

**MINUTES
WORKSHOP MEETING
BOROUGH OF SEA BRIGHT**

SEPTEMBER 13, 2018 (Thursday)

SEA BRIGHT, NEW JERSEY

Mayor Long called the meeting to order at and requested those present to join in the Pledge of Allegiance.

Mayor Long read the following Compliance Statement:

COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)

Good Morning Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on November 17, 2017. In each instance, the Date, Time, And Location Of This Meeting Were Provided In The Notice. This Meeting Is Open To The Public."

PRESENT: Mayor Dina Long
Councilmember's Kevin Birdsall, William J. Keeler,
Marc A. Leckstein, Jon Schwartz

ABSENT: Councilmember's Brian P. Kelly, Charles H. Rooney

OTHERS: Attorney Roger McLaughlin, Engineers Fran Mullan & Claire Petruzzella,
Administrator Joseph L. Verruni, Clerk Christine Pfeiffer

ITEMS FOR DISCUSSION:

SUBJECT: Capital Projects Update

ACTION: Administrator Verruni reported he made a presentation yesterday to the Community Block Grant Board to receive \$50,000.00 in grant funding to construct a handicap access ramp on one of the bulkheads at the end of our side streets.

SUBJECT: Sewer Rates Study

ACTION: CFO Michael Bascom explained that the last time the sewer rate was changed was 2009. We considered a change in the sewer rate for 2013 however, Sandy happened in 2012 and we did not want to increase the rates during that time of recovery. Now, in 2018 we have a higher percentage of flow and our Two Rivers cost is continuing to increase. The intent is to have a self-liquidating sewer utility and to be able to cover our capital investment costs. One of the problems is the inequity created by the deduct meters and the fact that we don't regulate them - it works as an honor system and is not a dependable system for our community. We are looking at changing the structure of billing as well as establishing a new rate structure. Mr. Bascom further explained that he has put together a team to analyze everything and put together a fair billing process going forward. Mr. Bascom will present billing options at the October Workshop Meeting; the new system will have to be introduced in November and adopted in December. Council also discussed selling a percentage of sewer capacity to the Borough of Rumson - discussion to be continued.

SUBJECT: Shrewsbury River Basin - Coastal Storm Risk Management Feasibility Study
Army Corp of Engineers

ACTION: Mayor Long explained that the Army Corp wants a resolution of support from the Borough which will allow them to continue their study. Councilman Leckstein explained we had proposed that we adopt a resolution in support of the effort but list our reservations (specifically, the portable ring wall and the home elevations) about things that we cannot support and are waiting for a response from the Army Corp of Engineers. Mayor Long will contact the Corp to see if we can modify the resolution of support.

Councilman Keeler left the meeting at 10:30am.

SUBJECT: Revised Personnel Policies and Procedures Manual

ACTION: Administrator Verruni explained that we received recommendations from the MEL to update our manual - our Labor Attorney, Bruce Padula, has reviewed the changes and made the necessary edits. Councilman Schwartz suggested a change on page 5, under "Regulations Regarding the Possession and Use of Drugs and Alcohol" - *Violation of this policy by the applicant and/or employee (change the word "may" to "shall") result in dismissal, etc.* - Council agreed. A resolution will be on the September 18, 2018 agenda adopting the revised personnel policies and procedures manual.

SUBJECT: 2019 Beach Fees

ACTION: Council discussed the fees and possibly increasing the cost of lockers. The Beach Committee will meet and bring their recommendations to the October 11, 2018 Workshop Meeting.

SUBJECT: Parking Issues - South Way/Via Ripa

ACTION: Councilman Leckstein explained that he received a request from a resident on Via Ripa for Council to consider making the entire street resident parking. Councilman Leckstein will talk to Captain Brett Freidman for his input.

SUBJECT: Beach Business Contracts

ACTION: Councilman Leckstein reported the owner of Pig Dog Surf Camp reached out to Council requesting a two year contract for their surf camp - he said that Long Branch does a multi-year contract and would like Sea Bright to consider doing the same. Attorney McLaughlin will look into multiple year contracts.

SUBJECT: Resolution - Authorizing Jt. Purchasing Agreement between the Borough of Shrewsbury, the Borough of Oceanport and the Borough of Sea Bright for the Purchase of a Hot Box

ACTION: A resolution will be on the September 18, 2018 agenda to authorize a joint purchasing agreement between the Borough of Shrewsbury, the Borough of Oceanport and the Borough of Sea Bright for the purchase of a hot box.

SUBJECT: Dogs on the Beach

ACTION: Mayor Long explained that there is a request for a dog beach during the summer - possibly at Tradewinds. Council discussed the who will be responsible for clean-up and other issues and agreed not to take action at this time.

SUBJECT: Resolution - Fixed Assets Accounting System

ACTION: A resolution will be on the September 18, 2018 agenda establishing a fixed asset accounting system.

ADJOURNMENT:

Councilmember Leckstein offered a motion to Adjourn the Workshop meeting; second by Councilmember Birsdall:

Roll Call:	Birsdall	Keeler	Kelly	Leckstein	Rooney	Schwartz
	Yes	Absent	Absent	Yes	Absent	Yes

Respectfully submitted,

Christine Pfeiffer
Borough Clerk