

**MINUTES  
REGULAR MEETING  
BOROUGH OF SEA BRIGHT**

**OCTOBER 18, 2016**

**SEA BRIGHT, NEW JERSEY**

**Mayor Long** called the meeting to order at 6:07 pm and requested those present to join her in the Pledge of Allegiance.

**Mayor Long** read the following Compliance Statement:

**Good Evening Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Has Been Faxed to the Asbury Park Press and other local newspapers on November 23, 2015. In each instance, the Date, Time, And Location Of This Meeting Were Provided In The Notice. This Meeting Is Open To The Public."**

**PRESENT:** Mayor Dina Long  
Councilmember's Peggy Bills, William J. Keeler, Brian P. Kelly,  
John M. Lamia, Jr., Marc A. Leckstein, Charles H. Rooney

**OTHERS:** Attorney Roger J. McLaughlin, CFO Michael Bascom,  
Administrator Joseph L. Verruni, Clerk Christine Pfeiffer

**REMARKS FROM THE AUDIENCE (limited to 3 minutes)**

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

Linda Lamia, 2 Village Road, understands that the Sustainable Jersey application has been rejected and that we must re-file correctly by November 2<sup>nd</sup>. She questioned why we pay Borough employees who lack the ability to complete this task when there is a committee in place to complete this application properly. Mayor Long explained that Councilman Leckstein and the Borough Clerk's office have been uploading documents and obtaining information needed for certification. Ms. Lamia stated she feels this has been unsuccessful and that we should reach out directly to the staff at Sustainable Jersey for help. Additionally she would like a sustainable plan that includes an appropriate vehicle inventory.

Elizabeth Degiulio, 1540 Ocean Avenue, expressed how pleased she is that the referendum passed and she is looking forward to our new facilities. The library fundraiser is this Saturday and tickets are available at the library and Beachwalk Cafe for \$30 and hopes to see everyone there.

Arlene Baglino, Island View Townhouses, wants to thank the council for all the hard work they put in for passing the referendum – and questioned how far along the beautification/streetscape project is. She expressed her concern about head out parking in the downtown. Mayor Long explained that head out parking would be at the direction of the NJDOT. Councilman Rooney said that head-out parking is actually the safest because people are not opening their door into a bike lane. Councilwoman Bills commented that she was not a proponent of head out parking until she saw statistics on how much safer it was.

Elizabeth Degiulio, 1540 Ocean Avenue, questioned when the repaving of route 36 will take place. Ms. Degiulio is concerned about the crosswalk by Sunrise Condominiums. Administrator Verruni stated that they have not yet discussed the restriping however they will definitely take this concern into consideration. Councilman Keeler commented that he would like to see a new crosswalk on Ocean Avenue on the north side of Peninsula Avenue. Fran Mullen from T&M said that the Borough should let the DOT be aware as soon as possible of any concerns and requests.

**CONSENT AGENDA**

Councilmember Leckstein offered a motion to remove Resolution No. 166-2016 and approve the remaining items that are considered routine in nature under the consent agenda; seconded by Councilmember Kelly:

**Minutes**

09/20/2016	Regular Meeting
09/20/2016	Executive Session
10/04/2016	Regular Meeting
10/04/2016	Executive Session

<b>Roll Call:</b>	Bills,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	Yes	Yes	Yes	Yes	Yes	Yes

**Resolutions:**

**No. 160-2016** Authorizing Hiring of Police Officers - Designation of Class II Specials

**RESOLUTION NO. 160-2016**

**AUTHORIZING HIRING OF POLICE OFFICERS  
DESIGNATION OF CLASS II SPECIAL OFFICERS**

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Kelly:

**WHEREAS,** there exists a need for additional employees in the Police Department in the Borough of Sea Bright; and

**WHEREAS,** Chief John Sorrentino submitted letters dated September 19, 2016, to hire two (2) additional employees as Class II Special Officers; and

**WHEREAS,** the Chief has recommended that the two (2) employees attend the January, 2017 Special Law Enforcement Officer Class at the Monmouth County Police Academy; and

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds are available in Police S/W:



**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Sea Bright, County of Monmouth that the following two (2) employee(s) be hired and attend the Police Academy as specified in Ordinance No.06-2013; and

1. Ty Manning, Fair Haven, NJ
2. Sean H. Marelli, Sea Bright, NJ

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

1. Finance Manager
2. Chief of Police
3. Individual Appointees

<b>Roll Call:</b>	Bills,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	Yes	Yes	Yes	Yes	Yes	Yes

**No. 161-2016** Authorizing the Sea Bright Fire Department to Acquire Additional Fire Fighting Equipment

**RESOLUTION No. 161-2016**

**AUTHORIZING THE SEA BRIGHT FIRE DEPARTMENT TO  
ACQUIRE ADDITIONAL FIRE FIGHTING EQUIPMENT**

Councilmember Leckstein introduced and offered for adoption the following Resolution: seconded by Councilmember Kelly:

**WHEREAS,** the New Jersey Department of Environmental Protection, Division of Parks and Forestry, Forest Fire Service is authorized to distribute excess Department of Defense fire fighter property to state agencies, through a Cooperative Agreement; and

**WHEREAS,** the Sea Bright Fire Department is a current member of said Cooperative and wishes to acquire additional firefighting equipment; and

**WHEREAS**, the Sea Bright Fire Department is requesting authorization from the Borough Council of the Borough of Sea Bright to accept a 1987 KME/Navistar Water Tender Army Truck (VIN #2HTTNDVR5JC006693) through the aforementioned cooperative; and

**WHEREAS**, the equipment will be accepted by the Sea Bright Fire Department as is and will thus be responsible for any necessary repairs and providing insurance coverage.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth hereby authorize the Sea Bright Fire Department to accept the 1987 KME/Navistar Water Tender Army Truck through the cooperative agreement described above; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Borough Fire Chief
- 2. Finance Manager
- 3. Borough Insurance

<b>Roll Call:</b>	Bills,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	Yes	Yes	Yes	Yes	Yes	Yes

**No. 162-2016** Authorizing The Mayor To Sign A Memorandum Of Understanding Between The Borough Of Sea Bright And Verizon Communications Inc., FirstEnergy Corp. And New Jersey Natural Gas Company

**RESOLUTION No. 162-2016**

**AUTHORIZING THE MAYOR TO SIGN A MEMORANDUM OF UNDERSTANDING BETWEEN THE BOROUGH OF SEA BRIGHT AND VERIZON COMMUNICATIONS INC., FIRSTENERGY CORP. AND NEW JERSEY NATURAL GAS COMPANY**

Councilmember Leckstein introduced and offered for adoption the following Resolution: seconded by Councilmember Kelly:

**WHEREAS**, on October 29, 2012 the Borough of Sea Bright was devastated in the wake of Superstorm Sandy; and

**WHEREAS**, the Borough Council is desirous of joining with Verizon Communications Inc., FirstEnergy Corp. and New Jersey Natural Gas Company (the Companies) to learn from the past and make the Borough of Sea Bright a model of strength; and

**WHEREAS**, a Memorandum of Agreement (draft attached hereto) will set forth the commitments by the Borough of Sea Bright and the "Companies" to strengthen the communication, power and gas facilities in the Borough to ensure they are able to better withstand major weather events in the future.

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth hereby authorize the Mayor to execute a Memorandum of Agreement with the above mentioned "Companies;" and

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution shall be forwarded to the following:

- 1. Verizon Communications Inc.
- 2. FirstEnergy Corp.
- 3. New Jersey Natural Gas Company

<b>Roll Call:</b>	Bills,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	Yes	Yes	Yes	Yes	Yes	Yes

**No. 163-2016** Donation of 2017 Beach Badges

**RESOLUTION NO. 163-2016**

**DONATION 2017 BEACH BADGES  
BOROUGH OF SEA BRIGHT**

Councilmember Leckstein offered the following resolution and moved for its adoption; seconded by Councilmember Kelly:

**WHEREAS**, the Governing Body of the Borough of Sea Bright wish to support the fundraising efforts for the local organizations listed below by donating four (4) 2017 beach badges as requested:

- 1. Castle of Dreams Animal Rescue **2 Badges**  
 10th Annual Fall Gift Auction  
 Thursday, October 20, 2016
  
- 2. Sea Bright Library **2 Badges**  
 2016 Sea Bright Fall Festival Fundraising Event  
 Event Date: October 22, 2016

**WHEREAS**, the Borough Auditor has been informed and advised that a resolution should be considered in order to donate 2017 Season Beach Badges.

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Sea Bright, County of Monmouth, authorize the donation of four (4) 2017 Season Beach Badges for the aforementioned charitable organization.

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the following:

- 1. Borough Administrator
- 2. Borough Auditor
- 3. Individual Requestor

**Roll Call:** Bills, Keeler, Kelly, Lamia, Leckstein, Rooney  
 Yes Yes Yes Yes Yes Yes

**No. 164-2016** Change Order No. 4 - Reconstruction of Six Bulkheads and New Stormwater Pump Station  
 R. Kremer & Son Marine Contractors, LLC

**RESOLUTION NO. 164-2016**  
**CHANGE ORDER NO. 4**  
**RECONSTRUCTION OF SIX BULKHEADS AND**  
**NEW STORMWATER PUMP STATION**  
**R. KREMER & SON MARINE CONTRACTORS, LLC**

Councilmember Leckstein introduced and offered the following Resolution for adoption; seconded by Councilmember Kelly:

**WHEREAS**, on April 21, 2015, the Borough Council of the Borough of Sea Bright awarded a contract to R. Kremer & Son Marine Contractors, LLC of Brick, New Jersey for the Reconstruction of Six Bulkheads and New Stormwater Pump Station in the contract amount \$1,199,880.00; and

**WHEREAS**, on October 20, 2015, Resolution #101-2015 authorized the re-consideration to the base bid, to include Alternate A1, A2, A3 & A4 as submitted in the original bid package that awarded a contract to the lowest responsible bidder, R. Kremer & Son Marine Contractors, LLC of Brick, New Jersey for the Reconstruction of Six Bulkheads and New Stormwater Pump Station in an new contract amount of \$1,525,705.00; and

**WHEREAS**, the Borough Engineer, Jaclyn Flor, submitted Change Order No. 1 dated October 13, 2015, identifying two unforeseen issues with the bulkhead and storm drain installation on South Street resulting in an increase of \$41,517.25 and various items were reduced to reflect current as-built quantities resulting in a decrease of \$41,520.00 resulting in a net decrease of \$2.75 to the total contract amount; and

**WHEREAS**, the Borough Engineer, Jaclyn Flor, submitted Change Order No. 2 dated January 5, 2016, identifying a reduction of \$4,080.00 in Items #27, #30 and #A1-15 to reflect the current as-built quantities and Item #10 increased \$4,080.00 to reflect current as-built quantities, resulting in a zero cost change; and

**WHEREAS**, the Borough Engineer, Jaclyn Flor, submitted Change Order No. 3 dated February 16, 2016, increasing items No. 8, 9 and 24 which include additional paving, drainage items and adding an inlet necessary to avoid an existing unforeseen sanitary lateral at the end of Osborne Place in an amount not to exceed \$26,750.00; and

**WHEREAS**, the Borough Engineer, Francis W. Mullan, submitted Change Order No. 4 dated October 17, 2016: Item 41) an increase of \$6,500.00 for additional construction efforts to remediate the Osbourne Place ponding issues, and Item 37) a decrease of \$6,500.00 due to a revision in the testing requirements for the pump station testing on Osbourne Place, resulting in a zero cost change; and

**WHEREAS**, Change Order No. 4 also identified Item A2-1) an increase in the contract of \$37,400 for Kremer's demobilization and remobilization costs as a result of the postponement of the River Street work until April 1, 2017 in an amount not to exceed \$37,400.00.

**CERTIFICATION OF FUNDS:** I, Michael Bascom, Chief Financial Officer, certified that funds are available to pay the aforesaid contractor an additional amount of \$37,400.00 from Bond Ordinance 10-2012.

  
**MICHAEL J. BASCOM, CFO**

**NOW THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright in the County of Monmouth, State of New Jersey, that it does hereby approve Change Order No. 4 resulting in a net increase of the contract of \$37,400.00 for an amended contract price of \$1,589,852.25 for the Reconstruction of Six Bulkheads and New Stormwater Pump Station.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. Public Works
- 3. Borough Engineer
- 4. R. Kremer & Son Marine Contractors LLC

**Roll Call:** Bills, Keeler, Kelly, Lamia, Leckstein, Rooney  
Yes Yes Yes Yes Yes Yes

**No. 165-2016** Authorizing Extended Engineering Services for the Reconstruction of Six Bulkheads and New Pump Station

**RESOLUTION NO. 165-2016**  
**AUTHORIZING EXTENDED ENGINEERING SERVICES FOR THE RECONSTRUCTION OF SIX BULKHEADS AND NEW PUMP STATION**

Councilmember Leckstein introduced and offered for adoption the following Resolution: seconded by Councilmember Kelly:

**WHEREAS**, the Mayor and Council of the Borough of Sea Bright adopted Resolution 34-2013 on January 15, 2013 authorizing Jaclyn J. Flor, P.E. of T&M Associates to provide the services as outlined in the proposal/letter for the above mentioned project dated June 29, 2012 in an amount not to exceed \$304,155 to be billed monthly in accordance with the current billing rate schedule; and,

**WHEREAS**, T&M Associates submitted a scope and fee estimate dated September 22, 2014, to submit Tidelands License applications required for two of the bulkhead locations (Osborne Place and Beach Street) for a fee of \$7,300.00 bringing the total fee for T&M Associates to \$311,455.00; and

**WHEREAS**, T&M Associates submitted a scope and fee estimate dated October 6, 2016, for additional costs associated with the construction, inspection and administration as a result of the extended construction phase of the project until the spring of 2017 due to New Jersey American Water Company's water main project on River Street in an amount not to exceed \$26,670.00.

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright do hereby certify that funds are available in **Bond Ordinance #10-2012** for the purpose stated in the above resolution.

  
**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that this project be increased in an amount of \$26,670.00 for T&M Associates' additional costs associated with the extended time to complete the reconstruction of six bulkheads and new pump station for a total fee not to exceed \$338,125.00; and

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution be forwarded to the following:

1. Finance Manager
2. Borough Engineer
3. NJDEP

**Roll Call:** Bills, Keeler, Kelly, Lamia, Leckstein, Rooney  
Yes Yes Yes Yes Yes Yes

**No. 166-2016** Authorizing The Sea Bright To Engage A Review Architect to Access The Current Plans For The New Facilities

Councilmember Leckstein offered a motion to carry Resolution No. 166-2016 to a Special Meeting on October 25, 2016; seconded by Councilmember Kelly:

**Roll Call:** Bills, Keeler, Kelly, Lamia, Leckstein, Rooney  
Yes Yes Yes Yes Yes Yes

**No. 167-2016** Adopting AXA Equitable's Specimen Deferred Compensation Plan and Service Agreement

**RESOLUTION NO. 167-2016**  
**ADOPTING AXA EQUITABLE'S SPECIMEN DEFERRED  
COMPENSATION PLAN AND SERVICE AGREEMENT**

Councilmember Leckstein introduced and offered the following Resolution for adoption; seconded by Councilmember Kelly:

**WHEREAS**, in order to attract and retain qualified employees there exists a need to adopt and implement a Deferred Compensation Plan for employees of the Borough of Sea Bright (hereinafter referred to as "Employer") which will provide employees the opportunity to enhance their financial security at retirement through savings of compensation on a tax-deferred basis as provided by Section 457 of the Internal Revenue Code of 1986, as amended ("Code"); and

**WHEREAS**, there is no direct financial cost to the Employer to adopt and implement both a Deferred Compensation Plan and Service Agreement; and

**WHEREAS**, the Employer made requests for proposals from two or more approved contractors, including AXA Equitable Life Insurance Company (hereinafter referred to as "AXA Equitable") for the administration of the investments of funds under a Deferred Compensation Plan including providing Prototypical Plans and Service Agreements that meet the requirements of the Municipal, County and Authority Deferred Compensation Programs Rule N.J.A.C. 5:37; and

**WHEREAS**, the Borough Administrator reviewed the proposals of the responding contractors of deferred compensation services; and

**WHEREAS**, it was determined that AXA Equitable has the ability to: (1) maintain complete records of accounts; (2) manage accounts with absolute fidelity; (3) provide advice concerning various categories of investments; and (4) provide continuing consultation to participants; and

**NOW THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright in the County of Monmouth, State of New Jersey, that:

- (a) effective as of the date of this resolution the Deferred Compensation Plan provided by AXA Equitable and assigned the plan identifier: 66-PD-Equitable-053107 by the New Jersey Division of Local Government Services, is hereby adopted and signed by the Employer.

It is hereby acknowledged that the said Deferred Compensation Plan is substantially similar to one on which a favorable Private Letter Ruling has been previously obtained from the federal Internal Revenue Service except for provisions added by reason of The Small Business Job Protection Act of 1996 (United States Public Law No. 104-188), the Tax Payer Relief Act of 2001 (United States Public Law No. 105-34), and the Economic Growth and Tax Relief Reconciliation Act of 2001 (United States Public Law No. 107-16), and all such provisions are stated in the plan in terms substantially similar to the text of those provisions in the Code Section 457 including pertinent applicable Treasury Regulations. The use of the Ruling is for guidance only and acknowledges that for Internal Revenue Service purposes, the Ruling of another employer is not considered precedent.

- (b) the Mayor and Borough Administrator are authorized to execute the Service Agreement (bearing the identifier: 66-SA-Equitable-053107 assigned by the New administrative and investment services. There has been no collusion, or evidence or appearance of collusion, between any local official and a representative of AXA Equitable in the selection of AXA Equitable as contractor for the administration of the Service Agreement pursuant to N.J.A.C. Section 5:37-5.7.
- (c) the Borough Administrator is hereby designated as Local Plan Administrator for the administration of the Deferred Compensation Plan.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution and all necessary required documents shall be submitted the Director of the Division of Local Government Services within the State Department of Community Affairs for approval; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Borough Administrator
- 2. Payroll Manager
- 3. Director, DLGS

Roll Call: Bills, Keeler, Kelly, Lamia, Leckstein, Rooney  
 Yes Yes Yes Yes Yes Yes

**INDIVIDUAL ACTION/New Business:**

**Vouchers: \$819,591.29**

Councilmember Keeler offered a motion to approve the Voucher List dated October 16, 2016 as submitted by the Finance Manager, seconded by Councilmember Leckstein:

**BILL LIST  
 October 14, 2016  
 BOROUGH OF SEA**

01241	BAIN'S HARDWARE, INC.		
16-01266	10/11/16	Open	248.76
01957	BENEMAX BENEFIT MANAGEMENT CO.		
16-01254	10/06/16 HEALTH/DENTAL	Open	708.00
01631	BOROUGH OF OCEANPORT		
16-01244	10/06/16 COURT	Open	6,125.00
01974	BOROUGH OF SEA BRIGHT COURT		
16-01261	10/11/16 COURT:REIMB.	Open	246.30
01546	C.I.T. TECHNOLOGY FIN SERV, INC		
16-00050	01/21/16 POLICE:COPIER LEASE	Open	157.00
01594	CHERNAVSKY, DANIEL		
16-01230	10/04/16 POLICE:REIMBURSEMENT	Open	14.99
00256	CLEARY, GIACOBBE, ALFIERI &		
16-01271	10/11/16 LEGAL SERVICES	Open	2,160.50
00198	COMCAST		
16-01255	10/07/16 INTERNET	Open	130.90
16-01286	10/12/16 LIBRARY	Open	180.45
			-----
			311.35

**REGULAR MEETING MINUTES**

**OCTOBER 18, 2016**

01493	COOPERATIVE INDUSTRIES, L.L.C.		
16-01237	10/04/16 NATURAL GAS SERVICE	Open	227.93
02231	COUSINS LANDSCAPING		
16-01194	09/27/16 LANDSCAPE SERVICE	Open	750.00
01992	DOGS AND CATS, INC.		
16-01250	10/06/16 BEACH:LEASE	Open	1,500.00
00288	FIRST UNITED METHODIST CHURCH		
16-01245	10/06/16 LIBRARY:LEASE	Open	1,000.00
02101	GANNETT NJ		
16-01249	10/06/16 LEGAL AD	Open	58.50
16-01275	10/11/16 LEGAL ADS	Open	207.00
16-01300	10/13/16 LEGAL AD	Open	28.50
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			294.00
01194	GLENCO SUPPLY, INC.		
16-01115	08/31/16 DPW: STREET SIGNS	Open	120.00
02253	HODER, DAVID		
16-01306	10/14/16 PLANNING BOARD:ENGINEER	Open	1,560.00
2294	IRENE, JR. MICHAEL		
16-01270	10/11/16 LEGAL SERVICES	Open	1,217.08
01526	JCP & L		
16-01259	10/07/16 ELECTRIC	Open	360.22
00297	JESSE A. HOWLAND & SONS, INC.		
16-00971	07/27/16 DPW:GARAGE RENTAL	Open	1,665.00
16-00972	07/27/16 FIRE DEPT:GARAGE RENTAL	Open	3,750.00
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			5,415.00
00895	JOHNNY ON THE SPOT, INC.		
16-01301	10/13/16 BEACH:RENTAL UNITS	Open	593.60
01784	JUNGLE LASERS, LLC		
16-01295	10/13/16 BUILDING DEPT:DATA FEE	Open	370.00
00167	KEEP IT SAFE		
16-01296	10/13/16 A&E:SERVER	Open	194.02
00971	LANG, STEVEN		
16-01235	10/04/16 A&E:IT WORK	Open	100.00
16-01262	10/11/16 IT SERVICES	Open	550.00
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			650.00
00275	M & S WASTE SERVICES, INC.		
16-00180	02/12/16 GARBAGE CONTRACT	Open	9,916.66
16-01239	10/04/16 DUMPSTERS	Open	1,552.10
16-01240	10/04/16 BRUSH COLLECTION	Open	375.00
16-01241	10/04/16 TIPPING FEES	Open	7,371.45
			-----
			19,215.21
2278	MCLAUGHLIN, STAUFFER & SHAKLEE		
16-01258	10/07/16 LEGAL SERVICES	Open	4,785.37
00110	MONM CNTY REGIONAL HEALTH		
16-00115	01/28/16 PUBLIC SERVICE HEALTH	Open	14,368.50
01323	MONMOUTH COUNTY TREASURER		
16-01263	10/11/16 ELECTION RENTAL	Open	244.00
02256	MONMOUTH TELECOM		
16-01289	10/13/16 PHONE SERVICE	Open	1,474.33
00137	MUNICIPAL CAPITAL CORPORATION		
16-00051	01/21/16 A&E:COPIER LEASE	Open	224.73
01397	MURPHY, CHARLES		
16-01293	10/13/16 FIRE DEPT:REIMB.	Open	96.00
00339	NAPA AUTO PARTS		
16-01197	09/27/16 BEACH	Open	47.99



**REGULAR MEETING MINUTES**

**OCTOBER 18, 2016**

2366	NJ ADVANCE MEDIA		
16-01307	10/14/16 LEGAL AD	Open	179.90
02185	NJ DEPT OF LABOR & WORKFORCE		
16-01302	10/13/16 UNEMPLOYMENT	Open	2,055.96
00617	NJ E-Z PASS		
16-00784	06/23/16 FIRE DEPT:EZ-PASS	Open	50.00
01309	OCEANPORT BOARD OF EDUCATION		
16-00830	06/30/16 GRADE SCHOOL TAX	Open	70,788.00
00046	ONE CALL CONCEPTS, INC.		
16-01265	10/11/16 CALL BEFORE YOU DIG	Open	38.75
00533	RUTGERS, THE STATE UNIVERSITY		
16-01111	08/31/16 DPW: TRAINING	Open	105.00
01554	SEA BRIGHT SERVICE CENTER		
16-01180	09/21/16 POLICE:VEHICLE MAINTENANCE	Open	332.42
16-01198	09/27/16 POLICE:VEHICLE REPAIR	Open	699.31
			-----
			1,031.73
00027	SEABOARD WELDING SUPPLY, INC.		
16-01260	10/11/16 DPW:RENTALS	Open	43.50
01027	SHORE BUSINESS SOLUTIONS		
16-01308	10/14/16 POLICE:COPIER	Open	315.00
00053	SHORE REGIONAL HIGH SCHOOL		
16-00831	06/30/16 HIGH SCHOOL TAX	Open	177,028.76
01603	SIGNS BY TOMORROW		
16-01196	09/27/16 SIGNAGE	Open	530.00
2247	STAPLES ADVANTAGE		
16-01171	09/21/16 DPW:OFFICE SUPPLIES	Open	126.12
00194	STATE OF NJ DIV OF PENSIONS		
16-01304	10/14/16 PERS PAYMENT	Open	277.10
00083	T & M ASSOCIATES		
15-01150	10/23/15 SEC 20 BOND ORD 11-2015	Open	3,537.58
01285	THE HOME DEPOT		
16-01277	10/12/16 BUILDINGS & GRDS:MATERIALS	Open	78.45
00523	TREASURER, COUNTY OF MONMOUTH		
16-01251	10/06/16 4/Q TAX	Open	23,877.91
00223	TREASURER, COUNTY OF MONMOUTH		
16-01252	10/06/16 4/Q TAX	Open	398,219.72
00439	TREASURER, COUNTY OF MONMOUTH		
16-01253	10/06/16 4/Q TAX	Open	28,521.90
01403	TREASURER, STATE OF NEW JERSEY		
16-01264	10/11/16 LICENSE FEES	Open	225.00
01692	TROPICANA CASINO & RESORT		
16-01173	09/21/16 A&E:CONFERENCE	Open	194.00
02061	VERIZON WIRELESS		
16-01290	10/13/16 CELL PHONE SERVICE	Open	156.08
16-01291	10/13/16 CELL PHONE SERVICE	Open	72.41
			-----
			228.49
00519	WILLIAM E. ANTONIDES & CO.		
16-01242	10/04/16 FISCAL OFFICER	Open	3,025.00
		<b>TOTAL:</b>	<b>\$765,554.57</b>

**MANUAL CHECKS OCT. 18, 2016**

16-01292	NJ DEPT OF HEALTH	\$2.40
10/13/2016	MONTHLY DOG REPORT-SEPT. 2016	

16-01297	NJ DEPT OF HEALTH	\$7.20
10/13/2016	MONTHLY DOG REPORT-AUG. 2016	
16-01287	NJSHBP	\$50,076.62
10/12/2016	HEALTH BENEFITS/ACTIVE & RETIRED	
16-01276	UNITED STATES POSTAL SERVICE	\$221.00
10/12/2016	SEWER:POSTAGE FOR BILL MAILING	
16-01299	GANNETT	\$44.75
10/13/2016	PLANNING BOARD:LEGAL ADS	
16-01248	GANNETT	\$9.75
10/6/2016	PLANNING BOARD:LEGAL ADS	
16-01305	HODER ASSOCIATES	\$3,675.00
10/14/2016	ENGINEER:ESCROW REVIEW	

Manual  
Total: \$54,036.72

**GRAND TOTAL: \$819,591.29**

**Roll Call:** Bills, Keeler, Kelly, Lamia, Leckstein, Rooney  
Yes Yes Yes Yes Yes Yes

**FOR DISCUSSION:**

**Best Practices Inventory**

Borough CFO Bascom explained that Best Practices is a series of tests that the state gives municipalities to see if they operate efficiently and effectively and advised that the minimum score to receive 100% of state aid is 80%. Mr. Bascom reported that Sea Bright scored in the 90th percentile. The survey encompasses a wide range of topics including general management of the Borough, finance and audit, procurement, budget preparation and presentation, health insurance and personnel.

**COUNCIL COMMITTEE REPORTS:**

**BEACH / PUBLIC RELATIONS / GRANTS:**

Committee Chair Lamia reported the PR committee will be getting together after the election and will prepare a fall update of all projects and activities. Administrator Verruni is setting up a meeting with the beach manager. The dune committee is requesting 2,500 feet of snow fence to put on north beach in an area that will not be disrupted by the seawall project. There is a group that wants to help us with funding and manpower to construct "up and overs" for the dunes. Councilman Lamia is reviewing the 30 minute and 2 hour parking with the businesses and hopes to report back on this shortly. Mayor Long expressed concern about building crossovers on the dunes in regards to the DEP - Councilman Lamia said that he has reviewed all of the DEP guidelines and is making sure we take the proper steps.

**FINANCE / INSURANCE / COURT / VOLUNTEERS:**

Committee Chair Keeler reported we have budget transfers coming up in November. The application to the State for a 10% match grant has been submitted and if it is accepted that we would be entitled to 100%. The 2017 budget packets will be going out shortly. There will be a meeting with FEMA officials on October 28<sup>th</sup> to review documents in our files to determine the percentage of the community disaster loans which will be "forgiven." The JIF announced that we will be paying out a \$1million dividend. There are training classes this Thursday focusing on claims and injuries which the Borough Clerk and Chief of Police will both be attending. Councilman Keeler reported the court administrator, Carol Smith, said ,she is very satisfied with everything to do with Sea Bright court. Ms. Smith said the court will more than likely be moving to Fort Monmouth when Oceanport moves their Borough Hall to that location.

**PERSONNEL / LIBRARY / RECREATION:**

Committee Chair Bills reported she spoke to Jane Farmer for an update on the library and there are currently over 200 memberships and the library was very well attended during the summer months. There were three children's programs over the summer and there will be another program in December. The winter hours will change: Monday 1pm-5pm Tuesday 10am-2pm, Wednesday 10am-5pm, Thursday 10am-2pm, Friday 1pm-5pm Saturday 9am-12pm. Councilwoman Bills reminded all that Saturday Oct 22<sup>nd</sup> is the fundraiser for the library which will be sponsored by the businesses – there will be gift baskets and a lot of fun. Trunk or Treat is Saturday, October 29th at 4 pm, followed by the parade at 6 pm and many fun activities for the kids.

**PUBLIC SAFETY / EDUCATION:**

Committee Chair Rooney reported progress.

**PUBLIC WORKS / BUILDING DEPARTMENT / CODE ENFORCEMENT / SEA BRIGHT 365 & CULTURAL ARTS:**

Committee Chair Leckstein reported they are continuing to work on the noise ordinance to come up with the best solution of how to proceed. Councilman Leckstein pointed out that tonight Council adopted Resolution 162-2016 which authorizes the Mayor to sign a Memorandum of Understanding between the Borough of Sea Bright and Verizon Communications, First Energy Corp and NJ Natural Gas which was facilitated by Congressman Pallone's office to try to better the relationship between the different utilities in town and the Borough. Reported progress on all other matters.

**SEA BRIGHT RECOVERY / CAPITAL PLAN / FLOOD CONTROL/BEAUTIFICATION:**

Committee Chair Kelly explained that we will be having a special meeting next Tuesday to hire an architect for a peer review of the plans for the new building projects. This will be an extra layer on top of what our Borough Engineer and Architect are doing which will provide recommendations on all aspects of the project including cost savings. The Borough is scheduling a town hall meeting later in November to further review the final plans with the public. Councilman Kelly reported that since Sandy, the Borough has received approximately \$42.5 million in funding for various projects from insurance, federal and state grants.

Councilman Kelly said we plan to go out to bid for the beach pavilion in November of this year and in December for the municipal building.

He reported we are still waiting on the feedback from the continuous bulkhead application and phase two of the beautification project.

Councilman Kelly reported the streetscape project should begin in November. Once completed, the second phase of the beautification project can begin.

Reported progress on all other matters.

**MAYOR DINA LONG – Reports and Communications**

Mayor Long highlighted what Councilman Kelly mentioned regarding the amount of money that has been invested in Sea Bright since Sandy and that it has made our community more resilient. Our community is blessed that we have the talent and drive of so many people, residents, volunteers, staff and elected officials - it has gotten us so far.

We have a special meeting scheduled for October 25<sup>th</sup> to appoint a review architect and the next regular meeting will be November 14, 2016. Mayor Long briefly reported on the meeting held on October 6<sup>th</sup> to explore expanding beach access and parking issues with members of the County Parks, Sandy Hook, the American Littoral Society - hopefully there will be further productive conversations to get more people on the beach next summer.

**EXECUTIVE SESSION**

Councilmember Leckstein offered a motion to enter into Closed Session; seconded by Councilmember Kelly:

**WHEREAS**, Section 8 of the Open Public Meeting Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Sea Bright, New Jersey, that they meet in closed session to discuss the issues as herein set forth and when the need for confidentiality no longer exists the decisions made therein will be made available to the public.

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matters to be discussed are as follows:
  - A. Litigation (Attorney/Client Privilege)
3. It is anticipated at this time that the subject matters will be made public, if and when confidentiality is no longer needed. Action may be taken.
4. This Resolution shall take effect immediately

**BE IT FURTHER RESOLVED** that the Mayor and Council may come back into Regular Session to conduct additional business.

**Roll Call:** Bills, Keeler, Kelly, Lamia, Leckstein, Rooney  
Yes Yes Yes Yes Yes Yes

There being no further business to discuss a motion to go back into the regular meeting was made by Councilman Lamia and seconded by Councilman Kelly with unanimous voice vote approval.

**ADJOURNMENT**

Councilmember Leckstein offered a motion to adjourn the meeting; seconded by Councilmember Kelly:

**Roll Call:** Bills, Keeler, Kelly, Lamia, Leckstein, Rooney  
Yes Yes Yes Yes Yes Yes

Respectfully submitted,

Christine Pfeiffer  
Borough Clerk