

**MINUTES
WORKSHOP MEETING
BOROUGH OF SEA BRIGHT**

OCTOBER 12, 2017 (Thursday)

SEA BRIGHT, NEW JERSEY

Council President Keeler called the meeting to order at 8:30 am and requested those present to join him in the Pledge of Allegiance.

Council President Keeler read the following Compliance Statement:

COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)

Good Morning Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on November 15, 2016. In each instance, the Date, Time, And Location Of This Meeting Were Provided In The Notice. This Meeting Is Open To The Public."

PRESENT: Councilmember's Kevin Birdsall, William J. Keeler, Brian P. Kelly, John M. Lamia, Jr., Marc A. Leckstein, Charles H. Rooney

ABSENT: Mayor Dina Long

OTHERS: Attorney Roger McLaughlin, Engineers Fran Mullan & Claire Petruzzella, Administrator Joseph L. Verruni, Clerk Christine Pfeiffer

REMARKS FROM THE AUDIENCE: (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

No one wished to be heard.

EXECUTIVE SESSION:

Councilmember Leckstein offered a motion to enter into Closed Session; second by Councilmember Birdsall:

WHEREAS, Section 8 of the Open Public Meeting Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, New Jersey that they meet in closed session to discuss the issues as herein set forth and when the need for confidentiality no longer exists the decisions made therein will be made available to the public.

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matters to be discussed are as follows:
 - A. Litigation
3. It is anticipated at this time that the subject matters will be made public, if and when confidentiality is no longer needed. Action may be taken.
4. This Resolution shall take effect immediately

BE IT FURTHER RESOLVED that the Mayor and Council may come back into Regular Session to conduct additional business.

Roll Call: Birdsall, Keeler, Kelly, Lamia, Leckstein, Rooney
Yes Yes Yes Yes Yes Yes

There being no further business to discuss a motion to go back in to the workshop meeting was made by Councilman Leckstein and seconded by Councilman Birdsall with unanimous voice vote approval.

ITEMS FOR DISCUSSION:

SUBJECT: Capital Projects Update

ACTION: Administrator Verruni explained that the new municipal building is progressing well and continues to be within budget and on schedule. The municipal building plans are now in front of the Musial Group, the review architect and we hope to receive his comments in the next week. The Route 36 repaving project is scheduled to begin Monday night and will last for five days - this is an interim repaving project - the DOT will be coming back in the spring to do the final paving and striping. The five year moratorium restricting cuts in the pavement will start after the spring repaving project is completed. Borough Engineer Mullan said they are still waiting for written confirmation from the NJDOT of the spring and final work schedule.

Councilman Kelly left the meeting.

SUBJECT: Seawall schedule, fence, crossovers, concrete cap, bathroom

ACTION: Frank Lawrence reported the seawall project is on schedule however, there are a few decisions that need to be made in regards to replacing the fence on top of the seawall, building new crossovers, concrete caps, and bathrooms. Councilman Birdsall stated that he feels we do not need to replace the fence as it is a visual detraction and not necessary. Administrator Verruni reported we have an opportunity to build a walkway on top of the seawall from Donovan's to the new pavilion - if Council chooses to do that, a railing would need to be installed so a fence would not be necessary. The estimated cost of the "concrete cap" walkway would be around \$50,000. Council requested Mr. Verruni meet with CFO Michael Bascom to discuss possible funding sources for this. Administrator Verruni reported they have asked the contractor for a quote to install piping under the seawall for the future installation of bathrooms on the east side of the wall - Council authorized Mr. Verruni to proceed. Administrator Verruni is getting estimates from contractors for crossovers - the DEP cost to build crossovers is too high. A discussion ensued about the possibility of widening Wayne Street to allow for parking on both sides of the street - Council asked Borough Engineer Fran Mullan to look into moving the curb on the east side closer to the seawall.

SUBJECT: 2018 Meeting Schedule

ACTION: Borough Clerk Christine Pfeiffer reviewed the 2018 meeting schedule with Council.

SUBJECT: 2018 RFPs - Professional Services

ACTION: Borough Clerk Pfeiffer explained that Council needs to review the positions and the date that we are accepting RFPs for professional services. Councilman Leckstein suggested separating the planner and engineer position for both the Borough and Planning Board. Borough Engineer Fran Mullen suggested Council request electronic submissions and only one or two paper copies - Council agreed and would like to receive RFPs on or around November 22nd.

SUBJECT: Block 21, Lot 5 Vacation Request

ACTION: Administrator Verruni reported he received a request to vacate, sell, or lease a piece of property next to the seawall by the owners of 3 East Church Street. Mr. Verruni urged Council to go take a look at the property before a decision is made.

SUBJECT: Beach Badge Donation - Sea Bright Library - 4 badges

ACTION: The Sea Bright Library is requesting 4 2018 season beach badges for the Fall Festival Fundraiser - Council approved and a resolution will be prepared for the October 17 meeting.

SUBJECT: SPCA - TNR Program

ACTION: Chief Sorrentino is in favor of continuing our contract with the SPCA and the Trap/Neuter/Release Program. Council approved and a resolution will be prepared for the October 17 meeting.

SUBJECT: Anchorage Beach Parking Lot Safety

ACTION: Councilman Keeler distributed a photo to Council members of the parking lot and outlined his concerns with the angle parking at the north end of the lot which creates unsafe conditions when cars back up to exit the lot. Borough Engineer Fran Mullen recommended restriping the spots by the exit which would be the most inexpensive option without having to get DOT approval. Councilman Keeler also expressed concerns with the area around the entrance and bathrooms as it becomes congested when cars are entering, he suggested installing a fence along the Ocean Avenue sidewalk to prevent kids from running into the street and planting shrubs at the base of the seawall to discourage people from climbing on the rocks.

Councilman Keeler left the meeting.

SUBJECT: Resolution Adopting the Monmouth County Multi-Jurisdictional Coastal Flood Evacuation Plan (CFEP) as part of the Borough of Sea Bright's Emergency Operations Plan

ACTION: Council agreed to adopt the Monmouth County Multi-Jurisdictional Coastal Flood Evacuation Plan into Sea Bright's Emergency Operations Plan. This will be beneficial for the CRS program. An approving resolution will be prepared for the October 17 meeting.

SUBJECT: Resolution Expressing Opposition to Legislative Proposals regarding the OPMA and OPRA

ACTION: Council agreed to adopt a resolution expressing opposition to legislative proposals regarding the OPMA and OPRA which will be listed on the October 17 agenda.

SUBJECT: Voting procedure to "abstain" on an item listed on the consent agenda

ACTION: The Borough Clerk explained a procedure for Council to consider when someone wants to abstain from voting on a resolution that is on the consent agenda - they do not need to pull the resolution unless discussion needs to take place.

SUBJECT: Change Order - Streetscape Project

ACTION: Administrator Verruni explained that there is a need to eliminate the bump out next to the Chapel Beach Parking lot next to Tommy's - there will be a change order resolution at the next meeting to approve the work.

SUBJECT: Special Events Committee Resolution - Appoint Business Representative

ACTION: Councilman Leckstein explained that Michele McMullin resigned from the special events committee due to scheduling conflicts - Felicia Stratton who runs the skim bash agreed to join the committee as the business representative. Council approved and a resolution will be prepared for the October 17 meeting.

SUBJECT: Anchorage Bathroom Heating

ACTION: Mr. Verruni reported when the Anchorage bathrooms were built Council decided that they did not want to incur the added expense to install a heating system to heat the bathrooms. Councilman Rooney inquired about the cost, and for about \$2,000 we could install electric heaters which would extend the season - but we would still have to close and winterize in the colder months. Councilman Birdsall asked what the additional maintenance costs would be by extending the season. Administrator Verruni will report back with the additional costs.

SUBJECT: Verizon Wireless small network nodes

ACTION: A resolution accepting escrow money from Verizon Wireless to pay for T&M Associates' services to determine the location and number of network nodes to be installed in the Borough will be listed on the October 17 meeting agenda.

SUBJECT: Drive Sober or Get Pulled Over Grant Application

ACTION: The Police Department would like to submit an application for the Drive Sober Get Pulled Over Grant - an authorizing resolution will be prepared for the October 17 meeting agenda.

MISCELLANEOUS

Councilman Leckstein announced that a new addition of the SeaBreeze has been approved and is going to press today and hopefully will be sent out in a week or so.

ADJOURNMENT:

Councilmember Leckstein offered a motion to Adjourn the Workshop meeting; second by Councilmember Lamia:

Roll Call:	Birdsall,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	Yes	Absent	Absent	Yes	Yes	Yes

Time: 11:00 am

Respectfully submitted,

Christine Pfeiffer
Borough Clerk