

**AGENDA
REGULAR MEETING
BOROUGH OF SEA BRIGHT**

SEPTEMBER 18, 2018

SEA BRIGHT, NEW JERSEY

CALL MEETING TO ORDER: 7:00pm

PLEDGE OF ALLEGIANCE

COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)

Good Evening Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on November 17, 2017. In each instance, the Date, Time, And Location Of This Meeting Were Provided In The Notice. This Meeting Is Open To The Public."

ROLL CALL:

Councilmember (s) BIRDSALL____ KEELER____ KELLY____ LECKSTEIN____
 ROONEY____ SCHWARTZ____
Mayor LONG _____

REMARKS FROM THE AUDIENCE (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

CONSENT AGENDA

Councilmember _____ offered a motion to approve the items that are considered routine in nature under the consent agenda; seconded by Councilmember _____

Minutes

09-04-2018 Regular Meeting
09-04-2018 Executive Session

Resolutions:

- No. 146-2018** Authorizing a Joint Purchasing Agreement Between the Borough of Sea Bright, the Borough of Oceanport and the Borough of Shrewsbury for the Purchase of a Hot Box

- No. 147-2018** Establishing a Fixed Asset Accounting System

- No. 148-2018** Amending Personnel Policies and Procedures

- No. 149-2018** Authorizing T&M Associates to Prepare a NJDOT FY2019 Local Aid Grant Application for Ocean Avenue Drainage Improvements

Roll Call: Birdsall____ Keeler____ Kelly____ Leckstein ____ Rooney____ Schwartz____

ORDINANCE(s):

Public Hearing: Mayor Long to read the ordinance by title:

BOND ORDINANCE NO. 07-2018
BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$85,000 FOR ACQUISITION OF VARIOUS CAPITAL EQUIPMENT FOR AND BY THE BOROUGH OF SEA BRIGHT IN THE COUNTY OF MONMOUTH, NEW JERSEY AND, AUTHORIZING THE ISSUANCE OF \$80,750 BONDS OR NOTES OF THE BOROUGH FOR FINANCING PART OF THE APPROPRIATION

Councilmember _____ offered a motion to open the public hearing on Ordinance No. 07-2018; seconded by Councilmember _____

Roll Call: Birdsall___ Keeler___ Kelly___ Leckstein ___ Rooney___ Schwartz___

Public Hearing (Ord. No. 07-2018)

Councilmember _____ offered a motion to close the public hearing on Ordinance No. 07-2018; seconded by Councilmember _____

Roll Call: Birdsall___ Keeler___ Kelly___ Leckstein ___ Rooney___ Schwartz___

Councilmember _____ offered a motion to adopt Ordinance No. 07-2018 and advertise according to law; seconded by Councilmember _____

Roll Call: Birdsall___ Keeler___ Kelly___ Leckstein ___ Rooney___ Schwartz___

Public Hearing: Mayor Long to read the ordinance by title:

BOND ORDINANCE NO. 08-2018
BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$225,000 FOR VARIOUS ROAD IMPROVEMENTS FOR AND BY THE BOROUGH OF SEA BRIGHT IN THE COUNTY OF MONMOUTH, NEW JERSEY AND, AUTHORIZING THE ISSUANCE OF \$38,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING PART OF THE APPROPRIATION

Councilmember _____ offered a motion to open the public hearing on Ordinance No. 08-2018; seconded by Councilmember _____

Roll Call: Birdsall___ Keeler___ Kelly___ Leckstein ___ Rooney___ Schwartz___

Public Hearing (Ord. No. 08-2018)

Councilmember _____ offered a motion to close the public hearing on Ordinance No. 08-2018; seconded by Councilmember _____

Roll Call: Birdsall___ Keeler___ Kelly___ Leckstein ___ Rooney___ Schwartz___

Councilmember _____ offered a motion to adopt Ordinance No. 08-2018 and advertise according to law; seconded by Councilmember _____

Roll Call: Birdsall___ Keeler___ Kelly___ Leckstein ___ Rooney___ Schwartz___

Public Hearing: Mayor Long to read the ordinance by title:

BOND ORDINANCE NO. 09-2018
AN ORDINANCE PROVIDING FUNDING FOR VARIOUS SEWER UTILITY IMPROVEMENTS FOR THE BOROUGH OF SEA BRIGHT AND APPROPRIATING \$50,000 FOR SUCH PURPOSE

Councilmember _____ offered a motion to open the public hearing on Ordinance No. 09-2018; seconded by Councilmember _____

Roll Call: Birdsall___ Keeler___ Kelly___ Leckstein ___ Rooney___ Schwartz___

Public Hearing (Ord. No. 09-2018)

Councilmember _____ offered a motion to close the public hearing on Ordinance No. 09-2018; seconded by Councilmember _____

Roll Call: Birdsall___ Keeler___ Kelly___ Leckstein ___ Rooney___ Schwartz___

Councilmember _____ offered a motion to adopt Ordinance No. 09-2018 and advertise according to law; seconded by Councilmember _____

Roll Call: Birdsall___ Keeler___ Kelly___ Leckstein ___ Rooney___ Schwartz___

INDIVIDUAL ACTION/New Business:

Vouchers: \$422,944.58

Councilmember _____ offered a motion to approve the Voucher List dated September 18, 2018 as submitted by the Finance Manager; seconded by Councilmember _____

Roll Call: Birdsall___ Keeler___ Kelly___ Leckstein ___ Rooney___ Schwartz___

COUNCIL COMMITTEE REPORTS:

A. BEACH / GRANTS:

- **JON SCHWARTZ, CHAIR**
- Charles Rooney
- Brian Kelly

B. FINANCE / INSURANCE / COURT / VOLUNTEERS:

- **WILLIAM KEELER, CHAIR**
- Kevin Birdsall
- Jon Schwartz

C. PERSONNEL/ PUBLIC RELATIONS / RECREATION:

- **MARC LECKSTEIN, CHAIR**
- Brian Kelly
- Charles Rooney

D. PUBLIC SAFETY / EDUCATION/ LIBRARY:

- **CHARLES ROONEY, CHAIR**
- William Keeler
- Kevin Birdsall

E. PUBLIC WORKS / BUILDING DEPARTMENT/ CODE ENFORCEMENT:

- **KEVIN BIRDSALL, CHAIR**
- Marc Leckstein
- William Keeler

F. SEA BRIGHT RECOVERY / CAPITAL PLAN / FLOOD CONTROL / BEAUTIFICATION:

- **BRIAN KELLY, CHAIR**
- Jon Schwartz
- Marc Leckstein

MAYOR DINA LONG – Reports and Communications

EXECUTIVE SESSION

Councilmember _____ offered a motion to enter into Closed Session;
seconded by Councilmember _____

Resolution to discuss: Litigation/Personnel

Roll Call: Birdsall___ Keeler___ Kelly___ Leckstein ___ Rooney___ Schwartz___

ADJOURNMENT

Councilmember _____ offered a motion to adjourn the meeting; seconded
by Councilmember _____

Roll Call: Birdsall___ Keeler___ Kelly___ Leckstein ___ Rooney___ Schwartz___

RESOLUTION NO. 146-2018
AUTHORIZING A JOINT PURCHASING AGREEMENT BETWEEN THE
BOROUGH OF SEA BRIGHT, THE BOROUGH OF OCEANPORT AND THE
BOROUGH OF SHREWSBURY FOR THE PURCHASE OF A HOT BOX

Councilmember _____ introduced and offered for adoption the following Resolution; seconded by Councilmember _____ :

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A.40A:65-1, et seq., (the "Act") permits units of local government to share services for particular purposes and to effectuate agreements for any services or circumstance that will aid and encourage a reduction of local expenses; and

WHEREAS, each of the municipalities are in need of the subject equipment, and find it more economical to purchase a Hot Box, and agree to share in the responsibility of the continued use, maintenance and storage of said equipment.

NOW THEREFORE BE IT RESOLVED, that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey does hereby approve and authorize an agreement between the Borough of Sea Bright, the Borough of Oceanport, and the Borough of Shrewsbury in the form attached hereto, and they do further authorize and direct the Mayor and Borough Clerk to execute same on behalf of the Borough of Sea Bright; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Director of Public Works
2. Finance Manager

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz

September 18, 2018

CERTIFICATION

I, Christine Pfeiffer, do hereby certify that the foregoing is a resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on September 18, 2018.

Christine Pfeiffer, Borough Clerk

JOINT PURCHASING AGREEMENT

This Joint Purchasing Agreement (the "Agreement") made and entered into this _____ day of _____, 2018, by and between the Borough of Shrewsbury, a municipal corporation of the State of New Jersey, having its Municipal Building at 419 Sycamore Avenue, Shrewsbury, New Jersey 07702 (hereinafter "Shrewsbury") and the Borough of Oceanport, a municipal corporation of the State of New Jersey, having its Borough Hall at 315 E. Main Street, Oceanport, New Jersey 07757 (hereinafter "Oceanport") and the Borough of Sea Bright a municipal corporation of the State of New Jersey, having its Borough Hall at 1167 Ocean Avenue, Sea Bright, NJ 07760 (hereinafter "Sea Bright").

WITNESSETH

WHEREAS, Shrewsbury, Oceanport, and Sea Bright have a need for a piece of equipment commonly known as a Hot Box; and

WHEREAS, N.J.S.A. 40A:11-10 and 40A:11-11 specifically authorize two (2) or more contracting units to enter into a Joint Purchasing Agreement for the purchase of equipment; and

WHEREAS, Shrewsbury as the lead agency (the "Lead Agency") is conducting a voluntary joint purchasing system for the purchase of a Hot Box with Oceanport and Sea Bright as the other authorized contracting unit (the "Contracting Units or Unit"); and

WHEREAS, this Agreement is to effect substantial economics in the purchase of the Hot Box; and

WHEREAS, all parties hereto have approved the within Agreement by ordinance or resolution as appropriate, in accordance with the aforesaid statutes; and

WHEREAS, it is the desire of all parties to enter into such Agreement for said purpose.

NOW, THEREFORE, in consideration of the premises and of the covenants, terms and conditions hereinafter set forth and for good and valuable consideration, the receipt of which is acknowledged, it is mutually agreed, as follows:

1. In order to more economically and efficiently provide for the purchase of the Hot Box, Shrewsbury, as the Lead Agency, and Oceanport and Sea Bright, as the Contracting Units, agree to share equally the costs of acquisition, maintenance and operation of Hot Box. The purpose of the Hot Box is to provide pot hole repairs. In order to effectuate this Agreement and to most economically and efficiently provide this service, Shrewsbury shall purchase the Hot Box described in this Agreement, as the Lead Agency.

2. The Hot Box shall meet the specifications annexed hereto as Exhibit A.

3. Shrewsbury has purchased the Hot Box for \$35,030.00 to be shared equally at \$11,676.67 per municipality.

4. Shrewsbury shall be responsible for providing for routine maintenance, repairs and servicing of the Hot Box and any necessary upgrades, and shall keep accurate records of such routine maintenance, repair, servicing and upgrades. Oceanport and Sea Bright shall be responsible for thirty-three and one-third (33⅓%) of the costs of routine maintenance, repair, servicing and upgrades and shall pay to Shrewsbury its share of such costs within forty-five (45) days of the submission of a statement from Shrewsbury of the costs. Shrewsbury shall bear the responsibility for the remaining thirty-three and one-third (33⅓%) of said costs.

5. The permanent housing of the Hot Box shall be with Shrewsbury. The use of the Hot Box between Shrewsbury, Oceanport, and Sea Bright will be on an as needed basis. For scheduling purposes, the use of the Hot Box should not exceed two (2) consecutive weeks unless the other towns do not need it.

6. Upon notification by Shrewsbury as the Lead Agency that it has executed a contract for the Hot Box, Oceanport and Sea Bright shall issue a purchase order and make payment to Shrewsbury for its portion of the pending purchase.

7. The Borough Administrators of each party to this Agreement shall be responsible for resolving any disputes over the operation of this Agreement. Should they be unable to do so, a meeting will be held with the Mayors and one member of each governing body of the Contracting Units, to resolve this dispute. Should these officials be unable to resolve the dispute, the dispute will be referred to binding arbitration to be held before a retired Superior Court Judge. The distribution of the costs of this arbitration shall be borne equally by the parties.

8. Both parties shall provide full insurance coverage for the Hot Box and shall send confirmation of that full insurance coverage to the other party. The insurance coverage for these vehicles shall also name the other party as an additional insured covered by the insurance for the vehicles.

9. Each party agrees to indemnify and hold harmless the other party from all liabilities, losses, costs, expenses and reasonable attorney's fees for any claim of any sort arising out of or connected with the other party's use of the Hot Box.

10. The parties represent to each other that all necessary municipal action to authorize and effectuate this Agreement has been taken, and that each municipality will take all future action reasonably necessary to effectuate the terms and conditions of this Agreement during its term.

11. This Agreement shall remain in full force and effect until a mutually agreed upon termination or the removal of the Hot Box by replacement vehicles or through disposal, whichever is earlier.

12. Miscellaneous.

The following provisions shall apply to this Agreement:

a. Construction of this Agreement.

The parties acknowledge that this Agreement was prepared under New Jersey Law and shall therefore be interpreted under the laws of that State.

b. Amendments.

This Agreement may not be amended, altered or modified in any manner except in writing, signed by the parties hereto.

c. Invalid Clause.

The invalidity of any clause contained herein shall not render any other provision invalid, and such clause shall be severed out from this agreement. The balance of this Agreement shall be binding upon all parties hereto.

d. Entire Agreement

This Agreement shall consist of the entire Agreement of the parties, and it is acknowledged that there is no side or oral agreement relating to this undertaking, as set forth herein.

e. Assignability.

This Agreement and all rights, duties and obligations contained herein may not be assigned without prior written permission of the parties of this Agreement.

f. Specifications.

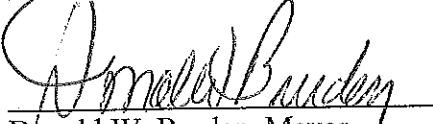
The Specifications attached hereto as Exhibit "A" are incorporated herein and made a part hereof.

h. Waiver.


It is understood and agreed by the parties that a failure or delay in the enforcement of any of the provisions of this Agreement by either of the parties shall not be construed as a waiver of those provisions.

IN WITNESS WHEREOF, the appropriate elected officials of the parties hereto have placed their signatures and appropriate seals on this _____ day of _____, 2018.

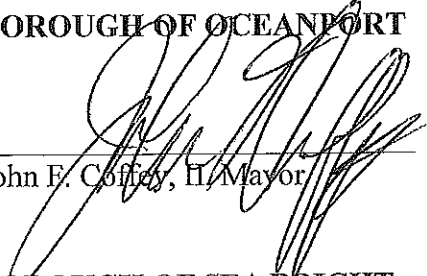
BOROUGH OF SHREWSBURY


Donald W. Burden, Mayor

ATTEST:


Maureen L. Muttie, Borough Clerk

BOROUGH OF OCEANPORT

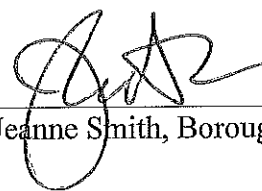


John F. Coffey, II, Mayor

BOROUGH OF SEA BRIGHT

Dina Long, Mayor

ATTEST:



Jeanne Smith, Borough Clerk

ATTEST:

Christine Pfeiffer, Borough Clerk

RESOLUTION No. 147-2018
Establishing a Fixed Asset Accounting System
Borough of Sea Bright

Councilmember _____ introduced and offered for adoption the following Resolution;
seconded by Councilmember _____ :

WHEREAS, Technical Accounting Directive (TAD) No. 86-2 took effect in 1986 and this TAD required local units to create and maintain a fixed asset accounting system for their physical assets; and

WHEREAS, the requirement has now been codified as N.J.A.C. 5:30-5.6 (1997) and the Borough of Sea Bright needs to establish a fixed asset accounting system; and

WHEREAS, it is necessary for the Borough of Sea Bright to establish a value of all accountable fixed assets, create a subsidiary ledger of detailed records of such assets, provide standards of control and include a statement of fixed assets in the annual audit.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey as follows:

1. Current and future property of the Borough of Sea Bright having a value of five thousand dollars (\$5,000.00) or more shall be entered upon the Fixed Asset Inventory accounting ledger.
2. All firearms, regardless of value, will be entered on the inventory ledger.
3. Once the inventory system is in place, the finance office will be responsible for maintaining the inventory records according to N.J.A.C. 5:30-5.6.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to the following:

1. Chief Financial Office
2. Borough Auditor
3. Finance Manager

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz

September 18, 2018

CERTIFICATION

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on September 18, 2018.

Christine Pfeiffer, RMC

RESOLUTION No. 148-2018
AMENDING PERSONNEL POLICIES AND PROCEDURES
BOROUGH OF SEA BRIGHT

Councilmember introduced and offered for adoption the following Resolution;
seconded by Councilmember :

WHEREAS, it is the policy of the Borough of Sea Bright to treat employees and prospective employees in a manner consistent with all applicable Federal and State employment laws and regulations; and

WHEREAS, on May 7, 1996 the Borough Council adopted Ordinance No. 39-1996 establishing the personnel Policies and Procedures Manual/Handbook for Borough employees; and

WHEREAS, the Borough of Sea Bright is a member of the Monmouth County Municipal Excess Liabilities (MEL) Fund; and

WHEREAS, the MEL requires its members to adopt certain personnel practices and policies and further requires that its members regularly update their personnel practices at least every two years or when otherwise needed to address a significant change in policy or procedure; and

WHEREAS, the Borough's Labor Council has amended our Personnel Policies and Procedures Manual that conforms with the current policies of the MEL.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that the amended Personnel Policies and Procedures Manual is hereby adopted in its entirety; and

BE IT FURTHER RESOLVED that these personnel policies and procedures shall apply to all Borough officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail; and

BE IT FURTHER RESOLVED that this manual is intended to provide guidelines covering public service by Borough employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Mayor and Council; and

BE IT FURTHER RESOLVED that the Borough Administrator is responsible for these employment practices and the Municipal Clerk and Finance Manager shall assist the Borough Administrator in the implementation of the policies and procedures in this manual.

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz

September 18, 2018

CERTIFICATION

I, Christine Pfeiffer, Borough Clerk do hereby certify that the foregoing is a resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on September 18, 2018.

Christine Pfeiffer, Borough Clerk RMC

RESOLUTION NO. 149-2018
**AUTHORIZING T & M ASSOCIATES TO PREPARE A
NJDOT FY2019 LOCAL AID GRANT APPLICATION
FOR OCEAN AVENUE DRAINAGE IMPROVEMENTS**

Councilmember _____ introduced and offered the following Resolution for adoption;
seconded by Councilmember _____ :

WHEREAS, the Borough Council of the Borough of Sea Bright is desirous of advancing roadway safety and preservation by improving drainage in various locations on Ocean Avenue that are prone to frequent flooding; and

WHEREAS, each fiscal year, the New Jersey Department of Transportation (NJDOT) provides municipalities with transportation based grants to enhance roadways; and

WHEREAS, T & M Associates, Borough Engineers Fran Mullan and Claire Petruzzella, submitted a proposal, dated September 11, 2018, for the preparation and submission of a grant application for the NJDOT FY2019 Local Aid Grant to fund drainage improvements at various locations on Ocean Avenue/State Route 36; and

WHEREAS, the tasks to be performed by T&M Associates are as follows: perform a site inspection; develop a comprehensive cost estimate and location map; outline the project limits and proposed improvements; prepare and submit grant application for a total fee of \$2,750.00.

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds are available in Engineering O/E for the purposes stated herein.

Michael J. Bascom

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that T&M Associates is hereby authorized to prepare and submit the NJDOT FY2019 Local Aid Grant Application to fund Ocean Avenue drainage improvements as referenced above for an amount not to exceed \$2,750.00.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Finance Manager
2. T & M Associates

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz

September 18, 2018

CERTIFICATION

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, New Jersey, at a Council Meeting held on September 18, 2018.

Christine Pfeiffer, Borough Clerk



YOUR GOALS. OUR MISSION.

SBRT-G1801

September 11, 2018

Via Email (jverruni@seabrightnj.org)

Joseph Verruni, Borough Administrator
Borough of Sea Bright
1167 Ocean Avenue
Sea Bright, NJ 07760

**Re: NJDOT FY2019 Grant Application
Ocean Avenue Drainage Improvements
Borough of Sea Bright**

Dear Mr. Verruni:

T&M Associates is pleased to submit this proposal for grant services associated with preparation and submission of the NJDOT Local Aid Application, for drainage improvements at various locations along Ocean Avenue/Route 36.

The State of New Jersey provides Local Aid grants to Municipalities to advance street, safety and quality of life improvements through the NJDOT. The grant application must be submitted by the October 8, 2018 grant deadline.

The required documentation for submission to the NJDOT includes the following:

1. Road Information
2. Site Location Map
3. Construction Estimate
4. Detailed Narrative explaining why this project is a priority; current road conditions and proposed improvements.

T&M will perform a site inspection; develop a comprehensive cost estimate and location map, outlining the project limits and proposed improvements.

T&M will prepare all required documentation for submission to the NJDOT, via on-line Sage (Systems for Administering Grants On-line); and provide the Borough with a copy of the completed application, including attachments.

T&M will proceed with the above professional services upon your written authorization and bill the project monthly, in accordance with our current engineering contract. The total amount for all engineering services is estimated to be approximately \$2,750.00.

On behalf of T&M, we would like to thank you and the Governing Body for the opportunity to submit this proposal. We look forward to our continued successful work with you and members of your staff.



Re: NJDOT FY2019 Grant Application
Ocean Avenue Drainage Improvements
Borough of Sea Bright

SBRT-G1801
September 11, 2018
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If you have any questions or require any additional information, please do not hesitate to call.

Very truly yours,

T&M ASSOCIATES

FRANCIS W. MULLAN, P.E., C.M.E.
SEA BRIGHT BOROUGH ENGINEER

CLAIRE K. PETRUZZELLA, P.E., P.P., C.M.E.
PRINCIPAL ENGINEER

CKP:

c: Roger McLaughlin, Borough Attorney
Christine Pfeiffer, RMS, Clerk
Michael Bascom, CFO

BOND ORDINANCE NO. 07-2018
BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$85,000
FOR ACQUISITION OF VARIOUS CAPITAL EQUIPMENT FOR AND
BY THE BOROUGH OF SEA BRIGHT IN THE COUNTY OF
MONMOUTH, NEW JERSEY AND, AUTHORIZING THE ISSUANCE OF
\$80,750 BONDS OR NOTES OF THE BOROUGH FOR FINANCING
PART OF THE APPROPRIATION.

BE IT ORDAINED, BY THE BOROUGH COUNCIL OF THE BOROUGH OF SEA BRIGHT, IN THE COUNTY OF MONMOUTH, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

SECTION 1:

The improvements described in Section 3 of this bond ordinance (the "Improvements") are hereby authorized to be undertaken by the Borough of Sea Bright, New Jersey (the "Borough") as general improvements. For the said Improvement there is hereby appropriated the amount of \$85,000, such sum includes the sum of \$4,250 as the down payment (the "Down Payment") required by the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the New Jersey Statutes, as amended and supplemented (the "Local Bond Law"). The Down Payment is now available by virtue of provisions in one or more previously adopted budgets for down payments for capital improvement purposes.

SECTION 2:

In order to finance the cost of the Improvements not covered by application of the Down Payment, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$80,750 pursuant to the provisions of the Local Bond Law (the "Bonds"). In anticipation of the issuance of the Bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes of the Borough are hereby authorized to be issued in the principal amount not exceeding \$80,750 pursuant to the provisions of the Local Bond Law (the "Bond Anticipation Notes" or "Notes").

SECTION 3:

(a) The Improvements authorized and the purposes for which obligations are to be issued are as follows:

Improvements	Appropriation and Estimated Cost	Estimated Maximum Amount of Bonds or Notes	Period of Useful Life
Acquisition of Fire Department and Police Department Equipment, including personal protective equipment, self-contained breathing apparatus, radio equipment, thermal imaging camera and an electronic fingerprinting system.	\$85,000	\$80,750	5 Years
TOTAL:	\$85,000	\$80,750	

(b) The estimated maximum amount of Bonds or Notes to be issued for the purpose of financing a portion of the cost of the Improvements is \$80,750.

(c) The estimated cost of the Improvements is \$85,000 which amount represents the initial appropriation made by the Borough.

SECTION 4:

All Bond Anticipation Notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough (the "Chief Financial Officer"); provided that no Note shall mature later than one year from its date. The Notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with Notes issued pursuant to this ordinance, and the signature of the Chief Financial Officer upon the Notes shall be conclusive evidence as to all such determinations. All Notes issued hereunder may be renewed from time to time subject to the provisions of Section 8(a) of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the Notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the Borough Council of the Borough at the meeting next succeeding the date when any sale or delivery of the Notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the Notes sold, the price obtained and the name of the purchaser.

SECTION 5:

The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Borough Clerk and is available for public inspection.

SECTION 6:

The following additional matters are hereby determined, declared, recited and stated:

(a) The Improvements described in Section 3 of this bond ordinance are not current expenses, and are capital improvements or properties that the Borough may lawfully make or acquire as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the Improvements, within the limitations of the Local Bond Law, and according to the reasonable life thereof computed from the date of the Bonds authorized by this bond ordinance, is 5 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such statement shows that the gross debt of the Borough, as defined in the Local Bond Law, is increased by the authorization of the Bonds and Notes provided in this bond ordinance by \$80,750 and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$5,000 for items of expense listed in and permitted under Section 20 of the Local Bond Law is included in the estimated cost of the Improvements, as indicated herein.

SECTION 7:

Any funds received from time to time by the Borough as contributions in aid of financing the purposes described in Section 3 of this Ordinance shall be used for financing said Improvements by application thereof either to direct payment of the cost of said Improvements or to the payment or reduction of the authorization of the obligations of the Borough authorized therefor by this Bond Ordinance. Any such funds received may, and all such funds so received which are not required for direct payment of the cost of said Improvements shall, be held and applied by the Borough as funds applicable only to the payment of obligations of the Borough authorized by this Bond Ordinance.

SECTION 8:

The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

SECTION 9:

The Chief Financial Officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 10:

This Bond Ordinance constitutes a declaration of official intent under Treasury Regulation Section 1.150-2. The Borough reasonably expects to pay expenditures with respect to the Improvements prior to the date that Borough incurs debt obligations under this Bond Ordinance. The Borough reasonably expects to reimburse such expenditures with the proceeds of debt to be incurred by the Borough under this Bond Ordinance. The maximum principal amount of debt expected to be issued for payment of the costs of the Improvements is \$80,750.

SECTION 11:

This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

I HEREBY CERTIFY this to be a true and correct Bond Ordinance No. 07-2018 of the Mayor and Borough Council of the Borough of Sea Bright, introduced on August 14, 2018 and will be further considered after a Public Hearing held on September 18, 2018 at the Municipal Building at 7:00 pm.

INTRODUCED: August 14, 2018
Public Hearing: September 18, 2018
ADOPTED:

Witness

BOROUGH OF SEA BRIGHT,

CHRISTINE PFEIFFER, Borough Clerk

DINA LONG, Mayor

BOND ORDINANCE NO. 08-2018
**BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$225,000 FOR
VARIOUS ROAD IMPROVEMENTS FOR AND BY THE BOROUGH OF SEA
BRIGHT IN THE COUNTY OF MONMOUTH, NEW JERSEY AND, AUTHORIZING
THE ISSUANCE OF \$38,000 BONDS OR NOTES OF THE BOROUGH FOR
FINANCING PART OF THE APPROPRIATION.**

BE IT ORDAINED, BY THE BOROUGH COUNCIL OF THE BOROUGH OF SEA BRIGHT, IN THE COUNTY OF MONMOUTH, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

SECTION 1:

The improvements described in Section 3 of this bond ordinance (the "Improvements") are hereby authorized to be undertaken by the Borough of Sea Bright, New Jersey (the "Borough") as general improvements. For the said Improvement there is hereby appropriated the amount of \$225,000, such sum includes the sum of \$187,000 expected to be received as a grant from the New Jersey Department of Transportation Trust Fund. No down payment is required by the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the New Jersey Statutes, as amended and supplemented (the "Local Bond Law") as the purpose authorized herein involve a project funded by a State grant from the New Jersey Department of Transportation as permitted under N.J.S.A. 40A:2-11c.

SECTION 2:

In order to finance the cost of the Improvements, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$38,000 pursuant to the provisions of the Local Bond Law (the "Bonds"). In anticipation of the issuance of the Bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes of the Borough are hereby authorized to be issued in the principal amount not exceeding \$38,000 pursuant to the provisions of the Local Bond Law (the "Bond Anticipation Notes" or "Notes").

SECTION 3:

(a) The Improvements authorized and the purpose for the financing of which said obligations are to be issued is for various road improvements, including the reconstruction of Church Street and East New Street to include roadway reconstruction, curbing, drainage and other ancillary improvements, including all work and materials necessary therefor and incidental thereto, and as shown on and in accordance with the plans and specifications on file with the Borough Clerk.

(b) The estimated maximum amount of Bonds or Notes to be issued for the purpose of financing a portion of the cost of the Improvements is \$38,000.

(c) The estimated cost of the Improvements is \$225,000 which amount represents the initial appropriation made by the Borough.

SECTION 4:

All Bond Anticipation Notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough (the "Chief Financial Officer"); provided that no Note shall mature later than one year from its date. The Notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial

Officer. The Chief Financial Officer shall determine all matters in connection with Notes issued pursuant to this ordinance, and the signature of the Chief Financial Officer upon the Notes shall be conclusive evidence as to all such determinations. All Notes issued hereunder may be renewed from time to time subject to the provisions of Section 8(a) of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the Notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the Borough Council of the Borough at the meeting next succeeding the date when any sale or delivery of the Notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the Notes sold, the price obtained and the name of the purchaser.

SECTION 5:

The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Borough Clerk and is available for public inspection.

SECTION 6:

The following additional matters are hereby determined, declared, recited and stated:

(a) The Improvements described in Section 3 of this bond ordinance are not current expenses, and are capital improvements or properties that the Borough may lawfully make or acquire as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the Improvements, within the limitations of the Local Bond Law, and according to the reasonable life thereof computed from the date of the Bonds authorized by this bond ordinance, is 20 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such statement shows that the gross debt of the Borough, as defined in the Local Bond Law, is increased by the authorization of the Bonds and Notes provided in this bond ordinance by \$38,000 and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$50,000 for items of expense listed in and permitted under Section 20 of the Local Bond Law is included in the estimated cost of the Improvements, as indicated herein.

SECTION 7:

Any funds received from time to time by the Borough as contributions in aid of financing the purposes described in Section 3 of this Ordinance (funds are expected to be received from the Federal Emergency Management Agency) shall be used for financing said Improvements by application thereof either to direct payment of the cost of said Improvements or to the payment or reduction of the authorization of the obligations of the Borough authorized therefor by this

Bond Ordinance. Any such funds received may, and all such funds so received which are not required for direct payment of the cost of said Improvements shall, be held and applied by the Borough as funds applicable only to the payment of obligations of the Borough authorized by this Bond Ordinance.

SECTION 8:

The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

SECTION 9:

The Chief Financial Officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 10:

This Bond Ordinance constitutes a declaration of official intent under Treasury Regulation Section 1.150-2. The Borough reasonably expects to pay expenditures with respect to the Improvements prior to the date that Borough incurs debt obligations under this Bond Ordinance. The Borough reasonably expects to reimburse such expenditures with the proceeds of debt to be incurred by the Borough under this Bond Ordinance. The maximum principal amount of debt expected to be issued for payment of the costs of the Improvements is \$38,000.

SECTION 11:

This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

I HEREBY CERTIFY this to be a true and correct Bond Ordinance No. 08-2018 of the Mayor and Borough Council of the Borough of Sea Bright, introduced on August 14, 2018 and will be further considered after a Public Hearing held on September 18, 2018 at the Municipal Building at 7:00 pm.

INTRODUCED: August 14, 2018
Public Hearing: September 18, 2018
ADOPTED:

Witness

BOROUGH OF SEA BRIGHT,

CHRISTINE PFEIFFER, Borough Clerk

DINA LONG, Mayor

ORDINANCE NO. 09-2018
BOROUGH OF SEA BRIGHT
A CAPITAL ORDINANCE PROVIDING FUNDING FOR VARIOUS
SEWER UTILITY IMPROVEMENTS FOR THE BOROUGH OF SEA
BRIGHT AND APPROPRIATING \$50,000 FOR SUCH PURPOSE

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF SEA BRIGHT, IN THE COUNTY OF MONMOUTH AND STATE OF NEW JERSEY, AS FOLLOWS:

Section 1. The Borough of Sea Bright, in the County of Monmouth, New Jersey, authorizes for various sewer utility improvements, including the reconstruction of Church Street and East New Street sanitary sewer infrastructure and other ancillary improvements, and including all work and materials necessary therefor and incidental thereto for the Borough of Sea Bright, to be funded from the sources specified in Section 2 of the Ordinance.

Section 2. The amount of \$50,000 is hereby appropriated for the purposes stated in Section 1 of the Ordinance and which amount was funded from the Sewer Utility Capital Improvement Fund in the amount of \$50,000.

Section 3. In connection with the purpose and the amount authorized in Sections 1 and 2 hereof, the Borough determines the purpose described in Section 1 hereof is not a Current Expense and is an improvement which the Borough of Sea Bright may lawfully make as a general improvement.

Section 4. All ordinances or parts of ordinances which are inconsistent with the terms of this Ordinance be and the same are hereby repealed to the extent of their inconsistency.

Section 5. This Ordinance shall take effect immediately upon due passage and publication according to law.

I HEREBY CERTIFY this to be a true and correct Bond Ordinance No. 09-2018 of the Mayor and Borough Council of the Borough of Sea Bright, introduced on August 14, 2018 and will be further considered after a Public Hearing held on September 18, 2018 at the Municipal Building at 7:00 pm.

INTRODUCED: August 14, 2018
Public Hearing: September 18, 2018
ADOPTED:

Witness

BOROUGH OF SEA BRIGHT,

CHRISTINE PFEIFFER, Borough Clerk

DINA LONG, Mayor

**VOUCHER LIST
SEPTEMBER 18, 2018
BOROUGH OF SEA BRIGHT**

01005	ADP, INC. 18-01179 09/11/18 PAYROLL	Open	656.06
01241	BAIN'S HARDWARE, INC. 18-01169 09/11/18 HARDWARE	Open	453.53
2521	BELSON OUTDOORS 18-01063 08/09/18 BEAUTIFICATION	Open	2,171.71
01957	BENEMAX BENEFIT MANAGEMENT CO. 18-01195 09/13/18 HEALTH INSURANCE	Open	336.00
01382	BOND'S ELECTRIC, INC. 18-01143 08/30/18 FIRE DEPT	Open	4,390.00
01974	BOROUGH OF SEA BRIGHT COURT 18-01172 09/11/18 COURT	Open	230.55
02115	C & L SWEEPER SERVICE 18-01164 09/11/18 DPW	Open	3,520.00
02108	CONTINENTAL FIRE & SAFETY, INC 18-00938 07/16/18 FIRE DEPT	Open	4,318.50
01493	COOPERATIVE INDUSTRIES, L.L.C. 18-01180 09/12/18 NATURAL GAS	Open	146.57
00211	FULL SERVICE WEB SITES, LLC 18-01173 09/11/18 WEB SITE	Open	1,500.00
02101	GANNETT NJ 18-01174 09/11/18 CLERK	Open	113.30
02219	Goodyear Auto Service Center 18-01142 08/30/18 POLICE	Open	689.52
02253	HODER, DAVID 18-01176 09/11/18 ZONING	Open	260.00
2297	INTEGRATED TECHNICAL SYSTEMS 18-01198 09/13/18 PARKING KIOSKS	Open	385.00
2517	INTERGLOBE COMMUNICATIONS 18-01197 09/13/18 PHONE	Open	662.79
01526	JCP & L 18-01167 09/11/18 ELECTRIC	Open	2,087.69
00015	LANIGAN ASSOCIATES, INC. 18-01112 08/28/18 A&E	Open	125.00
2265	LEE'S GARAGE 18-01141 08/30/18 POLICE	Open	1,575.65
2278	MCLAUGHLIN, STAUFFER & SHAKLEE 18-01165 09/11/18 LEGAL	Open	10,732.49
00688	MONMOUTH COUNTY POLICE ACADEMY 18-01106 08/27/18 POLICE	Open	25.00

02256	MONMOUTH TELECOM		
	18-01192 09/13/18 PHONE	Open	1,220.95
01397	MURPHY, CHARLES		
	18-01157 09/10/18 POLICE	Open	952.07
01694	NAVESINK MARINA		
	18-01092 08/21/18 FIRE	Open	389.47
01810	NJ DEPT OF HEALTH		
	18-01162 09/10/18 ANIMAL TRUST	Open	9.60
00502	NJ STATE LEAGUE/MUNICIPALITIES		
	18-01152 09/05/18 A&E	Open	495.00
	18-01171 09/11/18 A&E	Open	49.00
	18-01203 09/13/18 A&E	Open	95.00

			639.00
01629	NJRHS COMMERCIAL SERVICES		
	18-00989 07/27/18 BLDGS. & GRDS.	Open	195.00
00885	OCEAN TWP FIRE DISTRICT NO. 2		
	18-01204 09/13/18 SHARED SERVICE	Open	300.00
00081	PERRY'S TROPHY CO., INC.		
	18-01155 09/05/18 PLANNING BOARD	Open	15.00
2525	POOR JOHNS PORTABLE TOILETS		
	18-01193 09/13/18 BEACH	Open	296.00
02026	PUBLIC STORAGE		
	18-01170 09/11/18 POLICE	Open	720.00
01554	SEA BRIGHT SERVICE CENTER		
	18-00963 07/23/18 POLICE	Open	1,098.82
00027	SEABOARD WELDING SUPPLY, INC.		
	18-01196 09/13/18 DPW	Open	14.50
01027	SHORE BUSINESS SOLUTIONS		
	18-01199 09/13/18 POLICE	Open	120.00
02225	STAPLES ADVANTAGE		
	18-01150 08/31/18 OFFICE SUPPLIES	Open	173.97
2535	SUBURBAN DISPOSAL, INC.		
	18-01200 09/13/18 TRASH PICK UP	Open	10,070.25
	18-01201 09/13/18 DUMPSTERS	Open	3,101.13
	18-01202 09/13/18 LANDFILL TIPPING	Open	7,694.41

			20,865.79
01285	THE HOME DEPOT		
	18-01160 09/10/18 BEACH	Open	194.91
01643	THE LINK NEWS		
	18-01133 08/29/18 LIBRARY	Open	24.00
2438	THOMAS, SHAWN		
	18-01158 09/10/18 BLDGS & GRDS	Open	82.52
01779	TIMOTHY HILL ELECTRIC CO., INC		
	18-01083 08/21/18 BLDGS & GRDS	Open	850.00

2529	TRACY GRIBBEN TRANSCRIPTION		
18-01073	08/16/18 PLANNING BOARD	Open	574.00
2487	UNIMAK, LLC		
18-01205	09/14/18 NEW MUNICIPAL COMPLEX	Open	349,091.35
01960	VERIZON		
18-01188	09/13/18 PHONE	Open	421.17
18-01189	09/13/18 BEACH	Open	185.37

			606.54
2291	VERIZON		
18-01190	09/13/18 POLICE	Open	99.00
18-01191	09/13/18 BEACH/LIBRARY	Open	161.32

			260.32
02061	VERIZON WIRELESS		
18-01185	09/13/18 CELL PHONES	Open	165.29
18-01186	09/13/18 POLICE	Open	117.07
18-01187	09/13/18 FIRE DEPT	Open	154.04

			436.40
00077	WEX BANK		
18-01166	09/11/18 GASOLINE	Open	6,362.98
		Total:	\$419,872.55

MANUAL CHECKS

9/11/2018	David Hoder Associates	\$915.00
18-01177	Engineer:Plan. Brd Review/Inspect/Escrow	
9/13/2018	David Hoder Associates	\$1,040.00
18-01194	Engineer:Pan. Brd/Inspect/Escrow	
9/5/2018	Interglobe Communications	\$543.03
18-01151	Police:Local & Long Distance/Phone	
8/16/2018	Tracy Gribben Transcription	\$574.00
18-01073	Plan. Board:Escrow Acct/LoBiondo	
		Total: \$3,072.03

GRAND TOTAL: \$422,944.58