

AGENDA
REORGANIZATION MEETING
BOROUGH OF SEA BRIGHT

JANUARY 6, 2018 - 10:30 AM

BOROUGH OF SEA BRIGHT

1. **PLEDGE OF ALLEGIANCE:**
National Anthem: Gabby Kenney

2. **OPENING STATEMENT:**

COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)

Good Afternoon Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Has Been Faxed To The Asbury Park Press And Other Local Newspapers on November 15, 2016. In Each Instance, The Date, Time, And Location of This Meeting Were Provided In the Notice. This Meeting Is Open To The Public."

3. **MOMENT OF SILENCE FOR THE FOLLOWING SEA BRIGHT RESIDENTS WHO PASSED AWAY IN 2017.**

Ralph E. Clauer
Irene Davenport
William E. Dixon
Linda Gaffney
Kerry Hon
Joy Curzon Jarnagin
Thomas Kelly
William C. Lutter
Elke G. McNamara
Richard C. Weisman
Karen L. Worthen

4. **INVOCATION:** Father Michael Manning

5. **STATEMENT OF DETERMINATION:**

"A statement of the determination of the Board of County Canvassers relative to an election held in the Borough of Sea Bright on the 7th day of November, in the year Two Thousand and Seventeen for the election of Municipal Officers for said **BOROUGH OF SEA BRIGHT**

The Board determined at the General Election:

COUNCILMEMBERS - BOROUGH OF SEA BRIGHT

CHARLES H. ROONEY, III
JON SCHWARTZ

Were duly elected as **Members of the Borough Council, Full Three (3) Year Term**
(January 1, 2018 – December 31, 2020)

SWEARING IN / OATHS OF OFFICE

ROLL CALL: BIRDSALL ___ KEELER ___ KELLY ___ LECKSTEIN ___
ROONEY ___ SCHWARTZ ___

6. COUNCIL PRESIDENT WILLIAM (Jack) KEELER: 2017 YEAR-END ADDRESS

7. MAYOR DINA LONG: 2018 NEW YEAR MESSAGE

**8. STANDING COUNCIL COMMITTEE APPOINTMENTS:
Chapter 3. Administrative Code §3-7. Committees (A.)**

The following Council Committee Appointments are presented for the year 2018:

Motion: _____ **Second:** _____

Roll Call: Birdsall ___ Keeler ___ Kelly ___ Leckstein ___ Rooney ___ Schwartz ___

A. Beach/Grants:

Chair works with council committee to recommend policy and oversee operations and maintenance of the beach, including serving as liaison to the Dune Community Advisory Committee; tracks existing grant progress, monitors opportunities and coordinates the timely application for future grant possibilities.

- **Jon Schwartz, Chair**
- **Charles Rooney**
- **Brian Kelly**

B. Finance/Insurance/Court/Volunteers:

Chair works with council committee and CFO to recommend policy and oversee budget and financial operations, which includes insurance. Chair also oversees Municipal Court and serves as liaison to volunteer public safety departments.

- **William Keeler, Chair**
- **Kevin Birdsall**
- **Jon Schwartz**

C. Personnel/Public Relations/Recreation:

Chair works with council committee and Borough Administrator to recommend policy and oversee Borough personnel and administration. Chair of Public Relations Advisory Committee oversees the website, newsletter, Sea Bright 365 and promotions. Chair of Recreation serves as liaison to the Recreation Advisory Committee.

- **Marc Leckstein, Chair**
- **Brian Kelly**
- **Charles Rooney**

D. Public Safety/Education/Library:

Chair works with council committee, Public Safety Director and Fire Chief to oversee and recommend policy for borough public safety functions, including the Police Department, Fire Department, First Aid, Emergency Management and Water Safety. Chair of Education monitors education issues affecting Sea Bright students K-12 and serves as liaison to the School Tax Reform tax force. Chair of Library serves as liaison to the Library Advisory Committee.

- **Charles Rooney, Chair**
- **William Keeler**
- **Kevin Birdsall**

E. Public Works/Building Department/Code Enforcement:

Chair works with council committee to recommend policy and oversee operations of the Department of Public Works, Building Department and Code Enforcement.

- **Kevin Birdsall, Chair**
- **Marc Leckstein**
- **William Keeler**

F. Sea Bright Recovery/Capital Plan/Flood Control/Beautification:

Chair works with council committee to prioritize and oversee implementation of capital projects, including Sandy recovery, flood mitigation and municipal facility reconstruction. Also works to identify shared service opportunities. Chair of Beautification serves as liaison to Beautification Advisory Committee and oversees Beautification projects.

- **Brian Kelly, Chair**
- **Jon Schwartz**
- **Marc Leckstein**

9. COMMUNITY ADVISORY COMMITTEES:

Chapter 3. Administrative Code §3-7. Committees (C.)

The following Community Advisory Committee Appointments are presented for the year 2018:

Motion: _____ **Second:** _____

Roll Call: Birdsall ___ Keeler ___ Kelly ___ Leckstein ___ Rooney ___ Schwartz ___

A. Beautification:

Oversees seasonal plantings and decorations in public spaces and at public buildings, raises funds to offset costs for Beautification Trust Fund.

- **BRIAN KELLY , Liaison**
- Peggy Bills
- Christina Doxey
- Diane Kaplan
- Frank Lawrence
- Kathy Morris
- Barbara Nadler
- Joann Sheridan

B. Dune Restoration Committee:

Oversees maintenance of dunes including annual plantings, public education about Dunes and fundraising to offset costs.

- **JON SCHWARTZ, Liaison**
- Heather Bedenko
- Chris Cappillo
- Sue DiMassa
- MaryBeth Lederman
- Paulette Sakariassen
- Ira Schussheim
- Karolyn Stevens Wray

C. Library:

Oversees library programming and improvements, raises funds to offset costs for Library Trust Fund.

- **CHARLES ROONEY, Liaison**
- MaryAnn Chevalier
- Elizabeth DeGiulio
- Joan Neuhoff
- Robert Reid
- Margaret Saxton
- Liz Von Ziegesar

D. Recreation:

Oversees recreation programming for residents of all ages, raises funds to offset costs for the Recreation Trust Fund.

- **MARC LECKSTEIN, Liaison**
- Peggy Bills
- Linda Blevins
- Don Klein
- Felecia Stratton
- Robert Long

E. Safety and Loss Committee:

Comprised of borough officials from all departments, the committee meets regularly to review procedures to improve safety and reduce losses through insurance claims.

- **WILLIAM KEELER, Liaison**
- Mayor Dina Long
- Borough Administrator
- Chief John Sorrentino
- Charles R. Murphy, Jr.
- David Bahrle
- Felecia Stratton
- Daniel Drogin
- Kathy Morris
- Otilia Dos Santos, MCRHS No. 1

F. Green Team Committee:

The Green Team is a permanent advisory committee created by Ordinance 04-2016 to recommend and implement sustainable practices for the Borough, according to Chapter 37, "Green Initiatives" in the code of the Borough of Sea Bright.

- **MARC LECKSTEIN, Liaison**
- Dina Long, Mayor
- Kevin Birdsall, Councilman
- Planning Board Member - to be appointed by Planning Board
- Christine Pfeiffer, Borough Clerk
- Michelle Ketcham, Administrative Assistant
- John Sorrentino, Public Safety Director
- Elizabeth DiGiulio, Elected Representative, Shore Regional School Board
- Karolyn Wray, Citizen Member
- Felecia Stratton, Business Owner
- Susana Markson, Mayor's designee

G. Bicycle Pedestrian Advisory Committee:

Makes recommendations to improve bicycle and pedestrian safety throughout the borough and serves as liaison for the Sea Bright portion of the Two Rivers Bike-Ped Pathway.

- **CHARLES ROONEY, Liaison**
- Linda Lamia
- Frank Lawrence

H. Public Relations Advisory Committee

Oversees promotion and marketing of Sea Bright inside and outside of the community via Sea Bright 365 initiatives. Assists where needed with Borough newsletter and social media. Raises funds for the Public Relations Trust Fund.

- **MARC LECKSTEIN, Liaison**
- Linda Blevins
- Kristine Kelly
- Susana Markson
- Adrianna Polony-Sands
- Joann Sheridan
- Felecia Stratton
- Janet Thorpe

10. APPOINTMENTS FOR 2018:

ONE YEAR TERMS:

RES. NO. 01-2018 Appointment of **2018 Council President, Marc A. Leckstein**

Motion: _____ **Second:** _____

Roll Call: Birdsall ___ Keeler ___ Kelly ___ Leckstein ___ Rooney ___ Schwartz ___

RES. NO. 02-2018 Appointment of **Borough Attorney, Roger McLaughlin, Esquire**
Law Firm of **McLaughlin Stauffer & Shaklee, P.C.**

Motion: _____ **Second:** _____

Roll Call: Birdsall ___ Keeler ___ Kelly ___ Leckstein ___ Rooney ___ Schwartz ___

RES. NO. 03-2018 Appointment of **Borough Special/Conflicts Counsel** as follows:

Scarinci Hollenbeck, Patrick McNamara
Porzio, Bromberg & Newman, Vito Gagliardi, Jr. & Kerri A. Wright

Motion: _____ **Second:** _____

Roll Call: Birdsall ___ Keeler ___ Kelly ___ Leckstein ___ Rooney ___ Schwartz ___

RES. NO. 04-2018 Appointment of **Borough Auditor, Robert W. Allison, RMA**
Holman Frenia Allison, PC

Motion: _____ **Second:** _____

Roll Call: Birdsall ___ Keeler ___ Kelly ___ Leckstein ___ Rooney ___ Schwartz ___

RES. NO. 05-2018 Appointment of **Borough Engineer, Francis W. Mullan, P.E., CME**
Engineering Firm of **T & M Associates**

Motion: _____ **Second:** _____

Roll Call: Birdsall ___ Keeler ___ Kelly ___ Leckstein ___ Rooney ___ Schwartz ___

RES. NO. 06-2018 Appointment of **Borough Planner, Donna Miller, PP, AICP**
Engineering Firm of **T & M Associates**

Motion: _____ **Second:** _____

Roll Call: Birdsall ___ Keeler ___ Kelly ___ Leckstein ___ Rooney ___ Schwartz ___

RES. NO. 07-2018 Appointment of **Borough Consulting Engineers** as follows:

**Leon Avakian Inc., Gregory Blash
CME Associates, Gregory R. Valesi
Engenuity, Jaclyn J. Flor
Hoder Associates, David Hoder
French & Parrello, Keith B. Smith
Maser Consulting, William White
Najarian Associates, Robert W. Bucco, Jr.
Suburban Consulting Engineers, Mark Lescavage
Van Cleef Engineering Associates, Neil Van Cleef**

Motion: _____ **Second:** _____

Roll Call: Birdsall ___ Keeler ___ Kelly ___ Leckstein ___ Rooney ___ Schwartz ___

RES. NO. 08-2018 Appointment of **Borough Prosecutor, Eric Brophy, Esq.,
Diegnan & Brophy**

Motion: _____ **Second:** _____

Roll Call: Birdsall ___ Keeler ___ Kelly ___ Leckstein ___ Rooney ___ Schwartz ___

RES. NO. 09-2018 Appointment of **Alternate Borough Prosecutor,
Anthony J. Vecchio, Esquire**

Motion: _____ **Second:** _____

Roll Call: Birdsall ___ Keeler ___ Kelly ___ Leckstein ___ Rooney ___ Schwartz ___

RES. NO. 10-2018 Appointment of **Public Defender, Robert J. Holden, Esquire,
Law Firm of Robert J. Holden, Esquire, LLC**

Motion: _____ **Second:** _____

Roll Call: Birdsall ___ Keeler ___ Kelly ___ Leckstein ___ Rooney ___ Schwartz ___

RES. NO. 11-2018 Appointment of **Bond Counsel, John Draikiwicz, Esquire,**
Law Firm of **Gibbons. P.C.**

Motion: _____ **Second:** _____

Roll Call: Birdsall ___ Keeler ___ Kelly ___ Leckstein ___ Rooney ___ Schwartz ___

RES. NO. 12-2018 Appointment of **Labor Attorney, Bruce Padula, Esquire,**
Law Firm of **Cleary, Giacobbe, Alfieri, Jacobs, LLC**

Motion: _____ **Second:** _____

Roll Call: Birdsall ___ Keeler ___ Kelly ___ Leckstein ___ Rooney ___ Schwartz ___

RES. NO. 13-2018 Appointment of **Tax Appeal Attorney, Salvatore Alfieri, Esquire**
Law Firm of **Cleary, Giacobbe, Alfieri, Jacobs, LLC**

Motion: _____ **Second:** _____

Roll Call: Birdsall ___ Keeler ___ Kelly ___ Leckstein ___ Rooney ___ Schwartz ___

RES. NO. 14-2018 Appointment of **Special Tax Appeal Attorney, Martin Allen, Esquire**
Law Firm of **DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.**

Motion: _____ **Second:** _____

Roll Call: Birdsall ___ Keeler ___ Kelly ___ Leckstein ___ Rooney ___ Schwartz ___

RES. NO. 15-2018 Appointment of **Council Liaison to the Planning Board,**
MARC A. LECKSTEIN

Motion: _____ **Second:** _____

Roll Call: Birdsall ___ Keeler ___ Kelly ___ Leckstein ___ Rooney ___ Schwartz ___

THREE YEAR TERMS:

RES. NO. 16-2018 Appointment of **CHRISTINE PFEIFFER, as Borough Clerk**

Motion: _____ **Second:** _____

Roll Call: Birdsall ___ Keeler ___ Kelly ___ Leckstein ___ Rooney ___ Schwartz ___

RES. NO. 17-2018 Appointment of **NICOLE SONNENBLICK as Municipal Court Judge**

Motion: _____ **Second:** _____

Roll Call: Birdsall ___ Keeler ___ Kelly ___ Leckstein ___ Rooney ___ Schwartz ___

SWEARING IN / OATHS OF OFFICE

11. CONSENT AGENDA:

Motion: _____ **Second:** _____

Roll Call: Birdsall ___ Keeler ___ Kelly ___ Leckstein ___ Rooney ___ Schwartz ___

A Certification of Funds supports any items requiring expenditure; any items requiring discussion will be removed from the Consent Agenda:

- Res. No. 18-2018** Appointment of **MAYOR DINA LONG** as **COMMUNITY DEVELOPMENT BLOCK GRANT REPRESENTATIVE** and **JACK KEELER**, as the **ALTERNATE REPRESENTATIVE**
- Res. No. 19-2018** **APPOINTMENTS TO THE BOROUGH'S SPECIAL EVENTS COMMITTEE**
- Res. No. 20-2018** **OFFICIAL NEWSPAPERS**
- Res. No. 21-2018** **BOROUGH OF SEA BRIGHT ANNUAL FEE SCHEDULES**
- Res. No. 22-2018** **POLICE – SPECIAL DUTY RATES FOR 2018**
- Res. No. 23-2018** **2018 ANIMAL CONTROL AGREEMENT WITH KERRY GOWAN, ANIMAL CONTROL OFFICER**
- Res. No. 24-2018** **2018 SHARED SERVICE AGREEMENT WITH THE TOWNSHIP OF OCEAN FIRE DEPARTMENT FOR FIRE OFFICAL/CODE ENFORCEMENT VEHICLE**
- Res. No. 25-2018** **AUTHORIZING AWARD OF CONTRACT NAMING BROWN AND BROWN, METRO, INC. AS BROKER/CONSULTANT FOR THE "MONMOUTH COUNTY JOINT INSURANCE FUND"**
- Res. No. 26-2018** **OFFICIAL DEPOSITORIES**
- Res. No. 27-2018** **INTEREST ON DELINQUENT TAXES, SEWER and other MUNICIPAL CHARGES**
- Res. No. 28-2018** **PETTY CASH FUNDS and CHANGE FUNDS**
- Res. No. 29-2018** **CASH MANAGEMENT PLAN**
- Res. No. 30-2018** **TEMPORARY BUDGET APPROPRIATIONS**

12. BOROUGH EMPLOYEES/APPOINTMENTS:

Chapter 3. Administrative Code §3-5. (A.) Mayor Appointments

The following Employees/Appointments are presented for the year 2018:

Motion: _____ **Second:** _____

Roll Call: Birdsall ___ Keeler ___ Kelly ___ Leckstein ___ Rooney ___ Schwartz ___

- **ADMINISTRATIVE ASSISTANT/SPECIAL PROJECTS:** Frank Lawrence
- **ADMINISTRATIVE ASSISTANT:** Candace Mitchell

- **BEACH ADMINISTRATOR:** Don Klein
- **BOARD OF HEALTH SECRETARY:** Patricia Spahr
- **ADMINISTRATIVE ASSISTANT, CONSTRUCTION DEPARTMENT SECRETARY & TECHNICAL ASSISTANT:** Karen DiBerardino
- **CONSTRUCTION DEPARTMENT SECRETARY:** Michelle Ketcham
- **CONSTRUCTION OFFICIAL/BUILDING SUBCODE OFFICIAL:** Edward Wheeler
- **HOUSING INSPECTOR:** Thomas Haege
- **CODE ENFORCEMENT OFFICER:** Thomas Haege
- **ASSISTANT CODE ENFORCEMENT OFFICER:** John Sorrentino
- **FIRE INSPECTOR/FIRE SUB-CODE OFFICIAL:** Thomas Haege
- **FLOOD PLAIN MANAGER, PLANNER AND ZONING OFFICER:** Mary Tangolics
- **BUILDING INSPECTOR** Jeff Losacco
- **ELECTRICAL SUBCODE OFFICIAL:** Paul Vitale
- **PLUMBING SUBCODE OFFICIAL:** John Palmer
- **FINANCE MANAGER:** Khristi Jacobs
- **CHIEF FINANCIAL OFFICER:** Michael Bascom
- **OFFICIAL TAX SEARCHER:** Patricia M. Spahr
- **OFFICIAL ASSESSMENT SEARCHER:** Christine Pfeiffer
- **PUBLIC OFFICER FOR ABANDONED PROPERTIES:** Thomas Haege
- **PUBLIC SAFETY DIRECTOR** John Sorrentino
- **DIRECTOR OF PUBLIC WORKS:** David Bahrle
- **PUBLIC WORKS WORKING FORMAN:** Shawn Thomas
- **PUBLIC WORKS MAINTENANCE:** Joseph Eskridge
Randall Allen
- **SEWER UTILITY COLLECTOR:** Patricia M. Spahr
- **LIBRARY DIRECTOR:** Jane Farmer
- **LIBRARY ASSISTANTS:** Deanna Andriola
Patricia Andriola
Patricia McCory
- **RECREATION DIRECTOR:** Don Klein

- **BOROUGH PHYSICIAN:** Monmouth Medical Center Occupational Health
- **SPECIAL EVENTS COMMITTEE:** (General Code: §38-3):
Reviews applications for special events on public property in Sea Bright.

Councilmember, Marc Leckstein
 Alternate Councilmember, Brian Kelly
 Borough Business Owner, Felicia Stratton
 Borough Resident, Susana Markson
 Dina Long, Mayor
 Joseph L. Verruni, Administrator or Christine Pfeiffer, Clerk
 John Sorrentino, Chief of Police and Public Safety Director
 David Bahrle, Director of Public Works
 Don Klein, Recreation Director
 Daniel Chernavsky, OEM Coordinator
 Candace Mitchell, Administrative Assistant
 Otilia Dos Santos, Registered Environmental Health Specialist -
 Monmouth County Regional Health Commission No. 1

- **FIRE DEPARTMENT LINE OFFICERS:** (General Code: §20-3 A.)

David Covert, Fire Chief
 Aaron Rock, Assistant Chief
 Charles R. Murphy, Jr., Captain
 Darren Berry, First Lieutenant
 Angelo Ciaglia, Second Lieutenant
 Kevin Covert, Third Lieutenant

- **AUXILIARY FIRE DRIVERS:** (General Code: §20-7)

David Estelle

- **PROBATIONARY DRIVERS:**

Charles R. Murphy, Jr.
 Daniel Drogin
 Steven Lang
 Aaron Rock
 David Covert
 C. Read Murphy
 Charles Rivera
 William Trivett Jr.
 Patrick S. Mason Jr.
 Angelo Ciaglia
 Erick Hennessey
 Anthony Nolan
 Joseph Eskridge
 Jake Simon

- **FIRE POLICE:** Five year term

Daniel Drogin, Captain	(01/01/15 - 12/31/19)
David H. Estelle	(01/01/15 - 12/31/19)
Joseph Eskridge	(01/01/16 - 12/31/20)
Patrick Mason, Jr.	(01/01/16 - 12/31/20)
Patrick Covert	(01/01/16 - 12/31/20)
Michael Estelle	(01/01/16 - 12/31/20)

- **PROBATIONARY DRIVERS:**

Nick Hubbard
Kevin Hoffman
Scott Shanker
Robert Kegley
Robert Eyerkuss
James Fenn
Darren Berry
David Ivins
William Story
Todd Ferguson

- **FIRE DEPARTMENT – ENGINEERS:**

David Estelle - Chief Engineer

- **FIRE POLICE:** Five year term

Daniel Drogin, Captain	(01/01/15 - 12/31/19)
David H. Estelle	(01/01/15 - 12/31/19)
Joseph Eskridge	(01/01/16 - 12/31/20)
Patrick Mason, Jr.	(01/01/16 - 12/31/20)
Patrick Covert	(01/01/16 - 12/31/20)
Michael Estelle	(01/01/16 - 12/31/20)

- **PURCHASING AGENTS – FIRE DEPARTMENT:**

Chief David Covert
Assistant Chief Aaron Rock

- **POLICE OFFICERS:**

John Sorrentino, Chief of Police
Brett Friedman
Erich Bennett
John Arias
Chris Fisler
James McCue
Charles Murphy
Daniel J. Chernavsky
Richard Huegel
Andrew Hendricks
Michael Morgan

- **CLASS II SPECIAL POLICE OFFICERS:**

Sean Morelli
Ty Manning
Matthew C. Vallone
Jeffrey M. Farrah
Joseph R. Blewett
Daniel Patrick Welsh

- **CLASS I SPECIAL POLICE OFFICER:** Kerry Gowan

- **POLICE MATRON:** Kerry Gowan

• **REPRESENTATIVE TO MONMOUTH COUNTY MUNICIPAL JOINT INSURANCE FUND:**

William J. Keeler, Councilmember
Joseph Verruni, Alternate

• **EMERGENCY MANAGEMENT:**

Coordinator: 3 year term
Daniel J. Chernavsky (04/01/17 – 03/31/20)

Deputy Coordinators: 1 year term
Candance Brunswick
Daniel Drogin
David Estelle
Steve Lang
James LoBiondo
C. Read Murphy
John Sorrentino

• **LOCAL EMERGENCY PLANNING COMMITTEE:**

Dina Long, Chair
Chris Pfeiffer, Borough Clerk
Joseph Verruni, Borough Administrator
John Sorrentino, Police Chief
David Covert, Fire Chief
Daniel J. Chernavsky, OEM
David Estelle, EMS
Tom Haege, Fire Official
C. Read Murphy
David Bahrle, DPW
Lance Cunningham, Marina
James LoBiondo, Beach Club
Michael Stavola, Beach Club
Chris Wood, Business
Marc Leckstein, Council/Public Relations Liaison
Charles Rooney, Public Safety Chair

13. **BENEDICTION: Pastor Turner**

14. **ADJOURNMENT**

Motion: _____ **Second:** _____

Roll Call: Birdsall ___ Keeler ___ Kelly ___ Leckstein ___ Rooney ___ Schwartz ___