

**MINUTES
WORKSHOP MEETING
BOROUGH OF SEA BRIGHT**

MAY 10, 2018 (Thursday)

SEA BRIGHT, NEW JERSEY

Mayor Long called the meeting to order at 8:30 am and requested those present to join in the Pledge of Allegiance.

Mayor Long read the following Compliance Statement:

COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)

Good Morning Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on November 17, 2017. In each instance, the Date, Time, And Location Of This Meeting Were Provided In The Notice. This Meeting Is Open To The Public."

PRESENT: Mayor Dina Long
Councilmember's Kevin Birdsall, William J. Keeler, Brian P. Kelly (arrived late)
Marc A. Leckstein, Charles H. Rooney, Jon Schwartz

OTHERS: Attorney Roger J. McLaughlin, Engineers Claire Petruzzella, Jenna Stagliano and Fran Mullan, Administrator Joseph L. Verruni, Clerk Christine Pfeiffer

REMARKS FROM THE AUDIENCE: (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

No one wished to be heard.

EXECUTIVE SESSION:

Councilmember Birdsall offered a motion to enter into Closed Session; second by Councilmember Keeler:

WHEREAS, Section 8 of the Open Public Meeting Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, New Jersey, that they meet in closed session to discuss the issues as herein set forth and when the need for confidentiality no longer exists the decisions made therein will be made available to the public.

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matters to be discussed are as follows:
 1. Beach Club Tax Appeals (Martin Allen)
 2. Personnel
 3. Real Estate
3. It is anticipated at this time that the subject matters will be made public, if and when confidentiality is no longer needed. Action may be taken.
4. This Resolution shall take effect immediately

BE IT FURTHER RESOLVED that the Mayor and Council may come back into Regular Session to conduct additional business.

| | | | | | | |
|-------------------|----------|--------|-------|-----------|--------|----------|
| Roll Call: | Birdsall | Keeler | Kelly | Leckstein | Rooney | Schwartz |
| | Yes | Yes | Yes | Yes | Yes | Yes |

Councilman Kelly joined the meeting during the closed session at 9:40 am.

ITEMS FOR DISCUSSION:

Tax Assessor, Tim Anfuso, gave a brief overview of the current state tax appeals and the Monmouth Demonstration Program and advised council of the upcoming interior inspections that will be performed this year by Realty Data Systems.

SUBJECT: Capital Projects Update

ACTION: Administrator Verruni provided an update on the Borough's Capital Projects. The new Municipal Complex is underway and they should soon be starting to drive the pilings. The Pavilion Project is still ongoing - the contractor will be penalized for not completing the project by the deadline. Mr. Verruni said his biggest concern is whether we will be able to get a temporary certificate of occupancy so the restrooms can be used when the beach opens. The sea wall project is finishing up - they aren't going to do Runaway Beach until after Labor Day. The boardwalk and the beach access points are the most important aspects that need to be completed before Memorial Day. Engineer Mullan recommended that the areas around the sea wall be closed off for as long as possible until the sand settles. Mayor Long requests that Sea Bright residents be given the opportunity to walk through the building prior to it being open to the public. Regarding the cell tower, Verizon will be removing their temporary cell tower and T-Mobile will be moving theirs in soon.

SUBJECT: Community Center Rental Policy

ACTION: Administrator Verruni reported Frank Lawrence had previously provided Council with guidelines and is requesting feedback from Council to establish parameters. Mayor Long would like a policy in place prior to opening the new building so we can be prepared. Councilman Leckstein said Public Works is requesting that there be a deposit for cleaning costs. Councilman Kelly will compile information for the next workshop meeting.

SUBJECT: Memorial Bench Program

ACTION: Frank Lawrence, explained that we had this program prior to Sandy and now that we have a walkway on the sea wall where benches can be placed, it is a good time to reinstate the program. Mr. Lawrence will prepare a sketch/outline of where benches could be located for further discussion.

SUBJECT: Anchorage Parking Lot Safety

ACTION: Councilman Keeler reviewed the safety recommendations he has been working on with T&M Associates for the Anchorage Parking Lot. Councilman Keeler will put together a budget for the changes and will report back.

SUBJECT: South Street Repaving

ACTION: Administrator Verruni reported there have been a number of complaints about the need to repave South Street. Mr. Verruni received a quote from the County for approximately \$12,000. Council approved and instructed the Administrator to move forward.

SUBJECT: Mercantile License ordinance amendment wording

ACTION: Councilman Birdsall explained his concern is that more and more people are starting at home business - the wording on the original ordinance did not align with the new types of businesses that have been evolving by not allowing deliveries. Attorney McLaughlin explained that the new concept is to exempt home businesses that are not seeing clients or receiving deliveries or shipments. Council agreed to leave the wording as is.

SUBJECT: Bulkhead Location review

ACTION: Councilman Kelly explained that the streets that have the new bulkheads no longer have views of the river. Councilman Kelly has been working with T&M Associates to build decks on top and/or next to the bulkheads. A lengthy discussion ensued regarding ADA access, cost of materials/labor and locations. Councilman Kelly and the Engineer will follow up on a plan for a "pilot program" for Center Street.

SUBJECT: Parking Meter - ITS Agreement

ACTION: Administrator Verruni reported ITS is the company that makes our parking kiosks and they would like to donate two kiosks as a pilot program - and the Borough would only be responsible for the cost of the base - these would be non cash machines - either credit card or via the app on cell phones. Administrator Verruni will talk to Chief Sorrentino for his recommendations.

SUBJECT: Shared Services update

ACTION: Administrator Verruni has a meeting with Oceanport and Shrewsbury to discuss shared services per Council’s direction.

SUBJECT: CDBG/MC Open Space Grant Application - public meeting

ACTION: The Administrator will look into the CDBG grant for funding for the ADA accessibility for the bulkhead decking.

SUBJECT: Waste water training

ACTION: All of members of the governing body and the planning board are required to watch a 45 minute waste water training video if they vote on projects that have any connection to waste water management. Once completed, Dave Bahrle, DPW Director, must be notified.

SUBJECT: Sewer Ordinance revisions

ACTION: CFO Michael Bascom and Administrator Verruni have been discussing revisions to the sewer ordinance in an effort to revise billing as we prepare for the elimination of deduct meters. Mr. Verruni said any revisions must be formalized by the 3rd quarter of this year to be effective January 1, 2019.

SUBJECT: Beach Business bids received

ACTION: We received bids for morning and evening yoga classes and a skim board camp. Council agreed to re-bid for umbrellas and chair rentals in the Asbury Park Press.

11:30 am - Councilman Schwartz left the meeting.

SUBJECT: Madhatter Street Lighting - temporary shut down

ACTION: Administrator Verruni reported the Mad Hatter needs approval to temporarily shut down the street lighting to do work on the new building. Council approved.

SUBJECT: Street signs

ACTION: Frank Lawrence reported we will be replacing the all of the street signs in the Borough to match the new signs in the downtown area.

SUBJECT: Dog waste stations

ACTION: Frank Lawrence presented samples of signs and pet waste bag dispensers to be placed throughout the Borough. Council was in favor and requested plastic dispensers to be located at every public access spot in the off season.

ADJOURNMENT:

Councilmember Kelly offered a motion to Adjourn the Workshop meeting; second by Councilmember Birdsall:

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|-------------------|----------|--------|-------|-----------|--------|----------|
| Roll Call: | Birdsall | Keeler | Kelly | Leckstein | Rooney | Schwartz |
| | Yes | Yes | Yes | Yes | Yes | Absent |

Respectfully submitted,

Christine Pfeiffer
Borough Clerk