

**MINUTES
WORKSHOP MEETING
BOROUGH OF SEA BRIGHT**

JANUARY 11, 2018 (Thursday)

SEA BRIGHT, NEW JERSEY

Mayor Long called the meeting to order at 8:30 am and requested those present to join in the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)

Good Morning Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on November 17, 2017. In each instance, the Date, Time, And Location Of This Meeting Were Provided In The Notice. This Meeting Is Open To The Public."

PRESENT: Mayor Dina Long
Councilmember's Kevin Birdsall, William J. Keeler, Brian P. Kelly,
Marc A. Leckstein, Charles H. Rooney, Jon Schwartz

OTHERS: Attorney Roger J. McLaughlin, Engineers Fran Mullan and Claire Petruzzella,
Administrator Joseph L. Verruni, Clerk Christine Pfeiffer

REMARKS FROM THE AUDIENCE: (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

No one wished to be heard.

EXECUTIVE SESSION:

Councilmember Leckstein offered a motion to enter into Closed Session; second by Councilmember Rooney;

WHEREAS, Section 8 of the Open Public Meeting Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, New Jersey, that they meet in closed session to discuss the issues as herein set forth and when the need for confidentiality no longer exists the decisions made therein will be made available to the public.

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matters to be discussed are as follows:
 - A. Legal
3. It is anticipated at this time that the subject matters will be made public, if and when confidentiality is no longer needed. Action may be taken.
4. This Resolution shall take effect immediately

BE IT FURTHER RESOLVED that the Mayor and Council may come back into Regular Session to conduct additional business.

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
Yes Yes Yes Yes Yes Yes

ITEMS FOR DISCUSSION:

SUBJECT: Capital Projects Update

ACTION: Administrator Verruni provided an update on the capital projects underway. The beach pavilion is scheduled to be completed by the middle of May as we must have the ramp over the seawall and the bathrooms open. The main concern with the seawall project is the completion day - we will need several weeks before Memorial Day to get the beach ready and make sure the municipal parking lot is cleared, repaired and re-stripped.

SUBJECT: Beach Concessions/Businesses

ACTION: Administrator Verruni reported he met with Beach Manager Don Klein to discuss the details of businesses and beach concessions for the upcoming year. Council has indicated they are in favor of the Belmar model (bidding) in which case the Borough will need to determine the dates, areas to be leased, minimum acceptable bid, the term of the lease - ex. annual, 2-year, 10-year, etc., how many of each business will be allowed and if beach badges need to be purchased if the business will be operating during and on supervised beaches. Council would like the Beach Managers input. Administrator Verruni said that we are not in a position to build cabanas for the 2018 season. DPW's, Shawn Thomas reported that the playground apparatus is in bad shape from being taken down and moved for the seawall project - he will take pictures and try to determine what can be fixed or will need to be replaced. Council discussed possible new locations for the basketball court.

SUBJECT: 2018 SeaBreeze Proposal

ACTION: Council would like to continue publishing the SeaBreeze newsletter and a resolution will be prepared for the Council Meeting on January 16th to approve the proposal from Advanced Marketing Solutions.

SUBJECT: Anchorage Parking Lot Safety Issues

ACTION: Carried to the next workshop meeting.

10:00 am - Councilman Keeler left the meeting.

SUBJECT: DPW - Winter Storm S.O.P.

ACTION: Dave Bahrle and Shawn Thomas have been working to create a S.O.P. for the Department of Public Works. Mr. Thomas explained that this document was written so the public will know what the Department of Public Works is responsible for during and after a winter storm so the public will have a basic understanding of what to expect. Shawn will contact the police and fire departments along with OEM to incorporate their procedures within this plan.

SUBJECT: Resolution - Authorizing Purchase of Department of Public Works Vehicle
2018 Ford F250 Extended Cab Pickup Truck

ACTION: A resolution will be prepared for the Council Meeting on January 16th to approve the purchase.

SUBJECT: Beach Badge donation request

ACTION: A resolution will be prepared for the Council Meeting on January 16th approving the donations.

SUBJECT: Design and Placement of Nodes

ACTION: Claire Petruzzella from T&M Associates explained the five potential locations and designs of the nodes - Council needs to decide if they should be located on existing or new decorative poles or in a box on the ground (JCPL will not allow anything on their poles). The nodes will make Sea Bright more resilient and strengthen data capacity during the busy summer months. After a lengthy discussion, Council members agreed to go on a "field trip" to view all the potential locations before anything is finalized. Attorney McLaughlin recommended is whatever Council deems appropriate to permit Verizon to do, we should have a very specific plan with locations, pictures, etc. incorporated into a license agreement allowing them to only do what is indicated in the agreement and also how the technology will be removed when it is no longer in use.

SUBJECT: Snow Removal Ordinance

ACTION: The Attorney will prepare an amendment to the snow ordinance to be introduced at the January 16 meeting.

SUBJECT: T&M Proposal for additional funding for the bulkhead project

ACTION: Mayor Long reported this was a grant funded project that went over budget, and there is an opportunity to recoup some of that money from FEMA. There is additional paperwork to be submitted and T&M has submitted a proposal to prepare the submission. Council agreed and a resolution will be prepared for the January 16 meeting to approve T&M's proposal.

ANNOUNCEMENTS:

Borough offices will be closed in observance of Martin Luther King Day on Monday, January 15.

ADJOURNMENT:

Councilmember Leckstein offered a motion to Adjourn the Workshop meeting; second by Councilmember Birdsall;

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,

Christine Pfeiffer
Borough Clerk