

**MINUTES
REGULAR MEETING
BOROUGH OF SEA BRIGHT**

DECEMBER 18, 2018

SEA BRIGHT, NEW JERSEY

Mayor Long called the meeting to order at 7:00 pm and requested those present to join in the Pledge of Allegiance.

Mayor Long read the following Compliance Statement:

COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)

Good Evening Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on November 17, 2017. In each instance, the Date, Time, And Location Of This Meeting Were Provided In The Notice. This Meeting Is Open To The Public."

PRESENT: Mayor Dina Long, Councilmember's Kevin Birdsall, William J. Keeler, Brian P. Kelly, Marc A. Leckstein, Charles H. Rooney III, Jon Schwartz

OTHERS: Attorney Roger McLaughlin, Engineer Claire Petruzzella, CFO Mike Bascom
Administrator Joseph L. Verruni, Clerk Christine Pfeiffer

MOMENT OF SILENCE for the following Sea Brighter who recently passed away:
Valerie Wells Wulffers

REMARKS FROM THE AUDIENCE (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

Linda Lamia, 2 Village Road, supports Councilman Leckstein in regards to our current municipal building being used in the future for the children of Sea Bright. She questioned if the trees from streetscape will be replaced. Administrator Verruni explained that we have a maintenance guarantee and they will be replaced in the spring. Ms. Lamia wished everyone a very happy Holiday.

Butch Hentschel, 7 East Church Street, said he thinks the walkway on the seawall is one of the best things that every happened in Sea Bright, however, there are stress cracks every 5-10 feet. Mr. Verruni said they are already looking into pricing to seal the cracks. Mr. Hentschel brought in pictures for Council of cracks in the parking lot as well - Mr. Verruni will look into this issue further.

Janet Hentschel, 7 East Church Street, questioned if we will be getting rid the port-o-pottys since the public bathrooms are now open. Mr. Verruni explained that the public bathrooms will be closed for the cold weather so we will be leaving 1 port-o-potty in place for now. Mrs. Hentschel wanted to know the status of the paving on Ocean Avenue. Engineer Claire Petruzzella explained that the NJDOT full paving overlay and re-striping project will take place in 2022. Councilman Birdsall stated that by that time all of the paving on the side streets will be finished. Ms. Hentschel also mentioned the ponding at the street corners and hopes that will be addresses. Ms. Hentschel said she was offended that a Councilperson referred to her as a "complainer" when she brought up business parking issues and said it was very unprofessional.

Councilman Rooney explained that he carries a broom in his van to sweep away the puddles on Ocean Avenue and feels it is something that seriously needs to be addressed. Mayor Long thought that the bump outs from the streetscape were supposed to alleviate this issue. The Engineers will look into this problem.

CONSENT AGENDA

Councilmember Leckstein offered a motion to approve the items that are considered routine in nature under the consent agenda with the amendments noted below to Resolutions No. 175-2018 and 180-2018; seconded by Councilmember Kelly:

Minutes

11-01-2018	Workshop Meeting
11-01-2018	Executive Session
11-07-2018	Regular Meeting
11-07-2018	Executive Session

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
Yes Yes Yes Yes Yes Yes

Resolutions:**No. 171-2018 Authorizing the Release of Performance Guarantees LoBiondo Townhouses, LLC, 1260 Ocean Avenue Block 3 Lot 20**

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Kelly:

WHEREAS, the Municipal Land Use Law (N.J.S.A. 40:55D-53) permits the Borough of Sea Bright to accept certain improvements and to release performance guarantees posted by Developers when said improvements have been certified as complete by the Borough Engineer; and

WHEREAS, LoBiondo Townhouses (JCP Developers LLC) has heretofore deposited with the Borough of Sea Bright a performance guarantee in the amount of \$24,822.00 (100% in the form of cash) to guarantee the completion of all improvements on premises known as Block 3, Lot 20 also known as 1260 Ocean Avenue; and

WHEREAS, David J. Hoder, P.E. P.P., Hoder Associates Consulting Engineers, has advised the Borough Clerk by letter dated November 13, 2018, a copy of which is on file in the Office of the Borough Clerk and made a part hereof, that the improvements installed are acceptable and in accordance with the resolution of approval from the Planning Board and recommends the acceptance of same and the release of the aforementioned performance guarantee subject to the posting of a maintenance guarantee in the amount of 15% (\$3,102.75) of the cost of the improvements and posting of any outstanding engineering and administrative fees; and

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Sea Bright in the County of Monmouth, that the improvements hereinbefore referred to be and the same are hereby accepted as per the aforesaid memorandum from David J. Hoder, P.E. P.P., Hoder Associates Consulting Engineers and the performance guarantee totaling \$24,822.00 is hereby released, canceled and discharged; and

BE IT FURTHER RESOLVED by the Borough Council that this resolution shall not become effective unless and until the Borough of Sea Bright is furnished with the posting of a maintenance guarantee in the amount of 15% (\$3,102.75) of the cost of the improvements and payment of any outstanding engineering and administrative fees; and

BE IT FURTHER RESOLVED that a copy of this resolution, certified to be a true copy, be forwarded to the following:

1. LoBiondo Townhouses, JCP Developers LLC
2. David J. Hoder, P.E. P.P., Consulting Engineers
3. Fiscal Officer
4. Construction Official

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes Yes Yes Yes Yes

No. 172-2018 Amending Resolution No. 156-2018 - 2019 Borough Council Meeting Schedule

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Kelly:

WHEREAS, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975, it is necessary for the Borough Council of the Borough of Sea Bright to post and maintain a schedule of meetings of the Borough Council that will be held during the year 2019; and

WHEREAS, Borough Council approved Resolution No. 156-2018 on October 16, 2018, approving meeting dates for the Borough Council of the Borough of Sea Bright for the year 2019:

1. Workshop Meetings: begin at 8:30 a.m. or as otherwise noticed
2. Regular Meetings: begin at 7:00 p.m. or as otherwise noticed
3. Special Meetings: as needed and noticed according to the requirements of the Open Public Meetings Act.

WHEREAS, due to a conflict with the Sea Bright Planning Board meeting schedule, it is necessary to reschedule the November workshop and regular meetings to the following dates:

Workshop Meeting	November 14, 2018 (Thursday)
Regular Meeting	November 18, 2018 (Monday)

NOW THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the 2019 Borough Council Meeting Schedule is hereby amended and approved and the Borough Clerk is hereby authorized to:

1. Post the Schedule of Meetings, as required by law
2. Post the schedule of Meetings on the Borough's Website

3. Notify the Asbury Park Press, Two River Times, The Link and The Hub of the schedule of meetings, as approved

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the following:

- 1. Department Heads
- 2. Borough of Sea Bright Webmaster

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes Yes Yes Yes Yes

No. 173-2018 Adopting Guidelines for Random Drug Screening of Law Enforcement

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Kelly:

WHEREAS, the New Jersey Attorney General has promulgated a series of comprehensive directives and guidelines, binding on local law enforcement agencies, identifying the types of drug testing that local law enforcement agencies are required to conduct, (testing of applicants, trainees and sworn regular and special officers currently employed), the procedures required to be utilized in conducting drug testing, and the required employment consequences of producing a positive drug test result or refusing to participate in drug testing; and

WHEREAS, pursuant to Attorney General Law Enforcement Directive No. 2018-2, promulgated on March 20, 2018, it is now mandatory for local law enforcement agencies to conduct random drug testing on no less than 10% of the agency’s sworn regular and special officers once in 2018, and twice per year for every calendar year thereafter; and

WHEREAS, on November 17, 2018, the Sea Bright Police Department added a policy in the Sea Bright Police Department Standard Operating Procedures to conduct drug testing of sworn law enforcement officers, law enforcement officer trainees, and applicants for law enforcement office employment in accordance with the New Jersey Attorney General’s directives and guidelines and the applicable directives of the Monmouth County Prosecutor.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, as follows:

- 1. “The Sea Bright Police Department shall conduct random drug and alcohol testing of sworn regular and special police officers, applicants and trainees in accordance with all duly adopted directives and guidelines issued by the New Jersey Attorney General, the applicable directives of the Monmouth County Prosecutor, and the duly-adopted rules, regulations, policies and standard operating procedures of the Sea Bright Police Department, along with any subsequent amendments, modifications and supplements thereto. In case of any conflict between the terms of the directives/guidelines of the New Jersey Attorney General/Monmouth County Prosecutor and the rules, regulations, policies and standard operating procedures of the Sea Bright Police Department, the directives/guidelines of the New Jersey Attorney General and applicable directives of the Monmouth County Prosecutor shall control.”
- 2. All ordinances or resolutions in conflict or inconsistent with the provisions of this Resolution are, to the extent of such conflict or inconsistency, hereby repealed.
- 3. In case, for any reason, any section or provision of this Resolution shall be held to be unconstitutional or invalid, the same shall not affect any other section or provision of this Resolution, except so far as the section or provision so declared unconstitutional or invalid shall be severed from the remainder of this Resolution.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the following:

- 1. Sea Bright Police Captain
- 2. Borough Attorney

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes Yes Yes Yes Yes

No. 174-2018 Authorizing Hiring of Police Officers Designation of Special Law Enforcement Officer – Class II

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Kelly:

WHEREAS, there exists a need for additional part-time officers in the Police Department for the 2019 in the Borough of Sea Bright; and

WHEREAS, Captain Brett Friedman submitted a letter dated November 9, 2018, to designate three (3) current part-time Sea Bright Police Class 1 Officers to Class II Special Police Officers and hire two (2) additional part-time Class II Special Police Officers; and

WHEREAS, the Captain has recommended that all five (5) employees attend the January, 2019 Special Law Enforcement Officer Class at the Monmouth County Police Academy; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds are available in Police S/W:


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth that the following three (3) employee(s) be designated as Class II Special Law Enforcement Officers to be paid at an hourly rate as specified in Ordinance No. 15-2015 and attend the Monmouth County Police Academy; and

- | | |
|-----------------------|-------------------------------|
| 1. Robert Alvator | From SLEO Class I to Class II |
| 2. Michael Walsh, Jr. | From SLEO Class I to Class II |
| 3. Joseph Koempel | From SLEO Class I to Class II |

BE IT FURTHER RESOLVED that the following two (2) individuals be hired as Class II Special Law Enforcement Officers to be paid at an hourly rate as specified in Ordinance No. 15-2015 and attend the Monmouth County Police Academy; and

- | | |
|--------------------|--------------------------|
| 1. Casey L. Breese | New hire - SLEO Class II |
| 2. Kevin Buchanan | New hire - SLEO Class II |

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. K. Jacobs, Finance Manager
2. B. Friedman, Police Captain
3. Individual Appointees

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
Yes Yes Yes Yes Yes Yes

No. 175-2018 Award of Fair and Open Contract - Construction Manager for New Municipal Facility - Legacy Construction Management Inc.

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Kelly:

WHEREAS, there exists a need for the Borough to retain the services of a qualified firm/individual to provide professional construction manager services in relation to the building of the new municipal facility; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised on October 9, 2018, pursuant to the fair and open process (N.J.S.A. 19:44A-20.5) with thirteen bids having been received on October 30, 2018 and considered for the position of Construction Manager; and

WHEREAS, members of the Borough Council and the Borough Administrator reviewed the proposals and based on their recommendations, the proposal submitted by Legacy Construction Management Inc., Wall, New Jersey is being considered for the position of Construction Manager at the hourly rates indicated in their proposal for a total amount not to exceed \$90,000.00; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright do hereby certify that funds not to exceed \$90,000.00 will be provided in Bond Ordinance No. 16-2018 for the purposes stated herein.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to Legacy Construction Management, 5021 Industrial Road, Wall, NJ 07727 to serve as the Construction Manager for the new municipal complex for an amount not to exceed \$90,000.00. **Such contract is contingent upon the Borough Attorney's approval of the contract agreement provided by the Borough Architect;* and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional services, a copy of which shall be maintained by the Borough Clerk; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Legacy Construction Management Inc.
- 2. Finance Manager

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes Yes Yes Yes Yes

No. 176-2018 Authorizing Contract Extension for Solid Waste and Recyclable Materials Collection and Disposal Services

Councilmember Leckstein offered the following resolution and moved its adoption; seconded by Councilmember Kelly:

WHEREAS, the Mayor and Council of the Borough of Sea Bright approved Resolution No. 195-2016 on December 13, 2016, awarding a contract for Municipal Solid Waste, Bulk and Recyclable materials to M & S Waste Services, Inc., Middletown, NJ; and

WHEREAS, in July, 2018, M & S Waste Services, Inc. assigned all of its rights, obligations and interest in the Borough's contract to Suburban Disposal; and

WHEREAS, the solid waste contract was for two years (January 1, 2017 through December 31, 2018) with the option of three one-year renewals beginning January 1, 2019; and

WHEREAS, the Borough Council of the Borough of Sea Bright does hereby exercise the extension option to continue the service for Municipal Solid Waste, Bulk and Recycling with Suburban Disposal Inc. of Fairfield, New Jersey for a period not to exceed 3 months.

NOW, THEREFORE BE IT RESOLVED, that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, do hereby authorize the Borough Administrator and the Municipal Clerk to execute said contract option with Suburban Disposal Inc. of Fairfield, New Jersey for a period not to exceed 3 months (March 31, 2019) in accordance with the provisions of the attached Addendum to the Agreement; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the following:

- 1. Borough Attorney
- 2. Finance Manager
- 3. Fiscal Officer
- 4. DPW Director

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes Yes Yes Yes Yes

No. 177-2018 Authorizing a Memorandum of Understanding FEMA 2018-2019 Assistance to Firefighters Grant

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Kelly:

WHEREAS, the Borough of Sea Bright desires to participate in a Memorandum of Understanding ("MOU") setting forth the terms and understanding by and between the Parties identified below regarding applying for and administering a regional FEMA Assistance to Firefighters Grant being entered into by and between the following listed participants:

- Borough of Sea Bright
- City of Long Branch
- Borough of West Long Branch
- Borough of Oceanport
- Borough of Monmouth Beach

WHEREAS, the Parties, through the chiefs of their respective fire departments, have formed a working committee and developed a course of action to apply for and administer a potential regional grant under the Department of Homeland Security ("OHS") Federal Emergency Management Agency's ("FEMA") 2018-2019 Assistance to Firefighters Grant Program ("AFG"); and

WHEREAS, the Parties have been identified as eligible jurisdictions able to collectively implement the objectives and goals of the AFG program; and

WHEREAS, the City of Long Branch has been selected, through this MOU, to be the host agency to prepare and file a 2018-2019 regional Assistance to Firefighters Grant application on behalf of the "Parties," to administer the potential 2018-2019 regional grant award, and to procure and disburse all equipment purchased under the AFG program award in the event of approval; and

WHEREAS, the approximate cost of radio equipment being sought by the Borough of Sea Bright amounts to \$163,500.00 and the Borough would be responsible for a 10% match in the amount of \$16,350.00.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey hereby authorize the Mayor and Borough Clerk to execute a Memorandum of Understanding for the purpose of participating in a regional grant application for the 2018-2019 FEMA Assistance to Firefighters Grant to purchase radio equipment for the Fire Department; this approval is conditioned upon the other four municipalities entering into this same MOU; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the following:

- 1. Sea Bright Fire Chief
- 2. Michael J. Bascom, CFO
- 3. Sea Bright Finance Manager
- 4. All "Parties" listed above

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes Yes Yes Yes Yes

No. 178-2018 Authorizing Purchase of Fire Department Equipment

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Kelly:

WHEREAS, the Borough Council of the Borough of Sea Bright adopted Bond Ordinance No. 07-2018 for the acquisition of Fire Department equipment, including personal protective equipment, self-contained breathing apparatus, radio equipment and a thermal imaging camera; and

WHEREAS, the purchase of goods and services by local contracting units is authorized under the Local Public Contracts Law, NJSA 40A:11-12; and

WHEREAS, Fire Chief Dave Covert submitted a request to purchase equipment under State Contract as follows:

**State Contract No. A80961
 New Jersey Fire Equipment, 119-131 Route 22 East, GreenBrook, NJ 08812**

Quantity	Description	Amount
3	30 Minute Carbon Cylinder Shell	\$ 2,324.70

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, certify that funds in the amount of \$2,324.70 are available in Bond Ordinance #07-2018 for the purposes stated herein.



MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that Fire Chief Dave Covert is hereby authorized to secure the purchase of the aforementioned equipment for a total amount of \$2,324.70 as indicated above.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the following:

- 1. Fire Chief Dave Covert
- 2. Finance Manager

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes Yes Yes Yes Yes

No. 179-2018 Authorizing Advertisement for Request for Proposals for Feasibility Study for Shared Services with the Borough of Highlands

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Kelly:

WHEREAS, the Borough would like to determine if it is in the public interest to undertake various shared service(s) with the Borough of Highlands; and

WHEREAS, the Borough of Highlands wishes to advertise for request for proposals on behalf of the Borough Sea Bright and the Borough of Highlands for the preparation of a feasibility study for various Shared Services; and

WHEREAS, the Borough of Sea Bright would like to look further into the capability to share services by and amongst municipalities to promote efficiencies and reduce expenditures for both partnering entities; and

WHEREAS, the intent of the proposed project is to contract a professional to produce a feasibility study to provide the various shared service(s) and address whether it can lead to cost savings and/or more efficient delivery of government services over the life of such an agreement(s).

NOW THEREFORE BE IT RESOLVED, that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey does hereby authorize the Borough of Highlands to advertise for request for proposals for a professional to prepare a feasibility study for various shared services by and amongst the Borough of Sea Bright and the Borough of Highlands; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Borough of Highlands
- 2. Borough Administrator
- 3. Finance Manager

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes Yes Yes Yes Yes

No. 180-2018 Authorizing the Borough of Sea Bright to Re-Establish a Memorial Bench Program

Councilmember Leckstein introduced and offered for adoption the following resolution; seconded by Councilmember Kelly:

WHEREAS, the Borough Council wishes to make available to the general public the opportunity to honor a loved one, friend or private business by sponsoring an outdoor seating bench to be placed in the Borough of Sea Bright; and

WHEREAS, the Borough of Sea Bright will offer benches including a commemorative plaque as follows:

Cost: Bench with back for \$1,400.00; bench without back \$850.00

Location Options: Public/Beach Walkways/Anchorage Park/Swing Bridge Park
Final approval of all locations will be at the discretion of Borough Officials.

**WHEREAS, a payment plan shall be made available for those wishing to take advantage of same.*

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that a Memorial Bench Program for outdoor seating benches is hereby approved and will be available to the general public at the above mentioned costs; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the following:

- 1. Department of Public Works
- 2. Finance Manager
- 3. Beautification Committee Chair

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes Yes Yes Yes Yes

No. 181-2018 Donation of 2019 Beach Badges

Councilmember Leckstein offered the following resolution and moved for its adoption; seconded by Councilmember Kelly:

WHEREAS, the Governing Body of the Borough of Sea Bright wish to support the fundraising efforts for the local organization listed below by donating four (4) 2019 beach badges as requested:

- 1. YMCA National Swim Team **4 Badges**
Banquet, May 5, 2019

WHEREAS, the Borough Auditor has been informed and advised that a resolution should be considered in order to donate 2019 Season Beach Badges.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey authorize the donation of four (4) 2019 Season Beach Badges for the aforementioned charitable organization; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

- 1. Borough Administrator
- 2. Borough Auditor
- 3. Individual Requestor

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes Yes Yes Yes Yes

No. 182-2018 Authorizing the Formation of a Sea Bright Development Committee

Councilmember Leckstein introduced and offered for adoption the following resolution; seconded by Councilmember Kelly:

WHEREAS, the Borough of Sea Bright wishes to establish a Development Committee to act as a liaison with the public and work with proposed developers of properties previously declared by the Council to be in need of re-development in the downtown district as well the developer who has requested that certain properties located along the Shrewsbury River be declared an area in need of re-development.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey does hereby appoint a Mayor’s Blue Ribbon Committee which shall act as the Development Committee.

BE IT FURTHER RESOLVED, that this Committee will work with any selected consultants, Borough staff, and any and all organizations or departments who may assist in the proposed development of the properties within the Borough; and

BE IT FURTHER RESOLVED that the following Council members be appointed to the Sea Bright Development Committee (SBDC) for a period not to exceed 9 months.

- 1. Councilman Leckstein
- 2. Councilman Kelly
- 3. Councilman Birdsall

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes Yes Yes Yes Yes

No. 183-2018 Authorizing Leon S. Avakian, Inc. to Prepare and Submit a Modification Application for CAFRA Individual Permit – Beachfront Ocean Avenue

Councilmember Leckstein introduced and offered the following Resolution for adoption; seconded by Councilmember Kelly:

WHEREAS, the Borough Council of the Borough of Sea Bright is desirous of increasing the number of parking spots along the sea wall and relocating the basketball court in the municipal parking lot which will require a modification to the existing CAFRA permit; and

WHEREAS, the Borough Administrator solicited quotes from the Borough Engineer and Consulting Engineers for proposals to submit an application to modify the CAFRA permit issued for the beach pavilion and seawall improvements; and

WHEREAS, Peter R. Avakian, President of Leon S. Avakian, Inc. (Avakian), submitted a proposal, dated December 4, 2018, for the preparation and submission of an application to the New Jersey Department of Environmental Protection for modification to CAFRA Permit No. 1343-02-0004.2; and

WHEREAS, the scope of work to be performed by Avakian is as follows: review all previously submitted and/or approved permit information; perform site visit; prepare plans based upon existing plans; prepare and submit application including LURP Form, notices, revised compliance statement and other information as required perform a site inspection; develop a comprehensive cost estimate and location map; outline the project limits and proposed improvements; prepare and submit grant application for a total fee of \$4,800.00 (this fee excludes NJDEP Application Review Fee, cost of public notices/certified mailings, storm water calculations and any other work not specifically outlined in the proposal.

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds in the amount of \$4,800.00 are available in Beautification Trust and/or Sandy Recovery Trust Fund for the purposes stated herein.



MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that Leon S. Avakian, Inc. is hereby authorized to prepare and submit an application to the New Jersey Department of Environmental Protection for modification to CAFRA Permit No. 1343-02-0004.2 for municipal parking lot improvements as referenced above for an amount not to exceed \$4,800.00.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Finance Manager
2. Leon S. Avakian, Inc.

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes Yes Yes Yes Yes

No. 184-2018 2018 Budget Transfers - Authorizing the Transfer of Funds in accordance with N.J.S.A. 40A:4-58

Councilmember Leckstein offered the following resolution and moved its adoption; seconded by Councilmember Kelly:

WHEREAS, there exists a need to transfer budget balances in certain line item appropriations of the 2018 budget; and

WHEREAS, N.J.S.A. 40A:4-58 authorizes the transfer of appropriations, during the last two (2) months of the calendar year, to said budget where adopted heretofore by the governing body by two-thirds vote thereof.

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, (not less than 2/3 of all members of the Governing Body concurring) that the Borough Administrator and Chief Financial Officer are hereby authorized to make the following transfers in accordance with the annexed schedule for the Current, Sewer and Beach Utility Funds:

Schedule of Budget Transfers – December 18, 2018

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the following:

1. Director of Finance
2. Township Auditor
3. Fiscal Officer

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes Yes Yes Yes Yes

**SCHEDULE OF BUDGET TRANSFERS
 DECEMBER 18, 2018**

<u>CURRENT FUND</u>		<u>TO</u>	<u>FROM</u>
GENERAL ADMIN	S/W		(2,500.00)
GENERAL ADMIN	O/E		(16,115.00)
CLERK	O/E		(5,000.00)
AUDIT SERVICES	O/E		(1,400.00)
COMPUTER INFORMATION SYSTEMS	O/E	1,000.00	
TAX COLLECTOR	O/E		(500.00)
TAX ASSESSOR	S/W		
TAX ASSESSOR	O/E		(1,000.00)
LEGAL	O/E	4,000.00	
ENGINEERING	O/E	37,000.00	
UNIFORM CONSTRUCTION CODE	O/E		(1,000.00)
EMPLOYEE HEALTH INSURANCE	O/E		(42,000.00)

UNEMPLOYMENT INSURANCE	O/E		(7,000.00)
POLICE	S/W		(10,000.00)
VOLUNTEER FIRE	O/E	6,000.00	
STREETS & ROADS	S/W	3,000.00	
ELECTRIC	O/E	1,000.00	
TELEPHONE	O/E		(2,000.00)
WATER	O/E		(7,000.00)
GASOLINE	O/E	3,500.00	
LANDFILL	O/E		(2,000.00)
SOCIAL SECURITY	O/E		(1,000.00)
NOTE PRINCIPAL PAYMENT	O/E	43,015.00	
		98,515.00	(98,515.00)

No. 185-2018 Cancellling Certain Outstanding Borough Checks

Councilmember Leckstein offered the following resolution and moved its adoption; seconded by Councilmember Kelly:

WHEREAS, certain checks in various Borough bank accounts have been identified by the Finance Department as outstanding; and

WHEREAS, it is necessary to formally cancel said checks from the books and records of the Borough of Sea Bright and return the balances to the various accounts indicated below.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council, Borough of Sea Bright, County of Monmouth, State of New Jersey, that these outstanding checks be cancelled.

Borough of Sea Bright Current Fund Account:

<u>Check #</u>	<u>Amount</u>
20549	\$1,220.00
20988	\$75.00
22967	\$2,665.00
23371	\$425.15
23547	\$55.00
23982	\$41.00
24904	\$10.00
24980	\$40.70
25147	\$24.75
25841	\$56.00
25970	\$273.75
26016	\$150.00
26325	\$10.45
26728	\$316.99
26858	\$100.00
27001	\$419.14
27004	\$80.00
27054	\$100.00
27135	\$470.00
27212	\$650.90
27314	\$1,590.00
27398	\$1,010.78
27531	\$276.40
27548	\$1,200.00
27685	\$200.00
	<u>\$11,461.01</u>

Borough of Sea Bright Payroll Fund Account:

Check #	Amount
1986	994.98
25222	81.47
25715	278.02
25767	131.92
25891	132.36
26017	271.77
26045	395.86
26166	44.12
26617	12.45
27357	201.73
27452	33.66
27491	278.01
27546	120.51
27558	382.45
27792	86.46
28131	522.62
28132	439.27
28136	529.36
28150	180.35
28155	120.43
28165	151.52
28168	97.46
28170	198.83
28173	293.46
<hr/>	
\$5,979.07	

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the following:

1. Director of Finance
2. Township Auditor
3. Fiscal Officer

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes Yes Yes Yes Yes

No. 186-2018 Accept the Performance Guarantee(s) for Block 30, Lots 56, 59-62 North Winds Subdivision

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Kelly:

WHEREAS, the Borough of Sea Bright has approved a development project on Block 30, Lots 56, 59-62 also known as North Winds Subdivision; and

WHEREAS, David J. Hoder, Hoder Associates, prepared a performance guarantee estimate dated October 29, 2018 for North Winds Subdivision; and

WHEREAS, North Winds Subdivision posted performance guarantees in the total amount of \$60,120.00, ten percent (10%) (\$6,012.00) of which was cash and deposited with the Borough in accordance with the ordinances of the Borough of Sea Bright and the remaining ninety percent (90%) (\$54,108.00) was in the form of a surety performance bond; and

WHEREAS, North Winds Subdivision is required to post five percent (5%) engineering inspection fees in the amount of \$2,505.00 and the required certificate of insurance.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, County of Monmouth, that all requirements for entering into a developer’s agreement are hereby waived; and

BE IT FURTHER RESOLVED that the performance guarantees are hereby accepted.

BE IT FURTHER RESOLED that a certified copy of this resolution be forwarded to the following:

- 1. Borough Engineer
- 2. Construction Official
- 3. Finance Manager
- 4. Qiang Wang/Northwinds Subdivision

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes Yes Yes Yes Yes

Councilman Schwartz questioned we we were over-budget in engineering resulting in the \$37,000 transfer in Res. No. 184-2018. Administrator Verruni said they exceeded their budget because we had to do all the ADA engineering for the front of the pavilion.

ORDINANCE(s):

Public Hearing: Mayor Long to read the ordinance by title:

BOND ORDINANCE NO. 13-2018

BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$200,000 FOR THE RECONSTRUCTION OF EAST OCEAN AVENUE AND MOUNTAINVIEW WAY FOR AND BY THE BOROUGH OF SEA BRIGHT IN THE COUNTY OF MONMOUTH, NEW JERSEY AND, AUTHORIZING THE ISSUANCE OF \$40,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING PART OF THE APPROPRIATION.

Councilmember Leckstein offered a motion to open the public hearing on Ordinance No. 13-2018; seconded by Councilmember Birdsall:

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes Yes Yes Yes Yes

Public Hearing (Ord. No. 13-2018)

No one wished to be heard (no members of the public were present)

Councilmember Leckstein offered a motion to close the public hearing on Ordinance No. 13-2018; seconded by Councilmember Birdsall:

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes Yes Yes Yes Yes

Councilmember Leckstein offered a motion to adopt Ordinance No. 13-2018 and advertise according to law; seconded by Councilmember Birdsall:

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes Yes Yes Yes Yes

Councilman Keeler asked to have a closed session discussion regarding the voucher payment to Holman, Frenia, Allison, P.C. prior to approval of the voucher list.

EXECUTIVE SESSION

Councilmember Leckstein offered a motion to enter into Closed Session; seconded by Councilmember Keeler:

WHEREAS, Section 8 of the Open Public Meeting Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, New Jersey, that they meet in closed session to discuss the issues as herein set forth and when the need for confidentiality no longer exists the decisions made therein will be made available to the public.

- 1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
- 2. The general nature of the subject matters to be discussed are as follows:

A. Litigation

- 3. It is anticipated at this time that the subject matters will be made public, if and when confidentiality is no longer needed. Action may be taken.

4. This Resolution shall take effect immediately

BE IT FURTHER RESOLVED that the Mayor and Council may come back into Regular Session to conduct additional business.

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes Yes Yes Yes Yes

There being no further business to discuss a motion to back into the regular meeting was made by Councilman Leckstein and seconded by Councilman Birdsall with unanimous voice vote approval.

INDIVIDUAL ACTION/New Business:

Vouchers: \$557,589.38 (REVISED: \$\$555,325.38 see payment to Holman, Frenia, Allison, P.C.)

Councilmember Keeler offered a motion to approve the Voucher List dated December 18, 2018 including the revision of Holman, Frenia, Allison P.C. bill to \$9,053; seconded by Councilmember Leckstein:

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes Yes Yes Yes Yes

01005	ADP, INC.				
18-01508	11/30/18 PAYROLL		Open		456.59
18-01558	12/12/18 FINANCE		Open		433.13

					889.72
02260	ADT SECURITY SERVICES				
18-01513	12/01/18 LIBRARY		Open		42.18
02113	AMERICAN WATER				
18-01478	11/14/18 SEWER		Open		323.42
18-01579	12/15/18 WATER		Open		323.25

					646.67
00519	ANTONIDES AND SIMONE CPA's				
18-01524	12/03/18 FISCAL OFFICER		Open		6,625.00
02227	APOLLO SEWER & PLUMBING, INC.				
18-01449	11/06/18 BEACH		Open		425.00
18-01467	11/13/18 BEACH		Open		650.00

					1,075.00
01984	AVAYA FINANCIAL SERVICES				
18-01519	12/01/18 POLICE		Open		145.29
01676	BAGNOLE, DONNA				
18-01517	12/01/18 RECREATION		Open		600.00
01241	BAIN'S HARDWARE, INC.				
18-01539	12/05/18 HARDWARE		Open		132.81
01957	BENEMAX BENEFIT MANAGEMENT CO.				
18-01534	12/04/18 HEALTH INS.		Open		336.00
01631	BOROUGH OF OCEANPORT				
18-01525	12/03/18 COURT		Open		6,372.45
01974	BOROUGH OF SEA BRIGHT COURT				
18-01472	11/13/18 COURT		Open		155.23
18-01552	12/11/18 COURT		Open		254.89

					410.12
2550	BOROUGH OF SHREWSBURY				
18-01543	12/05/18 DPW		Open		11,676.67
02115	C & L SWEEPER SERVICE				
18-01592	12/15/18 DPW		Open		880.00
01546	C.I.T. TECHNOLOGY FIN SERV, INC				
18-01530	12/04/18 POLICE		Open		157.00
01766	CENTRAL JERSEY EQUIPMENT, LLC				
18-01471	11/13/18 BEACH		Open		250.00
01614	CENTRAL JERSEY REGISTRARS' ASSN				
18-01496	11/29/18 CLERK		Open		25.00
2543	CEVALLOS, DANIEL & GANIM, SARA				
18-01448	11/06/18 TAX REFUND		Open		1,218.33
00256	CLEARY, GIACOBBE, ALFIERI &				
18-01555	12/12/18 LEGAL SERVICES		Open		720.00
18-01568	12/13/18 LEGAL		Open		270.00

					990.00
00198	COMCAST				
18-01581	12/15/18 INTERNET		Open		799.48

REGULAR MEETING MINUTES

DECEMBER 18, 2018

01988	COMPTON, BARBARA			
18-01457	11/07/18 CLERK	Open		35.00
01799	CONNELL CONSULTING, LLC			
18-01070	08/14/18 POLICE	Open		119.00
01493	COOPERATIVE INDUSTRIES, L.L.C.			
18-01538	12/05/18 NATURAL GAS	Open		166.80
2286	DIFRANCESCO, BATEMAN, KUNZMAN			
18-01500	11/29/18 LEGAL	Open		280.00
01992	DOGS AND CATS, INC.			
18-01529	12/04/18 BEACH	Open		1,600.00
01599	DUNKIN DONUTS			
18-01549	12/06/18 RECREATION	Open		155.85
01754	EDMUNDS & ASSOCIATES, INC.			
18-01487	11/19/18 PERVASIVE 12 UPGRADE 6 USER LI	Open		636.00
18-01514	12/01/18 TAX COLLECTOR	Open		270.00

				906.00
00506	FARMER, JANE			
18-01412	11/01/18 LIBRARY	Open		104.59
18-01463	11/13/18 LIBRARY	Open		118.28

				222.87
01720	FIREFIGHTER ONE, LLC			
18-01459	11/09/18 FIRE DEPT	Open		40,999.35
18-01460	11/09/18 FIRE DEPT.	Open		2,625.00

				43,624.35
00288	FIRST UNITED METHODIST CHURCH			
18-01528	12/04/18 LIBRARY	Open		1,000.00
2406	FP MAILING SOLUTIONS			
18-01593	12/15/18 A&E	Open		126.00
00211	FULL SERVICE WEB SITES, LLC			
18-01544	12/05/18 WEB SITE	Open		1,799.97
00575	GALLS, INC.			
18-01415	11/01/18 POLICE	Open		65.60
18-01462	11/13/18 POLICE	Open		75.20

				140.80
02101	GANNETT NJ			
18-01486	11/16/18 CLERK	Open		46.75
18-01536	12/04/18 TAX COLLECTOR	Open		480.50
18-01556	12/12/18 LEGAL AD	Open		22.55

				549.80
2374	GARDEN STATE ROOFING & SIDING			
18-01451	11/06/18 BLDGS & GRDS	Open		350.00
18-01473	11/13/18 BLDGS & GRDS	Open		1,790.00

				2,140.00
02181	GATEWAY PRESS			
18-01416	11/01/18 PLAN. BRD.	Open		68.00
18-01492	11/27/18 PLANNING BOARD	Open		48.00

				116.00
02002	GENSERVE, INC.			
18-01418	11/01/18 POLICE	Open		511.75
00979	GIBBONS, P.C.			
18-01594	12/15/18 BOND SERVICE	Open		1,428.15
01657	GOWAN, KERRY			
18-01575	12/14/18 ANIMAL CONTROL	Open		370.00
2281	GRAINGER			
18-01325	10/15/18 SEWER	Open		102.30
01634	GRAMCO WORD PROCESSING, INC.			
18-01421	11/01/18 PLAN BOARD	Open		125.00
2538	GREENBAUM, ROWE, SMITH & DAVIS			
18-01485	11/16/18 LEGAL	Open		551.25
2478	HOLISTIC WELLNESS, LLC			
18-01250	09/26/18 LIBRARY	Open		45.00
01838	HOLMAN, FRENIA, ALLISON, P.C.			
18-01574	12/14/18 SEWER	Open		*9,056.00
				(\$11,320.00)
2517	INTERGLOBE COMMUNICATIONS			
18-01479	11/14/18 POLICE	Open		1,046.09
01526	JCP & L			
18-01545	12/06/18 ELECTRIC	Open		7,582.29
18-01560	12/12/18 ELECTRIC	Open		2,897.64

				10,479.93
2488	JERSEY SHORE POWERSPORTS			
18-01470	11/13/18 BEACH	Open		1,992.40
18-01509	11/30/18 BEACH	Open		2,509.38
18-01565	12/13/18 BEACH	Open		704.96

				5,206.74

REGULAR MEETING MINUTES

DECEMBER 18, 2018

00297	JESSE A. HOWLAND & SONS, INC.		
	18-00763 06/14/18 FIRE DEPT	Open	3,845.00
	18-01527 12/03/18 GARAGE LEASE	Open	500.00

			4,345.00
01784	JUNGLE LASERS, LLC		
	18-01521 12/03/18 BUILDING DEPT	Open	260.00
00589	JUNIOR'S VENTURE, INC.		
	18-01512 11/30/18 LIBRARY	Open	175.00
00202	KAY PRINTING & ENVELOPE CO, INC		
	18-01417 11/01/18 BLDG. DEPT	Open	161.59
00167	KEEP IT SAFE		
	18-01576 12/14/18 LIVE VAULT	Open	256.21
2264	Ketcham,Michelle		
	18-01489 11/27/18 CLERK	Open	108.10
00971	LANG, STEVEN		
	18-01465 11/13/18 COMPUTERS	Open	250.00
	18-01495 11/29/18 COMPUTER TECH	Open	1,050.00

			1,300.00
2544	MCCORY, PATRICIA		
	18-01464 11/13/18 LIBRARY	Open	39.98
01145	MCCUE, JAMES		
	18-01481 11/14/18 POLICE	Open	346.92
2278	MCLAUGHLIN, STAUFFER & SHAKLEE		
	18-01477 11/14/18 LEGAL	Open	14,477.56
	18-01572 12/14/18 LEGAL	Open	9,191.20

			23,668.76
2548	MCMAHON JERSEY SHORE PWR WASH		
	18-01516 12/01/18 BEAUTIFICATION	Open	2,958.84
00106	MGL FORMS-SYSTEMS, LLC		
	18-01420 11/01/18 CLERK	Open	89.00
00531	MIDDLESEX COUNTY FIRE ACADEMY		
	18-01541 12/05/18 FIRE DEPT	Open	414.00
00263	MITCHELL, CANDACE		
	18-01554 12/12/18 CLERK	Open	20.49
00176	MODULAR SPACE CORPORATION		
	18-01589 12/15/18 TRAILER	Open	2,527.48
00688	MONMOUTH COUNTY POLICE ACADEMY		
	18-01347 10/19/18 POLICE	Open	25.00
	18-01454 11/06/18 POLICE	Open	500.00
	18-01482 11/14/18 POLICE	Open	25.00

			550.00
02229	MONMOUTH COUNTY PUBLIC WORKS		
	18-01540 12/05/18 FIRE DEPT	Open	2,007.32
02256	MONMOUTH TELECOM		
	18-01582 12/15/18 PHONE	Open	1,223.12
2382	MORGAN, MICHAEL		
	18-01522 12/03/18 POLICE	Open	228.59
00137	MUNICIPAL CAPITAL CORPORATION		
	18-01526 12/03/18 A&E	Open	224.73
00339	NAPA		
	18-01491 11/27/18 DPW	Open	11.78
00696	NEW JERSEY FIRE EQUIPMENT CO.		
	18-01365 10/23/18 FIRE	Open	366.00
01810	NJ DEPT OF HEALTH		
	18-01474 11/13/18 DOG REPORT	Open	2.40
00113	NJ NATURAL GAS COMPANY		
	18-01523 12/03/18 NATURAL GAS	Open	131.24
2471	NORTHEAST COMMUNICATION, INC.		
	18-01389 10/30/18 FIRE DEPT	Open	259.00
00885	OCEAN TWP FIRE DISTRICT NO. 2		
	18-01520 12/01/18 FIRE MARSHAL	Open	300.00
01309	OCEANPORT BOARD OF EDUCATION		
	18-00756 06/13/18 GRADE SCHOOL TAX	Open	43,033.75
00046	ONE CALL CONCEPTS, INC.		
	18-01533 12/04/18 CALL BEFORE YOU DIG	Open	88.75
00163	OSWALD ENTERPRISES, INC.		
	18-01466 11/13/18 SEWER	Open	2,400.00
00635	PARTY CORNER		
	18-01561 12/12/18 RECREATION	Open	497.84
01207	PFEIFFER, CHRISTINE		
	18-01490 11/27/18 CLERK	Open	120.17

REGULAR MEETING MINUTES

DECEMBER 18, 2018

2525	POOR JOHNS PORTABLE TOILETS		
18-01518	12/01/18 BEACH	Open	296.00
2290	PORZIO, BROMBERG & NEWMAN		
18-01499	11/29/18 LEGAL	Open	3,129.00
02026	PUBLIC STORAGE		
18-01590	12/15/18 POLICE	Open	360.00
2354	REALTY DATA SYSTEMS		
18-01591	12/15/18 TAX ASSESSOR	Open	2,727.00
00456	SEA BRIGHT SENIOR CITIZENS		
18-01507	11/30/18 RECREATION	Open	1,200.00
01554	SEA BRIGHT SERVICE CENTER		
18-01354	10/22/18 POLICE	Open	185.90
18-01414	11/01/18 POLICE	Open	237.42
18-01419	11/01/18 POLICE	Open	591.94
18-01453	11/06/18 POLICE	Open	1,301.83
18-01506	11/30/18 POLICE	Open	68.49
18-01531	12/04/18 POLICE	Open	54.72

			2,440.30
02217	Settembrino Architects		
17-00024	01/18/17 ARCHITECT	Open	23,496.30
01027	SHORE BUSINESS SOLUTIONS		
18-01452	11/06/18 POLICE	Open	415.00
00053	SHORE REGIONAL HIGH SCHOOL		
18-00754	06/13/18 HIGH SCHOOL TAX	Open	253,691.00
01603	SIGNS BY TOMORROW		
18-01494	11/27/18 A&E	Open	341.00
02225	STAPLES ADVANTAGE		
18-01446	11/06/18 POLICE	Open	861.21
18-01447	11/06/18 OFFICE SUPPLIES	Open	246.20
18-01498	11/29/18 OFFICE SUPPLIES	Open	94.20
18-01535	12/04/18 DPW	Open	35.44

			1,237.05
00214	STAVOLA CONTRACTING CO., INC.		
18-01036	08/03/18 DPW	Open	79.09
2535	SUBURBAN DISPOSAL, INC.		
18-01501	11/30/18 TRASH REMOVAL	Open	10,294.59
18-01502	11/30/18 DUMPSTERS	Open	1,563.66
18-01504	11/30/18 LANDFILL TIPPING	Open	6,146.58
18-01569	12/14/18 LANDFILL	Open	6,826.22
18-01570	12/14/18 TRASH	Open	10,294.59
18-01571	12/14/18 DUMPSTERS	Open	1,671.53

			36,797.17
01931	SUBURBAN PROPANE		
18-01580	12/15/18 PROPANE	Open	513.00
00083	T & M ASSOCIATES		
18-01546	12/06/18 ENGINEER	Open	4,675.71
18-01547	12/06/18 ENGINEER	Open	960.00
18-01548	12/06/18 ENGINEER	Open	1,585.50

			7,221.21
01285	THE HOME DEPOT		
18-01441	11/05/18 BUILDINGS & GROUNDS	Open	88.00
18-01456	11/07/18 SEWER	Open	51.94
18-01564	12/12/18 BLDG & GRDS	Open	324.14

			464.08
01779	TIMOTHY HILL ELECTRIC CO., INC		
18-01442	11/05/18 ELECTRICIAN	Open	810.00
2291	VERIZON		
18-01583	12/15/18 POLICE	Open	99.99
01960	VERIZON		
18-01587	12/15/18 BEAHC PAVILION	Open	216.82
2291	VERIZON		
18-01588	12/15/18 FIOS	Open	129.30
02061	VERIZON WIRELESS		
18-01542	12/05/18 FIRE DEPT	Open	192.09
18-01584	12/15/18 CELL	Open	745.20
18-01585	12/15/18 CELLS	Open	409.48
18-01586	12/15/18 FIRE DEPT	Open	192.09

			1,538.86
01409	WARSHAUER ELECTRIC SUPPLY		
18-01469	11/13/18 ELECTRICAL	Open	342.70
01164	WATCHUNG SPRING WATER CO, INC.		
18-01577	12/14/18 WATER	Open	47.96
00077	WEX BANK		
18-01559	12/12/18 GASOLINE	Open	3,784.41
		TOTAL:	\$544,669.67

MANUALS

11/15/2018 18-01483	David Hoder Associates Engineer:Inspection/Escrow Acct.	\$170.00
12/12/2018 18-01557	David Hoder Associates Engineer:Review/Escrow Accts.	\$845.00
12/11/2018 18-01553	David Hoder Associates Engineer:Review/Escrow Accts.	\$845.00
12/11/2018 18-01551	Gannett NJ Legal Ads :Escrow Accts./Review	\$114.00
12/14/2018 18-01573	Gannett NJ Legal Ads :Escrow Accts./Review	\$24.20
12/4/2018 18-01497	Hourihan,James & Maureen Planning Board:Refund Escrow	\$249.60
11/7/2018 18-01455	Mon. Cty. Public Works Fire Dept:Veh. Maintenance/Repairs	\$1,592.76
12/4/2018 18-01537	Mon. Cty. Public Works Fire Dept:Maintenance/Repairs	\$75.34
11/13/2018 18-01474	NJ Dept. of Health Monthly Dog License Report	\$2.40
11/15/2018 18-01484	T & M Associates Engineer/Review/Escrow Accts.	\$618.19
11/9/2018 18-01458	United States Postal Service A&E:Bulk Mail/Postcards-Townhall	\$169.06
11/30/2018 18-01510	State Treasurer Tax Collector:License Renewal	\$50.00
11/14/2018 18-01476	Wex Bank Gasoline:October	\$5,900.16

TOTAL	
MANUALS	\$10,655.71
GRAND TOTAL:	\$555,325.38

COUNCIL COMMITTEE REPORTS:**BEACH / GRANTS:**

Committee Chair Schwartz reported that we increased the locker rentals by \$25 and is looking into cabanas for the beach. We added more parking in the municipal lot and the memorial bench program was approved during tonight's meeting. Progress on all other matters.

FINANCE / INSURANCE / COURT / VOLUNTEERS:

Committee Chair Keeler announced that the last court session for the year is this Thursday at 8:00am if anyone wants to attend. The JIF is having a luncheon in January where they will be presenting awards if anyone is interested in attending. The sewer study has been completed and Mr. Bascom will give a report at the workshop meeting in January. The budget meetings will be held in late January or early February and the budget workshop meeting will be late February or early March. Reported progress on all other matters.

PERSONNEL / PUBLIC RELATIONS / RECREATION:

Committee Chair Leckstein announced that the Fire Department swearing-in is January 1st at noon and encourages attendance from Council.

PUBLIC SAFETY / EDUCATION / LIBRARY:

Committee Chair Rooney reported that the Police Department has been amazing. The moral is up and the department has been working together better than ever. Councilman Rooney said he drove around in our new flood truck with Jimmy Forsman and thinks that the Fire Department is very committed to the Borough. Regarding education - we are pushing as hard as ever to get this resolved. Councilman Rooney reported the library is great and he is so excited to be going to the new building. Laura and Jane have done a great job and have added many activities and programs for kids. Reported progress on all other matters.

PUBLIC WORKS / BUILDING DEPARTMENT/ CODE ENFORCEMENT:

Committee Chair Birdsall commended the public works and recreation departments for the Christmas tree lighting – it was a great event. He reported that the storm drains on Route 36 are being cleaned out. The Osborne Place pump station has been fixed by Kremer and is now operating better. Approximately, eighty additional parking spaces are being added to the municipal lot. Councilman Birdsall reported the streetlights in the downtown installed during the streetscape project are not working properly and we are working on finding a solution. Also, within the next month or so we are going to be televising the sewer lines. Reported progress on all other matters.

SEA BRIGHT RECOVERY / CAPITAL PLAN / FLOOD CONTROL / BEAUTIFICATION:

Committee Chair Kelly reported that there was a very productive beach pavilion meeting this morning. The punch list is getting smaller and the building should be completed soon. Councilman Kelly believes that the building is going to be ready for the re-organization meeting.

MAYOR DINA LONG – Reports and Communications

Mayor Long reported progress and announced the Borough staff is having their Holiday lunch tomorrow at 12:30pm.

ADJOURNMENT

Councilmember Leckstein offered a motion to adjourn the meeting; seconded by Councilmember Kelly:

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,

Christine Pfeiffer
Borough Clerk