee Wagner
Deputy Attorney General

DATE:

DATE: _____