

**AGENDA
REGULAR MEETING
BOROUGH OF SEA BRIGHT**

FEBRUARY 21, 2017

SEA BRIGHT, NEW JERSEY

CALL MEETING TO ORDER: 7:00pm

PLEDGE OF ALLEGIANCE

COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)

Good Evening Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on November 15, 2016. In each instance, the Date, Time, And Location Of This Meeting Were Provided In The Notice. This Meeting Is Open To The Public."

ROLL CALL:

Councilmember (s) BIRDSALL____ KEELER____ KELLY____ LAMIA____
 LECKSTEIN____ ROONEY____
Mayor LONG _____

INDIVIDUAL ACTION:

RESOLUTIONS:

Councilmember introduced and offered for adoption the following Resolutions;
seconded by Councilmember :

No. 40-2017 Police Department Promotions

No. 41-2017 Authorizing Hiring of Full Time Police Officer - Michael Morgan

Roll Call: Birdsall____ Keeler____ Kelly____ Lamia____ Leckstein ____ Rooney____

POLICE DEPARTMENT OATHS

EMPLOYEE

**John Arias
James McCue
Charles Murphy
Michael Morgan**

NEW APPOINTMENT

**Lieutenant
Sergeant
Sergeant
Patrolman**

REMARKS FROM THE AUDIENCE (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

CONSENT AGENDA

Councilmember _____ offered a motion to approve the items that are considered routine in nature under the consent agenda; seconded by Councilmember _____

Resolutions:

- No. 42-2017** Authorizing Lease Agreement for Temporary Library with First United Methodist Church of Sea Bright
- No. 43-2017** Appointments to the Borough Special Events Committee
- No. 44-2017** Authorizing Receipt of Bids - Construction of Municipal Complex
- No. 45-2017** Donation 2017 Beach Badges - Bayview Elementary School
- No. 46-2017** Designation of Borough Liaison - Paint the Town Pink
- No. 47-2017** Authorizing T&M Associates to prepare NJDEP CAFRA IP Modification Plans, a Soil Erosion and Sediment Control Permit Application and Coordinate NJNG Services for the new Sea Bright Beach Pavilion
- No. 48-2017** Authorizing the County of Monmouth Mosquito Control Division to Conduct Aerial Mosquito Control Operations within the Borough of Sea Bright
- No. 49-2017** Authorizing the Borough of Sea Bright to Apply for 2017 Distracted Driving Crackdown Traffic Safety Grant

Roll Call: Birdsall___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

ORDINANCE(s):

Public Hearing: Mayor Long to read the ordinance by title:

ORDINANCE NO. 03-2017
**AN ORDINANCE AMENDING ORDINANCE #15-2015 "FIXING THE
COMPENSATION OF OFFICERS AND EMPLOYEES" OF THE BOROUGH OF SEA
BRIGHT FOR THE YEARS 2016 Through 2018**

Councilmember _____ offered a motion to open the public hearing on Ordinance No. 03-2017, seconded by Councilmember _____

Roll Call: Birdsall___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

Public Hearing (Ord. 03 -2017)

Councilmember _____ offered a motion to close the public hearing on Ordinance No. 03-2017, seconded by Councilmember _____

Roll Call: Birdsall___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

Councilmember _____ offered a motion to adopt Ordinance No. 03-2017 and advertise according to law, seconded by Councilmember _____

Roll Call: Birdsall____ Keeler____ Kelly____ Lamia____ Leckstein ____ Rooney____

INDIVIDUAL ACTION/New Business:

Vouchers: \$379,299.27

Councilmember _____ offered a motion to approve the Voucher List dated February 21, 2017 as submitted by the Finance Manager, seconded by Councilmember _____

Roll Call: Birdsall____ Keeler____ Kelly____ Lamia____ Leckstein ____ Rooney____

COUNCIL COMMITTEE REPORTS:**A. BEACH / GRANTS:**

- **JOHN LAMIA, CHAIR**
- Charles Rooney
- Brian Kelly

B. FINANCE / INSURANCE / COURT / VOLUNTEERS:

- **WILLIAM KEELER, CHAIR**
- Kevin Birdsall
- John Lamia

C. PERSONNEL / PUBLIC RELATIONS / RECREATION:

- **MARC LECKSTEIN, CHAIR**
- Brian Kelly
- Charles Rooney

D. PUBLIC SAFETY / EDUCATION/ LIBRARY:

- **CHARLES ROONEY, CHAIR**
- William Keeler
- Kevin Birdsall

E. PUBLIC WORKS / BUILDING DEPARTMENT/ CODE ENFORCEMENT:

- **KEVIN BIRDSALL, CHAIR**
- Marc Leckstein
- William Keeler

F. SEA BRIGHT RECOVERY / CAPITAL PLAN / FLOOD CONTROL / BEAUTIFICATION:

- **BRIAN KELLY, CHAIR**
- John Lamia
- Marc Leckstein

MAYOR DINA LONG – Reports and Communications

EXECUTIVE SESSION

Councilmember
seconded by Councilmember

offered a motion to enter into Closed Session;

Resolution to discuss: TBD

Roll Call: Birdsall___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

ADJOURNMENT

Councilmember
by Councilmember

offered a motion to adjourn the meeting; seconded

Roll Call: Birdsall___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

**RESOLUTION NO. 40-2017
BOROUGH OF SEA BRIGHT
POLICE DEPARTMENT PROMOTIONS**

Councilmember introduced and offered for adoption the following Resolution; seconded by
Councilmember :

WHEREAS, the Chief of Police of the Sea Bright Police Department has recommended the following promotions:

<u>EMPLOYEE</u>	<u>CURRENT</u>	<u>NEW APPOINTMENT</u>
John Arias	Sergeant \$104,111.37	Lieutenant \$109,098.75
James McCue	Corporal \$99,747.42	Sergeant \$104,111.37
Charles Murphy	Patrolman \$97,686.54	Sergeant \$104,111.37

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, certify that funds are available in Police Salaries and Wages for the purposes stated herein.

Michael J. Bascom, CFO

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, County of Monmouth that the promotions indicated above are approved and become effective February 21, 2017; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the following:

1. Chief of Police
2. Finance Manager
3. John Arias
4. James McCue
5. Charles Murphy

Vote: Birdsall, Keeler, Kelly, Lamia, Leckstein, Rooney

February 21, 2017

CERTIFICATION

I, Christine Pfeiffer, Borough Clerk do hereby certify that the foregoing is a resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on February 21, 2017.

Christine Pfeiffer, Borough Clerk

RESOLUTION NO. 41-2017
AUTHORIZING HIRING OF ONE
FULL TIME POLICE OFFICER

Councilmember _____ introduced and offered for adoption the following Resolution;
seconded by Councilmember _____ :

WHEREAS, the Borough Council of the Borough of Sea Bright is informed by the Borough Administrator that there exists a need of a full time employee in the Police Department due to the retirement of Officer Kevin Lovgren, Lieutenant; and

WHEREAS, Chief John Sorrentino submitted a letter of recommendation dated January 18, 2017, to appoint part-time employee Michael Morgan, Special Class II Officer to the rank of full-time patrolman; and

WHEREAS, Chief Sorrentino has affirmed that Michael Morgan meets all hiring requirements and qualifications in accordance with Chapter 39-3. "Qualifications of Members"; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds are available in Police S/W:

Michael J. Bascom, CFO

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, that Michael Morgan has met all of the requirements, and further authorizes that he be hired as a full time Police Officer/Patrolman for the Borough of Sea Bright Police Department, as per Chapter 39 entitled "Police Department" of the General Code and Ordinance No. 15-2015 Fixing Salaries and Compensation of Officers and Employees.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Michael Morgan**
- 2. Chief of Police**
- 3. Finance Manager**

Roll Call: Birdsall, Keeler, Kelly, Lamia, Leckstein, Rooney

February 21, 2017

CERTIFICATION

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on February 21, 2017.

Christine Pfeiffer, Borough Clerk

RESOLUTION NO. 42-2017
AUTHORIZING LEASE AGREEMENT FOR TEMPORARY LIBRARY
WITH FIRST UNITED METHODIST CHURCH OF SEA BRIGHT

Councilmember _____ offered the following resolution and moved for its adoption; seconded
by Councilmember _____ :

WHEREAS, the Borough of Sea Bright entered into a lease agreement for one (1) year with the United Methodist Church of Sea Bright, 1104 Ocean Avenue, Sea Bright, New Jersey (aka Block 14; Lot 1) for the use of the Stage and Fellowship areas of the sanctuary on the first floor for the use of a temporary library on December 16, 2014 (Resolution No. 193-2014); and

WHEREAS, the Borough Council approved Resolution No. 56-2016 on March 15, 2016, authorizing the renewal of said lease for an additional one year term beginning March 1, 2016 and ending February 28, 2017 at the Residential Contribution amount of \$1,000 per month payable in advance at the first day of each month; and

WHEREAS, the Borough Council is in receipt of a letter dated February 8, 2017 from Pastor Michael Turner of the First United Methodist Church along with the Renewal Lease Agreement for an additional one year term beginning March 1, 2017 and ending February 28, 2018 at the Residential Contribution amount of \$1,000 per month payable in advance and at the first day of each month; and

WHEREAS, the Borough Council wishes to continue the use of the United Methodist Church of Sea Bright, Stage and Fellowship areas of the sanctuary for the use of a temporary library for an additional one year term.

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright do hereby certify that funds are available in the Current Fund - Aid to Privately Owned Library.

Michael J. Bascom, CFO

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Sea Bright, County of Monmouth that it does hereby authorize the Mayor and Borough Clerk to execute the renewal lease agreement for an additional one year with First United Methodist Church of Sea Bright for an amount not to exceed \$12,000.00; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the following:

1. First United Methodist Church of Sea Bright
2. Finance Manager
3. Library Committee
4. Borough Attorney

Roll Call: Birdsall, Keeler, Kelly, Lamia, Leckstein, Rooney

February 21, 2017

CERTIFICATION

I, Christine Pfeiffer, do hereby certify that the foregoing is a resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on February 21, 2017.

Christine Pfeiffer, Borough Clerk

RESOLUTION NO. 43-2017
APPOINTMENTS TO THE BOROUGH SPECIAL EVENTS COMMITTEE

Councilmember _____ introduced and offered for adoption the following resolution; seconded by Councilmember _____ :

WHEREAS, § 31-3 of Chapter 38 of the Borough's General Code empowers the Mayor to appoint (1) an owner of a business located in the Borough of Sea Bright and (2) a resident of the Borough of Sea Bright, neither of whom may be an official of or in the employ of the municipality, to the Borough's Special Events Committee; and

WHEREAS, the Mayor has chosen to appoint **MICHELLE MCMULLIN** as the aforesaid business representative and **SUSANNA MARKSON** as the aforesaid residential representative on the Borough's Special Events Committee; and

WHEREAS, § 31-3 of Chapter 38 of the Borough's General Code also empowers the Borough Council to choose from its membership a representative to serve on the Borough's Special Events Committee and § 31-4 of Chapter 38 of the Borough's General Code empowers the Borough Council to choose an alternate from its membership to serve on the Borough's Special Events Committee in the absence of its regular representative; and

WHEREAS, the Borough Council have chosen **MARC A. LECKSTEIN** as its regular representative and **BRIAN KELLY** as its alternate representative; and

WHEREAS, all of the above named individuals require the approval of the Borough Council in order to be made official;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright that the above named individuals be and are hereby appointed as members of the Borough's Special Events Committee in the capacities stated.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Michelle McMullin
2. Susana Markson
3. Marc A. Leckstein
4. Brian Kelly
5. Secretary of the Special Events Committee

Roll Call: Birdsall, Keeler, Kelly, Lamia, Leckstein, Rooney

February 21, 2017

CERTIFICATION

I, Christine Pfeiffer, Borough Clerk do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on February 21, 2017.

Christine Pfeiffer, Borough Clerk

RESOLUTION NO. 44-2017
AUTHORIZING RECEIPT OF BIDS
FOR CONSTRUCTION OF MUNICIPAL COMPLEX

Councilmember introduced and offered for adoption the following
Resolution: seconded by Councilmember :

WHEREAS, the Borough Council is desirous of receiving bids for the following:

- a) Construction of a new municipal complex

WHEREAS, specifications for the aforesaid items will be on file in the Borough Clerk's Office, and will be available for inspection.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth that it does hereby authorize the Borough Clerk to advertise for bids for the aforesaid item as per the specifications on file and will be received by the Borough Administrator in the Cecile F. Norton Community Center Meeting Room, 1167 Ocean Avenue, Sea Bright, New Jersey on a date to be determined.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. Borough Architect
- 3. CFO
- 4. Borough Engineer

Roll Call: Birdsall, Keeler, Kelly, Lamia, Leckstein, Rooney

February 21, 2017

CERTIFICATION

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey at a Council Meeting held on February 21, 2017.

Christine Pfeiffer, Borough Clerk

RESOLUTION NO. 45-2017
DONATION 2017 BEACH BADGES
BOROUGH OF SEA BRIGHT

Councilmember _____ offered the following resolution and moved for its adoption;
seconded by Councilmember _____ :

WHEREAS, the Governing Body of the Borough of Sea Bright wish to support the fundraising efforts for the local organization listed below by donating two (2) 2017 beach badges as requested:

- | | |
|--|-----------------|
| 1. Bayview Elementary School PTA
Bayview Gift Auction
Friday, March 10, 2017 | 2 Badges |
|--|-----------------|

WHEREAS, the Borough Auditor has been informed and advised that a resolution should be considered in order to donate 2017 Season Beach Badges.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Sea Bright, County of Monmouth, authorize the donation of two (2) 2017 Season Beach Badges for the aforementioned charitable organization.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Borough Administrator
2. Borough Auditor
3. Individual Requestor

Roll Call: Birdsall, Keeler, Kelly, Lamia, Leckstein, Rooney

February 21, 2017

CERTIFICATION

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on February 21, 2017.

Christine Pfeiffer, Borough Clerk

RESOLUTION NO. 46-2017
PAINT THE TOWN PINK
DESIGNATION OF BOROUGH LIAISON
BOROUGH OF SEA BRIGHT

Councilmember _____ introduced and offered for adoption the following Resolution;
seconded by Councilmember _____ :

WHEREAS, Meridian Health runs an annual "Paint The Town Pink" event during the month of May which focuses on raising awareness of the importance of annual mammography and early detection of breast cancer in communities around New Jersey; and

WHEREAS, the Borough is in receipt of an email dated January 10, 2017 from Meridian Health representatives advising that Sea Bright resident, Elizabeth Homer, has volunteered to be a "Pink Chair" and lead the "Paint the Town Pink" efforts in the Borough this year; and

WHEREAS, as a participating town in " Paint the Town Pink," the Borough will receive a banner and bows to be displayed at approved locations throughout town; and

WHEREAS, the Mayor and Council of the Borough of Sea Bright are desirous of participating in this year's "Paint The Town Pink" event to help raise breast cancer awareness and to support women in the community; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, hereby authorize the Borough to join in Meridian Health's "Paint the Town Pink" efforts during the month of May, 2017, and officially designate Elizabeth Homer as its "Pink Chair."

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Elizabeth Homer
2. Meridian Health Representative

Roll Call: Birdsall, Keeler, Kelly, Lamia, Leckstein, Rooney

February 21, 2017

CERTIFICATION

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a Resolution adopted by the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on February 21, 2017.

Christine Pfeiffer, Borough Clerk

RESOLUTION NO. 47-2017

**Authorizing T & M Associates to prepare NJDEP CAFRA IP Modification Plans,
A Soil Erosion and Sediment Control Permit Application and Coordinate
New Jersey Natural Gas Services For The Sea Bright Beach Pavilion**

Councilmember introduced and offered the following Resolution for adoption; seconded
by Councilmember :

WHEREAS, Resolution No. 238-2012 authorized T&M Associates, to provide professional engineering services for a new beach pavilion in an amount not to exceed \$45,000; and

WHEREAS, Resolution No. 140-2016, authorized T & M Associates, to prepare and submit a NJDEP CAFRA Individual Permit – Major Modification application for the design changes that include construction of pile supported boardwalk/deck, ADA ramp and concrete sidewalk and stairs to be located on the east and north side of the Sea Wall that lead to the beach in an amount not to exceed \$19,944.00.

WHEREAS, T & M Associates, Robert W. McGowan Jr. PE, Project Manager, submitted a proposal for the Municipal Beach Pavilion dated December 6, 2016, attached hereto, identifying some tasks that were not included in the prior scope assumptions and require additional effort:

- **Task No. 1** – providing additional supporting documentation to the submitted NJDEP CAFRA Modification Permit application due to additional design changes in the amount of \$2,200.00;
- **Task No. 2** - submission of a Soil Erosion and Sediment Control (SESC) permit application due to the expansion of the building concept;
- **Task No. 3** – coordinating with New Jersey Natural Gas to provide natural gas services in the amount of \$2,900.00; **total Schedule of Fees \$5,100.00**, and

WHEREAS, I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds in the amount of \$5,100.00 are available under Bond Ordinance No. 17-2016 for the purposes stated above.

Michael J. Bascom, CFO

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that it does hereby authorize T & M Associates to prepare and submit the necessary applications to attain a NJDEP CAFRA Modification permit, Soil Erosion and Sediment Control permit, and New Jersey Natural Gas installation for the Beach Pavilion for a total amount not to exceed \$5,100.00; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Finance Manager
2. T & M Associates

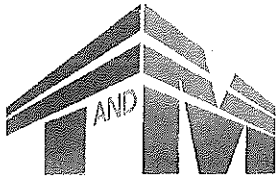
Roll Call: Birdsall, Keeler, Kelly, Lamia, Leckstejn, Rooney

February 21, 2017

CERTIFICATION

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, New Jersey, at a Council Meeting held on February 21, 2017.

Christine Pfeiffer, Borough Clerk



YOUR GOALS. OUR MISSION.

SBRT-00990

December 6, 2016

Joseph Verruni
Administrator
Borough of Sea Bright
1167 Ocean Avenue
Sea Bright, New Jersey 07760

Attn: Mayor and Council

Re: Sea Bright Sea Wall Beach Pavilion

- **NJDEP CAFRA IP Modification Permit Plans**
- **Soil Erosion and Sediment Control; Gas Utility Service Scope and Fee Estimate**

Dear Mr. Verruni:

T&M is working with Settembrino Architects to develop the Construction Contract Documents for the Beach Pavilion. As the work has progressed some issues have been identified that were not included in our scope assumptions or require additional effort to resolve.

NJDEP CAFRA IP Modification Permit Plans – T&M has acquired a CAFRA Permit for the construction of the Pavilion Building. Modifications to the Permit are required for the construction of the ramps and stairs that provide pedestrian and ADA Access over the seawall to the beach. T&M was authorized on September 6, 2016 (Resolution No. 140-2016) to prepare the permit modification and apply to the NJDEP for the permit. The modification was submitted to the NJDEP and is under review. As the design has progressed, three additional changes requiring modification to the permit have been identified as follows:

1. The existing CAFRA permit for the building specifically prohibits enclosed areas to be constructed below the first floor. As confirmed in discussions with NJDEP, the inclusion of a ticket sales office and storage areas with breakaway walls requires a modification to the current permit.
2. The construction of the foundation for the ramps on the north side of the building that are being constructed by the NJDEP as part of the seawall contract would conflict with the pavilion building foundation being constructed by Sea Bright. The proposed solution is to move the location of the ramp three feet to the north away from the building so that both foundations will be able to be separately constructed with minimal interference with each other. This will increase the size of the disturbance, thereby requiring a modification to the permit.
3. In order to accommodate the sidewalks and ADA ramps at the north side of the building along the parking lot, an additional 480 sq. ft. of sidewalk/impervious area requires modification of the original permit.

T&M proposes to complete the work of providing the additional supporting documentation to the NJDEP for these changes for an estimated fee of \$2,200 for our professional services to be billed monthly in accordance with our current billing rate schedule.



Soil Erosion and Sediment Control; and Gas Utility Service – T&M has been proceeding with the work for the Beach Pavilion under our proposal dated November 19, 2012 (Resolution No. 238-2012). At that time the building was under 5,000 square feet of land disturbance; therefore a Soil Erosion and Sediment Control (SESC) Permit was not required and was excluded from our original scope. The expansion of the building concept to include the Library and Beach Management Offices, has increased the limit of disturbance to greater than the 5,000 square foot limit, now requiring a SESC Permit. Utilities anticipated at that time were: Water, Sanitary Sewer, Electric, Telephone and other communications. The expanded use of the building now warrants the use of natural gas. T&M will coordinate with New Jersey Natural Gas to have natural gas services provided for the new Beach Pavilion Building.

Based on our proposed Professional Engineering services required for the SESC Permit and coordination for providing natural gas service to the building, we propose an estimated fee of \$2,900 for our professional services.

Exclusions:


- The SESC application review fee is excluded from this proposal. It is assumed that any application fee will be paid separately by the Borough of Sea Bright.

Based on the above Professional Engineering services required we propose a total estimated fee of \$5,100 for our professional services to be billed monthly in accordance with our current billing rate schedule.

On behalf of T&M Associates, I would like to thank you and the Governing Body for the opportunity to submit this Proposal, and look forward to working with you and members of your staff in the future.

Very truly yours,

T&M ASSOCIATES



ROBERT W. MCGOWAN JR., PE
PROJECT MANAGER

RWM:sef

cc: Mayor Dina Long
Chris Pfeiffer, Sea Bright Borough Clerk
Debbie Smith, Sea Bright Deputy Clerk
Michael Bascom, Sea Bright, CFO
Fran Mullan, Borough Engineer, T&M Associates
Donato DiZuzio, T&M Associates

RESOLUTION No. 48-2017
**Authorizes the County of Monmouth Mosquito Control Division
to Conduct Aerial Mosquito Control Operations Within the
Borough of Sea Bright**

Councilmember introduced and offered for adoption the following Resolution; seconded
by Councilmember :

WHEREAS, the Monmouth County Board of Chosen Freeholders, pursuant to N.J.S.A. 26:9-27 et seq. has elected through its Mosquito Control Division to perform all acts necessary for the elimination of mosquito breeding areas and/or to exterminate mosquitoes within the County; and

WHEREAS, the County has instituted an Integrated Pest Management Program consisting of surveillance, water management, biological control, and chemical control to exterminate the mosquito population within the County of Monmouth; and

WHEREAS, prior to conducting aerial dispensing operations over a designated "congested area," the County is required, pursuant to Federal Aviation Administration Regulation (FAR Part 137.51), to secure prior written approval from the governing body of the political subdivision over which the aircraft is to be operated; and

WHEREAS, the Borough of Sea Bright is designated as a "congested area" by the Federal Aviation Administration and the County has requested that this governing body consent to its proposed aerial dispensing operations.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright in the County of Monmouth, hereby authorizes the County of Monmouth Mosquito Control Division or its agent to apply pesticides by aircraft for mosquito control in certain areas of the municipality designated by the County as being either larval mosquito habitat or areas harboring high populations of mosquitoes constituting either a nuisance, a health hazard, or both with the understanding that:

- a. the County shall utilize pesticides, application equipment and aircraft that are approved for aerial applications by the applicable Federal (USEPA) and State (NJDEP) agencies, and
- b. such operations will be performed in compliance with applicable Federal and State regulations, and
- c. the County will notify the police department of each municipality over which aerial pesticide operations are planned prior to commencement of such operations.

BE IT FURTHER RESOLVED that a copy of this resolution, certified to be a true copy, be forwarded to the following:

1. Monmouth County Mosquito Extermination Commission
2. Chief of Police
3. Director of Public Works

Roll Call: Birdsall, Keeler, Kelly, Lamia, Leckstein, Rooney

February 21, 2017

CERTIFICATION

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a Resolution adopted by the Borough of Sea Bright, County of Monmouth, State of New Jersey at a Council Meeting held February 21, 2017.

Christine Pfeiffer, Borough Clerk

RESOLUTION No. 49-2017
AUTHORIZING THE BOROUGH OF SEA BRIGHT TO APPLY FOR
2017 DISTRACTED DRIVING CRACKDOWN TRAFFIC SAFETY GRANT
U Text U Drive U Pay
DIVISION OF HIGHWAY TRAFFIC SAFETY

Councilmember introduced and offered for adoption the following resolution; seconded
by Councilmember :

WHEREAS, the safety of all citizens travelling on the roadways in the Borough of Sea Bright and the surrounding roadways is vitally important; and

WHEREAS, distracted driving is a dangerous epidemic on America's roadways and in New Jersey, driver inattention remains the most significant cause of fatal and incapacitating crashes; and

WHEREAS, April is National Distracted Driver Month, which is a time to remind New Jersey motorists of the state's distracted driving laws, which include a ban on hand-held cell phone use and text messaging by all drivers and a ban on all cell phone use (hand held or hands free) by novice drivers; and

WHEREAS, the 2017 Distracted Driving Crackdown Traffic Safety Grant *U Text U Drive U Pay* provides federal funding for police officers, on an overtime basis, to conduct special enforcement patrols targeting distracted drivers from April 1 through April 21, 2017; and

WHEREAS, grant funds in the amount of \$5,500.00 are available, with no local match, from the National Highway Traffic Safety Administration to reimburse police personnel; and

WHEREAS, the deadline to apply for the grant is March 10, 2017; and

WHEREAS, the Borough of Sea Bright Police Chief has recommended that the Borough apply for said Grant; and

WHEREAS, the Governing Body of the Borough of Sea Bright, County of Monmouth wish to apply for the *2017 Distracted Driving Crackdown Traffic Safety Grant U Text U Drive U Pay* from the National Highway Traffic Safety Administration.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the appropriate officials are hereby authorized to execute and sign any and all documents in order to effectuate the receipt of the aforementioned grant funds from the National Highway Traffic Safety Administration for the *2016 Distracted Driving Crackdown Traffic Safety Grant U Text U Drive U Pay*; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the following:

1. Director of Finance
2. Chief of Police
3. CFO

Roll Call: Birdsall, Keeler, Kelly, Lamia, Leckstein, Rooney

February 21, 2017

CERTIFICATION

I, Christine Pfeiffer, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey at a Council meeting held on February 21, 2016.

Christine Pfeiffer, Borough Clerk

ORDINANCE NO. 03-2017

AN ORDINANCE AMENDING ORDINANCE #15-2015 "FIXING THE COMPENSATION OF OFFICERS AND EMPLOYEES" OF THE BOROUGH OF SEA BRIGHT FOR THE YEARS 2016 Through 2018

BE IT ORDAINED, BY THE BOROUGH OF SEA BRIGHT IN THE COUNTY OF MONMOUTH AND THE STATE OF NEW JERSEY IS HEREBY AMENDED AS FOLLOWS:

Section 1. Unless otherwise noted the yearly compensation, salaries and wages of various officers and employees shall be paid semi- monthly. In lieu of all fees as follows:

TITLES & CLASSES	2016	2017	2018
GROUP IV – <u>Public Works Employees</u>	5,000 – 68,000	5,000 – 68,000	5,000 – 69,000

- Beach Maintenance Supervisor
- Director
- Equipment Operator
- Public Works Maintenance
- Working Forman

INTRODUCED: February 7, 2017
PUBLIC HEARING: February 21, 2017
ADOPTED:

Witness

BOROUGH OF SEA BRIGHT,

CHRISTINE PFEIFFER, Borough Clerk

DINA LONG, Mayor

VOUCHER LIST
FEBRUARY 21, 2017
BOROUGH OF SEA BRIGHT

01062	ALL HANDS FIRE EQUIPMENT, LLC		
17-00169	02/01/17 FIRE DEPT	Open	245.00
02113	AMERICAN WATER		
17-00256	02/17/17 WATER USAGE	Open	317.13
02169	ATTILIO'S RESTAURANT & PIZZA		
17-00216	02/14/17 DPW	Open	30.50
01984	AVAYA FINANCIAL SERVICES		
17-00252	02/17/17 PHONE SYSTEM	Open	145.29
01241	BAIN'S HARDWARE, INC.		
17-00240	02/16/17 HARDWARE	Open	302.55
01631	BOROUGH OF OCEANPORT		
17-00017	01/18/17 COURT	Open	6,247.50
01974	BOROUGH OF SEA BRIGHT COURT		
17-00253	02/17/17 COURT	Open	102.71
01546	C.I.T. TECHNOLOGY FIN SERV, INC		
17-00021	01/18/17 COPIER	Open	157.00
01594	CHERNAVSKY, DANIEL		
17-00158	02/01/17 POLICE	Open	35.00
02237	CLAYTON BLOCK COMPANY, INC.		
17-00226	02/16/17 DPW	Open	119.00
00256	CLEARY, GIACOBBE, ALFIERI &		
17-00239	02/16/17 LEGAL	Open	67.55
00198	COMCAST		
17-00244	02/16/17 POLICE INTERNET	Open	155.43
17-00259	02/17/17 INTERNET	Open	180.27

			335.70
2390	COSTA, VALERIA		
17-00222	02/15/17 BUILDINGS & GROUNDS	Open	200.00
2386	CRANEY INTERPRETING SERVICE		
17-00249	02/17/17 COURT	Open	200.00
01992	DOGS AND CATS, INC.		
17-00232	02/16/17 BEACH	Open	1,500.00
00288	FIRST UNITED METHODIST CHURCH		
17-00233	02/16/17 LIBRARY	Open	1,000.00
00406	FOGGIA FLORIST		
17-00162	02/01/17 WREATHS	Open	250.00
00257	FOSTER AND COMPANY, INC.		
16-01471	11/29/16 DPW:HARDWARE	Open	102.37
02101	GANNETT NJ		
17-00237	02/16/17 LEGAL ADS	Open	181.85

2374	GARDEN STATE ROOFING & SIDING 17-00205 02/06/17 BLDG & GROUNDS	Open	2,100.00
02002	GENSERVE, INC. 17-00101 01/23/17 SEWER	Open	950.00
2289	GROFF TRACTOR & EQUIPMENT, INC. 17-00155 02/01/17 DPW	Open	1,599.64
01365	HARTER EQUIPMENT, INC. 16-01575 12/30/16 DPW	Open	1,465.20
01838	HOLMAN, FRENIA, ALLISON, P.C. 17-00255 02/17/17 FINANCE	Open	2,500.00
2380	HOWELL GUN WORKS 17-00177 02/02/17 POLICE:FIREARMS	Open	1,365.00
2294	IRENE, JR. MICHAEL 17-00238 02/16/17 LEGAL	Open	80.00
01526	JCP & L 17-00245 02/16/17 ELECTRIC	Open	2,704.04
01043	JERSEY PROFESSIONAL 17-00265 02/21/17 ADMIN	Open	3,150.00
00297	JESSE A. HOWLAND & SONS, INC. 16-00971 07/27/16 DPW:GARAGE RENTAL	Open	1,665.00
	16-00972 07/27/16 FIRE DEPT:GARAGE RENTAL	Open	3,750.00
			----- 5,415.00
00895	JOHNNY ON THE SPOT, INC. 17-00258 02/17/17 BEACH	Open	406.00
00018	KERRIGAN ELECTRIC, INC. 17-00077 01/23/17 POLICE	Open	300.00
2378	LANDTEK CONSTRUCTION 17-00057 01/19/17 STREETScape	Open	42,870.10
00971	LANG, STEVEN 17-00234 02/16/17 IT SERVICES	Open	500.00
00015	LANIGAN ASSOCIATES, INC. 17-00078 01/23/17 POLICE	Open	59.95
2265	LEE'S GARAGE 17-00159 02/01/17 POLICE	Open	1,499.19
01900	MCKENNA, DUPONT, HIGGINS & 17-00235 02/16/17 LEGAL SERVICES	Open	7,637.00
2278	MCLAUGHLIN, STAUFFER & SHAKLEE 17-00225 02/15/17 LEGAL	Open	5,926.58
02229	MONMOUTH COUNTY PUBLIC WORKS 17-00261 02/17/17 BUILDINGS AND GROUNDS	Open	10,642.09
2384	MONMOUTH HOSE & HYDRAULICS 17-00166 02/01/17 DPW	Open	53.39

02256	MONMOUTH TELECOM		
17-00248	02/17/17 PHONE	Open	1,232.54
00188	MONMOUTH/OCEAN TCTA		
17-00200	02/06/17 TAX COLLECTOR	Open	80.00
00137	MUNICIPAL CAPITAL CORPORATION		
17-00022	01/18/17 COPIER	Open	224.73
00462	MUNICIPAL MAINTENANCE COMPANY		
16-01524	12/08/16 BUILDING & GRDS:WELDING	Open	4,650.00
00339	NAPA AUTO PARTS		
17-00125	01/30/17 DPW	Open	58.18
01399	NEW JERSEY AMERICAN WATER		
17-00260	02/17/17 WATER	Open	388.15
01309	OCEANPORT BOARD OF EDUCATION		
17-00007	01/17/17 GRADE SCHOOL TAX	Open	70,788.00
00158	PITNEY BOWES CREDIT CORP.		
17-00254	02/17/17 POSTAGE METER	Open	360.00
00463	RUTGERS, THE STATE UNIVERSITY		
17-00136	01/31/17 TRAINING	Open	649.00
01554	SEA BRIGHT SERVICE CENTER		
17-00156	02/01/17 DPW	Open	1,164.83
00053	SHORE REGIONAL HIGH SCHOOL		
17-00008	01/17/17 HIGH SCHOOL TAX	Open	177,028.76
00222	SIGNS & LETTERS UNLIMITED		
17-00206	02/06/17 FIRE DEPT	Open	265.00
00031	SORRENTINO, JOHN		
17-00088	01/23/17 CLOTHING ALLOWANCE	Open	556.86
17-00128	01/30/17 POLICE MISC	Open	64.98

			621.84
2247	STAPLES ADVANTAGE		
16-01214	09/29/16 OFFICE SUPPLIES	Open	173.87
17-00204	02/06/17 BUILDING & GROUNDS	Open	677.24

			851.11
00427	STRATTON, FELECIA		
17-00131	01/30/17 A&E	Open	100.00
01931	SUBURBAN PROPANE		
17-00250	02/17/17 PROPANE	Open	146.75
2379	T. BLUMIG KENNELS, INC.		
17-00076	01/23/17 FERRAL CAT PROGRAM	Open	770.00
00192	TAX COLL & TREAS ASSOC OF NJ		
17-00199	02/06/17 TAX COLLECTOR	Open	100.00
01779	TIMOTHY HILL ELECTRIC CO., INC		
17-00102	01/23/17 DPW	Open	285.00
17-00123	01/30/17 ELECTRICAL	Open	725.00

			1,010.00
00331	TREASURER, STATE OF NJ		
17-00251	02/17/17 TIDELANDS	Open	100.00
01960	VERIZON		
17-00262	02/17/17 PHONE SERVICE	Open	532.57
02061	VERIZON WIRELESS		
17-00263	02/17/17 WIRLESS SERVICE	Open	314.49
01150	W.W. GRAINGER, INC.		
16-01570	12/30/16 FIRE DEPT	Open	111.33
01164	WATCHUNG SPRING WATER CO, INC.		
17-00247	02/17/17 SPRING WATER	Open	226.54
00519	WILLIAM E. ANTONIDES & CO.		
17-00231	02/16/17 FISCAL OFFICER	Open	3,025.00
		TOTAL:	\$367,561.15

MANUAL CHECKS - BILL LIST FOR FEB. 21, 2017

2/16/2017	Hoder, David J.		
17-00242	Engineer:Escrow Accts/Review/Insp.		\$1,082.50
2/16/2017	McKenna,Dupont,Higgins & Stone		\$1,030.00
17-00236	Legals Services:Escrow Accts/Review		
2/16/2017	NJ Dept. of Health		\$53.40
17-00241	Monthly Dog Report-Jan. 2017		
2/17/2017	NJ Dept of Labor & Workforce Dvlpmnt		\$5,011.88
17-00257	Unemployment		
2/15/2017	NJ DEPT OF TRANSPORTATION		\$265.00
17-00223	ACCESS PERMIT FEE		
2/14/2017	TREASURER-STATE OF NJ		\$200.00
17-00210	SEWER:ANNUAL PERMIT RENEWAL		
2/15/2017	WEX BANK		\$4,095.34
17-00224	GASOLINE:FEBRUARY 2017		
		TOTAL MANUAL:	\$11,738.12

GRAND TOTAL: \$379,299.27