

**MINUTES  
SPECIAL MEETING  
BOROUGH OF SEA BRIGHT**

**OCTOBER 25, 2016 (Tuesday)**

**SEA BRIGHT, NEW JERSEY**

**Mayor Long** called the special meeting to order at 6:30 pm and requested those present to join her in the Pledge of Allegiance.

**Mayor Long** read the following 48 Hour Notice Requirement Compliance Statement:

**COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)**

Good Evening Ladies And Gentlemen,

**48 Hour Notice Requirement:**

This meeting is now called to order. In line with the Borough of Sea Bright's longstanding policy of open government, and in compliance with the "Open Public Meetings Act", I wish to advise you that the 48 hour notice requirement for this meeting has been met. A copy of the agenda was sent to the Asbury Park Press and other local newspapers on October 21, 2016 and posted on the bulletin board in the Borough office. This meeting is open to the public.

**PRESENT:**

Mayor Dina Long  
Councilmember's Peggy Bills, William J. Keeler, Brian P. Kelly via telephone,  
John M. Lamia, Jr., Marc A. Leckstein, Charles H. Rooney, III

**OTHERS:**

Attorney Roger J. McLaughlin, Administrator Joseph L. Verruni,

**REMARKS FROM THE AUDIENCE: (limited to 3 minutes)**

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

Jim Forsman, Sea Bright Fire Department, reported Sea Bright Fire Department's ISO rating increased from Class 4 to Class 3 which could result in property insurance savings for property owners and businesses. Mr. Forsman suggested the Borough do another non-binding referendum to decide how to handle the noise complaints and amending the noise ordinance. Mayor Long thanked all the volunteer members of the fire department for their diligence and record keeping efforts for the improved ISO rating.

Vince Lepore, Long Branch, asked a question on Resolution No. 166-2016 and asked for clarification on what the review architect will be reviewing. Mr. Lepore asked if Resolution No. 167 and No. 168 will be in effect prior to the final review and conclusions of the peer review architect. Mayor Long explained that once an architect is hired, he can make whatever changes the governing body deems necessary. Mr. Lepore reported he attended the last Board of Ed meeting at Shore Regional and asked about any movement taking place before the Commissioner's office. The board attorney responded that there are two conferences taking place in November and a trial date set in the spring. Mayor Long clarified the legal process and noted the Borough is attempting to reach a settlement out of court.

**CONSENT AGENDA**

Councilmember Leckstein offered a motion to remove Resolution No. 166-2016 and approve the remaining items that are considered routine in nature under the consent agenda; seconded by Councilmember Kelly

**RESOLUTION(S):**

No. 167A-2016 Authorizing Architectural Services for New Municipal Facilities

**RESOLUTION NO. 167A-2016  
AUTHORIZING ARCHITECTURAL SERVICES  
FOR NEW MUNICIPAL FACILITIES**

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Kelly:

**WHEREAS**, the Mayor and Council of the Borough of Sea Bright are desirous of rebuilding public facilities destroyed and damaged as a result of Superstorm Sandy; and

**WHEREAS**, request for proposals for architectural services were received and awarded to Settembrino Architects, Red Bank, New Jersey; and

**WHEREAS**, the initial tasks were to prepare documents and plans to be reviewed by FEMA for discussion as to what reimbursements there would be to the Borough; and

**WHEREAS**, as a result of this preliminary work, plans were developed to proceed with construction of a beach pavilion, library and community center as well as a municipal complex which will house the fire department, police department, first aid and Borough offices; and

**WHEREAS**, the funding is in place to continue and complete the architectural documents as follows:

Beach Facility           \$296,230.00  
 Municipal Complex   \$548,261.00

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds are available in Bond Ordinances No. 15-2016, No. 16-2016 and No. 17-2016 for the purpose stated above.



**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Sea Bright, County of Monmouth, does hereby authorize the Mayor to execute an agreement with Settembrino Architects, Red Bank, New Jersey for architectural services for a Beach Facility in the amount of \$296,230.00 and a Municipal Complex in the amount of \$548,261.00 for a total amount not to exceed \$844,491.00; and

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the following:

1. Settembrino Architects, Red Bank, NJ
2. Finance Manager
3. Borough Engineer
4. Borough Attorney
5. Frank Lawrence

Roll Call: Bills, Keeler, Kelly, Lamia, Leckstein, Rooney  
 Yes Yes Yes Yes Yes Yes

No. 168-2016 Authorizing Engineering Services for New Municipal Facilities

**RESOLUTION NO. 168-2016**  
**AUTHORIZING ENGINEERING SERVICES**  
**FOR NEW MUNICIPAL FACILITIES**

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Kelly:

**WHEREAS**, the Mayor and Council of the Borough of Sea Bright are desirous of rebuilding public facilities destroyed and damaged as a result of Superstorm Sandy; and

**WHEREAS**, request for proposals for engineering services were received and awarded to T&M Associates, Middletown, New Jersey at a Council meeting on January 2, 2016; and

**WHEREAS**, T&M Associates submitted a proposal for engineering services as follows:

Municipal Complex for an amount not to exceed \$61,750

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds are available in Bond Ordinances No. 15-2016, No. 16-2016 and No. 17-2016 for the purpose stated above.



**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Sea Bright, County of Monmouth, does hereby authorize T&M Associates to perform engineering services for a new Municipal Complex in the amount of \$61,750; and

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the following:

1. T&M Associates
2. Finance Manager
3. Borough Architect
4. Borough Attorney
5. Frank Lawrence

Roll Call: Bills, Keeler, Kelly, Lamia, Leckstein, Rooney  
 Yes Yes Yes Yes Yes Yes

**INDIVIDUAL ACTION****Point of Order**

Councilman Keeler asked if Musial Group has experience with public safety buildings. Administrator Verruni responded that they are building the fire house in Ortley Beach.

No. 166-2016 Authorizing the Borough of Sea Bright to Engage a Review Architect to Assess the Current Plans for the New Municipal Facilities

**RESOLUTION No. 166-2016**

**AUTHORIZING THE BOROUGH OF SEA BRIGHT TO ENGAGE  
A REVIEW ARCHITECT TO ASSESS THE CURRENT PLANS FOR  
THE NEW MUNICIPAL FACILITIES**

Councilmember Leckstein introduced and offered for adoption the following Resolution: seconded by Councilmember Keeler:

**WHEREAS**, the Mayor and Council of the Borough of Sea Bright are desirous of rebuilding public facilities destroyed and damaged as a result of Superstorm Sandy; and

**WHEREAS**, after careful analysis and consideration, the governing body has authorized a rebuilding plan to provide for new facilities that will be resistant to storms and will provide adequate facilities for the needs of both current residents and future generations; and

**WHEREAS**, as part of this rebuilding process, architectural services are needed; and

**WHEREAS**, in order to assure that the process is performed in a cost effective manner, the Mayor and Borough Council instructed the Borough Administrator to request proposals for an architect to engage a review of plans being prepared to make any recommendations on economies and methods.

**WHEREAS**, the Borough received three proposals from: 1) Arcari Iovino of Little Ferry, NJ for \$6,500.00; 2) The Musial Group of Mountainside, NJ for \$5,400.00; 3) Clarke Caton Hintz of Trenton, NJ for \$6,200.00 and 4) William McLees Architecture of Somers Point, NJ for \$11,000.

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds are available in Bond Ordinance No. 16-2016 for the purpose stated above.



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MICHAEL J. BASCOM, CFO

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth hereby appoints the Musial Group of Mountainside, New Jersey to review current architectural plans for the new facilities for an amount not to exceed \$5,400.00; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

1. Frank Lawrence
2. Finance Manager
3. The Musial Group

**Roll Call:** Bills, Keeler, Kelly, Lamia, Leckstein, Rooney  
Yes Yes Yes Yes Yes Yes

**EXECUTIVE SESSION**

**RESOLUTION**  
**EXECUTIVE SESSION**

Councilmember Leckstein offered the following resolution and moved its adoption; seconded by Councilmember Keeler:

**WHEREAS**, Section 8 of the Open Public Meeting Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Sea Bright, New Jersey, that they meet in closed session to discuss the issues as herein set forth and when the need for confidentiality no longer exists the decisions made therein will be made available to the public.

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.

2. The general nature of the subject matters to be discussed are as follows:

A. Real Estate

3. It is anticipated at this time that the subject matters will be made public, if and when confidentiality is no longer needed. Action may be taken.

4. This Resolution shall take effect immediately

**BE IT FURTHER RESOLVED** that the Mayor and Council may come back into Regular Session to conduct additional business.

**Roll Call:** Bills, Keeler, Kelly, Lamia, Leckstein, Rooney  
Yes Yes Yes Yes Yes Yes

Councilman Kelly left the meeting.

**ADJOURNMENT:**

Councilmember Leckstein offered a motion to Adjourn the Special meeting; second by Councilmember Keeler:

**Roll Call:** Bills, Keeler, Kelly, Lamia, Leckstein, Rooney  
Yes Yes Yes Yes Yes Yes

Respectfully submitted,

Christine Pfeiffer  
Borough Clerk