

**MINUTES
REGULAR MEETING
BOROUGH OF SEA BRIGHT**

SEPTEMBER 18, 2018

SEA BRIGHT, NEW JERSEY

Mayor Long called the meeting to order at 7:00 pm and requested those present to join in the Pledge of Allegiance.

Mayor Long read the following Compliance Statement:

COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)

Good Evening Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on November 17, 2017. In each instance, the Date, Time, And Location Of This Meeting Were Provided In The Notice. This Meeting Is Open To The Public."

PRESENT: Mayor Dina Long, Councilmember's William J. Keeler, Brian P. Kelly, Marc A. Leckstein, Charles H. Rooney III, Jon Schwartz

ABSENT: Councilmember Kevin Birdsall

OTHERS: Attorney Roger McLaughlin, Engineers Claire Petruzzella and Fran Mullan, Administrator Joseph L. Verruni, Clerk Christine Pfeiffer

REMARKS FROM THE AUDIENCE (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

No one wished to be heard.

CONSENT AGENDA

Councilmember Leckstein offered a motion to amend the consent agenda to add Resolution No. 150-2018; seconded by Councilmember Rooney:

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Absent	Yes	Yes	Yes	Yes	Yes

Councilmember Leckstein offered a motion to approve the items that are considered routine in nature under the consent agenda as amended; seconded by Councilmember Rooney:

Minutes

09-04-2018	Regular Meeting
09-04-2018	Executive Session

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Absent	Yes	Yes	Yes	Yes	Yes

Resolutions:

No. 146-2018 Authorizing a Joint Purchasing Agreement Between the Borough of Sea Bright, the Borough of Oceanport and the Borough of Shrewsbury for the Purchase of a Hot Box

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Rooney:

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A.40A:65-1, et seq., (the "Act") permits units of local government to share services for particular purposes and to effectuate agreements for any services or circumstance that will aid and encourage a reduction of local expenses; and

WHEREAS, each of the municipalities are in need of the subject equipment, and find it more economical to purchase a Hot Box, and agree to share in the responsibility of the continued use, maintenance and storage of said equipment.

NOW THEREFORE BE IT RESOLVED, that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey does hereby approve and authorize an agreement between the Borough of Sea Bright, the Borough of Oceanport, and the Borough of Shrewsbury in the form attached hereto, and they do further authorize and direct the Mayor and Borough Clerk to execute same on behalf of the Borough of Sea Bright; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Director of Public Works
- 2. Finance Manager

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Absent Yes Yes Yes Yes Yes

No. 147-2018 Establishing a Fixed Asset Accounting System

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Rooney:

WHEREAS, Technical Accounting Directive (TAD) No. 86-2 took effect in 1986 and this TAD required local units to create and maintain a fixed asset accounting system for their physical assets; and

WHEREAS, the requirement has now been codified as N.J.A.C. 5:30-5.6 (1997) and the Borough of Sea Bright needs to establish a fixed asset accounting system; and

WHEREAS, it is necessary for the Borough of Sea Bright to establish a value of all accountable fixed assets, create a subsidiary ledger of detailed records of such assets, provide standards of control and include a statement of fixed assets in the annual audit.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey as follows:

- 1. Current and future property of the Borough of Sea Bright having a value of five thousand dollars (\$5,000.00) or more shall be entered upon the Fixed Asset Inventory accounting ledger.
- 2. All firearms, regardless of value, will be entered on the inventory ledger.
- 3. Once the inventory system is in place, the finance office will be responsible for maintaining the inventory records according to N.J.A.C. 5:30-5.6.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to the following:

- 1. Chief Financial Office
- 2. Borough Auditor
- 3. Finance Manager

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Absent Yes Yes Yes Yes Yes

No. 148-2018 Amending Personnel Policies and Procedures Manual

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Rooney:

WHEREAS, it is the policy of the Borough of Sea Bright to treat employees and prospective employees in a manner consistent with all applicable Federal and State employment laws and regulations; and

WHEREAS, on May 7, 1996 the Borough Council adopted Ordinance No. 39-1996 establishing the personnel Policies and Procedures Manual/Handbook for Borough employees; and

WHEREAS, the Borough of Sea Bright is a member of the Monmouth County Municipal Excess Liabilities (MEL) Fund; and

WHEREAS, the MEL requires its members to adopt certain personnel practices and policies and further requires that its members regularly update their personnel practices at least every two years or when otherwise needed to address a significant change in policy or procedure; and

WHEREAS, the Borough's Labor Counsel has amended our Personnel Policies and Procedures Manual that conforms with the current policies of the MEL.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that the amended Personnel Policies and Procedures Manual is hereby adopted in its entirety; and

BE IT FURTHER RESOLVED that these personnel policies and procedures shall apply to all Borough officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail; and

BE IT FURTHER RESOLVED that this manual is intended to provide guidelines covering public service by Borough employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Mayor and Council; and

BE IT FURTHER RESOLVED that the Borough Administrator is responsible for these employment practices and the Municipal Clerk and Finance Manager shall assist the Borough Administrator in the implementation of the policies and procedures in this manual.

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Absent Yes Yes Yes Yes Yes

No. 149-2018 Authorizing T&M Associates to Prepare a NJDOT FY2019 Local Aid Grant Application for Ocean Avenue Drainage Improvements

Councilmember Leckstein introduced and offered the following Resolution for adoption; seconded by Councilmember Rooney:

WHEREAS, the Borough Council of the Borough of Sea Bright is desirous of advancing roadway safety and preservation by improving drainage in various locations on Ocean Avenue that are prone to frequent flooding; and

WHEREAS, each fiscal year, the New Jersey Department of Transportation (NJDOT) provides municipalities with transportation based grants to enhance roadways; and

WHEREAS, T & M Associates, Borough Engineers Fran Mullan and Claire Petruzzella, submitted a proposal, dated September 11, 2018, for the preparation and submission of a grant application for the NJDOT FY2019 Local Aid Grant to fund drainage improvements at various locations on Ocean Avenue/State Route 36; and

WHEREAS, the tasks to be performed by T&M Associates are as follows: perform a site inspection; develop a comprehensive cost estimate and location map; outline the project limits and proposed improvements; prepare and submit grant application for a total fee of \$2,750.00.

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds are available in Engineering O/E for the purposes stated herein.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that T&M Associates is hereby authorized to prepare and submit the NJDOT FY2019 Local Aid Grant Application to fund Ocean Avenue drainage improvements as referenced above for an amount not to exceed \$2,750.00.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. T & M Associates

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Absent Yes Yes Yes Yes Yes

No. 150-2018 Authorizing Settlement Agreement with the Owner of 356 and 1056 Ocean Avenue

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Rooney:

WHEREAS, two properties in the Borough have been cited for various building violations as well as abandoned property violations; and

WHEREAS, the owners of 356 Ocean Avenue (Block 30, Lot 38) and 1056 Ocean Avenue (Block 16, Lot 7) have come to a settlement agreement as a result of a complaint filed by the Borough in Superior Court; and

WHEREAS, both properties are obligated to comply with the settlement agreement and be rehabilitated as stipulated in the settlement agreement.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, in the County of Monmouth, State of New Jersey that the Mayor and Borough Clerk be and are hereby authorized and directed to execute the Settlement Agreement, attached hereto, with the property owners for the remediation of the aforementioned properties; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Borough Attorney
- 2. Code Enforcement Officer
- 3. James R. and JoAnn Kalaka Adams

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Absent Yes Yes Yes Yes Yes

ORDINANCE(s):

Public Hearing: Mayor Long to read the ordinance by title:

BOND ORDINANCE NO. 07-2018
BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$85,000 FOR ACQUISITION OF VARIOUS CAPITAL EQUIPMENT FOR AND BY THE BOROUGH OF SEA BRIGHT IN THE COUNTY OF MONMOUTH, NEW JERSEY AND, AUTHORIZING THE ISSUANCE OF \$80,750 BONDS OR NOTES OF THE BOROUGH FOR FINANCING PART OF THE APPROPRIATION

Councilmember Leckstein offered a motion to open the public hearing on Ordinance No. 07-2018; seconded by Councilmember Kelly:

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Absent Yes Yes Yes Yes Yes

Public Hearing (Ord. No. 07-2018)

No one wished to be heard.

Councilmember Leckstein offered a motion to close the public hearing on Ordinance No. 07-2018; seconded by Councilmember Keeler:

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Absent Yes Yes Yes Yes Yes

Councilmember Leckstein offered a motion to adopt Ordinance No. 07-2018 and advertise according to law; seconded by Councilmember Keeler:

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Absent Yes Yes Yes Yes Yes

Public Hearing: Mayor Long to read the ordinance by title:

BOND ORDINANCE NO. 08-2018
BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$225,000 FOR VARIOUS ROAD IMPROVEMENTS FOR AND BY THE BOROUGH OF SEA BRIGHT IN THE COUNTY OF MONMOUTH, NEW JERSEY AND, AUTHORIZING THE ISSUANCE OF \$38,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING PART OF THE APPROPRIATION

Councilmember Leckstein offered a motion to open the public hearing on Ordinance No. 08-2018; seconded by Councilmember Keeler:

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Absent Yes Yes Yes Yes Yes

Public Hearing (Ord. No. 08-2018)

No one wished to be heard.

Councilmember Leckstein offered a motion to close the public hearing on Ordinance No. 08-2018; seconded by Councilmember Kelly:

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Absent Yes Yes Yes Yes Yes

Councilmember Kelly offered a motion to adopt Ordinance No. 08-2018 and advertise according to law; seconded by Councilmember Leckstein:

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Absent Yes Yes Yes Yes Yes

Public Hearing: Mayor Long to read the ordinance by title:

BOND ORDINANCE NO. 09-2018
AN ORDINANCE PROVIDING FUNDING FOR VARIOUS SEWER UTILITY IMPROVEMENTS FOR THE BOROUGH OF SEA BRIGHT AND APPROPRIATING \$50,000 FOR SUCH PURPOSE

Councilmember Leckstein offered a motion to open the public hearing on Ordinance No. 09-2018; seconded by Councilmember Kelly:

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Absent Yes Yes Yes Yes Yes

Public Hearing (Ord. No. 09-2018)

No one wished to be heard.

Councilmember Leckstein offered a motion to close the public hearing on Ordinance No. 09-2018; seconded by Councilmember Keeler:

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Absent Yes Yes Yes Yes Yes

Councilmember Leckstein offered a motion to adopt Ordinance No. 09-2018 and advertise according to law; seconded by Councilmember Kelly:

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Absent Yes Yes Yes Yes Yes

INDIVIDUAL ACTION/New Business:

Vouchers: \$422,944.58

Councilmember Keeler offered a motion to approve the Voucher List dated September 18, 2018 as submitted by the Finance Manager; seconded by Councilmember Leckstein:

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Absent Yes Yes Yes Yes Yes

01005	ADP, INC.				
18-01179	09/11/18 PAYROLL		Open		656.06
01241	BAIN'S HARDWARE, INC.				
18-01169	09/11/18 HARDWARE		Open		453.53
2521	BELSON OUTDOORS				
18-01063	08/09/18 BEAUTIFICATION		Open		2,171.71
01957	BENEMAX BENEFIT MANAGEMENT CO.				
18-01195	09/13/18 HEALTH INSURANCE		Open		336.00
01382	BOND'S ELECTRIC, INC.				
18-01143	08/30/18 FIRE DEPT		Open		4,390.00
01974	BOROUGH OF SEA BRIGHT COURT				
18-01172	09/11/18 COURT		Open		230.55
02115	C & L SWEEPER SERVICE				
18-01164	09/11/18 DPW		Open		3,520.00

REGULAR MEETING MINUTES**SEPTEMBER 18, 2018**

02108	CONTINENTAL FIRE & SAFETY, INC 18-00938 07/16/18 FIRE DEPT	Open	4,318.50
01493	COOPERATIVE INDUSTRIES, L.L.C. 18-01180 09/12/18 NATURAL GAS	Open	146.57
00211	FULL SERVICE WEB SITES, LLC 18-01173 09/11/18 WEB SITE	Open	1,500.00
02101	GANNETT NJ 18-01174 09/11/18 CLERK	Open	113.30
02219	Goodyear Auto Service Center 18-01142 08/30/18 POLICE	Open	689.52
02253	HODER, DAVID 18-01176 09/11/18 ZONING	Open	260.00
2297	INTEGRATED TECHNICAL SYSTEMS 18-01198 09/13/18 PARKING KIOSKS	Open	385.00
2517	INTERGLOBE COMMUNICATIONS 18-01197 09/13/18 PHONE	Open	662.79
01526	JCP & L 18-01167 09/11/18 ELECTRIC	Open	2,087.69
00015	LANIGAN ASSOCIATES, INC. 18-01112 08/28/18 A&E	Open	125.00
2265	LEE'S GARAGE 18-01141 08/30/18 POLICE	Open	1,575.65
2278	MCLAUGHLIN, STAUFFER & SHAKLEE 18-01165 09/11/18 LEGAL	Open	10,732.49
00688	MONMOUTH COUNTY POLICE ACADEMY 18-01106 08/27/18 POLICE	Open	25.00
02256	MONMOUTH TELECOM 18-01192 09/13/18 PHONE	Open	1,220.95
01397	MURPHY, CHARLES 18-01157 09/10/18 POLICE	Open	952.07
01694	NAVESINK MARINA 18-01092 08/21/18 FIRE	Open	389.47
01810	NJ DEPT OF HEALTH 18-01162 09/10/18 ANIMAL TRUST	Open	9.60
00502	NJ STATE LEAGUE/MUNICIPALITIES 18-01152 09/05/18 A&E 18-01171 09/11/18 A&E 18-01203 09/13/18 A&E	Open Open Open	495.00 49.00 95.00
			----- 639.00
01629	NJRHS COMMERCIAL SERVICES 18-00989 07/27/18 BLDGS. & GRDS.	Open	195.00
00885	OCEAN TWP FIRE DISTRICT NO. 2 18-01204 09/13/18 SHARED SERVICE	Open	300.00
00081	PERRY'S TROPHY CO., INC. 18-01155 09/05/18 PLANNING BOARD	Open	15.00
2525	POOR JOHNS PORTABLE TOILETS 18-01193 09/13/18 BEACH	Open	296.00
02026	PUBLIC STORAGE 18-01170 09/11/18 POLICE	Open	720.00
01554	SEA BRIGHT SERVICE CENTER 18-00963 07/23/18 POLICE	Open	1,098.82
00027	SEABOARD WELDING SUPPLY, INC. 18-01196 09/13/18 DPW	Open	14.50
01027	SHORE BUSINESS SOLUTIONS 18-01199 09/13/18 POLICE	Open	120.00
02225	STAPLES ADVANTAGE 18-01150 08/31/18 OFFICE SUPPLIES	Open	173.97
2535	SUBURBAN DISPOSAL, INC. 18-01200 09/13/18 TRASH PICK UP 18-01201 09/13/18 DUMPSTERS 18-01202 09/13/18 LANDFILL TIPPING	Open Open Open	10,070.25 3,101.13 7,694.41
			----- 20,865.79

REGULAR MEETING MINUTES**SEPTEMBER 18, 2018**

01285	THE HOME DEPOT		
	18-01160 09/10/18 BEACH	Open	194.91
01643	THE LINK NEWS		
	18-01133 08/29/18 LIBRARY	Open	24.00
2438	THOMAS, SHAWN		
	18-01158 09/10/18 BLDGS & GRDS	Open	82.52
01779	TIMOTHY HILL ELECTRIC CO., INC		
	18-01083 08/21/18 BLDGS & GRDS	Open	850.00
2529	TRACY GRIBBEN TRANSCRIPTION		
	18-01073 08/16/18 PLANNING BOARD	Open	574.00
2487	UNIMAK, LLC		
	18-01205 09/14/18 NEW MUNICIPAL COMPLEX	Open	349,091.35
01960	VERIZON		
	18-01188 09/13/18 PHONE	Open	421.17
	18-01189 09/13/18 BEACH	Open	185.37

			606.54
2291	VERIZON		
	18-01190 09/13/18 POLICE	Open	99.00
	18-01191 09/13/18 BEACH/LIBRARY	Open	161.32

			260.32
02061	VERIZON WIRELESS		
	18-01185 09/13/18 CELL PHONES	Open	165.29
	18-01186 09/13/18 POLICE	Open	117.07
	18-01187 09/13/18 FIRE DEPT	Open	154.04

			436.40
00077	WEX BANK		
	18-01166 09/11/18 GASOLINE	Open	6,362.98

Total: \$419,872.55**MANUAL CHECKS**

9/11/2018	David Hoder Associates	\$915.00
18-01177	Engineer:Plan. Brd Review/Inspect/Escrow	
9/13/2018	David Hoder Associates	\$1,040.00
18-01194	Engineer:Pan. Brd/Inspect/Escrow	
9/5/2018	Interglobe Communications	\$543.03
18-01151	Police:Local & Long Distance/Phone	
8/16/2018	Tracy Gribben Transcription	\$574.00
18-01073	Plan. Board:Escrow Acct/LoBiondo	
	Total:	\$3,072.03

GRAND TOTAL: \$422,944.58**COUNCIL COMMITTEE REPORTS:****BEACH / GRANTS:**

Committee Chair Schwartz reported the beach revenue was about the same as last year which is good considering all the bad weather and the parking revenue increased by about 20% this season. Mr. Schwartz reported that two sample benches were placed on the seawall walkway - one with a back and one without if anyone wants to try them out. Reported progress on all other matters.

FINANCE / INSURANCE / COURT / VOLUNTEERS:

Committee Chair Keeler reported the JIF has strongly recommended that member towns increase their liability coverage - we are presently at \$10 million for general and \$6 million for elected officials and they recommend we go to \$20 and \$10 million respectively which would result in about \$3,500 of additional premiums per year which would most likely come out of our dividend. Mr. Keeler reported another focus of the JIF is cyber security as there are only six towns in the JIF that are in full compliance. They are working to create a new personnel policies and procedures manual model based on recent Supreme Court decisions in New Jersey. Borough Clerk Christine Pfeiffer added that those changes were incorporated into the policy that was adopted at tonight's meeting. Councilman Keeler reported the new prosecutor, Gregory Cannon, will start Thursday morning and the quarterly JIF safety meeting will be this Friday at 9am if anyone wishes to attend. Reported progress on all other matters.

PERSONNEL / PUBLIC RELATIONS / RECREATION:

Committee Chair Leckstein reported there are only two farmers markets left for the season. Reported progress on all other matters.

PUBLIC SAFETY / EDUCATION/ LIBRARY:

Committee Chair Rooney reported our Chief John Sorrentino retired as of September 1st and Captain Brett Freidman is here tonight and has been taking over since early August - it has been a smooth transition as the members of the Police Department respect and support Captain Freidman. Captain Friedman reported on the police activity this summer and provided a comparison of summons issued from Memorial Day to Labor Day in 2017 vs. 2018. The summer was busy and Captain Freidman anticipates an even busier summer season next year as the town continues to grow. Mayor Long complimented the Department for doing another amazing job this summer for dealing with all of the craziness that gets thrown at them on a daily basis - Councilman Rooney commends all of our first responders as well. Mr. Rooney said we are continuing to work on the Shore Regional situation and he believes that they will get this done and the Library is ready and excited to move into the new building.

PUBLIC WORKS / BUILDING DEPARTMENT/ CODE ENFORCEMENT:

Mayor Long reported that we have received a numerous amount of complaints in regards to code enforcement issues in the Borough. Hopefully we will see improved cooperation in the future.

SEA BRIGHT RECOVERY/CAPITAL PLAN/FLOOD CONTROL/BEAUTIFICATION:

Committee Chair Kelly reported that we still are under budget by approximately \$428,000 for the beach pavilion. The project is past due but we are working closely with our professionals and contractors to make sure things continue to move along. We have punch lists and are trying to close out the project as quickly as possible - we hope to be done within the next month or so. The municipal complex is being framed out and seems to be moving along smoothly. Reported progress on all other matters.

MAYOR DINA LONG – Reports and Communications

Mayor Long reported progress.

EXECUTIVE SESSION

Councilmember Leckstein offered a motion to enter into Closed Session; seconded by Councilmember Rooney:

WHEREAS, Section 8 of the Open Public Meeting Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, New Jersey, that they meet in closed session to discuss the issues as herein set forth and when the need for confidentiality no longer exists the decisions made therein will be made available to the public.

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matters to be discussed are as follows:
 - Litigation/Personnel
3. It is anticipated at this time that the subject matters will be made public, if and when confidentiality is no longer needed. Action may be taken.
4. This Resolution shall take effect immediately

BE IT FURTHER RESOLVED that the Mayor and Council may come back into Regular Session to conduct additional business.

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Absent	Yes	Yes	Yes	Yes	Yes

There being no further business to discuss a motion to go back into the regular meeting was made by Councilman Leckstein and seconded by Councilman Rooney with unanimous voice vote approval.

ADJOURNMENT

Councilmember Leckstein offered a motion to adjourn the meeting; seconded by Councilmember Rooney:

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Absent	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,

Christine Pfeiffer, Borough Clerk