

**MINUTES  
WORKSHOP MEETING  
BOROUGH OF SEA BRIGHT**

**NOVEMBER 1, 2018 (Thursday)**

**SEA BRIGHT, NEW JERSEY**

**Councilman Leckstein** called the meeting to order at and requested those present to join in the Pledge of Allegiance.

**Councilman Leckstein** read the following Compliance Statement:

**COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)**

**Good Morning Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on November 17, 2017. In each instance, the Date, Time, And Location Of This Meeting Were Provided In The Notice. This Meeting Is Open To The Public."**

**PRESENT:** Councilmember's Kevin Birdsall, William J. Keeler,  
Marc A. Leckstein, Charles H. Rooney, Jon Schwartz

**ABSENT:** Mayor Dina Long, Councilman Brian P. Kelly

**OTHERS:** Attorney Roger McLaughlin, Engineer Claire Petruzzella,  
Administrator Joseph L. Verruni, Clerk Christine Pfeiffer,  
CFO Michael J. Bascom

**REMARKS FROM THE AUDIENCE: (limited to 3 minutes)**

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

Melanie Lipinski, Acting Superintendent for the Oceanport School District and Principal of Wolf Hill Elementary School, stopped by to let Council know that she had dropped off surveys for the residents of Sea Bright to complete to get input from stakeholders on what their educational priorities are to help the Board of Education decide what is best for the school district. Ms Lipinski said the survey is also on the school district's website and she looks forward to receiving feedback.

**ITEMS FOR DISCUSSION:**

**SUBJECT:** Sewer Billing

**ACTION:** CFO, Mike Bascom provided Council with a draft of the sewer rate survey as prepared and reviewed by Mr. Holman (one of the partners of our auditing firm, Holman Frenia Allison, who is an expert on utility billing) which recommends continuing the use of deduct meters with an annual fee of \$100 per meter which would pay for four readings per year. Mr. Bascom suggested we adopt a two year ordinance restructuring the rates with a 4% increase for 2019 and 2020 and adjust the rates moving forward based upon capital investments made during that time. Mr. Bascom reviewed the rates and recommendations from Mr. Holman who talked about lowering the minimum rate and increasing the rate for the larger users which would encourage them to conserve. Mr. Bascom would prefer to see a 4% increase across the board. Mr. Bascom will provide the Council with a list of high end users/rates and a minimum for condo units and will prepare a sample ordinance and final report for the next meeting. Council agreed to establish an annual administrative fee for deduct meters.

**SUBJECT:** 2019 Best Practices Inventory

**ACTION:** Mr. Bascom explained that we have completed the 2019 Best Practices Inventory and are in compliance and have received a high enough score that our state aid will not be affected. Mr. Bascom reviewed each question and answer and pointed out areas that will require future evaluation.

**EXECUTIVE SESSION:**

Councilmember Birdsall offered a motion to enter into Closed Session; second by Councilmember Keeler:

**WHEREAS**, Section 8 of the Open Public Meeting Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Sea Bright, New Jersey, that they meet in closed session to discuss the issues as herein set forth and when the need for confidentiality no longer exists the decisions made therein will be made available to the public.

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matters to be discussed are as follows:
  - a. Litigation
3. It is anticipated at this time that the subject matters will be made public, if and when confidentiality is no longer needed. Action may be taken.
4. This Resolution shall take effect immediately

**BE IT FURTHER RESOLVED** that the Mayor and Council may come back into Regular Session to conduct additional business.

<b>Roll Call:</b>	Birdsall	Keeler	Kelly	Leckstein	Rooney	Schwartz
	Yes	Yes	Absent	Yes	Yes	Yes

There being no further business to discuss a motion to go back into the regular meeting was made by Councilman Birdsall and seconded by Councilman Keeler with unanimous voice vote approval.

**CONTINUED - ITEMS FOR DISCUSSION:**

**SUBJECT:** Capital Projects Update

**ACTION:** Administrator Verruni reported on the meeting with the contractor for the beach pavilion (Kelso Construction) and said they are making adjustments and completing the punch list. There are bi-weekly meetings with the contractor for the new municipal complex (Unimak) - they are a little behind already but will provide us with a "recovery" schedule to make up the time. The seawall project is winding down in Sea Bright. They are clearing out their equipment and will gravel that area to provide additional parking by the end of the month. The playground will be put up soon to ensure it will be ready for the March 1st rededication. Mr. Verruni reported he has been contracted by a developer who wants to give a presentation to Council for a prospective project on the "Stavola property" - Council agreed on December 11<sup>th</sup> - post cards will be mailed to all residents.

**SUBJECT:** Plastics

**ACTION:** Councilman Leckstein explained that the Borough has an ordinance banning "plastics" that was adopted back in 1989. Planning Board Chair, Lance Cunningham joined the discussion to share his recollections from when the ordinance was adopted. Mr. Cunningham explained that at the time they pushed it through to try to be up-beat environmentally and used it mostly as an educational tool for our businesses in town and tried to encourage them to use environmentally sensible products. Councilman Leckstein will form a committee off the Green Team, and include Mr. Cunningham and Captain Friedman and anyone else who wants to be involved to discuss this further and figure out a strategy to move forward.

**SUBJECT:** Sea Bright – Rumson Bridge Schedule Change

**ACTION:** Mr. Cunningham asked Council to not join Rumson in supporting the bridge opening times of once an hour because it is hurting the marina businesses and is creating a very dangerous situation. Councilman Birdsall thinks that the vehicular traffic was better with the new schedule. Mr. Cunningham will forward the letter to Council that he sent to the Coast Guard voicing his opposition to the new bridge schedule.

**SUBJECT:** Public Safety Update

**ACTION:** Captain Friedman reported that we had a couple officers who went to active shooter training and had some officers attend bomb detection school given by the FBI. Dan Chernavsky goes to the Monmouth County Prosecutors office during the week to assist with internet crimes against children and brings back valuable resources and knowledge to share with our officers. Captain Friedman reported that our new OEM vehicle worked flawlessly during the nor'easter on Saturday and the truck "big blue" will be going to the League of Municipalities to be showcased next week. Captain Friedman reported the sinkholes along the seawall were filled in on Saturday morning by the seawall contractor, J. Fletcher Creamer, and they are working on a permanent solution. The Police Department is taking part in "Mo-Vember" or "No Shave November" to raise money for men's health issues.

**SUBJECT:** Mandatory Set-Aside and Affordable Housing Development Fee Ordinances

**ACTION:** Attorney McLaughlin provided sample ordinances to Council. Mr. McLaughlin would like to resolve some questions concerning mandatory set-asides with Christine Cofone and possibly introduce the ordinances in January. Councilman Leckstein wants to make sure this is in effect prior to any new developments so the time and decision rule is not an issue.

**SUBJECT:** Solid Waste Contract - Commercial Properties

**ACTION:** Mr. Verruni explained that we have been working with the Borough of Highlands to go out to bid for a shared service solid waste contract. Mr. Verruni explained that our current contract expires by the end of the year but we can extend for a few months should a new contract not be in place. The consensus amongst Council is to continue picking up from commercial properties but enforce the five can rule.

**SUBJECT: Resolutions:**

- MCSPCA 2019 Contract Renewal
- Edmunds Software Agreement Renewal
- Authorizing Fire Dept Equipment Purchase

**ACTION:** Resolutions will be prepared for the November 7, 2018 agenda renewing the MCSPCA 2019 Contract, the Edmunds Software Agreement, and authorizing the Fire Department to purchase equipment.

**ANNOUNCEMENTS:**

Councilman Leckstein announced that Election Day is next Tuesday, November 6 and polls are open from 6 am to 8 pm – Please vote!

The next Regular Council meeting is Wednesday, November 7, 2018 at 7 pm.

**ADJOURNMENT:**

Councilmember Keeler offered a motion to Adjourn the Workshop meeting; seconded by Councilmember Birdsall:

<b>Roll Call:</b>	Birdsall	Keeler	Kelly	Leckstein	Rooney	Schwartz
	Yes	Yes	Absent	Yes	Yes	Yes

Time: 10:30am

Respectfully submitted,

Christine Pfeiffer  
Borough Clerk