

MINUTES
REORGANIZATION MEETING
BOROUGH OF SEA BRIGHT

JANUARY 6, 2018 - 10:30 AM

BOROUGH OF SEA BRIGHT

1. PLEDGE OF ALLEGIANCE:

Mayor Long called the meeting to order at 10:30 AM and requested those present to join her in the Pledge of Allegiance.

National Anthem: Performed by Gabby Kenney

2. Mayor Long read the following COMPLIANCE STATEMENT (N.J.S.A. 10:4-18):

Good Afternoon Ladies and Gentlemen. This Meeting Is Now Called To Order. In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Has Been Faxed To The Asbury Park Press And Other Local Newspapers on November 15, 2016. In Each Instance, The Date, Time, And Location of This Meeting Were Provided In the Notice. This Meeting Is Open To The Public."

3. MOMENT OF SILENCE FOR THE FOLLOWING SEA BRIGHT RESIDENTS WHO PASSED AWAY IN 2017.

**Ralph E. Clauer
Irene Davenport
William E. Dixon
Linda Gaffney
Kerry Hon
Joy Curzon Jarnagin
Thomas Kelly
William C. Lutter
Elke G. McNamara
Richard C. Weisman
Karen L. Worthen**

Mayor Long welcomed Congressman Frank Pallone, Senator Elect Declan O'Scanlon, Assemblywoman Elect Serena DiMaso, Freeholder Thomas Arnone, and Sherriff Shaun Golden.

4. INVOCATION: Father Michael Manning

5. STATEMENT OF DETERMINATION:

"A statement of the determination of the Board of County Canvassers relative to an election held in the Borough of Sea Bright on the 7th day of November, in the year Two Thousand and Seventeen for the election of Municipal Officers for said **BOROUGH OF SEA BRIGHT**

The Board determined at the General Election:

COUNCILMEMBERS - BOROUGH OF SEA BRIGHT

CHARLES H. ROONEY, III
JON SCHWARTZ

Were duly elected as **Members of the Borough Council, Full Three (3) Year Term**
(January 1, 2018 – December 31, 2020)

SWEARING IN / OATHS OF OFFICE

Councilman Rooney was sworn in by Congressman Frank Pallone
Councilman Schwartz was sworn in by Senator Elect Declan O'Scanlon

ROLL CALL:

PRESENT: Mayor Dina Long
Councilmember's Kevin Birdsall, William J. Keeler, Marc A. Leckstein,
Charles H. Rooney, Jon Schwartz

ABSENT: Councilmember Brian P. Kelly

6. COUNCIL PRESIDENT WILLIAM (Jack) KEELER:

2017 YEAR-END ADDRESS

Councilman Keeler thanked everyone for attending and invited each council member to give a brief overview on their 2017 committee efforts and their objectives and vision for 2018.

Councilman Keeler recapped 2017's accomplishments and undertakings in finance, insurance and the court. In additional, he spoke about the impact of the school tax and the Borough's efforts to alleviate the burden. Councilman Keeler commended all for their hard work and recovery efforts in the five years since Sandy, including CFO Mike Bascom, Administrator Joe Verruni, Clerk Christine Pfeiffer and Frank Lawrence.

Mayor Long presented Councilman Keeler with a plaque and thanked him for his service as Council President for the past three years.

7. MAYOR DINA LONG:

2018 NEW YEAR MESSAGE

**8. STANDING COUNCIL COMMITTEE APPOINTMENTS:
Chapter 3. Administrative Code §3-7. Committees (A.)**

The following Council Committee Appointments are presented for the year 2018:

Motion: Leckstein

Second: Birdsall

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes absent Yes Yes Yes

A. Beach/Grants:

Chair works with council committee to recommend policy and oversee operations and maintenance of the beach, including serving as liaison to the Dune Community Advisory Committee; tracks existing grant progress, monitors opportunities and coordinates the timely application for future grant possibilities.

- **Jon Schwartz, Chair**
- **Charles Rooney**
- **Brian Kelly**

B. Finance/Insurance/Court/Volunteers:

Chair works with council committee and CFO to recommend policy and oversee budget and financial operations, which includes insurance. Chair also oversees Municipal Court and serves as liaison to volunteer public safety departments.

- **William Keeler, Chair**
- **Kevin Birdsall**
- **Jon Schwartz**

C. Personnel/Public Relations/Recreation:

Chair works with council committee and Borough Administrator to recommend policy and oversee Borough personnel and administration. Chair of Public Relations Advisory Committee oversees the website, newsletter, Sea Bright 365 and promotions. Chair of Recreation serves as liaison to the Recreation Advisory Committee.

- **Marc Leckstein, Chair**
- **Brian Kelly**
- **Charles Rooney**

D. Public Safety/Education/Library:

Chair works with council committee, Public Safety Director and Fire Chief to oversee and recommend policy for borough public safety functions, including the Police Department, Fire Department, First Aid, Emergency Management and Water Safety. Chair of Education monitors education issues affecting Sea Bright students K-12 and serves as liaison to the School Tax Reform tax force. Chair of Library serves as liaison to the Library Advisory Committee.

- **Charles Rooney, Chair**
- **William Keeler**
- **Kevin Birdsall**

E. Public Works/Building Department/Code Enforcement:

Chair works with council committee to recommend policy and oversee operations of the Department of Public Works, Building Department and Code Enforcement.

- **Kevin Birdsall, Chair**
- **Marc Leckstein**
- **William Keeler**

F. Sea Bright Recovery/Capital Plan/Flood Control/Beautification:

Chair works with council committee to prioritize and oversee implementation of capital projects, including Sandy recovery, flood mitigation and municipal facility reconstruction. Also works to identify shared service opportunities. Chair of Beautification serves as liaison to Beautification Advisory Committee and oversees Beautification projects.

- **Brian Kelly, Chair**
- **Jon Schwartz**
- **Marc Leckstein**

F. Green Team Committee:

The Green Tam is a permanent advisory committee created by Ordinance 04-2016 to recommend and implement sustainable practices for the Borough, according to Chapter 37, "Green Initiatives" in the code of the Borough of Sea Bright.

- **MARC LECKSTEIN, Liaison**
- Dina Long, Mayor
- Kevin Birdsall, Councilman
- Planning Board Member - to be appointed by Planning Board
- Christine Pfeiffer, Borough Clerk
- Michelle Ketcham, Administrative Assistant
- John Sorrentino, Public Safety Director
- Elizabeth DiGiulio, Elected Representative, Shore Regional School Board
- Karolyn Wray, Citizen Member
- Felecia Stratton, Business Owner
- Susana Markson, Mayor's designee

G. Bicycle Pedestrian Advisory Committee:

Makes recommendations to improve bicycle and pedestrian safety throughout the borough and serves as liaison for the Sea Bright portion of the Two Rivers Bike-Ped Pathway.

- **CHARLES ROONEY, Liaison**
- Linda Lamia
- Frank Lawrence

H. Public Relations Advisory Committee

Oversees promotion and marketing of Sea Bright inside and outside of the community via Sea Bright 365 initiatives. Assists where needed with Borough newsletter and social media. Raises funds for the Public Relations Trust Fund.

- **MARC LECKSTEIN, Liaison**
- Linda Blevins
- Kristine Kelly
- Susana Markson
- Adrianna Polony-Sands
- Joann Sheridan
- Felecia Stratton
- Janet Thorpe

10. APPOINTMENTS FOR 2018:

ONE YEAR TERMS:

RES. NO. 01-2018 Appointment of **2018 Council President, Marc A. Leckstein**

Councilmember Birdsall introduced and offered the following resolution for its adoption; seconded by Councilmember Keeler:

WHEREAS, it is necessary that a member of the Council be elected as **President** of said Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey to fulfill the duties of the Mayor during her absence for the year ending December 31, 2018.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that **Marc A. Leckstein** be and is hereby elected as **"President"** of said Council.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. **Marc A. Leckstein, Council President**

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	absent	abstain	Yes	Yes

Council President Leckstein was sworn in by Mayor Dina Long.

RES. NO. 02-2018 Appointment of **Borough Attorney, Roger Mclaughlin, Esquire**
Law Firm of **McLaughlin Stauffer & Shaklee, P.C.**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, the request for proposals for various professional services was posted, and advertised in the Asbury Park Press to be received on November 28, 2017; and,

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, the five proposals for Borough Attorney were received on November 28th from 1) Dasti, Murphy, McGuckin, Ulaky, Koutsouris and Connors, PC; 2) LaCorte, Bundy, Varady & Kinsella; 3) McLaughlin, Stauffer & Shaklee, PC; 4) Rainone, Coughlin, Michello and 5) Weiner Law Group, LLP; and

WHEREAS, the proposal submitted by McLaughlin, Stauffer & Shaklee, PC of Wall Township, New Jersey is being considered for the term of one year (January 1, 2018 - December 31, 2018) at the rate of \$145.00 per hour; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2018 appropriation for this contract will be \$87,065.32, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2018 in the 2018 Temporary Budget and funds for the balance of 2018 will be provided in the Budget for the year 2018, when finally adopted, in the appropriation entitled Legal #8-01-20-155-000.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **ROGER McLAUGHLIN of the Law Firm of McLAUGHLIN STAUFFER & SHAKLEE, PC** to serve as the Borough Attorney for (1) one-year term commencing January 1, 2018 through December 31, 2018 pursuant to the rate provided in their proposal; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional services, a copy of which shall be maintained by the Borough Clerk; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Roger McLaughlin, McLaughlin Stauffer & Shaklee PC
- 2. Finance Manager

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
Yes Yes absent Yes Yes Yes

RES. NO. 03-2018 Appointment of **Borough Special/Conflicts Counsel** as follows:

Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, the request for proposals for various professional services was posted, and advertised in the Asbury Park Press to be received on November 28, 2017; and,

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, twelve (12) proposals for Special / Conflicts Counsel were received on November 28th from: 1) Dasti, Murphy, McGuckin, Ulaky, Koutsouris and Connors, PC; 2) Diegnan & Brophy, LLC; 3) Durkin & Durkin, LLC; 4) Eric M. Bernstein & Associates, LLC; 5) LaCorte, Bundy, Varady & Kinsella; 6) McManimon, Scotland, Baumann; 7) Pawar Gilgallon & Rudy, LLC; 8) Porzio, Bromberg & Newman, P.C.; 9) Rainone, Coughling, Minchello; 10) Roth D'Aquanni, LLC; 11) Scarinci Hollenbeck; 12) Weiner Law Group, LLP; and

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, CFO, hereby certify that funds will be provided for this purpose by Resolution at the time legal services are awarded in the appropriation entitled Legal #8-01-20-155-000.


MICHAEL J. BASCOM, CFO

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey authorizes the Mayor and Borough Clerk to execute a contract with the following for Special/Conflicts Counsel:

**Porzio, Bromberg & Newman, P.C., Vito A. Gagliardi, Jr. & Kerri A. Wright
Scarinci Hollenbeck, Patrick McNamara**

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. All Attorneys
- 2. Finance Manager

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes absent Yes Yes Yes

**RES. NO. 04-2018 Appointment of Borough Auditor, Robert W. Allison, RMA
 Holman Frenia Allison, PC**

Councilmember Keeler introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, the request for proposals for various professional services was posted, and advertised in the Asbury Park Press to be received on November 28, 2017; and,

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, five (5) proposals for Borough Auditor were received on November 28th from: 1) Bowman & Company, LLP; 2) Fallon & Larsen, LLC; 3) Hodulik & Morrison, P.A.; 4) Holman Frenia Allison, P.C. and 5) Suplee, Clooney & Company; and

WHEREAS, the proposal received from Holman Frenia Allison, P.C., PC of Freehold, New Jersey is being considered for the term of one year commencing January 1, 2018 through December 31, 2018 in an amount not to exceed \$36,350.00; and

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, CFO, hereby certify that funds will be provided for the first three months of 2018 in the 2018 Temporary Budget and funds for the balance of 2018 will be provided in the Budget for the year 2018, when finally adopted in the amount of \$36,350.00 in the appropriation entitled Audit Service #8-01-20-135-000 and Finance #8-01-20-130-000.



MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **Robert W. Allison, CPA, RMA, PSA, CGMA of HOLMAN FRENIA ALLISON, P.C.** to serve as Borough Auditor for one year commencing January 1, 2018 through December 31, 2018 pursuant to the rate provided in their proposal; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Robert W. Allison, Holman Frenia Allison, PC
- 2. Finance Manager

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes absent Yes Yes Yes

**RES. NO. 05-2018 Appointment of Borough Engineer, Francis W. Mullan, P.E., CME
 Engineering Firm of T & M Associates**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, the request for proposals for various professional services was posted, and advertised in the Asbury Park Press to be received on November 28, 2017; and,

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, eleven (11) proposals for Borough Engineer were received on November 28th from 1) Abbington Engineering, LLC; 2) CME Associates; 3) Hoder Associates; 4) Leon S. Avakian, Inc.; 5) Maser Consulting, PA; 6) Matrix New World Engineering; 7) Najarian Associates; 8) Remington & Vernick Engineers; 9) Suburban Consulting Engineers, Inc.; 10) T & M Associates; and 11) Van Cleef Engineering Associates; and

WHEREAS, the proposal received from Francis W. Mullan, T&M Associates of Middletown, New Jersey is being considered for the term of one year (January 1, 2018 - December 31, 2018) at the rate of \$160.00 per hour; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2018 appropriation for this contract will be \$87,416.17, said amount subject to unforeseen decreases or increases in engineering matters. Funds will be provided for the first three months of 2018 in the 2018 Temporary Budget and funds for the balance of 2018 will be provided in the Budget for the year 2018, when finally adopted, in the appropriation entitled Engineer #8-01-20-165-000.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to Francis W. Mullan, of T&M Associates to serve as Borough Engineer for one year commencing January 1, 2018 through December 31, 2018 pursuant to the rate provided in their proposal; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk.

BE IT RESOLVED, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Francis W. Mullan, T&M Associates
- 2. Finance Manager

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
Yes Yes absent Yes Yes Yes

RES. NO. 06-2018 Appointment of **Borough Planner, Donna Miller, PP, AICP**
Engineering Firm of **T & M Associates**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler:

WHEREAS, the request for proposals for various professional services was posted, and advertised in the Asbury Park Press to be received on November 28, 2017; and,

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, the seven (7) proposals for Borough Planner were received on November 28th from 1) Cofone Consulting Group, LLC; 2) Heyer, Gruel & Associates, PA; 3) Leon S. Avakian, Inc.; 4) Maser Consulting P.A. 5) Najarian Associates; 6) Remington & Vernick Engineers; 7) T & M Associates; and

WHEREAS, the proposal received from Donna Miller, PP, AICP, T&M Associates of Middletown, New Jersey is being considered for the term of one year commencing January 1, 2018 through December 31, 2018 at the rate of \$160.00 per hour; and

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds anticipated for these services, it is estimated that the total 2018 appropriation for this contract will not exceed \$17,500.00. Funds will be provided for the first three months of 2018 in the 2018 Temporary Budget and funds for the balance of 2018 will be provided in the Budget for the year 2018, when finally adopted, in the appropriation entitled Engineer #8-01-20-165-000.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to Donna Miller, PP, AICP, T&M Associates of Middletown, New Jersey to serve as Borough Planner for one year commencing January 1, 2018 through December 31, 2018 pursuant to the rate provided in the proposal; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Donna Miller, T&M Associates
- 2. Finance Manager

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes absent Yes Yes Yes

RES. NO. 07-2018 Appointment of **Borough Consulting Engineers** as follows:

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler:

WHEREAS, the request for proposals for various professional services was posted, and advertised in the Asbury Park Press to be received on November 28, 2017; and,

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, the thirteen (13) proposals for Consulting Borough Engineer were received on November 28th from:

- 1) Abington Engineering, LLC; 2) CME Associates; 3) ENGenuity; 4) French & Parrello Associates;
- 5) Hoder Associates; 6) Leon S. Avakian, Inc.; 7) Maser Consulting, PA; 8) Matrix New World Engineering;
- 9) Najarian Associates; 10) Remington & Vernick Engineers; 11) Suburban Consulting Engineers, Inc.;
- 12) T & M Associates; and 13) Van Cleef Engineering Associates; and

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, CFO, hereby certify that funds will be provided for this purpose by Resolution at the time engineering services for a specific project are awarded.



 MICHAEL J. BASCOM, CFO

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey authorizes the Mayor and Borough Clerk to execute a contract with the following for Consulting Borough Engineer:

- Leon Avakian Inc., Gregory Blash**
- CME Associates, Gregory R. Valesi**
- ENGenuity, Jaclyn J. Flor**
- Hoder Associates, David Hoder**
- French & Parrello, Keith B. Smith**
- Maser Consulting, William White**
- Najarian Associates, Robert W. Bucco, Jr.**
- Suburban Consulting Engineers, Mark Lescavage**
- Van Cleef Engineering Associates, Neil Van Cleef**

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. All Engineers
- 2. Finance Manager

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes absent Yes Yes Yes

RES. NO. 08-2018 Appointment of **Borough Prosecutor, Eric Brophy, Esq., Diegnan & Brophy**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, the request for proposals for various professional services was posted, and advertised in the Asbury Park Press to be received on November 28, 2017; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, the four (4) proposals for Borough Prosecutor were received on November 28th from 1) Bob Smith & Associates; 2) Diegnan & Brophy, LLC; 3) Grace Marmero & Associates, LLP and 4) LaCorte, Bundy, Varady & Kinsella; and

WHEREAS, the proposal received from Diegnan & Brophy, LLC of Wall Township, New Jersey is being considered for the term of one year commencing January 1, 2018 through December 31, 2018 at the rate of \$350.00 per session; and

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2018 appropriation for this contract will be \$3,850.00, said amount subject to unforeseen decreases or increases in litigation. Funds will be provided for the first three months of 2018 in the 2018 Temporary Budget and funds for the balance of 2018 will be provided in the Budget for the year 2018, when finally adopted, in the appropriation entitled Court #8-01-43-490-000.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **ERIC D. BROPHY, ESQ of the Law Firm of DIEGNAN & BROPHY, LLC** to serve as Borough Prosecutor for one year commencing January 1, 2018 through December 31, 2018 pursuant to the rate provided in their proposal; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Eric D. Brophy, Esq., Diegnan & Brophy, LLC
- 2. Finance Manager

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	absent	Yes	Yes	Yes

RES. NO. 09-2018 Appointment of Alternate Borough Prosecutor, Anthony J. Vecchio, Esquire

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler:

WHEREAS, the Borough of Sea Bright has a need to acquire professional services for an alternate prosecutor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, Anthony J. Vecchio, LLC submitted a proposal dated January 2, 2018, indicating interest in providing services as Alternate Prosecutor to serve in the event the Prosecutor is unable to attend a court session at the rate of \$350.00 per session; and

WHEREAS, the anticipated term of this contract is one year, January 1, 2018 through December 31, 2018, and may be extended as approved by this governing body; and

WHEREAS, the Borough of Sea Bright has determined that the value of the contract will not exceed \$17,500; and,

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2018 appropriation for this contract will be \$350.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2018 in the 2018 Temporary Budget and funds for the balance of 2018 will be provided in the Budget for the year 2018, when finally adopted, in the appropriation entitled Court #8-01-43-490-000.


MICHAEL J. BASCOM, CFO

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby authorize the Mayor and Borough Clerk to enter into a contract with **Anthony J. Vecchio, LLC** as described herein.

BE IT FURTHER RESOLVED, that Anthony J. Vecchio, LLC is to submit an executed contract, a Business Entity Disclosure Certification which certifies that Anthony J. Vecchio, LLC, has not made any reportable contributions to a political or candidate committee in the Borough of Sea Bright in the previous one year, and that the contract will prohibit Anthony J. Vecchio, LLC from making any reportable contributions through the term of the contract along with a Certificate of Insurance.

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Anthony J. Vecchio, LLC
- 2. Finance Manager

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes absent Yes Yes Yes

RES. NO. 10-2018 Appointment of **Public Defender, Robert J. Holden, Esquire,**
Law Firm of **Robert J. Holden, Esquire, LLC**

Councilmember Keeler introduced and offered the following Resolution for its adoption; seconded by Councilmember Leckstein:

WHEREAS, the Borough of Sea Bright has a need to acquire professional services for the position of public defender as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Robert J. Holden, Esquire, LLC submitted a proposal dated December 11, 2017 to provide public defender services at the rate of \$200 per assignment; and

WHEREAS, the anticipated term of this contract is one year, January 1, 2018 through December 31, 2018, and may be extended as approved by this governing body; and

WHEREAS, the Borough of Sea Bright has determined that the value of the acquisition will not exceed \$17,500; and,

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2018 appropriation for this contract will be \$2,600.00, said amount subject to unforeseen decreases or increases in litigation. Funds will be provided for the first three months of 2018 in the 2018 Temporary Budget and funds for the balance of 2018 will be provided in the Budget for the year 2018, when finally adopted, in the appropriation entitled Public Defender #8-01-43-495-000.



MICHAEL J. BASCOM, CFO

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby authorize the Mayor and Borough Clerk to enter into a contract with **Robert J. Holden, Esquire, LLC** as described herein; and,

BE IT FURTHER RESOLVED, Robert J. Holden, Esquire, LLC is to submit an executed contract, a Business Entity Disclosure Certification which certifies that Robert J. Holden, Esquire, has not made any reportable contributions to a political or candidate committee in the Borough of Sea Bright in the previous one year, and that the contract will prohibit Robert J. Holden, Esquire, from making any reportable contributions through the term of the contract along with a Certificate of Insurance; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Robert J. Holden, Esq.
- 2. Finance Manager

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes absent Yes Yes Yes

RES. NO. 11-2018 Appointment of **Bond Counsel, John Draikiwicz, Esquire,**
Law Firm of **Gibbons. P.C.**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler:

WHEREAS, the request for proposals for various professional services was posted, and advertised in the Asbury Park Press to be received on November 28, 2017; and,

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a)) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, the six (6) proposals for Bond Counsel were received on November 28th from 1) DeCotiis, FitzPatrick, Cole & Giblin, LLC; 2) Gibbons, P.C.; 3) Gluck Walrath, LLP; 4) McManimon, Scotland & Baumann, LLC; 5) Waters, McPherson, McNeill, P.C.; and 6) Wilentz, Goldman & Spitzer; and

WHEREAS, the proposal from Gibbons, P.C. of Newark, New Jersey is being considered for the term of one year commencing January 1, 2018 through December 31, 2018; and

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2018 appropriation for this contract will be \$3,677.47, said amount subject to unforeseen decreases or increases in bond issues. Funds will be provided for the first three months of 2018 in the 2018 Temporary Budget and funds for the balance of 2018 will be provided in the Budget for the year 2018, when finally adopted, in the appropriation entitled Legal #8-01-20-155-000.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **JOHN DRAIKIWICZ, Esq. of the Law Firm of GIBBONS, P.C.** to serve as Bond Counsel for one year commencing January 1, 2018 through December 31, 2018 pursuant to the rate provided in their proposal; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. John Draikiwicz, Gibbons, P.C.
- 2. Finance Manager

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
Yes Yes absent Yes Yes Yes

RES. NO. 12-2018 Appointment of **Labor Attorney, Bruce Padula, Esquire,**
Law Firm of **Cleary, Giacobbe, Alfieri, Jacobs, LLC**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, the request for proposals for various professional services was posted, and advertised in the Asbury Park Press to be received on November 28, 2017; and,

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a)) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, thirteen (13) proposals for Borough Labor Attorney / Counsel were received on November 28th from: 1) Apruzzese, McDermott, Mastro & Murphy; 2) Armando V. Riccio, LLC; 3) Cleary, Giacobbe, Alfieri, Jacobs, LLC; 4) Dasti, Murphy, McGuckin, Ulaky, Koutsouris and Connors, PC; 5) Durkin & Durkin, LLC; 6) Eric M. Bernstein & Associates, LLC; 7) Genova Burns; 8) Grace Marmero & Associates, LLP; 9) LaCorte, Bundy, Varady & Kinsella; 10) Martin Melody, LLC; 11) Rainone, Coughling, Minchello; 12) Roth D’Aquanni, LLC; 13) Weiner Law Group, LLP; and

WHEREAS, the proposal received from Cleary, Giacobbe, Alfieri, Jacobs, LLC of Matawan, New Jersey is being considered for the term of one year (January 1, 2018 - December 31, 2018) at the rate of \$150.00 per hour; and

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2018 appropriation for this contract will be \$1,865.69, said amount subject to unforeseen decreases or increases in litigation and other labor matters. Funds will be provided for the first three months of 2018 in the 2018 Temporary Budget and funds for the balance of 2018 will be provided in the Budget for the year 2018, when finally adopted, in the appropriation entitled Legal #8-01-20-155-000.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **BRUCE W. PADULA of the Law Firm of CLEARY, GIACOBBE, ALFIERI, JACOBS, LLC** to serve as Labor Attorney for one year commencing January 1, 2018 through December 31, 2018 pursuant to the rate provided in their proposal; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

BE IT RESOLVED, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Bruce W. Padula, Cleary, Giacobbe, Alfieri, Jacobs, LLC
- 2. Finance Manager

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes absent Yes Yes Yes

RES. NO. 13-2018 Appointment of **Tax Appeal Attorney, Salvatore Alfieri, Esquire**
 Law Firm of **Cleary, Giacobbe, Alfieri, Jacobs, LLC**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler:

WHEREAS, the request for proposals for various professional services was posted, and advertised in the Asbury Park Press to be received on November 28, 2017; and,

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, the seven (7) proposals for Borough Tax Appeal Attorney were received on November 28th from 1) Cleary, Giacobbe, Alfieri, Jacobs, LLC; 2) Dasti, Murphy, McGuckin, Ulaky, Koutsouris and Connors P.C.; 3) DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.; 4) Eric M. Bernstein & Associates, LLC; 5) Grace Marmero & Associates, LLP; 6) Rainone, Coughlin, Minchello and 7) Weiner Law Group, LLP; and

WHEREAS, the proposal received from Cleary, Giacobbe, Alfieri, Jacobs, LLC of Matawan, New Jersey is being considered for the term of one year (January 1, 2018 - December 31, 2018) at the rate of \$150.00 per hour; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2018 appropriation for this contract will be \$4,308.00, said amount subject to unforeseen decreases or increases in litigation and other tax appeal matters. Funds will be provided for the first three months of 2018 in the 2018 Temporary Budget and funds for the balance of 2018 will be provided in the Budget for the year 2018, when finally adopted, in the appropriation entitled Legal #8-01-20-155-000.



MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **SALVATORE ALFIERI, ESQ. of the Law Firm of CLEARY, GIACOBBE, ALFIERI, JACOBS, LLC** to serve as Borough Tax Appeal Attorney for one year commencing January 1, 2018 through December 31, 2018 pursuant to the rate provided in their proposal; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Salvatore Alfieri, Esq. Cleary, Giacobbe, Alfieri, Jacobs, LLC
- 2. Finance Manager

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes absent Yes Yes Yes

RES. NO. 14-2018 Appointment of **Special Tax Appeal Attorney, Martin Allen, Esquire**
 Law Firm of **DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.**

Councilmember Keeler introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, the request for proposals for various professional services was posted, and advertised in the Asbury Park Press to be received on November 28, 2017; and,

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, the seven (7) proposals for Borough Tax Appeal Attorney were received on November 28th from 1) Cleary, Giacobbe, Alfieri, Jacobs, LLC; 2) Dasti, Murphy, McGuckin, Ulaky, Koutsouris and Connors P.C.; 3) DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.; 4) Eric M. Bernstein & Associates, LLC; 5) Grace Marmero & Associates, LLP; 6) Rainone, Coughlin, Minchello and 7) Weiner Law Group, LLP; and

WHEREAS, the proposal received from **Martin Allen, DeFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. of Warren, New Jersey**, is being considered for Special Tax Appeal Attorney for the term of one year commencing January 1, 2018 through December 31, 2018 at the rate of \$200.00 per hour; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2018 appropriation for this contract will be \$53,255.10, said amount subject to unforeseen decreases or increases in litigation and other tax appeal matters. Funds will be provided for the first three months of 2018 in the 2018 Temporary Budget and funds for the balance of 2018 will be provided in the Budget for the year 2018, when finally adopted, in the appropriation entitled Legal #8-01-21-155-000.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **MARTIN ALLEN, ESQ. of the Law Firm of DeFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. of Warren, New Jersey** to serve as Borough Special Tax Appeal Attorney for one year commencing January 1, 2018 through December 31, 2018 pursuant to the rate provided in their proposal; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Martin Allen, Esq., DeFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.
- 2. Finance Manager

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
Yes Yes absent abstain Yes Yes

RES. NO. 15-2018 Appointment of **Council Liaison** to the **Planning Board**,
MARC A. LECKSTEIN

Councilmember Birdsall introduced and offered for adoption the following resolution for its adoption; seconded by Councilmember Keeler:

WHEREAS, it is necessary that a member of the Council be appointed as liaison to the Sea Bright Planning/Zoning Board to represent the Governing Body as a Class III - Member for a one year term commencing January 1, 2018 through December 31, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that **MARC A. LECKSTEIN, Council Liaison to the Planning Board** be and is hereby appointed to this position.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. MARC A. LECKSTEIN, Council Liaison**

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
Yes Yes absent abstain Yes Yes

THREE YEAR TERMS:

RES. NO. 16-2018 Appointment of **CHRISTINE PFEIFFER**, as **Borough Clerk**

Councilmember Leckstein introduced and offered the following Resolution for adoption; seconded by Councilmember Keeler:

WHEREAS, the Borough employee, Christine Pfeiffer, was appointed to serve as Municipal Clerk for a three year term on January 1, 2015 by the governing body of the Borough of Sea Bright; and

WHEREAS, Christine Pfeiffer attended Municipal Clerk classes and received her Registered Municipal Clerk certification on October 14, 2015; and

WHEREAS, it is in the best interest of the Borough of Sea Bright to re-appoint, Christine Pfeiffer as the Municipal Clerk and the Assessment Search Officer for an additional (3) three year term.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright in the County of Monmouth, State of New Jersey that Christine Pfeiffer, be and is hereby re-appointed as Municipal Clerk and Assessment Search Officer for an additional (3) three year term commencing January 1, 2018 through December 31, 2020; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Christine Pfeiffer
- 2. Division of Local Government Services

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes absent Yes Yes Yes

Clerk, Christine Pfeiffer was sworn in by Mayor Dina Long.

RES. NO. 17-2018 Appointment of **NICOLE SONNENBLICK** as **Municipal Court Judge**

Councilmember Keeler introduced and offered the following Resolution for adoption; seconded by Councilmember Leckstein:

WHEREAS, the request for proposals for various professional services was posted, and advertised in the Asbury Park Press to be received on November 28, 2017; and,

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, Nicole Sonnenblick, JMC submitted a proposal letter for the position of Borough Court Judge; and

WHEREAS, the proposal received from Nicole Sonnenblick, JMC of Freehold, New Jersey is being considered for the three year term commencing January 1, 2018 through December 31, 2020; and

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, CFO, hereby certify that funds will be provided for the first three months of 2018 in the 2018 Temporary Budget and funds for the balance of 2018 will be provided in the Budget for the year 2018, when finally adopted, in the amount of \$21,225.12 in the appropriation entitled Court #8-01-43-490-000.



MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **NICOLE SONNENBLICK, JMC** to serve as Borough Court Judge for a three year term commencing January 1, 2018 through December 31, 2020 at the current rate of compensation.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such Borough Court Judge service, a copy of which shall be maintained by the Borough Clerk; and

BE IT RESOLVED, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Nicole Sonnenblick, JMC
- 2. Finance Manager

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes absent Yes Yes Yes

Judge Nicole Sonnenblick was sworn in by Senator Elect Declan O'Scanlon. Councilman Keeler commended the Judge on how well our court operates.

11. **CONSENT AGENDA:**

Res. No. 18-2018 Appointment of **MAYOR DINA LONG** as **COMMUNITY DEVELOPMENT BLOCK GRANT REPRESENTATIVE** and **JACK KEELER**, as the **ALTERNATE REPRESENTATIVE**

Councilmember Leckstein introduced and offered the following resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, there exists a need for the appointment of a **Community Development Block Grant Representative** for the Borough of Sea Bright, County of Monmouth, State of New Jersey; and,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that **Mayor Dina Long** is appointed **Community Development Block Grant Representative** and **William J. Keeler** is appointed **Alternate Representative** for the year 2018.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Monmouth County Community Development

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	absent	Yes	Yes	Yes

Res. No. 19-2018 **APPOINTMENTS TO THE BOROUGH'S SPECIAL EVENTS COMMITTEE**

Councilmember Leckstein introduced and offered for adoption the following resolution; seconded by Councilmember Birdsall:

WHEREAS, § 38-3 of Chapter 38 of the Borough's General Code empowers the Mayor to appoint (1) an owner of a business located in the Borough of Sea Bright and (2) a resident of the Borough of Sea Bright, neither of whom may be an official of or in the full-time employ of the municipality, to the Borough's Special Events Committee; and

WHEREAS, the Mayor has chosen to appoint **FELECIA STRATTON** as the aforesaid business representative and **SUSANA MARKSON** as the aforesaid residential representative on the Borough's Special Events Committee; and

WHEREAS, § 38-3 of Chapter 38 of the Borough's General Code also empowers the Borough Council to choose from its membership a representative to serve on the Borough's Special Events Committee and § 38-4 of Chapter 38 of the Borough's General Code empowers the Borough Council to choose an alternate from its membership to serve on the Borough's Special Events Committee in the absence of its regular representative; and

WHEREAS, the Borough Council have chosen **MARC A. LECKSTEIN** as its regular representative and **BRIAN KELLY** as its alternate representative; and

WHEREAS, § 38-3 of Chapter 38 of the Borough's General Code states, if any of the municipal officials serving on the Special Events Committee shall hold more than one of the offices identified for membership, the Mayor shall be empowered to appoint another municipal official, other than a member of the Borough Council, to serve on the Committee so as to maintain a total membership of 11 individuals; and

WHEREAS, as the offices of Chief of Police and Public Safety Director are held by the same individual, John Sorrentino, the Mayor has chosen to appoint **CANDACE MITCHELL**, Administrative Assistant in the Borough of Sea Bright as a voting member of the Special Events Committee to maintain a total membership of 11.

WHEREAS, all of the above named individuals require the approval of the Borough Council in order to be made official;

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the above named individuals be and are hereby appointed as members of the Borough's Special Events Committee in the capacities stated.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Felicia Stratton
- 2. Susana Markson
- 3. Marc A. Leckstein
- 4. Brian Kelly
- 5. Candace Mitchell, Secretary of the Special Events Committee

ROLL CALL:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	absent	Yes	Yes	Yes

Res. No. 20-2018 NAMING OF THE OFFICIAL NEWSPAPERS FOR 2018

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, N.J.S.A. 10:4-18 authorizes a municipality to designate an official Newspaper for the Borough of Sea Bright; and

WHEREAS, "Official Newspaper" means paid, published and circulated in the Municipality. If there is no such newspaper, then at least one published in the County in which the municipality is located and said newspaper is circulated;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, in the County of Monmouth, State of New Jersey that the following newspapers be and are hereby designated as the "official newspapers" in the Borough of Sea Bright in which any and all legal notices of the Borough are authorized to be published:

- **ASBURY PARK PRESS**
- **THE ATLANTIC HUB**
- **THE LINK**
- **TWO RIVER TIMES**
- **STAR LEDGER**

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Asbury Park Press
2. The Atlantic Hub
3. The Link
4. Two River Times
5. Star Ledger

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes absent Yes Yes Yes

Res. No. 21-2018 BOROUGH OF SEA BRIGHT ANNUAL FEE SCHEDULES

Councilmember Leckstein introduced and offered the following Resolution for adoption; seconded by Councilmember Birdsall:

WHEREAS, the Borough Council had established the "Code of the Borough of Sea Bright, 1998" to annually renew all fee schedules by resolution as referenced in each Chapter; and

WHEREAS, the Borough Council wish to approve the following fee schedules for the year 2018 as referenced below:

SECTION I

CHAPTER 3 – ADMINISTRATIVE CODE

Section 3-8.1 Fees for extraordinary requests

Fees:

- Copies

Letter size pages	\$ 0.05
Legal size pages	\$ 0.07
Ledger	\$ 0.10
Other materials (CD, DVD, etc)	\$ 3.00
- Delivery: Delivery / postage fees additional depending upon delivery type
- Extras: Special service charge may be applied for administrative and postage fees, if applicable, and,
- Deposit: If request exceeds \$5.00 to reproduce.

SECTION II

CHAPTER 201 - "VEHICLES AND TRAFFIC"

ARTICLE I - Traffic and Parking

201-8.1. Pay-to-park areas.

Parking of vehicles in municipally regulated pay-to-park areas shall be permitted at such rates for paid parking as set forth in rules and regulations adopted by resolution of the Mayor and Council of the Borough of Sea Bright.

- Pay to Park: \$ 1.00/per hour

SECTION III

CHAPTER 134 - "LIBRARY"

ARTICLE I – Fines for Overdue Materials

Fines for late return of Cultural Arts Center / Library materials will be assessed by resolution annually.

134.1. Fines established.

Fines for Overdue Materials (per day)	FEES
• Books, Audio Tapes	\$ 0.20
• AV/CD Records	\$ 0.20
• Videotapes/DVDs	\$ 1.00

ARTICLE III – Nonresident Library Use (Ordinance #09-2003)

Any nonresident wishing to utilize the Sea Bright Library shall pay a library use fee as established by resolution.

134-8. Fee for Library Use by Nonresidents.

Annual Nonresident Fee	\$ 35.00
Seasonal Nonresident Fee (Memorial Day through Labor Day)	\$ 25.00*

*At expiration, if member wishes to convert to an annual membership, an additional fee of \$10.00 will be collected.

Other:

Fax	\$1.00 plus \$0.10 per page
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SECTION V

CHAPTER 178 - "Solid Waste"

ARTICLE II "Recycling", 178.6 Enumerations of Mandatory Recyclables, Section H. "Appliance and White Goods Collection"

Subsection (2)(b):

Prior to placing any appliance at the curbside offer collection, the owner, tenant or resident of the premises shall complete a form provided by the Recycling Coordinator and pay a permit fee in order to obtain a removal permit.

<u>COLLECTION FEE PAID TO HAULER</u>	<u>ADMINISTRATION FEE</u>	<u>TOTAL</u>
\$20.00	\$5.00	\$ 25.00

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the above fees for the year 2018 are hereby approved effective immediately.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Administrative Assistant
2. Public Works Department
3. Library

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	absent	Yes	Yes	Yes

Res. No. 22-2018 POLICE – SPECIAL DUTY RATES FOR 2018

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, Chapter 39 of the General Code of the Borough of Sea Bright entitled Police Department, Article III, Special Duty Assignments that requires the charges for such service be set forth annually in a resolution adopted by the governing body, and

WHEREAS, various businesses working within the Borough of Sea Bright from time to time make requests for assistance from members of the municipal police department to perform special duty assignment services; and

WHEREAS, it is deemed to be in the interest of safety that personnel specially trained to undertake these activities be used in the performance of these duties; and

WHEREAS, work performed is to be considered a "special duty assignment from independent contractors" and as such is exempt from Fair Labor Standards Act; and

WHEREAS, the Chief of Police has recommended that the hourly rates (minimum of four (4) hours) as follows:

39-17. Payments for service.

<u>Assignment</u>	<u>Salary</u>	<u>Insurance/Admin</u>	<u>Total</u>
Construction Work	\$70.00	\$15.00	\$85.00
Security Work	\$70.00	\$15.00	\$85.00
Sporting Events	\$70.00	\$15.00	\$85.00
Enhanced Local Business Patrols	\$15.00	\$ 5.00	\$20.00

IN ADDITION to the hourly rates above to be charged, when the Chief of Police deems that it is in the best interest of police officers assigned to construction work, the interest of the Borough and the construction workers, that police officers assigned to special duty utilize a marked police car or police equipment, an additional charge to be paid for utilization of said police vehicle or equipment shall be at the rate of \$10.00 per hour (minimum of four (4) hours); and

WHEREAS, such assignments are to be approved through the Chief of Police.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the Chief of Police is hereby authorized to enter into agreements providing for special duty assignments for which the municipality shall be compensated at the rates herein above mentioned; and

BE IT FURTHER RESOLVED, that the rate and authority given by virtue of this resolution may be amended or revoked at any time by the Governing Body.

BE IT FURTHER BE RESOLVED, that any and all municipal officials required to take any and all action as a result of the adoption of this resolution are hereby empowered to do so.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Police Department
- 2. Finance Manager

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes absent Yes Yes Yes

Res. No. 23-2018 2018 ANIMAL CONTROL AGREEMENT WITH KERRY GOWAN, ANIMAL CONTROL OFFICER

Councilmember Leckstein introduced and offered for adoption the following resolution; seconded by Councilmember Birdsall:

WHEREAS, the Borough Council of the Borough of Sea Bright wish to enter into an Agreement with Animal Control Services, Kerry Gowan; and

WHEREAS, the Animal Control Services for the year 2018 (January 1, 2018 through December 31, 2018) are for stray cats, dogs and injured/rabid animals apprehended within the Borough Sea Bright seven days a week; and

WHEREAS, the annual administrative fee of \$400.00 for these services shall to be paid quarterly in four equal payments to Kerry Gowan; and

WHEREAS, all additional services and/or charges shall be billed and submitted monthly to the Borough as follows:

Call Out initiated by SB Police Department	\$30.00 per call
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WHEREAS, all other calls for critters (ground hogs, possum, muskrats, squirrels, birds, raccoons or dead animals, etc) will be billed by Kerry Gowan directly to the private party requesting the service.

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2018 appropriation for this contract will be \$1,610.00, said amount subject to unforeseen decreases or increases in animal control services. Funds will be provided for the first three months of 2018 in the 2018 Temporary Budget and funds for the balance of 2018 will be provided in the Budget for the year 2018, when finally adopted, in the appropriation entitled Animal Control #8-01-27-340-000 and Animal Trust #T-18-00-000-000.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby authorize the Mayor and Borough Clerk to execute a contract with Animal Control Services, Kerry Gowan for the year 2018.

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Animal Control Services, Kerry Gowan
- 2. Police Department
- 3. Finance Manager

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes absent Yes Yes Yes

Res. No. 24-2018 2018 SHARED SERVICE AGREEMENT WITH THE TOWNSHIP OF OCEAN FIRE DEPARTMENT FOR FIRE OFFICAL/CODE ENFORCEMENT VEHICLE

Councilmember Leckstein introduced and offered the following resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, the Fire Official for the Township of Ocean Fire District No. 2 is also the Housing Inspector for the Borough of Sea Bright; and

WHEREAS, the entities have an arrangement whereby, the Borough of Sea Bright will pay to the Township of Ocean Fire District No. 2, an annual rental fee for the use of the fire official vehicle in the sum of \$800.00 and for the use as Housing Inspection the sum of \$400.00 for an annual total of \$1,200.00; and

WHEREAS, the Borough of Sea Bright and Township of Ocean Fire District No. 2 wish to enter into a shared service agreement for the term of January 1, 2018 through December 31, 2018; and

WHEREAS, under the terms of the Agreement, the Borough of Sea Bright will pay to the Township of Ocean Fire District No. 2, \$1,200.00 annually; and

WHEREAS, it has been determined by the Borough of Sea Bright and Township of Ocean Fire District No. 2 that it is in the best interest of both entities to share the expenses for a vehicle by eliminating unnecessary cost.

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, CFO, hereby certify that funds will be provided for the first three months of 2018 in the 2018 Temporary Budget and funds for the balance of 2018 will be provided in the Budget for the year 2018, when finally adopted, in an amount of \$1,200 in the appropriation entitled Inter-local Municipal Services Agreement #8-01-42-200-000.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the shared services agreement be authorized as outlined above and that the Mayor and Borough Clerk are hereby authorized to sign the agreement for 2018.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Township of Ocean Fire Department
- 2. Finance Manager
- 3. Construction Department

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes absent Yes Yes Yes

Res. No. 25-2018 AUTHORIZING AWARD OF CONTRACT NAMING BROWN AND BROWN, METRO, INC. AS BROKER/CONSULTANT FOR THE "MONMOUTH COUNTY JOINT INSURANCE FUND"

Councilmember Leckstein offered the following resolution and moved its adoption; seconded by Councilmember Birdsall:

WHEREAS, the Borough of Sea Bright is a member of the "Monmouth Municipal Joint Insurance Fund"; and

WHEREAS, Resolution No. 113-15 authorized an agreement between the Borough of Sea Bright and Monmouth County Joint Insurance Fund for a three year term ending December 31, 2018; and

WHEREAS, the 2018 Monmouth Municipal Joint Insurance Fund premium in the amount of \$201,408.00 is to be paid in two installments: January 15, 2018 and May 15, 2018; and

WHEREAS, there is a need to engage professional risk management consulting services as required in the bylaws of the Monmouth County Joint Insurance Fund, and

WHEREAS, the Borough Council is in receipt of a proposal for a one year policy period (January 1, 2018 – December 31, 2018) from Brown & Brown Metro, Inc., a Public Risk Advisor of New Jersey, 56 Livingston Avenue, Roseland, NJ 07068; and

WHEREAS, Brown and Brown Metro, Inc. shall be paid by the Borough of Sea Bright a fee as compensation for services rendered, an amount equal to six percent (6%) of the Borough's annual assessment as promulgated by the Funds.

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, CFO, hereby certify that funds in the amount of \$201,408.00 will be available for the first three months of 2018 in the 2018 Temporary Budget and funds for the balance of 2018 will be provided in the Budget for the year 2018, when finally adopted, in the appropriation entitled Insurance #8-01-23-215-290 and #8-01-23-210-290.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby authorize the Mayor and Borough Clerk to execute a contract without competitive bidding as an Extraordinary, Unspecifiable Service pursuant to N.J.S.A. 40A:11-5(1)(a)(ii) to Brown & Brown Metro, Inc., of Roseland, NJ for a one year term (January 1, 2018 through January 1, 2018).

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a copy of this resolution to the following:

- 1. Monmouth County Joint Insurance Fund
- 2. Brown & Brown Metro, Inc.
- 3. Finance Manager

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
Yes Yes absent Yes Yes Yes

Res. No. 26-2018 OFFICIAL DEPOSITORIES

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies, a bank or trust company having its place of business in the State, and organized under the laws of the United States or this State:

WHEREAS, on the 6th day of January 2018, by the Mayor and Council of the Borough of Sea Bright, County of Monmouth, New Jersey, that:

- 1. Valley National Bank
- 2. New Jersey Cash Management Fund
- 3. TD Bank
- 4. Bank of New York
- 5. US Bank
- 6. JP Morgan Chase
- 7. Rumson-Fairhaven Bank

be, and hereby are, designated as depositories for the Borough of Sea Bright for the year 2018. Prior to the deposit of any municipal funds in the above-mentioned depositories, the bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under the Government Units Deposit Protection Act (R.S. 17:9-41).

NOW, THEREFORE, BE IT RESOLVED, that the aforesaid banks are hereby authorized and directed to honor checks drawn upon the Borough funds signed by the Chief Financial Officer, Mayor, Tax Collector, Finance Manager and Borough Clerk, with the exception of:

- **Municipal Court Account**
Court Administrator, Deputy Court Administrator, or Municipal Judge, as authorized signatories.
- **Bail Account**
Court Administrator, Deputy Court Administrator or Municipal Judge, as authorized signatories.
- **Law Enforcement MAC Account**
Chief John Sorrentino, Detective John Arias Signatories.
- **Health Insurance Fund**
Designated Benemax signatories.
- **Redemption Account**
Tax Collector, Finance Manager, Clerk as signatories.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Fiscal Officer

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	absent	Yes	Yes	Yes

Res. No. 27-2018 INTEREST ON DELINQUENT TAXES, SEWER and other MUNICIPAL CHARGES

Councilmember Leckstein introduced and offered the following resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non payment of taxes, sewer and other municipal charges or assessments subject to any abatement or discount for the late payment of taxes, sewer and municipal charges as provided by law; and

WHEREAS, the Borough Council finds it appropriate and necessary to establish interest rates for delinquent tax and assessment payments within the provisions of the aforesaid statute.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, as follows:

1. The Tax/Sewer Collector is hereby authorized and directed to charge 8% per annum on The first \$1,500.00 of taxes, sewer and other municipal charges becoming delinquent after the due date and 18% per annum on any amount of taxes, sewer and other municipal charges in excess of \$1,500.00 becoming delinquent after the due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency.
2. Effective January 1, 2018, there will be a ten (10) day grace period of quarterly tax/ sewer/payments made by cash, check or money order.
3. Any payments not made in accordance with paragraph two, shall be charged interest from the due date as set forth in paragraph one of this Resolution.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Tax Collector
2. Borough Attorney
3. Borough Auditor

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	absent	Yes	Yes	Yes

Res. No. 28-2018 PETTY CASH FUNDS and CHANGE FUNDS

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, the New Jersey Division of Local Government Services pursuant to N.J.S.A. 40A:5-21 has established rules governing the issuance of **Petty Cash Funds**.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that application be made to the Director, Division of Local Government Services, for approval to maintain the following **Petty Cash Funds** for the year 2018 for the following department in the following amount:

Finance Department:

Petty Cash \$ 100.00

BE IT FURTHER RESOLVED that the following **change funds** be maintained in the Borough of Sea Bright:

Police Department	\$ 25.00
Office of the Municipal Clerk	\$ 50.00
Tax and Sewer Collector	\$ 250.00
Municipal Court Administrator	\$ 100.00
Recreation/Public Event Change Fund (seasonal)	\$ 2,000.00
Beach (May – September)	\$ 6,000.00

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Finance Manager
2. Director, Local Government Services

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	absent	Yes	Yes	Yes

Res. No. 29-2018 CASH MANAGEMENT PLAN

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, the Director of the Division of Local Government Services requires the annual adoption of a Cash Management Plan pursuant to guidelines in N.J.S.A. 40A:5-14; and

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, approve and adopt the 2018 Cash Management Plan; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Chief Financial Officer
2. Borough Auditor
3. Fiscal Officer

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	absent	Yes	Yes	Yes

Res. No. 30-2018 TEMPORARY BUDGET APPROPRIATIONS

Councilmember Leckstein introduced and offered for adoption the following resolution; seconded by Councilmember Birdsall:

WHEREAS, in the normal operation of the Borough of Sea Bright it is necessary for the making of contracts, commitments and payments prior to the adoption of the regular budget; and

WHEREAS, N.J.S. 40A:4-19 of the State of New Jersey provides the Governing Body of any municipality may make temporary appropriations to provide for any contracts, commitments or payments to be made between the beginning of the budget year and adoption of the final budget; and

WHEREAS, the total amount of the appropriations attached hereto and made a part thereof in the amount of **\$1,481,207 (Current Fund), \$187,500 (Sewer Utility) and \$96,000 (Beach Utility)** do not exceed twenty-six and one-quarter (26.25) percent of the Local Budget Appropriations of the Borough of Sea Bright for the year 2017 exclusive of any appropriations made for Debt Service and Capital Improvement Fund, and exclusive of Debt Service Appropriations; and

Attached hereto: 2018 Temporary Budget Annexed Schedules

NOW, THEREFORE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that the attached Temporary Budget for the year 2018 be adopted; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Director of Finance
- 2. Township Auditor

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes absent Yes Yes Yes

**BOROUGH OF SEA BRIGHT
 CURRENT FUND - TEMPORARY BUDGET
 JANUARY 6, 2018**

		<u>TEMPORARY BUDGET</u>
ADMIN	S/W	\$ 33,000.00
ADMIN	O/E	24,000.00
CLERK	S/W	16,000.00
CLERK	O/E	15,000.00
FINANCE	S/W	12,000.00
FINANCE	O/E	12,000.00
AUDIT SERVICE	O/E	9,000.00
COMPUTERIZED INFORMATION SYSTEMS	O/E	2,000.00
TAX COLLECTOR	S/W	14,000.00
TAX COLLECTOR	O/E	2,500.00
TAX ASSESSOR	S/W	6,500.00
TAX ASSESSOR	O/E	3,500.00
LEGAL	O/E	40,000.00
ENGINEERING	O/E	30,000.00
PLANNING BOARD	S/W	9,500.00
PLANNING BOARD	O/E	3,500.00
CODE ENFORCEMENT	S/W	40,000.00
CODE ENFORCEMENT	O/E	2,000.00
FIRE MARSHALL	S/W	2,500.00
LIABILITY INSURANCE	O/E	35,000.00
WORKMAN'S COMPENSATION INSURANCE	O/E	35,000.00
EMPLOYEE HEALTH INSURANCE	O/E	150,000.00
UNEMPLOYMENT INSURANCE	O/E	8,000.00
POLICE	S/W	295,000.00
POLICE	O/E	28,000.00
EMERGENY MANAGEMENT	O/E	4,000.00
FIRST AID	O/E	3,125.00
VOLUNTEER FIRE	O/E	12,700.00
FIRE HYDRANT RENTAL	O/E	7,250.00
STREETS AND ROADS	S/W	46,000.00
STREETS AND ROADS	O/E	25,000.00
SOLID WASTE	O/E	33,000.00
BUILDINGS AND GROUNDS	S/W	2,000.00
BUILDINGS AND GROUNDS	O/E	10,000.00
BEAUTIFICATION OF BORO	O/E	1,500.00
HEALTH DEPARTMENT	O/E	15,000.00
PARKS & RECREATION	O/E	1,300.00
CELEBRATION OF PUBLIC EVENTS	O/E	500.00
LIBRARY	S/W	6,000.00
LIBRARY	O/E	6,000.00
ELECTRIC	O/E	10,000.00
STREET LIGHTING	O/E	10,000.00
TELEPHONE	O/E	9,500.00
WATER	O/E	2,500.00
NATURAL GAS	O/E	8,000.00
GASOLINE	O/E	14,000.00
LANDFILL	O/E	22,000.00
RECYCLING TAX	O/E	1,250.00
PERS	O/E	76,677.00
FICA	O/E	25,000.00

PFRS	O/E	292,405.00
MUNICIPAL COURT	S/W	7,000.00
MUNICIPAL COURT	O/E	<u>1,500.00</u>
TOTAL CURRENT FUND		\$ <u><u>1,481,207.00</u></u>

**BOROUGH OF SEA BRIGHT
SEWER OPERATING FUND - TEMPORARY BUDGET
JANUARY 6, 2018**

			TEMPORARY BUDGET
SEWER	S/W	\$	<u>35,000.00</u>
SEWER	O/E		35,000.00
TWO RIVER WATER RECLAMATION	O/E		110,000.00
FICA	O/E		2,500.00
PERS	O/E		<u>5,000.00</u>
TOTAL SEWER OPERATING		\$	<u><u>187,500.00</u></u>

**BOROUGH OF SEA BRIGHT
BEACH OPERATING FUND- TEMPORARY BUDGET
JANUARY 6, 2018**

			TEMPORARY BUDGET
BEACH	S/W	\$	<u>50,000.00</u>
BEACH	O/E		35,000.00
PERS	O/E		6,000.00
FICA	O/E		<u>5,000.00</u>
TOTAL BEACH OPERATING		\$	<u><u>96,000.00</u></u>

**12. BOROUGH EMPLOYEES/APPOINTMENTS:
Chapter 3. Administrative Code §3-5. (A.) Mayor Appointments**

The following Employees/Appointments are presented for the year 2018:

Motion: Leckstein **Second:** Birdsall

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes absent Yes Yes Yes

- **ADMINISTRATIVE ASSISTANT/SPECIAL PROJECTS:** Frank Lawrence
- **ADMINISTRATIVE ASSISTANT:** Candace Mitchell
- **BEACH ADMINISTRATOR:** Don Klein
- **BOARD OF HEALTH SECRETARY:** Patricia Spahr
- **ADMINISTRATIVE ASSISTANT, CONSTRUCTION DEPARTMENT SECRETARY & TECHNICAL ASSISTANT:** Karen DiBerardino
- **CONSTRUCTION DEPARTMENT SECRETARY:** Michelle Ketcham
- **CONSTRUCTION OFFICIAL/BUILDING SUBCODE OFFICIAL:** Edward Wheeler
- **HOUSING INSPECTOR:** Thomas Haege
- **CODE ENFORCEMENT OFFICER:** Thomas Haege
- **ASSISTANT CODE ENFORCEMENT OFFICER:** John Sorrentino
- **FIRE INSPECTOR/FIRE SUB-CODE OFFICIAL:** Thomas Haege

- **FLOOD PLAIN MANAGER, PLANNER AND ZONING OFFICER:** Mary Tangolics
- **BUILDING INSPECTOR** Jeff Losacco
- **ELECTRICAL SUBCODE OFFICIAL:** Paul Vitale
- **PLUMBING SUBCODE OFFICIAL:** John Palmer
- **FINANCE MANAGER:** Khristi Jacobs
- **CHIEF FINANCIAL OFFICER:** Michael Bascom
- **OFFICIAL TAX SEARCHER:** Patricia M. Spahr
- **OFFICIAL ASSESSMENT SEARCHER:** Christine Pfeiffer
- **PUBLIC OFFICER FOR ABANDONED PROPERTIES:** Thomas Haege
- **PUBLIC SAFETY DIRECTOR** John Sorrentino
- **DIRECTOR OF PUBLIC WORKS:** David Bahrle
- **PUBLIC WORKS WORKING FORMAN:** Shawn Thomas
- **PUBLIC WORKS MAINTENANCE:** Joseph Eskridge
Randall Allen
- **SEWER UTILITY COLLECTOR:** Patricia M. Spahr
- **LIBRARY DIRECTOR:** Jane Farmer
- **LIBRARY ASSISTANTS:** Deanna Andriola
Patricia Andriola
Patricia McCory
- **RECREATION DIRECTOR:** Don Klein
- **BOROUGH PHYSICIAN:** Monmouth Medical Center Occupational Health
- **SPECIAL EVENTS COMMITTEE:** (General Code: §38-3):
Reviews applications for special events on public property in Sea Bright.

Councilmember, Marc Leckstein
Alternate Councilmember, Brian Kelly
Borough Business Owner, Felicia Stratton
Borough Resident, Susana Markson
Dina Long, Mayor
Joseph L. Verruni, Administrator or Christine Pfeiffer, Clerk
John Sorrentino, Chief of Police and Public Safety Director
David Bahrle, Director of Public Works
Don Klein, Recreation Director
Daniel Chernavsky, OEM Coordinator
Candace Mitchell, Administrative Assistant
Otilia Dos Santos, Registered Environmental Health Specialist -
Monmouth County Regional Health Commission No. 1
- **FIRE DEPARTMENT LINE OFFICERS:** (General Code: §20-3 A.)

David Covert, Fire Chief
Aaron Rock, Assistant Chief
Charles R. Murphy, Jr., Captain
Darren Berry, First Lieutenant
Angelo Ciaglia, Second Lieutenant
Kevin Covert, Third Lieutenant
- **AUXILIARY FIRE DRIVERS:** (General Code: §20-7)

David Estelle
- **PROBATIONARY DRIVERS:**

Charles R. Murphy, Jr.
Daniel Drogan
Steven Lang

Aaron Rock
 David Covert
 C. Read Murphy
 Charles Rivera
 William Trivett Jr.
 Patrick S. Mason Jr.
 Angelo Ciaglia
 Erick Hennessey
 Anthony Nolan
 Joseph Eskridge
 Jake Simon

- **FIRE POLICE:** Five year term

Daniel Drogin, Captain	(01/01/15 - 12/31/19)
David H. Estelle	(01/01/15 - 12/31/19)
Joseph Eskridge	(01/01/16 - 12/31/20)
Patrick Mason, Jr.	(01/01/16 - 12/31/20)
Patrick Covert	(01/01/16 - 12/31/20)
Michael Estelle	(01/01/16 - 12/31/20)

- **PROBATIONARY DRIVERS:**

Nick Hubbard
 Kevin Hoffman
 Scott Shanker
 Robert Kegley
 Robert Eyerkuss
 James Fenn
 Darren Berry
 David Ivins
 William Story
 Todd Ferguson

- **FIRE DEPARTMENT – ENGINEERS:**

David Estelle - Chief Engineer

- **FIRE POLICE:** Five year term

Daniel Drogin, Captain	(01/01/15 - 12/31/19)
David H. Estelle	(01/01/15 - 12/31/19)
Joseph Eskridge	(01/01/16 - 12/31/20)
Patrick Mason, Jr.	(01/01/16 - 12/31/20)
Patrick Covert	(01/01/16 - 12/31/20)
Michael Estelle	(01/01/16 - 12/31/20)

- **PURCHASING AGENTS – FIRE DEPARTMENT:**

Chief David Covert
 Assistant Chief Aaron Rock

- **POLICE OFFICERS:**

John Sorrentino, Chief of Police
 Brett Friedman
 Erich Bennett
 John Arias
 Chris Fisler
 James McCue
 Charles Murphy
 Daniel J. Chernavsky
 Richard Huegel
 Andrew Hendricks
 Michael Morgan

- **CLASS II SPECIAL POLICE OFFICERS:**

Sean Morelli
 Ty Manning
 Matthew C. Vallone
 Jeffrey M. Farrah
 Joseph R. Blewett
 Daniel Patrick Welsh

- **CLASS I SPECIAL POLICE OFFICER:** Kerry Gowan

- **POLICE MATRON:** Kerry Gowan
- **REPRESENTATIVE TO MONMOUTH COUNTY MUNICIPAL JOINT INSURANCE FUND:**

William J. Keeler, Councilmember
Joseph Verruni, Alternate

- **EMERGENCY MANAGEMENT:**

Coordinator: 3 year term
Daniel J. Chernavsky (04/01/17 – 03/31/20)

Deputy Coordinators: 1 year term
Candance Brunswick
Daniel Drogin
David Estelle
Steve Lang
James LoBiondo
C. Read Murphy
John Sorrentino

- **LOCAL EMERGENCY PLANNING COMMITTEE:**

Dina Long, Chair
Chris Pfeiffer, Borough Clerk
Joseph Verruni, Borough Administrator
John Sorrentino, Police Chief
David Covert, Fire Chief
Daniel J. Chernavsky, OEM
David Estelle, EMS
Tom Haege, Fire Official
C. Read Murphy
David Bahrle, DPW
Lance Cunningham, Marina
James LoBiondo, Beach Club
Michael Stavola, Beach Club
Chris Wood, Business
Marc Leckstein, Council/Public Relations Liaison
Charles Rooney, Public Safety Chair

13. BENEDICTION: Pastor Rob Long

14. ADJOURNMENT

Councilmember Leckstein offered a motion to adjourn the meeting; seconded by Councilmember Birdsall:

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	absent	Yes	Yes	Yes

Respectfully submitted,

Christine Pfeiffer
Borough Clerk