

- No. 83-2018** Authorize the Release of Maintenance Bond for Patricia A. Regan
Block 18, Lot 2, 1006 Ocean Avenue
- No. 84-2018** Authorizing a Shared Services Agreement with the Borough of Highlands
for Life Guard Services
- No. 85-2018** Authorizing Requests for Proposals for Professional Services - Professional
Appraisal Services to Defend the 2018 State Tax Appeals and Preparation
of the 2018 Added Assessment Tax List
- No. 86-2018** Sustainable Land Use Pledge of the Borough of Sea Bright
- No. 87-2018** Authorizing the Conduct of a Borough Wide Garage Sale and Authorizing
a Fee for Participation Therein
- No. -2018** **Tentative - Award Street Sweeping Bid**
- No. -2018** **Tentative - Award Cell Tower Co-location Bid**

Roll Call: Birdsall___ Keeler___ Kelly___ Leckstein ___ Rooney___ Schwartz___

INDIVIDUAL ACTION/New Business:

Vouchers: \$311,216.63

Councilmember _____ offered a motion to approve the Voucher List dated
April 17, 2018 as submitted by the Finance Manager; seconded by Councilmember

Roll Call: Birdsall___ Keeler___ Kelly___ Leckstein ___ Rooney___ Schwartz___

2018 MUNICIPAL BUDGET

2018 MUNICIPAL BUDGET AMENDMENT

Res. No. -2018 Amending the 2018 Municipal Budget

Councilmember _____ offered a motion to approve **Resolution No. -2018**,
seconded by Councilmember _____ :

Roll Call: Birdsall___ Keeler___ Kelly___ Leckstein ___ Rooney___ Schwartz___

PUBLIC HEARING:

PRESENTATION OF 2018 BUDGET: Michael Bascom, Chief Financial Officer

Res. No. -2018 Authorizing the Budget to be read by title

Roll Call: Birdsall___ Keeler___ Kelly___ Leckstein ___ Rooney___ Schwartz___

Councilmember _____ offered a motion to **open the public hearing** on the 2018 Municipal Budget, seconded by Councilmember _____

Roll Call: Birdsall____ Keeler____ Kelly____ Leckstein ____ Rooney____ Schwartz____

Public Hearing 2018 Municipal Budget

Councilmember _____ offered a motion to **close the public hearing** on 2018 Municipal Budget, seconded by Councilmember _____

Roll Call: Birdsall____ Keeler____ Kelly____ Leckstein ____ Rooney____ Schwartz____

2018 MUNICIPAL BUDGET ADOPTION

Res. No. -2018 Adopt the 2018 Municipal Budget as Amended

Councilmember _____ offered a motion to approve **Resolution No. -2018,** seconded by Councilmember _____

Roll Call: Birdsall____ Keeler____ Kelly____ Leckstein ____ Rooney____ Schwartz____

COUNCIL COMMITTEE REPORTS:

A. BEACH / GRANTS:

- **JON SCHWARTZ, CHAIR**
- Charles Rooney
- Brian Kelly

B. FINANCE / INSURANCE / COURT / VOLUNTEERS:

- **WILLIAM KEELER, CHAIR**
- Kevin Birdsall
- Jon Schwartz

C. PERSONNEL/ PUBLIC RELATIONS / RECREATION:

- **MARC LECKSTEIN, CHAIR**
- Brian Kelly
- Charles Rooney

D. PUBLIC SAFETY / EDUCATION/ LIBRARY:

- **CHARLES ROONEY, CHAIR**
- William Keeler
- Kevin Birdsall

E. PUBLIC WORKS / BUILDING DEPARTMENT / CODE ENFORCEMENT:

- **KEVIN BIRDSALL, CHAIR**
- Marc Leckstein
- William Keeler

F. SEA BRIGHT RECOVERY / CAPITAL PLAN / FLOOD CONTROL / BEAUTIFICATION:

- **BRIAN KELLY, CHAIR**
- Jon Schwartz
- Marc Leckstein

MAYOR DINA LONG – Reports and Communications

EXECUTIVE SESSION

Councilmember _____ offered a motion to enter into Closed Session;
seconded by Councilmember _____

Resolution to discuss: TBD

Roll Call: Birdsall____ Keeler____ Kelly____ Leckstein ____ Rooney____ Schwartz____

ADJOURNMENT

Councilmember _____ offered a motion to adjourn the meeting; seconded
by Councilmember _____

Roll Call: Birdsall____ Keeler____ Kelly____ Leckstein ____ Rooney____ Schwartz____

RESOLUTION NO. 81-2018
Authorizing Release of Fireworks Surety Bond
Naughty Nora, Inc. d/b/a Chapel Beach Club
1023 Ocean Avenue

Councilmember _____ introduced and offered for adoption the following Resolution; seconded by Councilmember _____ :

WHEREAS, historically, the Sea Bright beach club owners carried the financial burden through donations for the Borough's Fourth of July fireworks extravaganza; and

WHEREAS, Naughty Nora, Inc. d/b/a Chapel Beach Club posted a cash bond in the amount \$2,500.00 on June 26, 2007 for the "Fireworks Surety Bond"; and

WHEREAS, the "Fireworks Surety Bond" is no longer needed; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright in the County of Monmouth, State of New Jersey that the Fireworks Surety Bond in the amount of \$2,500.00 posted June 26, 2007 be returned to Naughty Nora, Inc d/b/a Chapel Beach Club.

BE IT FURTHER RESOLVED that a copy of this resolution, certified to be a true copy, be forwarded to the following:

1. Finance Manager
2. Fiscal Officer
3. Naughty Nora, Inc.

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz

Aril 17, 2018

CERTIFICATION

I, Christine Pfeiffer, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on Aril 17, 2018.

Christine Pfeiffer, Municipal Clerk

RESOLUTION No. 82-2018
**Authorize the Release of Cash Bond for Street Opening Permit
Pertaining to the Tradewinds Development**

Councilmember _____ introduced and offered for adoption the following Resolution; seconded by Councilmember _____ :

WHEREAS, Chapter 182. Streets and Sidewalks, Article I. Excavations, Section 182.5. Permit Fees of the Borough Code of the Borough of Sea Bright, provides for the posting of a deposit to secure the obligation to restore the surface of the street in addition to the street opening application fee; and

WHEREAS, the Tradewind's Homeowner's Association Inc. has heretofore deposited with the Borough of Sea Bright a cash bond in the amount of \$1,000.00 for a street opening permit on the premises known Tradewinds Lane (Block 7, Lot 4); and

WHEREAS, the bonded improvements associated with the street opening have been satisfactorily completed in accordance with the approved site plan and remain in good condition.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright in the County of Monmouth, State of New Jersey, that the appropriate Borough officials be and are hereby authorized to release the cash bond in the amount of \$1,000.00 and issue a check payable to the Tradewinds Homeowner's Association, Inc.; and

BE IT FURTHER RESOLVED that a copy of this resolution, certified to be a true copy, be forwarded to the following:

1. Finance Manager
2. Borough Clerk
3. Tradewinds Homeowner's Association

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz

April 17, 2018

CERTIFICATION

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on April 17, 2018.

Christine Pfeiffer, Borough Clerk

RESOLUTION No. 83-2018
Authorize the Release of Maintenance Bond for
Patricia A. Regan
Block 18, Lot 2 - 1006 Ocean Avenue

Councilmember _____ introduced and offered for adoption the following Resolution; seconded by Councilmember _____ :

WHEREAS, the Municipal Land Use Law (N.J.S.A. 40:55D-53) provides for the posting of maintenance guarantees with the governing body after final acceptance of improvements when said improvements have been certified as complete; and

WHEREAS, on May 5, 2015, Patricia A. Regan has heretofore deposited with the Borough of Sea Bright a maintenance bond (cash) in the amount of 15% (\$457.20) of the cost of the improvements on premises known as Block 18, Lot 2, also known as 1006 Ocean Avenue for a two year period; and

WHEREAS, the bonded improvements have been satisfactorily completed in accordance with the approved site plan and remain in good condition.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the maintenance bond in the amount of \$457.20 is hereby released, canceled and discharged and that any remaining engineering fees must be paid prior to release.

BE IT FURTHER RESOLVED that a copy of this resolution, certified to be a true copy, be forwarded to the following:

1. Finance Manager
2. Fiscal Officer
3. Construction Official
4. Patricia A. Regan

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz

April 17, 2018

CERTIFICATION

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on April 17, 2018.

Christine Pfeiffer, Borough Clerk

SHARED SERVICES AGREEMENT

This AGREEMENT made this ____ day of _____, 2018, by and between

BOROUGH OF HIGHLANDS
42 Shore Drive
Highlands, New Jersey 07732
(hereinafter referred to as "Highlands")

AND

BOROUGH OF SEA BRIGHT
1167 Ocean Avenue
Sea Bright, New Jersey 07760
(hereinafter referred to as "Sea Bright")

WHEREAS, Highlands and Sea Bright (hereinafter collectively referred to as the "Parties") wish to encourage inter-municipal cooperation; and

WHEREAS, Sea Bright has the staffing and personnel to provide Lifeguard operations to Highlands at two (2) beaches, commonly referred to as Snug Harbor and Miller Street, for the period of June 16, 2018 through and including September 3, 2018; and

WHEREAS, the "Uniform Shared Services and Consolidation Act", N.J.S.A. 40A:65-1 et seq., authorizes local units of this State to enter into an agreement with any other local unit or units for the joint provision within their several jurisdictions of any service which any Party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, Highlands and Sea Bright agree that Sea Bright has the necessary staffing and certifications to provide Lifeguard Operations by and through Sea Bright Ocean Rescue which is a nationally certified ocean rescue agency as more specifically delineated in the Highlands

Lifeguard/River Rescue Program Summer 2018 Proposal from the Borough of Sea Bright dated February, 2018 (annexed hereto as "Exhibit A"); and

WHEREAS, the parties have each duly authorized their proper officials to enter into and execute this Agreement.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, it is hereby agreed by and between the parties as follows:

1. The Borough of Sea Bright shall provide Lifeguard Operations which will fall under the supervision and operational command of Sea Bright Ocean Rescue. In accordance with the agreed upon staffing and hours of operation, one (1) ocean rescue supervisor will provide daily oversight of the aforesaid Lifeguard operations via a roving rescue vehicle. It is expressly understood and agreed that two (2) beaches in the Highlands, more commonly known as Snug Harbor and Miller Street, will be protected for the period from Saturday, June 16, 2018 through and including Monday, September 3, 2018.
2. It is agreed by and between the parties that one (1) lifeguard stand per beach will be staffed between the hours of 10:00a.m. until 4:00p.m., seven (7) days per week until August 20, 2018. It is further agreed that the Highlands Beaches commonly referred to as Snug Harbor and Miller Street will each be assigned two (2) USLA qualified open water beach lifeguards until August 20, 2018. Additionally, it is expressly understood and agreed that for the period of August 20, 2018 through and including September 3, 2018, between the hours of 10:00 am until 4:00 p.m., staffing at Snug Harbor and Miller Street will be assigned two (2) USLA qualified open water beach lifeguards on weekends which may be reduced to only one (1) lifeguard per beach during the

- weekdays dependent upon available personnel. Further, it is expressly understood and agreed that Sea Bright shall notify Highlands of such staffing as soon as is reasonably practicable after their candidates have been evaluated, hired and trained. It is also expressly understood and agreed that any staff reductions that occur shall be communicated in writing to the Borough Administrator for the Borough of Highlands.
3. It is also agreed by and between the parties that there will be a roving supervisor between Sea Bright and the Highlands.
 4. Highlands will designate and maintain the swim areas at both of the aforementioned beaches with ropes and/or buoys. The Highlands will also maintain safe and clean beaches free of debris. Additionally, Highlands will perform routine maintenance on lifeguard stands and will provide appropriate storage at the Miller Street Beach for rescue equipment.
 5. Bay and River rescue services as well as advanced rescue response from Sea Bright's Surf Rescue Team will be available to the Highlands 24 hours per day.
 6. It is agreed by and between the parties that each ocean lifeguard will hold the following professional level of certification: AHA, AED-BLS Certification with extensive training on advanced resuscitation as well as AHA First Aid and Aquatic Medical Responder which consists of twenty (20) hours of additional trauma and medical training.
 7. It is agreed by and between the parties that Ocean Rescue Supervisors will maintain all training and certification of a front-line Ocean Lifeguard with the following additional certifications and training: State or National Certification as a Paramedic, EMT or EMR, FEMA Incident Command Courses IC 100, IC 700 and IC 800, Rescue Water

Craft Operator or Crewman and Completion of annual emergency vehicle operations course (EVOC) training.

8. It is agreed by and between the parties that the Lifeguard and Rescue Services being provided include the following: water surveillance and prevention of drowning and/or traumatic injury, water rescue either in open water or swift water (guarded area), Code-X missing swimmer search and rescue (still water), First-Aid to the sick and injured within the staffed beach areas, emergent rapid resuscitation of ill or injured patrons within the staffed beach areas, emergency medical care and ambulance coordination within the boundaries of the staffed beach and bathing areas, as well as coordination and resource management of major water related emergencies (Lifeguard supervisor) consisting of the following: capsized boat or water craft with swimmers in distress, rescue of swimmers outside of guarded areas (swift water), assist injured swimmers and boaters in unguarded areas of Highlands as well as assessment and safety management of dangerous aquatic life.
9. The Borough of Sea Bright will charge the Highlands for all of the aforesaid Lifeguard Operations Services the amount of \$36,000.
10. The Borough of Sea Bright submitted an outline of proposed services for the aforesaid Lifeguard operations services to the Highlands which is incorporated as if more fully set forth herein and is annexed hereto as Exhibit A.
11. It is agreed by and between the parties that payment by the Highlands to Sea Bright will be rendered in three (3) equal installments of \$12,000 each on July 1, 2018, August 1, 2018 and September 1, 2018. Additionally, it is expressly understood and agreed that

- the parties will cooperate with each other should reasonable extensions of time be necessary.
12. Each party agrees to release, indemnify, defend and hold harmless the other party, its agents, officers and employees, from and against any and all claims, demands, losses, expenses, attorney fees, causes of action, judgments, lawsuits, proceedings, damages, and liability which may be asserted or claimed and which relate in any way to, or arise in any way from, any acts or omissions of the negligent party, its agents, officers and employees, resulting from this Agreement.
 13. This Agreement is entered into pursuant to the provisions of the “Uniform Shared Services and Consolidation Act” N.J.S.A. 40A:65-1 et seq.
 14. As provided in the “Uniform Shared Services and Consolidation Act” N.J.S.A. 40A:65-7(g), in the event of any dispute as to the amount to be paid, the full amount to be paid shall be paid; but if through subsequent negotiation, arbitration or litigation the amount due shall be determined, agreed or adjudicated to be less than was actually so paid, then the party having received the payment shall forthwith repay the excess.
 15. It is hereby acknowledged that in accordance with N.J.S.A. 40A:65-7(d), the personnel of the Borough of Sea Bright that are performing Lifeguard Operations are doing so as a general agent for the Borough of Highlands and shall have all powers of performance reasonably necessary and convenient to carry out the duties, obligations and responsibilities under this Agreement and allowable by law.
 16. The parties will keep in force, at their respective cost and expense, comprehensive general liability insurance with insurance companies licensed in the State of New Jersey or with Monmouth County or the Joint Insurance Fund, which insurance shall

be evidenced by certificates and/or policies to be exchanged by both parties. Each certificate or policy shall require a thirty (30) day cancellation notice. Certificates of Insurance shall be delivered to each party, prior to the commencement of this Agreement. All policies and certificates of insurance shall be approved by each of the parties prior to the implementation of this Agreement.

17. The term of this Agreement shall be through September 3, 2018. This Agreement may be terminated at any time by either party, with or without cause, by at least thirty (30) days prior written notice to the other party. Further, either party reserves the right to terminate the agreement at any time if payment for services rendered is not made or if the services are not rendered, or the time within which the services are rendered is unreasonable.
18. The parties agree that they will cooperate with each other in all respects in furtherance of achieving the purposes and objectives of this Agreement.
19. Highlands and Sea Bright hereby acknowledge that prior to execution of this agreement; the respective municipal bodies shall authorize such execution by and through the procedures and standards in the adoption of appropriate resolutions as set forth more fully under the "Uniform Shared Services and Consolidation Act", N.J.S.A. 40A:65-5(a).
20. This Agreement along with the Proposal from the Borough of Sea Bright, which is annexed hereto as Exhibit A, sets forth the entire understanding of the parties hereto with respect to the transactions contemplated herein. No change or modification of this Agreement shall be valid unless same shall be in writing and signed by all of the parties hereto.

21. This Agreement shall be interpreted in accordance with the rights of the Parties hereto and shall be governed by the laws of the State of New Jersey.
22. Any dispute regarding the terms of this Agreement shall be venued in New Jersey Superior Court, Monmouth County.
23. The rights, duties and obligations of this agreement may not be assigned without either Party's prior written consent and it is agreed that a failure or delay in the enforcement of any of the provisions of this agreement by either Party shall not constitute a waiver of those provisions.
24. The Parties acknowledge and agree that they are associated for only the purposes set forth in the agreement and each is a public entity separate and distinct from the other.
25. In accordance with N.J.S.A. 40A:65-4(b), a copy of this Agreement shall be filed with the Division of Local Government Services in the Department of Community Affairs.
26. All notices, statements or other documents required by this Agreement shall be hand delivered or mailed to the designated municipal representative.
 - a. The designated representative for the Borough of Highlands is:

Kim Gonzales, Borough Administrator
Borough of Highlands
42 Shore Drive
Highlands, NJ 07732
 - b. The Designated representative for the Borough of Sea Bright is:

Joseph Verruni, Borough Administrator
Borough of Sea Bright
1167 Ocean Avenue
Sea Bright, NJ 07760
27. This Agreement shall be binding upon the Parties and their legal representatives, successors and assigns.

IN WITNESS HEREOF, the Parties have caused this Agreement to be signed by their respective officer duly authorized, and to be duly attested, and to have their respective municipal seals affixed hereunto, and have caused this Agreement to be dated as of the day and year first written above.

ATTEST:

Bonnie Brooke, Borough Clerk
Borough of Highlands
Date:

Richard W. O'Neil, Mayor
Borough of Highlands
Date:

Christine Pfeiffer, Municipal Clerk
Borough of Sea Bright
Date:

Dina Long, Mayor
Borough of Sea Bright
Date:

RESOLUTION NO. 85-2018
AUTHORIZING REQUESTS FOR PROPOSALS
FOR PROFESSIONAL SERVICES

Councilmember _____ introduced and offered for adoption the following
Resolution: seconded by Councilmember _____ :

WHEREAS, the Borough Council is desirous of receiving proposals for the following:

- a) Professional Appraisal Services to Defend the 2018 State Tax Court Appeals
- b) Preparation of the 2018 Added Assessment Tax List

WHEREAS, specifications for the aforesaid items will be on file in the Borough Clerk's Office, and will be available for inspection.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth that it does hereby authorize the Borough Clerk to advertise for requests for proposals for the aforesaid items as per the specifications on file and will be received by the Borough Tax Assessor, 1167 Ocean Avenue, Sea Bright, New Jersey no later than May 18, 2018 at 12 noon; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. CFO
- 3. Tax Assessor

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz

April 17, 2018

CERTIFICATION

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey at a Council Meeting held on April 17, 2018.

Christine Pfeiffer, Borough Clerk

RESOLUTION NO. 86-2018
SUSTAINABLE LAND USE PLEDGE
OF THE BOROUGH OF SEA BRIGHT

Councilmember _____ introduced and offered for adoption the following Resolution;
seconded by Councilmember _____ :

WHEREAS, land use is an essential component of overall sustainability for a municipality; and

WHEREAS, poor land-use decisions can lead to and increase societal ills such as decreased mobility, high housing costs, increased greenhouse gas emissions, loss of open space and the degradation of natural resources; and

WHEREAS, well planned land use can create transportation choices, provide for a range of housing options, create walk-able communities, preserve open space, provide for adequate recreation, and allow for the continued protection and use of vital natural resources; and

WHEREAS, given New Jersey's strong tradition of home rule and local authority over planning and zoning, achieving a statewide sustainable land use pattern will require municipalities to take the lead; and

NOW THEREFORE BE IT RESOLVED, we, the Borough of Sea Bright, resolve to take the following steps with regard to our municipal land-use decisions with the intent of making the Borough of Sea Bright a truly sustainable community. It is our intent to include these principles in the next master plan revision and re-examination report and to update our land-use zoning, natural resource protection, and other ordinances accordingly.

Regional Cooperation: We pledge to reach out to administrations of our neighboring municipalities concerning land-use decisions, and to take into consideration regional impacts when making land-use decisions.

Transportation Choices: We pledge to create transportation choices with a Complete Streets approach by considering all modes of transportation, including walking, biking, transit and automobiles, when planning transportation projects and reviewing development applications. We will reevaluate our parking with the goal of limiting the amount of required parking spaces, promoting shared parking and other innovative parking alternatives, and encouraging structured parking alternatives where appropriate.

Natural Resource Protection: We pledge to take action to protect the natural resources of the State and the Borough for environmental, recreational and agricultural value, avoiding or mitigating negative impacts to these resources. Further, we pledge to complete a Natural Resources Inventory when feasible to identify and assess the extent of our natural resources and to link natural resource management and protection to carrying capacity analysis, land-use and open space planning.

Mix of Land Uses: We pledge to use our zoning power to allow for a mix of residential, retail, commercial, recreational and other land use types in areas that make the most sense for our municipality and the region, particularly in downtown and borough center areas.

Housing Options: We pledge, through the use of our zoning and revenue generating powers, to foster a diverse mix of housing types and locations, including single and multi-family, for-sale and rental options, to meet the needs of all people at a range of income levels.

Green Design: We pledge to incorporate the principles of green design and renewable energy generation into municipal buildings to the extent feasible and when updating our site plan and subdivision requirements for residential and commercial buildings.

Municipal Facilities Siting: We pledge, to the extent feasible, to take into consideration factors such as walk-ability, bike-ability, greater access to public transit, proximity to other land-use types, and open space when locating new or relocated municipal facilities.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Sustainable New Jersey in recognition of the Borough's efforts to fulfill its commitment to Sustainable Land Use.
2. Sea Bright Planning Board

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz

April 17, 2018

CERTIFICATION

I, Christine Pfeiffer, do hereby certify that the foregoing is a resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth State of New Jersey, at a Council Meeting held on April 17, 2018.

Christine Pfeiffer, Borough Clerk

RESOLUTION NO. 87-2018
**AUTHORIZING THE CONDUCT OF A BOROUGH WIDE GARAGE SALE
AND AUTHORIZING A FEE FOR PARTICIPATION THEREIN
BOROUGH OF SEA BRIGHT**

Councilmember introduced and offered for adoption the following Resolution;
seconded by Councilmember :

WHEREAS, the Public Relations Advisory Committee intends to hold a Borough wide garage sale; and

WHEREAS, in order to cover the expenses of printing a map to identify all homes participating in the sale, the Committee has requested permission to charge a participation fee;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth and State of New Jersey that the Public Relations Advisory Committee be and is hereby authorized to charge a participation fee of \$5.00 for the Borough wide garage sale; and

BE IT FURTHER RESOLVED that the fees collected shall be deposited into the Public Relations trust fund.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Finance Manager
2. PR Committee Chair
3. Borough Attorney
4. CFO

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz

April 17, 2018

CERTIFICATION

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Christine Pfeiffer, Borough Clerk

VOUCHER LIST
 April 17, 2018
 BOROUGH OF SEA BRIGHT

01005	ADP, INC.		
18-00411	04/05/18 PAYROLL	Open	527.55
02113	AMERICAN WATER		
18-00439	04/10/18 WATER USAGE	Open	320.19
01042	ATLANTIC TOMORROWS OFFICE		
18-00441	04/10/18 COPY CLICK	Open	558.80
01984	AVAYA FINANCIAL SERVICES		
18-00443	04/10/18 POLICE	Open	145.29
01241	BAIN'S HARDWARE, INC.		
18-00446	04/10/18 BAIN'S	Open	338.06
01957	BENEMAX BENEFIT MANAGEMENT CO.		
18-00408	04/05/18 HEALTH	Open	336.00
01974	BOROUGH OF SEA BRIGHT COURT		
18-00447	04/11/18 COURT	Open	138.02
00230	CERTIFIED SPEEDOMETER		
18-00249	03/01/18 POLICE	Open	156.00
01594	CHERNAVSKY, DANIEL		
18-00416	04/06/18 POLICE	Open	247.97
00256	CLEARY, GIACOBBE, ALFIERI &		
18-00421	04/06/18 LEGAL SERVICES	Open	915.00
00198	COMCAST		
18-00442	04/10/18 INTERNET	Open	309.86
01493	COOPERATIVE INDUSTRIES, L.L.C.		
18-00433	04/10/18 NATURAL GAS	Open	1,579.55
2468	CORPORATE WAREHOUSE SUPPLY		
18-00431	04/10/18 A&E	Open	489.85
2400	DIEGNAN & BROPHY, LLC		
18-00438	04/10/18 PROSECUTOR	Open	350.00
2461	DRUM POINT EXCAVATING		
18-00246	02/28/18 BEACH	Open	7,500.00
02101	GANNETT NJ		
18-00429	04/10/18 CLERK	Open	18.70
01838	HOLMAN, FRENIA, ALLISON, P.C.		
18-00444	04/10/18 AUDIT	Open	10,000.00
00557	INSTITUTE FOR PROFESSIONAL DEV		
18-00277	03/12/18 TRAINING	Open	224.00
2445	JCP&L		
18-00451	04/11/18 ELECTRIC	Open	5,808.45
01784	JUNGLE LASERS, LLC		
18-00419	04/06/18 BUILDING DEPT	Open	470.00
00167	KEEP IT SAFE		
18-00417	04/06/18 LIVE VAULT	Open	232.40
2265	LEE'S GARAGE		
18-00379	03/28/18 POLICE	Open	950.00
2278	MCLAUGHLIN, STAUFFER & SHAKLEE		
18-00420	04/06/18 LEGAL SERVICES	Open	8,247.42

00106	MGL FORMS-SYSTEMS, LLC		
	18-00396 03/29/18 TAX COLLECTOR	Open	66.00
00263	MITCHELL, CANDACE		
	18-00430 04/10/18 REIMB TRAVEL	Open	10.68
00688	MONMOUTH COUNTY POLICE ACADEMY		
	18-00305 03/14/18 POLICE	Open	1,200.00
02256	MONMOUTH TELECOM		
	18-00432 04/10/18 PHONE	Open	1,254.01
00502	NJ STATE LEAGUE/MUNICIPALITIES		
	18-00356 03/23/18 LEGAL AD	Open	115.00
00046	ONE CALL CONCEPTS, INC.		
	18-00449 04/11/18 CALL BEFORE YOU DIG	Open	60.00
01662	ORIENTAL TRADING COMPANY		
	18-00221 02/22/18 RECREATION	Open	234.42
02026	PUBLIC STORAGE		
	18-00440 04/10/18 POLICE	Open	360.00
2330	RAW POWER GENERATOR SERVICE		
	18-00403 04/04/18 SEWER	Open	951.00
01088	RYSER'S LANDSCAPE SUP YARD, INC		
	18-00364 03/28/18 BLDGS & GRDS	Open	3,100.00
01554	SEA BRIGHT SERVICE CENTER		
	18-00352 03/20/18 OEM	Open	635.40
01554	SEA BRIGHT SERVICE CENTER	Continued	
	18-00380 03/28/18 POLICE	Open	184.79

			820.19
00985	SEABOARD FIRE/SAFETY EQUIP CO.		
	18-00413 04/05/18 FIRE DEPT	Open	241.00
02217	Settembrino Architects		
	17-00024 01/18/17 ARCHITECT	Open	7,857.30
	18-00435 04/10/18 BEACH PAVILION PROJECT	Open	4,557.38
	18-00450 04/11/18 SEWALL PROJECT	Open	2,125.00

			14,539.68
02225	STAPLES ADVANTAGE		
	18-00362 03/28/18 SEWER	Open	348.63
00459	TRAFFIC SAFETY STORE		
	18-00211 02/20/18 DPW	Open	1,526.53
01960	VERIZON		
	18-00445 04/10/18 PHONE	Open	744.84
02061	VERIZON WIRELESS		
	18-00452 04/11/18 CELL	Open	341.72
01164	WATCHUNG SPRING WATER CO, INC.		
	18-00437 04/10/18 WATER	Open	203.08
00077	WEX BANK		
	18-00434 04/10/18 GASOLINE	Open	4,637.89

TOTAL: 70,617.78

MANUAL CHECKS

18-00426 4/6/2018	David Hoder Associates Engineer:Final Review/Inspection/Escrow	\$130.00
18-00425 4/6/2018	Gannett NJ Planning Board:Legal Ad/Escrow	\$98.60
18-00436 4/10/2018	Leon S. Avakian, Inc. Engineer:Plot Plan/Escrow	\$2,007.50
18-00428 4/10/2018	NJ Dept of Health & Senior Services Monthly Dog Report	\$1.20
18-00400 4/4/2018	Raffetto,Louis Release of Funds/Escrow	\$2,126.00
18-00427 4/6/2018	Sonny's Sandwich Shop, LLC Planning Board:Release of Escrow Funds	\$1,531.25
18-00414-01 4/6/2018	Two Rivers Water Reclamation Authority 1/Q & 2/Q 2018 Payments	\$234,456.50
18-00453 4/11/2018	United States Postal Service Postage:1/Q Sewer Bill Mailing	\$247.80

TOTAL: \$240,598.85

GRAND TOTAL: \$311,216.63

DRAFT

**RESOLUTION No. -2018
AUTHORIZING AN AMENDMENT TO THE
APPROVED 2017 MUNICIPAL BUDGET
BOROUGH OF SEA BRIGHT**

DRAFT

Councilmember _____ offered the following resolution and moved its adoption;
seconded by Councilmember _____ :

WHEREAS, the local municipal budget for the year 2018 was approved on the 20th day of March, 2018; and,

WHEREAS, the public hearing on said budget has been held as advertised on April 17, 2018, and,

WHEREAS, it is desired to amend said approved as described below,

NOW THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Sea Bright, of the County of Monmouth, that the following amendments to the approved budget of 2018 be made:

	<u>Approved Budget</u>	<u>Amended Budget</u>
GENERAL REVENUES		
1. Surplus Anticipated	\$679,733.39	\$ 679,738.39
Total Surplus Anticipated	\$679,733.39	\$ 679,738.39
3. Miscellaneous Revenues Section F: Special Items of Revenue Anticipated with Prior Written Consent of Director of Local Government Service – Public and Private Revenue Offset with Appropriations:		
Division of Highway & Traffic Safety Distracted Driver Grant	\$ 0.00	\$ 6,600.00
Total Section F: Special Items of Revenue Anticipated with Prior Written Consent of Director of Local Government Service – Public and Private Revenue Offset with Appropriations	\$ 8,656.38	\$ 15,256.38
SUMMARY OF REVENUES		
1. Surplus Anticipated	\$679,733.39	\$ 679,738.39
3. Section F: Special Items of Revenue Anticipated with Prior Written Consent of Director of Local Government Service – Public and Private Revenue Offset with Appropriations	\$ 8,656.38	\$ 15,256.38
Total Miscellaneous Revenues	\$ 770,696.49	\$ 777,296.49
4. Receipts from Delinquent Taxes	\$182,821.00	\$ 182,816.00
5. Subtotal General Revenues	\$1,633,250.88	\$1,639,845.88

DRAFT

7. Total General Revenues	\$6,008,250.88	\$6,014,850.88
8. General Appropriations (A) Excluded from "CAPS" Public and Private Programs Offset by Revenues		
Division of Highway & Traffic Safety Distracted Driver Grant	\$ 0.00	\$ 6,600.00
Total Public and Private Programs Offset by Revenues	\$ 28,656.38	\$ 35,256.38
Total Operations – Excluded from "CAPS"	\$ 244,956.38	\$ 251,556.38
Detail:		
Salaries and Wages	\$ 0.00	\$ 6,600.00
(H-2) Total General Appropriations for Municipal Purposes Excluded from "CAPS"	\$ 877,268.88	\$ 883,868.88
(L) Subtotal General Appropriations	\$5,628,250.88	\$5,634,850.88
9. Total General Appropriations	\$6,008,250.88	\$6,014,850.88
10. DECIATED REVENUES FOR SEWER UTILITY		
Surplus Anticipated	\$ 147,500.00	\$ 170,413.00
Total Sewer Utility Revenues	\$ 802,500.00	\$ 825,413.00
11. APPROPRIATIONS FOR SEWER UTILITY		
Operating;		
Other Expenses	\$ 161,000.00	\$ 155,000.00
Two Rivers Water Reclamation Authority	\$ 435,000.00	\$ 468,913.00
Capital Improvements;		
Capital Outlay	\$ 15,000.00	\$ 10,000.00
Total Sewer Utility Appropriations	\$ 802,500.00	\$ 825,413.00

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services and that a copy be forwarded to the Chief Financial Officer and the Borough Auditor.

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz

April 17, 2018

CERTIFICATION

I, Christine Pfeiffer, Borough Clerk do hereby certify that the foregoing is a resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on April 17, 2018.

Christine Pfeiffer, Borough Clerk

RESOLUTION NO. _____ -2018
Borough of Sea Bright
Budget Read by Title Only

Councilmember _____ offered the following resolution for approval;
seconded by Councilmember _____ :

WHEREAS, NJSA 40A:4-8 provides that the budget be read by title only at the time of the Public Hearing if a resolution is passed by not less than a majority of the full Governing Body, providing that at least one week prior to the date of hearing a complete copy of the approved budget as advertised has been posted in Borough Hall and copies have been made available by the Clerk to persons requiring them; and

WHEREAS, these two conditions have been met.

NOW, THEREFORE, BE IT RESOLVED that the budget shall be read by title only.

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz

April 17, 2018

CERTIFICATION

I, Christine Pfeiffer, do hereby certify that the foregoing is a resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on April 17, 2018.

Christine Pfeiffer, Borough Clerk

SECTION 2 - UPON ADOPTION FOR YEAR 2018

(Only to be included in the Budget as Finally Adopted)

RESOLUTION

Be it Resolved by the Sea Bright of the Sea Bright County of Monmouth that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 4,375,000.00 (Item 2 below) for municipal purposes, and
- (b) \$ 0.00 (Item 3 below) for school purposes in Type I School Districts only (N.J.S. 18A:9-2) to be raised by taxation and, (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- (c) \$ 0.00
- (d) \$ 0.00 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ 0.00 (Item 5 below) Minimum Library Levy

RECORDED VOTE (insert last name)	Ayes	}	Nays	}	Abstained	}	Absent	}
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SUMMARY OF REVENUES

1. General Revenues					
Surplus Anticipated		08-100	\$	679,738.39	
Miscellaneous Revenues Anticipated		13-099	\$	777,296.49	
Receipts from Delinquent Taxes		15-499	\$	182,816.00	
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)		07-190	\$	4,375,000.00	
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:					
Item 6, Sheet 42	07-195	\$	0.00		
Item 6(b), sheet 11 (N.J.S. 40A:4-14)	07-191	\$	0.00		
Total Amount to be Raised by Taxation for Schools in Type I School Districts Only				0.00	
4. To Be Added TO THE CERTIFICATE FOR AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:					
Item 6(b), Sheet 11 (N.J.S. 40A:4-14)	07-191	\$	0.00		
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY LEVY		07-192	\$	0.00	
Total Revenues		13-299	\$	6,014,850.88	