

**AGENDA  
WORKSHOP MEETING  
BOROUGH OF SEA BRIGHT**

**JUNE 15, 2017 (Thursday)**

**SEA BRIGHT, NEW JERSEY**

**Mayor Long** called the meeting to order at 8:30 am and requested those present to join her in the Pledge of Allegiance.

**Mayor Long** read the following Compliance Statement:

**COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)**

**Good Morning Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on November 15, 2016. In each instance, the Date, Time, And Location Of This Meeting Were Provided In The Notice. This Meeting Is Open To The Public."**

**PRESENT:** Mayor Dina Long  
Councilmember's Kevin Birdsall, William J. Keeler,  
Marc A. Leckstein, Charles H. Rooney

**ABSENT:** Councilmember's Brian P. Kelly, John M. Lamia, Jr.

**OTHERS:** Attorney Roger McLaughlin, Engineers Fran Mullan,  
Administrator Joseph L. Verruni, Clerk Christine Pfeiffer

**REMARKS FROM THE AUDIENCE: (limited to 3 minutes)**

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

**No one wished to be heard.**

**EXECUTIVE SESSION:**

Councilmember Leckstein offered a motion to enter into Closed Session; second by Councilmember Keeler:

**WHEREAS**, Section 8 of the Open Public Meeting Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Sea Bright, New Jersey, that they meet in closed session to discuss the issues as herein set forth and when the need for confidentiality no longer exists the decisions made therein will be made available to the public.

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matters to be discussed are as follows:
  - A. Personnel
  - B. Litigation
3. It is anticipated at this time that the subject matters will be made public, if and when confidentiality is no longer needed. Action may be taken.
4. This Resolution shall take effect immediately

**BE IT FURTHER RESOLVED** that the Mayor and Council may come back into Regular Session to conduct additional business.

**Roll Call:** Birdsall, Keeler, Kelly, Lamia, Leckstein, Rooney  
Yes Yes absent absent Yes Yes

There being no further business to discuss a motion to go back into the regular meeting was made by Councilman Leckstein and seconded by Councilman Birdsall with unanimous voice vote approval.

**ITEMS FOR DISCUSSION:**

**SUBJECT:** Capital Projects Update

**ACTION:** Administrator Verruni reported they had their bi-weekly meeting with Kelso Construction, the contractor for the beach pavilion, and all permits are currently being reviewed and the footing and foundation permit has been issued; the building department presented their concerns to Kevin Settembrino and the plans are being modified and, the crane to install the pilings will be delivered on Monday. Mr. Verruni said meetings are underway with the designers for the interior - office layouts and furniture - they will make a presentation at the next workshop meeting with their recommendations on colors, floor finishes, etc. Mr. Verruni said the plans for the municipal complex are in the final stages and hopefully within the next month or two we will be going out to bid.

**SUBJECT:** Deduct Meters

**ACTION:** Administrator Verruni reported it appears from the tax collector's analysis that we are billed for approximately 66 million gallons a year and according to the Two River's bills, our effluent is about 137 million gallons per year which means our inflow and infiltration (I&I) is significant and would thus like to bring the I&I study to the front of the five year capital plan. Council agreed that funding for a full analysis of the lines is crucial. Mayor Long would like to put everyone with a deduct meter on notice that in 2018 they will be required to get annual plumbing inspections to ensure that they are properly connected. Council asked the Administrator to look into putting a meter in Sea Bright to help us pinpoint where the problem is.

**SUBJECT:** Proposed Ordinance Amendment - requiring site plan approval from Planning Board for establishments selling food and drink

**ACTION:** Councilman Leckstein explained that the issue of not having a proper place to put garbage came up with the Black Swine, and some other establishments, and asked for Council's input on whether a new "food or drink" establishment should be required to go before the Planning Board for site plan approval to approve the business use in a particular location and to address the garbage issue. Councilman Rooney explained that between the police department enforcing the ordinance and the health department, the Black Swine problem has been corrected and he feels that this amendment proposal would make things more difficult for business and property owners. Councilman Birdsall thinks that going before the planning board will delay the process for businesses and be unnecessarily costly. Councilman Leckstein distributed and explained the current ordinance and the different classes of use. Attorney McLaughlin explained that garbage is a regulatory issue and does not require site plan approval. Mayor Long suggested everyone to do their homework, read the ordinance, read Councilman Leckstein's draft amendment and she will follow up with everyone individually on whether to bring this back for discussion at the next workshop meeting.

**SUBJECT:** Osborne Pump Station and Bulkhead Project

**ACTION:** Administrator Verruni explained that because the bulkhead project has been delayed for a long time due to the installation of the new water main and the Osborne pump station is still having issues, he asked Borough Engineer Mullan to present an update on each. Mr. Mullen and Steve Schreiber from T&M provided an overview and asked council to consider the next change order which would result in a \$70,000 increase in the total contract amount and will extend the contract deadline from June 1st to September 1st. This increase is due to an "unforeseen condition" of concrete encasing the old water main at the end of River Street which needs to be removed in order to create the space to build the bulkhead. Administrator Verruni will check to make sure there is adequate funding for the increase. Mr. Mullan strongly recommends urging the New Jersey American Water Company to fill in the pipe with concrete to ensure that the road will not collapse and will work with the Borough Attorney to prepare a letter to NJAW

Regarding the pump station on Osborne, Mr. Mullan reported there are issues when the water recedes the pump doesn't come on and they believe it is a JCPL problem during high voltage usage. Kieran Tittle from JCP&L proposed that they meet with JCPL engineer on site to figure out what the issues are. Council agreed not to authorize an increase at this time to repair the pump station until the origin of the problem is determined. T&M will adjust the change order for the clerk to prepare a resolution for approval at the June 20, 2017 regular meeting.

Mayor Long left the meeting at 11 am.

**SUBJECT:** Resolution to extend National Flood Insurance Program

**ACTION:** Administrator Verrni explained that the National Flood Insurance Program is set to "go away" and legislators from all over are requesting that municipalities pass a resolution to extend it. Council agreed.

**SUBJECT:** Antonides Contract

**ACTION:** Mr. Verruni and CFO Bascom recommend we approve a new contract with Antonides for accounting services for the next two years. Council approved and a resolution will be prepared for the June 20, 2017 meeting.

**SUBJECT:** Police Dept. Grant Application - "Buckle Up in the Park"

**ACTION:** Administrator Verruni reported the Chief has requested the Borough submit an application for a public safety grant. Council approved and a resolution will be prepared for the June 20, 2017 regular meeting.

**SUBJECT:** Resolution approving Sidewalk Cafe Applications (enc.)

**ACTION:** The Sidewalk Cafe Ordinance requires Council approval of the applications each year. Borough Clerk Christine Pfeiffer will look through the ordinance and give recommendations to what should be amended.

**ADJOURNMENT:**

Councilmember Leckstein offered a motion to Adjourn the Workshop meeting; second by Councilmember Birdsall:

<b>Roll Call:</b>	Birdsall,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	Yes	Yes	absent	absent	Yes	Yes

Respectfully submitted,

Christine Pfeiffer  
Borough Clerk