

**MINUTES
REGULAR MEETING
BOROUGH OF SEA BRIGHT**

OCTOBER 16, 2018

SEA BRIGHT, NEW JERSEY

Mayor Long called the meeting to order at 7:00 pm and requested those present to join in the Pledge of Allegiance.

Mayor Long read the following Compliance Statement:

COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)

Good Evening Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on November 17, 2017. In each instance, the Date, Time, And Location Of This Meeting Were Provided In The Notice. This Meeting Is Open To The Public."

PRESENT: Mayor Dina Long, Councilmember's Kevin Birdsall, William J. Keeler, Brian P. Kelly, Marc A. Leckstein, Charles H. Rooney III

ABSENT: Councilmember Jon Schwartz

OTHERS: Attorney Richard Shaklee, Engineers Fran Mullan, Claire Petruzzella
Administrator Joseph L. Verruni, CFO Michael Bascom, Clerk Christine Pfeiffer

REMARKS FROM THE AUDIENCE (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

Darcy Chrinko, 1201 Ocean Avenue, asked what was going on with the new beach pavilion. Councilman Kelly explained that the contractor has a punch list including items that need to be complete prior to the finalization of the building and we are hoping to have everything wrapped up as soon as possible.

CONSENT AGENDA

Councilmember Leckstein offered a motion to amend the consent agenda to include Resolution No. 161-2018; seconded by Councilmember Birdsall:

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
Yes Yes Yes Yes Yes Absent

Resolutions:

No. 155-2018 Authorizing 2019 Beach Fee Schedule

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Birdsall:

WHEREAS, the Borough Council of the Borough of Sea Bright established by Ordinance of the Borough Code, Section 66-20.1. Fees. The fees and charges of the Municipal Beach Authority shall be established annually by resolution of the Governing Body, and

WHEREAS, the Borough Council have recommended that the following beach fee schedule as follows:

<u>2019 BEACH FEES (per person)</u>	<u>AMOUNT</u>
SEASON BEACH BADGE (December 1-31, 2018)	\$ 50.00
SEASON BEACH BADGE (January 1, 2019 - March 31, 2019)	\$ 75.00
SEASON BEACH BADGE (April 1, 2019 - September 2, 2019)	\$ 100.00
SEASON SENIOR 65+ BADGE	\$ 35.00
SEASON DISABLED BADGE	\$ 35.00
DAILY BEACH BADGE (May 26, 2019 - September 2, 2019)	\$ 8.00
CHILDREN UNDER THE AGE OF 12	FREE
ACTIVE MILITARY & FAMILY MEMBERS/PERSONNEL	FREE
BEACH LOCKERS (December 1, 2018 until sold out)	
LARGE	\$ 275.00
SMALL	\$ 225.00

BADGES WILL BE ON SALE AT BOROUGH HALL, 1167 OCEAN AVENUE:

MONDAY - FRIDAY 9 AM - 4 PM: **DECEMBER 1, 2018 thru MAY 24, 2019**

**SATURDAYS 10 AM - 2 PM ON: **DECEMBER 15, 2018, JANUARY 19, 2019
FEBRUARY 16, 2019, MARCH 30, 2019****

BEACH OFFICE OPENS FOR SALES ON SATURDAY, MAY 25, 2019.

- **NO REPLACEMENT OR REFUND FOR LOST OR STOLEN BEACH BADGES**
- **NO REFUND ON BEACH LOCKERS**
- **BEACH BADGE DONATION REQUESTS WILL NOT BE ACCEPTED AFTER MARCH 31, 2019**

NOW, THEREFORE, BE IT RESOLVED that the 2019 Beach Fee Schedule is hereby authorized as indicated above.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Finance Manager
2. Beach Manager

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	Yes	Absent

No. 156-2018 2019 Borough Council Meeting Schedule

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Birdsall:

WHEREAS, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975, it is necessary for the Borough Council of the Borough of Sea Bright to post and maintain a schedule of meetings of the Borough Council that will be held during the year 2019; and

WHEREAS, the following meetings will be held by the Borough Council of the Borough of Sea Bright for the year 2019:

1. Workshop Meetings - begin at 8:30 a.m. or as otherwise noticed
2. Regular Meetings - begin at 7:00 p.m. or as otherwise noticed
3. Special Meetings - as needed and noticed according to the requirements of the Open Public Meetings Act.

WHEREAS, it is the desire of the Governing Body to adjourn their meetings, both Public and Executive Sessions, no later than 9:30 p.m., and

WHEREAS, it is also established that the deadline for all agenda items for Regular Meetings shall be the Friday prior to the meeting date no later than 12:00 p.m.

NOW THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Sea Bright that the 2019 Meeting Schedule, as noted below, for the Borough Council is hereby approved and the Borough Clerk is hereby authorized to:

1. Post the Schedule of Meetings, as required by law
2. Post the schedule of Meetings on the Borough's Website
3. Notify the Asbury Park Press, Two River Times, The Link and The Hub of the schedule of meetings, as approved

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the following:

1. Department Heads
2. Borough of Sea Bright Webmaster

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	Yes	Absent

No. 157-2018 Request for Proposals - 2019 Professional Services

Councilmember Leckstein introduced and offered for adoption the following Resolution, seconded by Councilmember Birdsall:

WHEREAS, the Borough Council is desirous of receiving bids for the following:

Various Professional Services for the year 2019

WHEREAS, specifications for the aforesaid services will be on file and available in the Borough Clerk's Office during regular business hours and on the Borough's website: www.seabrightnj.org; and

WHEREAS, it is in the best interest of both municipalities to advertise for solid waste, recycling and bulk collection services by way of a joint bid.

NOW THEREFORE BE IT RESOLVED, that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey does hereby authorize the Borough of Highlands, who will act as the lead agency, to prepare specifications to solicit joint bids for the solicitation of bids for solid waste, recycling and bulk waste collection services in conjunction with the Borough of Sea Bright; and

BE IT FURTHER RESOLVED, that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey does hereby authorize the Borough of Highlands to advertise for the receipt of joint bids the for solid waste, recycling and bulk waste collection services; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Borough of Highlands
- 2. Borough Administrator
- 3. Finance Manager

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	Yes	Absent

No. 160-2018 Establishing a Change Fund for the Borough Library

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, the Borough Council approved Resolution No.28-2018 on January 6, 2018 establishing petty cash and change funds; and

WHEREAS, the Borough Clerk has received a request from the Sea Bright Library to establish a change fund in the amount of \$25.00 for the daily operation of the library; and

WHEREAS, it is the desire of the Borough Council, to establish a change fund in the amount of \$25.00 for the Library’s daily operation.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey does hereby approve the establishment of a change fund for the Sea Bright Library in the amount of \$25.00.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. Sea Bright Library

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	Yes	Absent

No. 161-2018 Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Drainage Improvements to Ocean Avenue Project

Councilmember Leckstein offered the following resolution and moved for its adoption; seconded by Councilmember Birdsall:

NOW, THEREFORE, BE IT RESOLVED that Council of Sea Bright formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2019-Sea Bright Drainage Improvements to Ocean Avenue-00587 for Sea Bright Borough to the New Jersey Department of Transportation on behalf of the Borough of Sea Bright

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Sea Bright and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the following:

- 1. Borough Engineer

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	Yes	Absent

ORDINANCE(s):

Public Hearing: Mayor Long to read the ordinance by title:

ORDINANCE NO. 10-2018
**AN ORDINANCE OF THE BOROUGH COUNCIL IN THE BOROUGH OF SEA BRIGHT,
COUNTY OF MONMOUTH, STATE OF NEW JERSEY, AMENDING CHAPTER 115,
FLOOD DAMAGE PREVENTION and CHAPTER 130, LAND USE**

Councilmember Leckstein offered a motion to open the public hearing on Ordinance No. 10-2018; seconded by Councilmember Keeler:

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
Yes Yes Yes Yes Yes Absent

Public Hearing (Ord. No. 10 -2018)

Councilmember Leckstein offered a motion to close the public hearing on Ordinance No. 10-2018; seconded by Councilmember Keeler:

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
Yes Yes Yes Yes Yes Absent

Adoption of Ordinance No. 10-2018 will be considered at the regular Council meeting on November 7, 2018.

Introduction: Mayor Long to read the ordinance by title:

ORDINANCE NO. 11-2018
**AN ORDINANCE TO FIX THE COMPENSATION OF OFFICERS AND
EMPLOYEES OF THE BOROUGH OF SEA BRIGHT FOR THE
YEARS 2019 THROUGH 2021 IN ITS ENTIRETY**

Councilmember Leckstein offered a motion to introduce Ordinance No. 11-2018 for a public hearing to be held on November 7, 2018 and advertise according to law; seconded by Councilmember Kelly:

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
Yes Yes Yes Yes Yes Absent

ORDINANCE NO. 11-2018
**AN ORDINANCE TO FIX THE COMPENSATION OF OFFICERS AND
EMPLOYEES OF THE BOROUGH OF SEA BRIGHT FOR THE
YEARS 2019 through 2021 IN ITS ENTIRETY.**

BE IT ORDAINED, BY THE BOROUGH OF SEA BRIGHT IN THE COUNTY OF MONMOUTH AND THE STATE OF NEW JERSEY AS FOLLOWS:

Section 1. Unless otherwise noted the yearly compensation, salaries and wages of various officers and employees shall be paid semi- monthly. In lieu of all fees as follows:

	TITLES & CLASSES		
	2019	2020	2021
GROUP I – <u>Part Time Employees</u>	1,000 – 4,613	1,000 – 5,125	1,000 – 5,125
• Assessment Searches			
• Administrative Assistant			
• Tax Search Officer			
• Board of Health Secretary			
• Deputy Registrar			
• Emergency Management Coordinator			
<u>Other</u>	0 – 32,800	0 – 33,825	0 – 33,825
• Borough Prosecutor			
• Municipal Court Judge			
• Borough Council			
• Mayor			
• Public Defender			

	2019	2020	2021
GROUP II – <u>Hourly Employees</u>	8.38 – 51.25	8.38 – 52.28	8.38 – 53.30
• Administrative Assistant Secretary			
• Construction Department Secretary Assistant			
• Custodian			
• Flood Plain Manager			
• Library Cultural Arts Assistant			
• Library Cultural Arts Director			
• Planner			
• Planning/Zoning Board Secretary			
• Recreation Assistant			
• Zoning Officer			
GROUP III – <u>Assistants</u>	2,000 – 66,625	2,000 – 67,650	2,000 – 67,650
• Administrative Assistant			
• Construction Department Secretary and Technical Assistant			
• Deputy Borough Clerk			
• Deputy Court Administrator			
• Finance Manager			
• Payroll/Account Payable Clerk			
GROUP IV – <u>Public Works Employees</u>	5,000 – 69,700	5,000 – 69,700	5,000 – 70,725
• Beach Maintenance Supervisor			
• Director			
• Equipment Operator			
• Public Works Maintenance			
• Working Forman			
GROUP V – <u>Police</u>	25,000 – 117,875	25,000 – 117,875	25,000 – 117,875
• Captain			
• Lieutenant			
• Sergeant			
• Corporal			
• Detective			
• Patrolman			
GROUP V - <u>Police</u> – Hourly			
• Crossing Guard	9.00 – 10.25 hourly	9.00 – 10.25 hourly	9.00 – 10.25 hourly
• Special 1 st Class	12.00 – 14.35 hourly	12.00 – 14.35 hourly	12.00 – 14.35 hourly
• Special 2 nd Class	14.00 – 16.40 hourly	14.00 – 16.40 hourly	14.00 – 16.40 hourly
• Police Matron	9.00 - 14.35 hourly	9.00 - 14.35 hourly	9.00 - 14.35 hourly
GROUP VI – <u>Department Head</u>	20,000 – 140,425	20,000 – 140,425	20,000 – 144,525
• Borough Administrator			
• Borough Clerk			
• Director of Public Works			
• Municipal Court Administrator			
• Police Chief			
• Sewer Clerk			
• Tax Collector			

	2019	2020	2021
GROUP VII - <u>Permanent Part-Time</u>	1,000 – 31,775	1,000 - 32,800	1,000 - 33,825
• Assistant Code Enforcement			
• Beach Manager			
• Recreation Director			
GROUP VII - <u>Permanent Part-Time</u>	1,000 – 31,775	1,000 - 32,800	1,000 - 33,825
• Certified Public Works Manager			
• Chief Financial Officer			
• Code Enforcement			
• Collection Operator			
• Construction Officer			
• Electrical Inspector			
• Fire Department Administrator			
• Fire Official/Fire Marshall			
• Fiscal Officer			
• Fire Sub-code Official Inspector			
• Housing Inspector			
• Plumbing Sub Code Official			
• Public Building Custodian			
• Recreation Director			
• Registrar of Vital Statistics			
• Deputy Registrar of Vital Statistics			
• Recycling Coordinator			
• Tax Assessor			
• Water Safety Director			
GROUP VIII - <u>Seasonal</u>			
• Assistant to the Beach Manager	12.00 – 16.40 hourly	12.00 – 17.43 hourly	12.00 – 18.45 hourly
• Beach Cleaner	8.38 – 15.38 hourly	8.38 – 15.38 hourly	8.38 – 15.38 hourly
• Beach Office Attendant	8.38 – 13.33 hourly	8.38 – 13.33 hourly	8.38 – 13.33 hourly
• Gate Attendant	8.38 – 13.33 hourly	8.38 – 13.33 hourly	8.38 – 13.33 hourly
• Lifeguards			
Tier 1 - Rookie - year 2	10.00 - 11.28 hourly	10.00 – 11.28 hourly	10.00 – 11.28 hourly
Tier 2 - Beginning year 3 - 5th year	11.00 - 13.33 hourly	11.00 – 13.33 hourly	11.00 – 13.33 hourly
Tier 3 - Beginning year 5 and up	13.00 - 14.35 hourly	13.00 – 14.35 hourly	13.00 – 14.35 hourly
• Lifeguard Officer			
Tier 4 - Supervisors	13.00 - 15.38 hourly	13.00 – 15.38 hourly	13.00 – 15.38 hourly
Tier 5 – Captains	15.00 - 18.97 hourly	15.00 - 20.50 hourly	15.00 - 21.53 hourly

Councilmember Leckstein offered a motion to amend the agenda for the introduction of Ordinance No. 12-2018; seconded by Councilmember Birdsall:

Councilman Leckstein explained that this ordinance creates a procedure for those who want to have bonfires on the beach to do so by obtaining a Special Event Permit.

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes Yes Yes Yes Absent

Introduction: Mayor Long to read the ordinance by title:

ORDINANCE NO. 12-2018
**AN ORDINANCE OF THE BOROUGH COUNCIL IN THE BOROUGH OF SEA BRIGHT,
COUNTY OF MONMOUTH, STATE OF NEW JERSEY, REVISING CHAPTER 66,
BEACHES, OF THE CODE OF THE BOROUGH OF SEA BRIGHT**

Councilmember Leckstein offered a motion to introduce Ordinance No. 12-2018 for a public hearing to be held on November 7, 2018 and advertise according to law; seconded by Councilmember Birdsall:

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
Yes Yes Yes Yes Yes Absent

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Sea Bright that Chapter 66, Beaches, shall be amended as follows:

SECTION ONE: Subparagraph F of Chapter 66, §66-22 "Controlled activities on supervised and unsupervised beaches" shall be amended as follows:

F. Beach fires, including the use of barbecues and grills for cooking, are prohibited on unsupervised beaches and are limited to specific occasions, times and designated areas on supervised beaches as permitted by supervisory personnel of supervised beaches or as permitted by a Special Event Permit obtained pursuant to Chapter 38 of the Borough Code provided said Special Event Permit has also been reviewed and approved by the Borough's Fire Marshall. Any permitted beach fires shall be subject to all applicable local, county, state and federal laws.

SECTION TWO: All Ordinances or parts thereof inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistencies.

SECTION THREE: If any section, subsection, paragraph, sentence or other portion of this Ordinance be adjudged by a Court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance.

SECTION FOUR: This Ordinance shall take effect immediately upon its passage and publication according to law.

I HEREBY CERTIFY this to be a true and correct Ordinance of the Mayor and Borough Council of the Borough of Sea Bright, introduced on October 16, 2018 and will be further considered after a Public Hearing held on November 7, 2018 at the Municipal Building at 7 pm.

INDIVIDUAL ACTION/New Business:

Vouchers: \$627,551.15

Councilmember Keeler offered a motion to approve the Voucher List dated October 16, 2018 as submitted by the Finance Manager; seconded by Councilmember Leckstein:

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
Yes Yes Yes Yes Yes Absent

VOUCHER LIST

01005	ADP, INC.				
	18-01268 10/02/18 FINANCE	Open		588.65	
01423	AMAZING AMUSEMENTS &				
	18-01298 10/10/18 RECREATION	Open		2,700.00	
02227	APOLLO SEWER & PLUMBING, INC.				
	18-01272 10/02/18 SEWER	Open		370.00	
01241	BAIN'S HARDWARE, INC.				
	18-01290 10/09/18 HARDWARE	Open		395.74	
01957	BENEMAX BENEFIT MANAGEMENT CO.				
	18-01284 10/05/18 HEALTH INSURANCE	Open		336.00	
01443	BENNETT, ERICH				
	18-01277 10/04/18 POLICE	Open		161.84	
	18-01297 10/10/18 POLICE	Open		57.45	

				219.29	
01974	BOROUGH OF SEA BRIGHT COURT				
	18-01296 10/10/18 COURT	Open		138.54	

OCTOBER 16, 2018

SEA BRIGHT, NEW JERSEY

00256	CLEARY, GIACOBBE, ALFIERI & 18-01282 10/05/18 LEGAL	Open	435.00
00198	COMCAST 18-01317 10/11/18 INTERNET	Open	316.73
01493	COOPERATIVE INDUSTRIES, L.L.C. 18-01289 10/09/18 NATURAL GAS	Open	161.26
2386	CRANEY INTERPRETING SERVICE 18-01314 10/11/18 COURT	Open	100.00
2286	DIFRANCESCO, BATEMAN, KUNZMAN 18-01285 10/05/18 LEGAL	Open	2,934.00
2444	EAST COAST EMERGENCY LIGHTING 18-01246 09/26/18 POLICE	Open	184.11
01817	FINEGAN, GEORGE 18-01304 10/11/18 ANIMAL CONTROL	Open	553.71
02101	GANNETT NJ 18-01305 10/11/18 CLERK	Open	64.90
02181	GATEWAY PRESS 18-01233 09/21/18 POLICE	Open	204.00
	18-01303 10/11/18 CLERK	Open	48.00

			252.00
01657	GOWAN, KERRY 18-01295 10/10/18 ANIMAL CONTROL	Open	740.00
2381	HENDRICKS, ANDREW 18-01291 10/09/18 POLICE	Open	167.20
01248	HUEGEL, RICHARD 18-01269 10/02/18 POLICE	Open	411.69
01526	JCP & L 18-01293 10/10/18 ELECTRIC	Open	7,424.93
00167	KEEP IT SAFE 18-01265 10/02/18 A&E	Open	254.69
	18-01312 10/11/18 LIVE VAULT	Open	251.93

			506.62
2264	Ketcham, Michelle 18-01294 10/10/18 CLERK	Open	117.20
00015	LANIGAN ASSOCIATES, INC. 18-01245 09/26/18 POLICE	Open	120.00
00337	MARINE RESCUE PRODUCTS, INC. 18-01208 09/17/18 BEACH	Open	215.00
2278	MCLAUGHLIN, STAUFFER & SHAKLEE 18-01300 10/10/18 LEGAL SERVICES	Open	18,485.67
00263	MITCHELL, CANDACE 18-01299 10/10/18 PLANNING BOARD	Open	9.81
00110	MONM CNTY REGIONAL HEALTH 18-01288 10/09/18 HEALTH FEES	Open	14,425.50
02256	MONMOUTH TELECOM 18-01286 10/09/18 PHONE	Open	1,215.49
00339	NAPA 18-01247 09/26/18 DPW	Open	279.43
2536	NATIONAL LOCKERS & SHELVING 18-01223 09/20/18 POLICE	Open	200.00
00046	ONE CALL CONCEPTS, INC. 18-01306 10/11/18 CALL BEFORE YOU DIG	Open	38.75
2525	POOR JOHNS PORTABLE TOILETS 18-01310 10/11/18 BEACH	Open	296.00
2290	PORZIO, BROMBERG & NEWMAN 18-01316 10/11/18 LEGAL	Open	1,372.63
02032	RED BANK VETERINARY HOSPITAL 18-01224 09/20/18 ANIMAL CONTROL	Open	144.24
00533	RUTGERS, THE STATE UNIVERSITY 18-01226 09/20/18 DPW	Open	520.00
01554	SEA BRIGHT SERVICE CENTER 18-01230 09/20/18 FIRE DEPT	Open	82.95
	18-01238 09/24/18 POLICE	Open	1,142.54
	18-01267 10/02/18 OEM	Open	756.18

			1,981.67
00027	SEABOARD WELDING SUPPLY, INC. 18-01313 10/11/18 DPW	Open	14.50
00260	SODON'S ELECTRIC, INC. 18-01248 09/26/18 DPW	Open	416.00

02225	STAPLES ADVANTAGE		
18-00997	07/27/18 POLICE	Open	48.16
18-01210	09/17/18 OFFICE SUPPLIES	Open	307.15

			355.31
2535	SUBURBAN DISPOSAL, INC.		
18-01307	10/11/18 TRASH	Open	10,294.59
18-01308	10/11/18 DUMPSTERS	Open	2,101.19
18-01309	10/11/18 LANDFILL	Open	6,484.54

			18,880.32
00083	T & M ASSOCIATES		
18-01301	10/11/18 ENGINEER	Open	6,540.79
01285	THE HOME DEPOT		
18-01237	09/24/18 BLDG. & GRDS.	Open	10.94
18-01264	10/02/18 DPW	Open	312.45
18-01273	10/02/18 POLICE	Open	36.00

			359.39
01403	TREASURER, STATE OF NEW JERSEY		
18-01315	10/11/18 MARRIAGE LICENSES	Open	250.00
2487	UNIMAK, LLC		
18-01302	10/11/18 NEW MUNICIPAL COMPLEX	Open	466,483.52
01960	VERIZON		
18-01318	10/11/18 BEACH	Open	198.49
2291	VERIZON		
18-01319	10/11/18 POLICE	Open	100.98
01960	VERIZON		
18-01320	10/11/18 PHONE SERVICE	Open	31.08
2291	VERIZON		
18-01321	10/11/18 FIOS	Open	129.29
00077	WEX BANK		
18-01287	10/09/18 GASOLINE	Open	5,825.38
00877	WITMER ASSOCIATES, INC.		
18-01279	10/05/18 FIRE DEPT	Open	980.00
			TOTAL: \$558,986.81

MANUAL CHECKS

18-01281	10/5/2018	Kelso Construction Beach Pavilion Project	\$68,019.84
18-01264	10/2/2018	The Home Depot Materials & Supplies	\$312.45
18-01283	10/5/2018	United States Postal Service 3/Q Sewer Bill Mailing	\$232.05
			TOTAL: \$68,564.34

GRAND TOTAL: \$627,551.15

COUNCIL COMMITTEE REPORTS:

BEACH / GRANTS:

No Report

FINANCE / INSURANCE / COURT / VOLUNTEERS:

Committee Chair Keeler reported that the JIF has been focusing on cyber security risk for municipalities. They have instituted a program where members of the JIF can get a special certification to lower their liability should a security breach happen. The cost of the program is based on the number of employees which would be approximately \$337 per year if we sign up for 3 years. As it could be quite costly to recover from a cyber attack, Council agreed we would benefit from this program. Councilman Keeler reported progress on all other matters and the budget process is underway for 2019.

Mayor Long added that we will be advertising for RFPs for professional services for 2019 and Council will be reviewing credentials.

PERSONNEL/ PUBLIC RELATIONS / RECREATION:

Committee Chair Leckstein reminded everyone that the annual Trunk or Treat will be this Saturday from 3pm – 4:30pm followed by the Sea Bright First Aid parade and costume contest. The 2018 Fall Festival sponsored by the Sea Bright Library will be Saturday November 3rd from 12pm-4pm and tickets can be purchase at Eventide. Mayor Long urged all to support these events.

PUBLIC SAFETY / EDUCATION/ LIBRARY:

Committee Chair Rooney reported progress.

PUBLIC WORKS / BUILDING DEPARTMENT/ CODE ENFORCEMENT:

Committee Chair Birdsall reported that the Department of Public Works staff has been doing fall cleaning around town, removed everything off of the beach, and removed the restroom trailers. Councilman Birdsall reported progress on all other matters.

SEA BRIGHT RECOVERY / CAPITAL PLAN / FLOOD CONTROL / BEAUTIFICATION:

Committee Chair Kelly reported progress.

MAYOR DINA LONG – Reports and Communications

Mayor Long noted that the next official regular Council meeting will be held on Wednesday, November 7, 2018 and the workshop will be held on November 1, 2018.

Mayor Long said that on this Election Day (November 6, 2018) it is very important that we have all hands on deck from Sea Bright to turn out to cast the vote for the Oceanport school board member. There is one contested seat on the Board this year - it is the seat held by the resident from Sea Bright - Janet Thorpe Sanders. The number of Sea Bright voters is very low compared to Oceanport so there is a high likelihood we are going to lose representation on the school board. Mayor Long urged, regardless of what anybody's politics are, we need every single registered voter in Sea Bright to please vote for our resident so we maintain our board seat.

EXECUTIVE SESSION

Councilmember Leckstein offered a motion to enter into Closed Session; seconded by Councilmember Rooney:

WHEREAS, Section 8 of the Open Public Meeting Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, New Jersey, that they meet in closed session to discuss the issues as herein set forth and when the need for confidentiality no longer exists the decisions made therein will be made available to the public.

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matters to be discussed are as follows:
 - Litigation
3. It is anticipated at this time that the subject matters will be made public, if and when confidentiality is no longer needed. Action may be taken.
4. This Resolution shall take effect immediately

BE IT FURTHER RESOLVED that the Mayor and Council may come back into Regular Session to conduct additional business.

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	Yes	Absent

There being no further business to discuss in closed session, a motion to go back into the regular meeting was made by Councilman Leckstein and seconded by Councilman Birdsall with unanimous voice vote approval.

ADJOURNMENT

Councilmember Leckstein offered a motion to adjourn the meeting; seconded by Councilmember Birdsall:

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	Yes	Absent

Respectfully submitted,

Christine Pfeiffer
Borough Clerk