

**MINUTES  
WORKSHOP MEETING  
BOROUGH OF SEA BRIGHT**

**FEBRUARY 15, 2018 (Thursday)**

**SEA BRIGHT, NEW JERSEY**

**Council President Leckstein** called the meeting to order at 8:30 am and requested those present to join in the Pledge of Allegiance.

**Council President Leckstein** read the following Compliance Statement:

**COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)**

**Good Morning Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on November 17, 2017. In each instance, the Date, Time, And Location Of This Meeting Were Provided In The Notice. This Meeting Is Open To The Public."**

**PRESENT:** Mayor Dina Long (arrived at the start of Executive Session)  
Councilmember's Kevin Birdsall, William J. Keeler, Brian P. Kelly,  
Marc A. Leckstein, Charles H. Rooney, Jon Schwartz

**OTHERS:** Attorney Roger J. McLaughlin, Engineer Claire Petruzzella,  
Administrator Joseph L. Verruni, Clerk Christine Pfeiffer

**REMARKS FROM THE AUDIENCE: (limited to 3 minutes)**

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

No one wished to be heard.

**EXECUTIVE SESSION:**

Councilmember Kelly offered a motion to enter into Closed Session; second by Councilmember Birdsall:

**WHEREAS**, Section 8 of the Open Public Meeting Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Sea Bright, New Jersey, that they meet in closed session to discuss the issues as herein set forth and when the need for confidentiality no longer exists the decisions made therein will be made available to the public.

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matters to be discussed are as follows:
  - A. Litigation
3. It is anticipated at this time that the subject matters will be made public, if and when confidentiality is no longer needed. Action may be taken.
4. This Resolution shall take effect immediately

**BE IT FURTHER RESOLVED** that the Mayor and Council may come back into Regular Session to conduct additional business.

**Roll Call:** Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
Yes Yes Yes Yes Yes Yes

Councilman Kelly left the meeting at the conclusion of the Executive Session.

There being no further business to discuss a motion to go back into the regular meeting was made by Councilman Leckstein and seconded by Councilman Birdsall with unanimous voice vote approval.

**ITEMS FOR DISCUSSION:**

**SUBJECT:** Bike Share for Sea Bright, NJ

**ACTION:** Councilman Birdsall introduced Derek Stehlin from Zagster one of the first bike share companies in our area. Mr. Stehlin provided an overview of the bike share program - and explained the majority of funding for the program comes from sponsorships. Asbury Park has been very successful with Zagster. Councilman Birdsall will follow up, consider sponsors (i.e. Seastreak Ferry and/or NJ Transit) and determine possible locations for the bike racks.

**SUBJECT:** Capital Projects Update

**ACTION:** Administrator Verruni provided an update on the Beach Pavilion and reported bids for the new Municipal Complex are due March 1<sup>st</sup>.

**SUBJECT:** Seasonal Parking Request

**ACTION:** Administrator Verruni will handle directly with the property owners.

**SUBJECT:** Potential new cell tower tenant

**ACTION:** Administrator Verruni explained that other users are interested in co-locating on our new cell tower and we are ready to go out to bid. The capacity of the current pole is two users which means that we might need to expand the current footprint for additional users by adding another pole or expanding the building below. Attorney McLaughlin will review the bid specs and a Resolution will be prepared for the next meeting.

**SUBJECT:** Highlands Lifeguard Lease Agreement

**ACTION:** Administrator Verruni reported Beach Manager, Don Klein, prepared an agreement to present to Highlands for lifeguarding services for the 2018 summer season. Mr. Verruni said last year we provided the Highlands with lifeguard services and in return they did our street sweeping which they do not want to provide this year so we will be charging them a fee based on equipment, memberships, uniforms, and rates along with a year of experience on their beaches. The cost, should Highlands accept our proposal, will be \$37,500. Mr. Verruni will follow up when we hear back from Highlands. On a related matter, Councilman Keeler suggested hiring a consultant to evaluate our water safety issues and facilities on a point by point basis.

**SUBJECT:** Block 21, Lot 5 - Sale of Borough Property

**ACTION:** This matter was discussed in Executive Session

**SUBJECT:** Resolution authorizing the County of Monmouth Mosquito Control Division to Conduct Aerial Mosquito Control Operations within the Borough

**ACTION:** Councilman Birdsall suggested sending out a Nixle alert prior to when the spraying will take place. An authorizing resolution will be prepared for the Council Meeting on February 20<sup>th</sup>.

**SUBJECT:** Resolution authorizing submission of Pedestrian Safety Grant Application and 2018 Distracted Driving Crackdown Traffic Safety Grant - *U Text U Drive U Pay*

**ACTION:** An authorizing resolution will be prepared for the Council Meeting on February 20<sup>th</sup>

**SUBJECT:** Resolution certifying compliance with Federal Civil Rights Requirements

**ACTION:** An authorizing resolution will be prepared for the Council Meeting on February 20<sup>th</sup>.

**SUBJECT:** Flood Damage Prevention Ordinance

**ACTION:** This amendment is a state mandated update that only changes the map identification number. An Ordinance will be introduced at the Council Meeting on February 20<sup>th</sup>.

**SUBJECT:** Anchorage Parking Lot Safety Issues

**ACTION:** Councilman Keeler will meet with Engineer Fran Mullan to discuss the safety issues and recommendations at the Anchorage parking lot and will follow up at a future workshop.

**SUBJECT:** Businesses on the Beach

**ACTION:** Administrator Verruni reported the Beach Committee has discussed using a bidding process to determine what businesses can operate on the beach for a minimum bid of \$500. The Committee also discussed requiring businesses that operate during the day to purchase beach badges. Councilman Leckstein suggested having the businesses also appear before the special events committee so the different department heads can review the activity and make recommendations. Council felt that wouldn't be necessary but agreed that the Chief needs to be informed. Administrator Verruni will put together a bid spec that can be voted on at the next Council Meeting.

**SUBJECT:** DPW - Winter Storm SOP

**ACTION:** Administrator Verruni reported Shawn Thomas put together a Winter Storm SOP which explains the procedures of the Department of Public Works during winter storms which will inform resident of what to expect during a storm. Discussion carried to next workshop meeting.

**SUBJECT:** Renew Property Lease - Block 18, Lot 1

**ACTION:** An approval resolution will be prepared for the Council Meeting on February 20<sup>th</sup> to renew the lease.

**SUBJECT:** Beach Badge Donation Requests

**ACTION:** A resolution will be prepared for the Council Meeting on February 20<sup>th</sup> approving the donations.

**SUBJECT:** Borough Directory and enclosure

**ACTION:** Council will review the 2018 Directory and submit any changes to the Clerk. An insert which will be sent with the directory regarding the flooding warning protection system was also reviewed. The Borough will receive Community Rating System points for the mailing.

**SUBJECT:** Verizon Nodes

**ACTION:** Attorney McLaughlin explained that if we allow Verizon to install nodes and erect new poles we have to permit other carriers to do the same - we have to be competitively neutral and non-discriminatory. Council is very concerned about the number of poles and the spacing and location of the poles. Councilman Leckstein suggested putting it out to bid - with predetermined pole locations. After a lengthy discussion, the issue is going back to Committee to gather more information for further consideration at a future meeting.

**UPDATES (FYI):**

- **Borough offices will be closed on Monday, February 19 in observance of Presidents' Day**

**ADJOURNMENT:**

Councilmember Leckstein offered a motion to Adjourn the Workshop meeting; second by Councilmember Birdsall:

<b>Roll Call:</b>	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	absent	Yes	Yes	Yes

Respectfully submitted,

Christine Pfeiffer  
Borough Clerk