

**MINUTES
WORKSHOP MEETING
BOROUGH OF SEA BRIGHT**

November 12, 2015 (Thursday)

SEA BRIGHT, NEW JERSEY

Mayor Long called the meeting to order at 8:45 am.

Mayor Long read the following compliance statement:

COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)

Good Morning Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Has Been Faxed to the Asbury Park Press and other local newspapers on November 24, 2014. In each instance, the Date, Time, And Location Of This Meeting Were Provided In The Notice. This Meeting Is Open To The Public."

PRESENT: Mayor Dina Long
Councilmember's Peggy Bills, William J. Keeler, Brian P. Kelly,
John M. Lamia, Marc A. Leckstein, Charles H. Rooney

OTHERS: Attorney Krystle Nova, Engineer Jaclyn Flor, Borough Clerk Christine Pfeiffer

EXECUTIVE SESSION:

Councilmember Leckstein offered a motion to add a Closed Session to this agenda at the conclusion of the meeting to discuss Personnel; second by Councilmember Kelly:

Vote: Bills, Keeler, Kelly, Lamia, Leckstein, Rooney
Yes Yes Yes Yes Yes Yes

ITEMS FOR DISCUSSION:

SUBJECT: Presentation: Management Study and Organizational Review
ACTION: Dan Mason of Jersey Professional Management gave an overview of the management study and his recommendations based on "best practices." Mr. Mason explained that the review/report was intended to be an overview of the organization and the management/committee structure focusing on areas Mr. Mason to attend a future Executive Session meeting to answer questions and discuss personnel recommendations.

SUBJECT: 2016 Annual Beach Fee Schedule and Locker Distribution
Purchase Additional Lockers as Needed (enc.)(Lamia)
ACTION: Councilman Lamia suggested scaling the price of the beach badges: \$50/\$75/\$100 from December 1, 2015 through the season opening. Councilman Keeler suggested increasing the daily and season badge fee in place of paid parking. Council agreed to place the resolution on the November 16, 2015 regular meeting agenda as is for approval.

SUBJECT: Update - Municipal and Beach Community Buildings
ACTION: Councilman Kelly explained that we are still waiting for FEMA to make a final determination regarding funding for these new buildings. Frank Lawrence, who has been serving as the Borough Liaison with FEMA and the Borough Architect concerning these projects, distributed and reviewed the conceptual plans for each building and answered questions from Council. Council agreed to construct one large community room without partitions in the Beach Community building. Mr. Lawrence pointed out that the path on the south side of the Municipal building (police building) will be a pedestrian path - not for vehicles. Councilman Leckstein reminded Mr. Lawrence that this plan will need to go before the Planning Board for Capital Review but recommended waiting until plans are finalized. Mr. Lawrence explained that we should be under contract in the spring of 2016 for the Beach Pavilion with hopes of being open and functional by the summer of 2017.

SUBJECT: Review 2016 Borough Council Meeting Schedule
ACTION: Council reviewed the 2016 schedule; since the first Tuesday meeting in June falls on a primary election date, Council agreed to rescheduled to Wednesday, June 1, 2016. A resolution approving the 2016 meeting dates will be prepared for the November 16, 2015 meeting agenda.

Councilman Kelly left the meeting at 10:10 am.

SUBJECT: Firehouse Trailer - Request for Bids

ACTION: Mayor Long explained that this trailer will provide on-call, meeting and agreed to place a resolution authorizing the Administrator to go out to bid on the November 16, 2015 regular meeting agenda.

SUBJECT: "No Passing Zone" on Route 36/Ocean Avenue in Sea Bright

ACTION: Council agreed to place a resolution supporting a "No Passing Zone" on Route 36/Ocean Avenue as recommended by NJ Department of Transportation on the November 16, 2015 regular meeting agenda.

SUBJECT: Draft Ordinance Authorizing the Vacation of a Portion of Bellevue Place at 3 Atlantic Way

ACTION: Councilman Leckstein offered a motion to carry this discussion to Executive Session; seconded by Councilman Lamia: Those council members present agreed by unanimous vote.

SUBJECT: Draft Ordinance Approving Yearly Compensation, Salaries and Wages for Various Officers and Employees

ACTION: Councilman Keeler explained every expenditure the Borough makes has to be supported by an ordinance or resolution. Salaries are required to be approved by ordinance and this draft ordinance establishes the structure of salaries and wages for three years. The Ordinance will be introduced at the November 16, 2015 meeting.

SUBJECT: Willow Way Paving Project

ACTION: Borough Engineer Flor explained the current paving design at the end of Willow Way and asked if Council would like to repave what is currently there or alter the paving to include the portion of Borough property that is used by the neighborhood for parking. Council agreed not to alter the existing paving design.

SUBJECT: 2015/16 Elected/Appointed Officials Liability Seminar - Atlantic City

ACTION: Mayor Long reminded Council members to attend the Liability Seminar on November 17/18 in Atlantic City so the Borough will receive credits.

Councilman Keeler left meeting at 10:30 am.

SUBJECT: Installation of Temporary Basketball Hoop in Municipal Lot

ACTION: A basketball hoop was donated by the Andy Manning/Charles Rooney swim organization. Council agreed to place a resolution on the November 16, 2015 regular meeting agenda approving acceptance and installation of the basketball hoop.

SUBJECT: Adoption of Amendment to Snow Shoveling Ordinance

ACTION: Councilman Leckstein explained the amendment extends the amount of time residents have to shovel their sidewalks after snowfall from 12 to 48 hours. It also eliminates their responsibility for shoveling the splash pad. Council agreed to introduce this ordinance amendment at the November 16, 2015 regular meeting.

UPDATES (FYI):

- Hiring Class II Special Officers - Mayor Long explained the Chief would like to hire five Class II Special Officers to attend the police academy.
- Municipal Public Access Plans - Mayor Long explained that our current plan expires on June 30, 2016. In order for the Borough to renew our CAFRA permit required to maintain the beach and the dunes we need have an approved adopted Municipal Public Access Plan. Rachel McGovern from the Office of Coastal and Land Use Planning at the NJDEP has offered to assist the Borough with developing a new plan. The Borough representatives will set up a meeting with Ms. McGovern.
- Regarding the Beach Management Plan, Mayor Long would like to modify the sand scraping portion of the plan. Borough representatives will set up a meeting with the US Fish and Wildlife Service to discuss.
- Councilman Leckstein reported an ordinance amendment has been prepared for introduction at the November 16, 2015 regular meeting which corrects a discrepancy in the land use ordinance regarding the number of alternate members allowed on the Planning Board.

- Engineer Flor reported that Joe Verruni met with Steve Amos from T&M and Kremer to review the change order for the bulkhead project to remove the sunken barge. All agreed that the costs are in line and the expense would be paid against the contingency within the construction contract which will result in a negative change order. Ms. Flor also reported that she is in receipt of signed, sealed plans for the interim sea wall which is going out to bid today.

REMARKS FROM THE AUDIENCE: (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

Butch Hentschel, 7 East Church Street, asked if the Borough had written approval from FEMA to combine the municipal buildings and asked if the Borough is prepared to pay for the difference of what FEMA pays and the actual cost. Mr. Hentschel asked if it would make more sense to put the fire trailer near the rented garage for the fire trucks. Mr. Hentschel commented that Sea Bright should not be compared to Loch Arbour when it comes to pay parking as Dan Mason did in his presentation. Also questioned how the basketball hoop would be set in to the ground.

Meghan Gilhool, 1112 Ocean Avenue, asked how many pay stations would be needed, the cost, who will maintain the machines and expressed her concern that pay parking will hurt the businesses in town.

Marianne McKenzie, 612 Ocean Avenue, thanked all for the kindness she received after the loss of her parents. Ms. McKenzie commented that the Borough should advertise Borough community events along with the meeting schedule. Ms. McKenzie also commented on the Oceanport referendum taking place on December 8 and that there has been very little outreach from the Board of Education; expressed her concern that Council approved pay parking before having a clear idea of the costs involved - believes raising beach fees would be a better alternative to raise money. Ms. McKenzie commented on the property tax re-assessment and feels that residents need more information.

Vince LePore, Long Branch, read a segment from the October 22, 2015 Shore Regional meeting minutes and said that they were not accurate minutes of the discussion and contained lies. Mr. LePore commented that the Oceanport referendum should be delayed until there is a clear picture of what the details are. Mr. LePore expressed his opposition to the vacation of 3 Atlantic Way.

Joann Kalaka-Adams, Sea Bright, commented that she agreed with Mr. LePore that we shouldn't be giving away Borough property and would not consider vacating 3 Atlantic Way. Also commented that the Borough should analyze whether it is beneficial to sell the beach badges at half price.

Mayor Long left meeting at 11:15 am.

Marianne McKenzie, 612 Ocean Avenue, commented that it does not make sense for the Borough to vacate the property at 3 Atlantic Way.

EXECUTIVE SESSION:**RESOLUTION
EXECUTIVE SESSION**

Councilmember Bills offered the following resolution and moved its adoption; seconded by Councilmember Leckstein:

WHEREAS, Section 8 of the Open Public Meeting Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, New Jersey, that they meet in closed session to discuss the issues as herein set forth and when the need for confidentiality no longer exists the decisions made therein will be made available to the public.

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matters to be discussed are as follows:
 - A. Contract Negotiations
3. It is anticipated at this time that the subject matters will be made public, if and when, confidentiality is no longer needed. Action may be taken.
4. This Resolution shall take effect immediately

BE IT FURTHER RESOLVED that the Mayor and Council may come back into Regular Session to conduct additional business.

Vote:	Bills,	Keeler,	Kelly,	Lamia,	Leckstein ,	Rooney
	Yes	absent	absent	Yes	Yes	Yes

ADJOURNMENT:

Councilmember Leckstein offered a motion to Adjourn the Workshop meeting; second by Councilmember Lamia:

Vote:	Bills,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	Yes	absent	absent	Yes	Yes	Yes

Time: 11:25 am

Respectfully submitted,

Christine Pfeiffer
Borough Clerk