

**MINUTES
WORKSHOP MEETING
BOROUGH OF SEA BRIGHT**

APRIL 14, 2016 (Thursday)

SEA BRIGHT, NEW JERSEY

Mayor Long called the meeting to order at 8:30 am.

Mayor Long read the following compliance statement:

COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)

Good Morning Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Has Been Faxed to the Asbury Park Press and other local newspapers on November 23, 2015. In each instance, the Date, Time, And Location Of This Meeting Were Provided In The Notice. This Meeting Is Open To The Public."

PRESENT: Mayor Dina Long

Councilmember's William J. Keeler, Brian P. Kelly, John M. Lamia,
Marc A. Leckstein, Charles H. Rooney

ABSENT: Councilmember Peggy Bills

OTHERS: Attorney Roger J. McLaughlin, Engineer Jaclyn Flor, Administrator Verruni,
Clerk Christine Pfeiffer

REMARKS FROM THE AUDIENCE: (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

Linda Lamia, Village Road, asked Council to consider limiting the parking time on the west side of Ocean Avenue as it would greatly benefit the businesses.

Marianne McKenzie, 612 Ocean Avenue, is very concerned about the paid parking and doesn't believe Council has vetted the numbers, etc. enough. Since there is not a firm plan in place, she feels it would be fiscally irresponsible - there are no guarantees. Ms. McKenzie suggested raising season beach badge prices to increase revenues and then assess the parking situation.

Vincent Lepore, Long Branch, said he is in support of the Mayor's position against paid parking. Mr. Lepore stated that he was "a little bit rocked" by the anticipated parking revenue to pay down the debt service and feels the numbers are quite optimistic.

Marianne McKenzie, 612 Ocean Avenue, stated she was originally supportive of paid parking and thought the revenue would fill in some of the gaps in the budget where we are losing funds - not to pay debt service.

CONSENT AGENDA

A discussion ensued whether or not Council would take formal action at this Workshop meeting. Councilman Leckstein indicated he felt there had not been adequate notice that binding votes were going to be taken at the Workshop.

Councilmember Leckstein offered a motion to carry the consent agenda to the meeting of April 19, 2016; seconded by Councilmember Keeler:

Roll Call:	Bills,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	absent	Yes	No	No	Yes	No

Councilmember Lamia offered a motion to remove both items from the consent agenda in order to vote on each resolution individually; seconded by Councilmember Kelly;

Roll Call:	Bills,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	absent	Yes	Yes	Yes	abstain	Yes

Resolutions:

No. 71-2016 Vacating Award of Contract for the Ocean Avenue Streetscape Improvements Project

RESOLUTION No. 71-2016
VACATING AWARD OF CONTRACT FOR THE OCEAN AVENUE STREETScape IMPROVEMENTS PROJECT.

Councilmember Kelly introduced and offered the following resolution for approval; seconded by Councilmember Lamia:

WHEREAS, on March 21, 2016, the Borough Council of the Borough of Sea Bright adopted Resolution No. 61-2016; and

WHEREAS, the aforesaid Resolution awarded a contract for the Ocean Avenue Streetscape Improvements Project to the apparent low bidder, Precise Construction, Inc., of Freehold, New Jersey; and

WHEREAS, the aforesaid award of contract was made subject to the required approval of the New Jersey Economic Development Authority, which entity is providing grant funds for the Project; and

WHEREAS, the New Jersey Economic Development Authority has advised the Borough that it will not approve the aforesaid award of contract due to several deficiencies in the bidding documents; and

WHEREAS, the Borough Council finds that the vacation of the contract award is necessary and that there should be a re-advertisement for bids for the Ocean Avenue Streetscape Improvements Project;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright that Resolution No. 61-2016, adopted on March 21, 2016 awarding a contract for the Ocean Avenue Streetscape Improvements Project, be and the same is hereby rescinded.

BE IT FURTHER RESOLVED that the Borough Engineer be and is hereby authorized and directed to re-advertise for separate sealed bids for the Ocean Avenue Streetscape Improvement Project.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded by the Borough Clerk to the following:

- 1) The New Jersey Economic Development Authority
- 2) All bidders who submitted bids on March 10, 2016
- 3) Borough Engineer
- 4) Borough Attorney
- 5) Chief of Police
- 6) Public Works Director

Roll Call:	Bills,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	absent	Yes	Yes	Yes	abstain	Yes

No. 72-2016 Cranford Cooperative Pricing System - Acquisition and Installation of a Parking Revenue System

Councilmember Kelly offered a motion to amend and remove the word "Installation" from the above resolution; Councilmember Kelly withdrew his motion after further discussion.

Councilman Rooney voiced his opinion in favor of a paid parking system and stated the Borough is in discussions to acquire parking spaces for Borough employees during the summer months to free up spaces in the municipal lot.

Councilmember Leckstein offered a motion to carry resolution No. 72-2016 to the April 19, 2016 Regular meeting; seconded by Councilmember Kelly:

Roll Call:	Bills,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	absent	Yes	Yes	Yes	abstain	No

RESOLUTION No. 72-2016
CRANFORD COOPERATIVE PRICING SYSTEM
Acquisition and Installation of a Parking Revenue System
BOROUGH OF SEA BRIGHT

WHEREAS, the Borough Council authorized for the acquisition and installation of a Parking Revenue System, including signage and parking lot improvements, and including all work and materials necessary therefor and incidental thereto for the Borough of Sea Bright by Ordinance #08-2016; and

WHEREAS, the Borough of Sea Bright entered into an agreement with the Township of Cranford on October 20, 2015 to participate in the Cranford Police Cooperative Pricing System for the provision and performance of goods and services; and

WHEREAS, the Borough is desirous to purchase the necessary equipment through the Cranford Cooperative Pricing System to establish a paid parking system for the Municipal Parking lot within the Borough; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds are available in Bond Ordinance 08-2016:



MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey hereby authorize the purchase the necessary equipment through the Cranford Cooperative Pricing System for the paid parking system for the Municipal Parking Lot.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the following:

1. Borough Administrator
2. Borough Police Chief
3. Finance Manager

ITEMS FOR DISCUSSION:

SUBJECT: Pay Parking

ACTION: Administrator Verruni reviewed the steps taking place to prepare the parking lot and to increase spaces for paid parking this summer season. All costs associated with the preparation are included in the paid parking budget. Mr. Verruni explained the system in which to install the paid parking is in place, now Council needs to come up with the rules and regulations along with other criteria for the system.

Mayor Long would like to see a narrative description of 1) the method by which the numbering is going to be accomplished, 2) a diagram that shows all the parking areas in question and the series of numbering in each area, 3) the rules and regulations, hours of operation, rates and exceptions, and any other aspect of the plan under consideration. Council agreed that hours of operation would be 9 am to 6 pm, Memorial Day weekend through Labor Day weekend. Mayor Long is very concerned about where the residents on Ocean Avenue between River Street and Peninsula Avenue will park. Chief Sorrentino is preparing a map of the parking lot and will work with Administrator Verruni and Councilman Kelly to prepare the documents for Council review at the April 19, 2016 meeting. Councilman Keeler handed out a memo with his questions and concerns regarding a parking plan and stated he feels the Borough is not ready to make a capital investment this year with so many outstanding questions. Councilman Keeler would like to review the finalized plan with the auditor to make sure it is in compliance.

SUBJECT: Capital Improvement Plan

ACTION: Administrator Verruni reported in order to proceed with the building projects (Beach Pavilion and Municipal Building) the CFO will need to introduce a bond ordinance to start the financing for the architectural services. Mr. Verruni summarized the timeline for from start to finish will be approximately 26 months. Mr. Verruni reviewed the financials for these projects and summarized aid the Borough has received since Sandy. Council asked Mr. Verruni to work with the CFO to get the necessary documents prepared for the financing to get these projects underway.

SUBJECT: Streetscape Project Start Date

ACTION: Council discussed when to start this project in light of the recent bid delay. Engineer Flor recommended starting the sidewalk work on the busiest blocks and continue throughout the summer on the less busy sections. Council agreed to get the project started and asked the engineer to provide a phasing schedule once a contract has been awarded. Ms. Flor also provided a status report on the NJDOT's signage and striping plan.

SUBJECT: Permission for dogs on the beach, north of Via Ripa public access

ACTION: Mayor Long discussed allowing dogs on the beach north of Via Ripa where it is unrestricted by US Fish and Wildlife. Our Ordinance currently states that no animals are allowed on the beach during the summer season. After a brief discussion, Council was not in favor due to safety and public health concerns. Councilman Lamia offered to work with interested residents to see if they can come up with an acceptable plan.

SUBJECT: Library - Seasonal Non-resident fee

ACTION: Council agreed on the suggested fee of \$25 for a seasonal non-resident fee. An approving resolution will be prepared for the April 19, 2016 Council meeting.

SUBJECT: Bulkhead Project/NJAW waterline

ACTION: Engineer Flor reported there is a very large concrete section on the bulkhead that encases a NJ American Water line (which is the Borough's primary water source) and the water company is very concerned about what will happen to the pipe during the bulkhead construction. NJ American Water has plans to install new piping, but for now, we have two options: 1) the Borough extends the contract with Kremer until after NJAW disconnects and relocates the water line; would also need to apply for a project extension from FEMA. The cost for Kremer to temporarily remobilize would be \$18,700; or 2) have the contractor realign the bulkhead to avoid the pipe which would be an additional \$125,000. Council considered both options and agreed to go with option one.

SUBJECT: Dumpster Covering

ACTION: Councilman Leckstein reported that the construction dumpsters around the Borough are not covered and debris falls out into the streets. Councilman Leckstein would like to amend our property maintenance ordinance to require all dumpsters to be covered while they are not in active use.

Councilman Leckstein asked Council to consider communicating to residents when last minute construction projects take place possibly by NIXLE.

EXECUTIVE SESSION:

Councilmember Leckstein offered a motion to enter into Closed Session; second by Councilmember Kelly:

RESOLUTION **EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meeting Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, New Jersey, that they meet in closed session to discuss the issues as herein set forth and when the need for confidentiality no longer exists the decisions made therein will be made available to the public.

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matters to be discussed are as follows:
 - A. Personnel
 - B. Contract Negotiations
3. It is anticipated at this time that the subject matters will be made public, if and when confidentiality is no longer needed. Action may be taken.
4. This Resolution shall take effect immediately

BE IT FURTHER RESOLVED that the Mayor and Council may come back into Regular Session to conduct additional business.

Roll Call: Bills, Keeler, Kelly, Lamia, Leckstein, Rooney
absent Yes Yes Yes Yes Yes

Councilman Kelly left during Executive Session at 11 am.

Councilmember Leckstein offered a motion to enter back into Regular Session; seconded by Councilmember Keeler:

Roll Call: Bills, Keeler, Kelly, Lamia, Leckstein, Rooney
absent Yes absent Yes Yes Yes

ADJOURNMENT:

Councilmember Leckstein offered a motion to Adjourn the Workshop meeting; second by Councilmember Keeler:

Roll Call: Bills, Keeler, Kelly, Lamia, Leckstein, Rooney
absent Yes absent Yes Yes Yes

Respectfully submitted,

Christine Pfeiffer, Clerk

Time: 11:15 am