

**MINUTES  
REGULAR MEETING  
BOROUGH OF SEA BRIGHT**

**JANUARY 20, 2015**

**SEA BRIGHT, NEW JERSEY**

**Mayor Long** called the meeting to order at 7:05 pm and requested those present to join her in the Pledge of Allegiance.

**Mayor Long** asked those present to remain standing for a Moment of Silence for the following Sea Bright resident who passed away: **MICHAEL LARKIN**

**Mayor Long** read the following Compliance Statement:

**Good Evening Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Has Been Faxed to the Asbury Park Press and other local newspapers on November 24, 2014. In each instance, the Date, Time, And Location Of This Meeting Were Provided In The Notice. This Meeting Is Open To The Public."**

**PRESENT:** Mayor Dina Long  
Councilmember's Peggy Bills, William J. Keeler, Brian P. Kelly, John M. Lamia, Marc A. Leckstein, Charles H. Rooney

**OTHERS:** Borough Administrator/Clerk Joseph L. Verruni, Attorney Patrick McNamara, Borough Engineer Jaclyn J. Flor, Chief Financial Officer Michael Bascom

**ABSENT:** Chief John Sorrentino

**Mayor Long** recognized and acknowledged outgoing Councilmen James LoBiondo and C. Read Murphy for their service and dedication to the Borough of Sea Bright.

**OATH OF OFFICE**

**Christine Pfeiffer** was duly appointed (**Resolution No. 02-2015**) as Municipal Clerk for a three year term (January 1, 2015 – December 31, 2017)

**REMARKS FROM THE AUDIENCE:** (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

Heather Bedenko, 400 Ocean Avenue, asked about the damage incurred to business owners on the night of the fire. Acting Administrator Verruni responded.

Bob Morrone, 15 Sandpiper Lane, asked for an update on the budget and update on the new Rumson Bridge. Mayor Long responded regarding the bridge inquiry.

Bob Guarino, 8 E. Church Street, asked for an update on the Anchorage Apartment property. Mayor Long responded.

**CONSENT AGENDA**

Councilmember Leckstein made a motion to amend and add the following Resolutions; seconded by Councilmember Kelly:

Resolution 42-2015 (amend)  
Resolution 43-2015 (amend)  
Resolution 45-2015 (add)

Roll Call:	Bills,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	Yes	Yes	Yes	Yes	Yes	Yes

**Minutes**

Councilmember Leckstein introduced a motion to approve the Council Meeting minutes listed below, seconded by Councilmember Kelly:

October 21, 2014	Regular Council Meeting
November 17, 2014	Regular Council Meeting
December 11, 2014	Workshop Meeting
December 16, 2014	Regular Council Meeting

Roll Call:	Bills,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	Yes	Yes	Yes	Yes	Yes	Yes

**Resolutions:**

**No. 29-2015                      Authorize Agreement for Sea Bright/Sea Breeze Newsletter**  
**RESOLUTION NO. 29-2015**  
**AUTHORIZE AGREEMENT FOR**  
**SEA BRIGHT/SEA BREEZE NEWSLETTER**

Councilmember Leckstein introduced and offered for adoption the following Resolution: seconded by Councilmember Kelly:

**WHEREAS**, the Mayor and Borough Council of the Borough of Sea Bright are in receipt of a proposal for the production of the quarterly newsletter; and

**WHEREAS**, it was determined that Joan Osgoodby, d/b/a Advanced Marketing Solutions was the most responsive responsible and qualified, and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition is determined by contract and shall not exceed \$10,980.00, and,

**CERTIFICATION OF FUNDS** - I, Michael J. Bascom, Chief Financial Officer, of the Borough of Sea Bright, do hereby certify that funds are available in Administrative O/E .



**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey authorizes the Mayor and Borough Clerk to enter into a agreement with Joan Latacz d/b/a Advanced Marketing Solutions, 5611 Hawklake Road, Lithia, FL 33547 for the Production & Mailing of the Sea Breeze Newsletter for 2015, and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

1. Finance Manager
2. Public Relations / Marc Leckstein
3. Joan Osgoodby d/b/a Advanced Marketing Solutions

Roll Call:	Bills,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	Yes	Yes	Yes	Yes	Yes	Yes

**No. 30-2015                      Appointment of Volunteer Firefighter - Anna Connor**  
**RESOLUTION NO. 30-2015**  
**VOLUNTEER FIREFIGHTER**  
**BOROUGH OF SEA BRIGHT FIRE DEPARTMENT**

Councilmember Leckstein offered the following resolution for approval; seconded by Councilmember Kelly:

**WHEREAS**, the Borough Council of the Borough of Sea Bright has received one (1) application to serve as a volunteer firefighter on the Sea Bright Fire/Rescue Department; and

**WHEREAS**, the Borough Council hereby approves the successfully completed application as submitted by the following:

1. Anna Connor



**WHEREAS**, the Municipality desires of renewing the 2015 membership;

**NOW, THEREFORE, BE IT RESOLVED** that the Borough of Sea Bright agrees that the annual renewal of the 2015 Membership with the Monmouth Municipal Joint Insurance Fund is hereby subject to the Bylaws, Rules and Regulations, coverage's, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.

**BE IT FURTHER RESOLVED**, the Mayor and Borough Clerk of the Borough of Sea Bright, County of Monmouth, State of New Jersey shall be and is hereby authorized to execute said agreement to renew the 2015 Membership annexed hereto and made a part hereof, and to deliver same to the Monmouth Municipal Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

**Roll Call:** Bills, Keeler, Kelly, Lamia, Leckstein, Rooney  
Yes Yes Yes Yes Yes Yes

**No. 33-2015            Department: BEACH Position Description – Beach Administrator**  
**RESOLUTION NO. 33-2015**  
**Department: BEACH**  
**Position Description – Beach Administrator**

Councilmember Leckstein offered the following resolution and moved its adoption; seconded by Councilmember Kelly:

**BASIC FUNCTION:** Under the supervision of the Borough Administrator, the Beach Administrator is in charge of all the activities and the operations of the Sea Bright Municipal Beach. The Beach Administrator maintains a safe and efficient Municipal Beach in compliance with the Sea Bright Borough Ordinances, State of New Jersey Statutes and standards of the United States Lifesaving Association.

**NATURE AND SCOPE:**

- Classification – Seasonal Part time; exempt
- Hours of Employment – various throughout the year
- Salary – as established by the annual salary ordinance
- Employees Supervised – Assistant Beach Manager, Lifeguards, and Beach Attendants

**PRINCIPAL ACCOUNTABILITIES:** The Beach Administrator is responsible for accurate execution of the following:

- Recommends hiring Assistant Beach Manager, qualified Lifeguards and Lifeguard Supervisors and Beach Attendants;
- Provides supervision to the employees listed above to ensure safe and efficient performance by employees. The Beach Administrator maintains the ability to dismiss employees who demonstrate unsafe, inefficient, discourteous or otherwise unacceptable performance;
- Provides training for all beach personnel, including the Certification of Lifeguards in accordance with the United States Lifesaving Association Open Water Training Plan;
- Deposits and records daily and seasonal receipts of beach badge sales in accordance with Sea Bright Borough Policies and procedures;
- Purchase, inventories, and maintains necessary equipment and supplies
- Maintains and manages equipment and personnel budgets in accordance with Borough financial policies and procedures
- Performs all duties in a courteous, professional and efficient manner and adhere to the Borough dress code, which requires official Borough attire

**EXPERIENCE:**

- 5 years supervisory experience
- Experience in working with diverse organizations with various age groups
- Familiarly with State Statutes , local ordinances and youth working requirements
- Prior lifeguard experience preferred
- CPR Certification

**LICENSES:**

- Valid New Jersey Drivers License

**KNOWLEDGE AND REQUIREMENTS:**

- Bachelor’s degree
- English language capabilities (written and spoken)
- Computer knowledge

**Note:** Resolution No. 45-2005 Beach Administrator and Resolution No. 84-2012 Water Safety Director/Beach Front Operations Manager are no longer full force and effective.

<b>Roll Call:</b>	Bills,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	Yes	Yes	Yes	Yes	Yes	Yes

**No. 34-2015 Request For Proposals To Provide Planning, Design, Engineering And Grant Administrative Services For The Ocean Avenue Streetscaping Project**

**RESOLUTION NO. 34-2015**

**REQUEST FOR PROPOSALS**

**TO PROVIDE PLANNING, DESIGN, ENGINEERING AND GRANT ADMINISTRATIVE SERVICES FOR THE OCEAN AVENUE STREETSCAPING PROJECT**

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Kelly:

**WHEREAS,** Superstorm Sandy caused a significant impact on the borough, resulting in millions of dollar in property damage throughout the borough and particularly the downtown area, and

**WHEREAS,** the Borough of Sea Bright desires to have a streetscape design created that will allow downtown Sea Bright to become more visually appealing, safer, more stable and economically vibrant community that will attract and retain a variety of businesses, stabilize and preserve the surrounding neighborhoods, and create a more resilient community, and

**WHEREAS,** the Borough also desires to have this firm assist it in the bidding process for the contractor, provide construction oversight of the improvements and provide grant administrative services related to this project; and

**WHEREAS,** having a streetscape design will allow the Borough to procure a contractor to undertake the streetscape design improvements, and

**WHEREAS,** the Borough expects to receive a grant from the New Jersey Economic Development Authority that will provide funding for the creation of such a design and the services described in this resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Sea Bright to advertise for the request for proposals for these services.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

1. Finance Manager
2. Business Administrator

Roll Call:	Bills,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	Yes	Yes	Yes	Yes	Yes	Yes

**No. 35-2015 Consideration Of Award Of Contract Preparation Of Organizational And Operational Review**

**RESOLUTION NO. 35-2015**

**CONSIDERATION OF AWARD OF CONTRACT PREPARATION OF ORGANIZATIONAL AND OPERATIONAL REVIEW**

Councilmember Leckstein introduced and offered the following Resolution for adoption; seconded by Councilmember Kelly:

**WHEREAS,** the Borough of Sea Bright has a need for professional services to assistance with the preparation of an organizational and operation review for the Borough; and

**WHEREAS**, request for proposals for professional services for the preparation of an organizational and operational review in a fair and open contract were advertised on September 2, 2014; and

**WHEREAS**, the Borough received on September 29, 2014, two proposals, one from Jersey Professional Management in the amount of \$15,000, and one from T&M Associates in the amount of \$15,000; and

**WHEREAS**, the Borough has received a grant Award Letter for the preparation of an Operational and Organization Review for the Borough in the amount of \$15,000 from the New Jersey DCA, dated October 21, 2014; and

**WHEREAS**, the Local Recovery Planning Manager for the Borough (LRPM) has reviewed all proposals received and it was determined that Jersey Professional Management, 23 North Avenue East, Cranford, NJ, 07061, satisfies the requisites contained in the request for proposals, and the LRPM has recommended, in a memorandum dated Oct. 13, 2014, that they be awarded a contract for the preparation of an Organizational and Operational Review; and

**WHEREAS**, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, has certified that funds in the amount of \$15,000.00 will be available in the Post Sandy Planning Assistance Grant for this contract.



**MICHAEL J. BASCOM, CFO**

**NOW THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Sea Bright authorizes the Mayor to enter into a contract with the firm of **Jersey Professional Management** as described herein; and,

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed one time in the "Asbury Park Press" newspaper.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Jersey Professional Management**
- 2. Finance Manager**
- 3. New Jersey Future Local Recovery Planning Manager**
- 4. New Jersey Department of Community Affairs**

Roll Call:	Bills,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	Yes	Yes	Yes	Yes	Yes	Yes

**No. 36-2015                      Consideration Of Award Of Contract Development Of A Geographic Information System**  
**RESOLUTION NO. 36-2015**  
**CONSIDERATION OF AWARD OF CONTRACT**  
**DEVELOPMENT OF A GEOGRAPHIC INFORMATION SYSTEM**

Councilmember Leckstein introduced and offered the following Resolution for adoption; seconded by Councilmember Kelly:

**WHEREAS**, the Borough of Sea Bright has a need for professional engineering/planning services for assistance with the development of geographic information system for the Borough; and

**WHEREAS**, request for proposals for professional services for the development of a geographic information system in a fair and open contract were advertised on September 2, 2014; and

**WHEREAS**, the Borough received on September 25, 2014, five proposals, one from Maser Consulting in the amount of \$20,500, one from WSP USA in the amount of \$19,950, one from T&M in the amount of \$25,000, one from Washington College in the amount of \$24,840, and one from Suburban Consulting Engineers in the amount of \$25,000, and one from T&M Associates in the amount of \$15,000; and

**WHEREAS**, the Borough has received a grant Award Letter for the development of geographic information system in the amount of \$25,000 from the New Jersey DCA dated October 21, 2014; and

**WHEREAS**, the Local Recovery Planning Manager for the Borough (LRPM) has reviewed all proposals received and it was determined that Maser Consulting PA, 331 Newman Springs Rd, Red Bank, NJ, 07701, satisfies the requisites contained in the request for proposals, and the LRPM has recommended, in a memorandum dated Oct. 14, 2014, that they be awarded a contract for the development of a Geographic Information System; and

**WHEREAS**, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, has certified that funds in the amount of \$20,500 will be available in the Post Sandy Planning Assistance Grant for this contract.

  
MICHAEL J. BASCOM, CFO

**NOW THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Sea Bright authorizes the Mayor to enter into a contract with the firm of **Maser Consulting PA** as described herein; and,

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed one time in the "Asbury Park Press" newspaper.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

1. Maser Consulting PA
2. Finance Manager
3. New Jersey Future Local Recovery Planning Manager
4. New Jersey Department of Community Affairs

Roll Call: Bills, Keeler, Kelly, Lamia, Leckstein, Rooney  
Yes Yes Yes Yes Yes Yes

**No. 37-2015 Consideration Of Award Of Contract Preparation Of A Debris Management Plan**

**RESOLUTION NO. 37-2015**  
**CONSIDERATION OF AWARD OF CONTRACT**  
**PREPARATION OF A DEBRIS MANAGEMENT PLAN**

Councilmember Leckstein introduced and offered the following Resolution for adoption; seconded by Councilmember Kelly:

**WHEREAS**, the Borough of Sea Bright has a need for professional engineering/planning services for assistance with the preparation of a Debris Management Plan for the Borough; and

**WHEREAS**, request for proposals for professional services for the preparation of a debris management plan in a fair and open contract were advertised on September 2, 2014; and

**WHEREAS**; the Borough received on September 22, 2014, one proposal from T&M Associates in the amount of \$24,900; and,

**WHEREAS**, the Borough has received a grant Award Letter for the preparation of a debris management plan in the amount of \$25,000 from the New Jersey DCA, dated October 21, 2014; and

**WHEREAS**, the Local Recovery Planning Manager for the Borough (LRPM) has reviewed this proposal and it was determined that T & M Associates, 11 Tindal Road, Middletown, NJ 07748, satisfies the requisites contained in the request for proposals to be considered for professional services, and the LRPM has recommended, in a memorandum dated Oct. 13, 2014, that they be awarded a contract for the preparation of an Debris Management Plan; and; and

**WHEREAS**, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, has certified that funds in the amount of \$24,900 will be available Post Sandy Planning Assistance Grant for this contract.

  
MICHAEL J. BASCOM, CFO

**NOW THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Sea Bright authorizes the Mayor to enter into a contract with the firm of **T & M Associates** as described herein; and,

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed one time in the "Asbury Park Press" newspaper.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

1. **T & M Associates**
2. **Finance Manager**
3. **New Jersey Future Local Recovery Planning Manager**
4. **New Jersey Department of Community Affairs**

Roll Call: Bills, Keeler, Kelly, Lamia, Leckstein, Rooney  
Yes Yes Yes Yes Yes Yes

**RESOLUTION NO. 38-2015  
2015 BOROUGH FEE SCHEDULE**

Councilmember Leckstein introduced and offered the following Resolution for adoption; seconded by Councilmember Kelly:

**WHEREAS**, the Mayor and Council of the Borough of Sea Bright have amended the Borough Code of the Borough of Sea Bright for the Year 2015 as follows:

**SECTION I**

**CHAPTER 138 - "LIBRARY"**

**WHEREAS**, the Borough Code of the Borough of Sea Bright, Chapter 134 entitled "Library", is hereby established by resolution:

**ARTICLE I – Fines for Overdue Materials** (Ordinance #09-2003)

**134.1. Fines established.**

**Fines for Overdue Materials (per day)**

- Books, Audio Tapes \$ 0.20
- AV/CD Records \$ 0.20
- Videotapes/DVDs \$ 1.00

**Services**

- Fax \$ 0.00
- Copies \$ .05

**ARTICLE III - Nonresident Library Use** (Ordinance #09-2003)

**134-8. Fee for Use of Library by Non-Residents** (Annually)

- Library Use fee by Nonresident (Sandy "Victims" exempt) \$ 35.00\*
- Fee for Use by Summer Sea Bright Renters** \$ 25.00\*  
(\*Fee will be returned when all material have been returned)
- Fee for Sea Bright Residents** \$ 0.00
- Fee for all Active Military Personnel and Family with Proof of .I,D.** \$ 0.00

and,

**SECTION II**

**CHAPTER 178 - "Solid Waste"**

**WHEREAS**, the Borough Code of the Borough of Sea Bright, Chapter 178 entitled "Solid Waste" is as follows:

**ARTICLE II "Recycling", Section H. "Appliance and White Goods Collection"**

**Subsection (2) (a):**

<b><u>COLLECTION FEE PAID TO HAULER</u></b>	<b><u>ADMINISTRATION FEE</u></b>	<b><u>TOTAL</u></b>
\$20.00	\$5.00	\$ 25.00

and,



**Subsection (2) (b):**

Any resident who wishes curbside collection of appliances and white goods shall complete a form and pay a permit fee; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Sea Bright that the above fees for the year 2015 are hereby approved effective immediately.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

1. Administrative Assistant
2. Recreation Department
3. Library

Roll Call: Bills, Keeler, Kelly, Lamia, Leckstein, Rooney  
Yes Yes Yes Yes Yes Yes

**No. 39-2015 Authorizing Submission of a Sustainable Jersey Grant Application for \$2,000**

**RESOLUTION NO. 39-2015**

**Resolution of Support from the Borough Council of the Borough of Sea Bright Authorizing Submission of a Sustainable Jersey Grant Application for \$ 2,000**

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Kelly:

**WHEREAS**, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

**WHEREAS**, the Borough of Sea Bright strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

**WHEREAS**, the Borough of Sea Bright participates in the Sustainable Jersey Program; and

**WHEREAS**, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey Small Grants Program; and

**WHEREAS**, the Borough Council of the Borough of Sea Bright has determined that the Borough of Sea Bright should apply for the aforementioned Grant, seeking the amount of \$2,000 to help the Borough's Green Team, the Sustainable Sea Bright Advisory Committee, market and sustain its Farmer's Market program.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, authorize the submission of the aforementioned Sustainable Jersey Grant.

Roll Call: Bills, Keeler, Kelly, Lamia, Leckstein, Rooney  
Yes Yes Yes Yes Yes Yes

**No. 40-2015 Authorizing Submission of a Sustainable Jersey Grant Application for \$20,000**

**RESOLUTION NO. 40-2015**

**Resolution of Support from the Borough Council of the Borough of Sea Bright Authorizing Submission of a Sustainable Jersey Grant Application for \$20,000**

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Kelly:

**WHEREAS**, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

**WHEREAS**, the Borough of Sea Bright strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

**WHEREAS**, the Borough of Sea Bright participates in the Sustainable Jersey Program; and

**WHEREAS**, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey Small Grants Program; and

**WHEREAS**, the Borough Council of the Borough of Sea Bright has determined that Borough of Sea Bright should apply for the aforementioned Grant, seeking the amount of \$20,000 to help the Borough's Green Team, the Sustainable Sea Bright Advisory Committee, market and sustain its Farmer's Market program;

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, authorize the submission of the aforementioned Sustainable Jersey Grant.

Roll Call: Bills, Keeler, Kelly, Lamia, Leckstein, Rooney  
Yes Yes Yes Yes Yes Yes

**No. 41-2015                      Paint the Town Pink - Designation of Borough Liaison**  
**RESOLUTION NO. 41-2015**  
**PAINT THE TOWN PINK**  
**DESIGNATION OF BOROUGH LIAISON**  
**BOROUGH OF SEA BRIGHT**

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Kelly:

**WHEREAS**, Meridian Health runs an annual "Paint The Town Pink" event focusing on breast cancer prevention, detection, and treatment with a fundraising component that raises funds to provide free screening mammography through the Pink Fund for uninsured and underserved women in the community; and

**WHEREAS**, the Mayor and Council of the Borough of Sea Bright are desirous of becoming involved in the "Paint The Town Pink" event and wish to acquire further information as to what such involvement would require of the Borough; and

**WHEREAS**, the Borough's Sustainable Sea Bright Advisory Committee has recommended that Committee Member Elizabeth Homer serve as the Borough's official liaison to Meridian Health with respect to gathering further information concerning the "Paint The Town Pink" event; and

**WHEREAS**, the Mayor and Council of the Borough of Sea Bright wish to follow the recommendation of the Sustainable Sea Bright Advisory Committee by officially designating Elizabeth Homer as the Borough's liaison with Meridian Health relative to the "Paint The Town Pink" event;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, hereby officially designates Elizabeth Homer as its official liaison to Meridian Health relative to the "Paint The Town Pink" event for the following purposes:

1. Gather further information as to what the Borough's responsibilities would be were it to officially participate in the "Paint The Town Pink" event; and
2. To report back to the Borough's Sustainable Sea Bright Advisory Committee as to her findings so that an official recommendation can be made by the Committee to the Borough Council as to whether or not it should participate in the event.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

1. Elizabeth Homer
2. Sustainable Sea Bright Advisory Committee

Roll Call: Bills, Keeler, Kelly, Lamia, Leckstein, Rooney  
Yes Yes Yes Yes Yes Yes

**No. 42-2015            Authorizing Submittal of an Application for 2014 FEMA Assistance to Firefighters Grant**

**RESOLUTION NO. 42-2015  
AUTHORIZING SUBMITTAL OF AN APPLICATION  
FOR 2014 FEMA ASSISTANCE TO FIREFIGHTERS GRANT**

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Kelly:

**WHEREAS**, the Federal Emergency Management Agency (FEMA) has launched the FY 2014 Assistance to Firefighters Grant, and

**WHEREAS**, the Borough of Sea Bright Fire Department desires to submit an application to FEMA requesting financial aid to assist in the acquisition and training of Swift Water Rescue Equipment, and

**WHEREAS**, the 2014 FEMA Assistance to Firefighters Grant is \$75,000.00, 5% of which the Borough of Sea Bright is required to fund, and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth that it does hereby authorize the Borough of Sea Bright Fire Department to prepare and submit said Grant application and further authorizes the Mayor and Borough Clerk to sign all necessary documents related to such application;

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

1. Fire Chief
2. Administrative Fire Chief
3. Police Chief
4. Councilman Keeler

\*Amended to add the following:

5. The Honorable Cory Booker
6. The Honorable Robert Menendez
7. The Honorable Frank Pallone, Jr.
8. The Honorable Christopher H. Smith

Roll Call: Bills, Keeler, Kelly, Lamia, Leckstein, Rooney  
              Yes     Yes     Yes     Yes     Yes     Yes

**No. 43-2015            Acknowledging Creation of the Borough of Sea Bright's Green Team for Participation in the Sustainable Jersey Certification Program**

**RESOLUTION NO. 43-2015  
Acknowledging Creation of the Borough of Sea Bright's  
Green Team for Participation in the  
Sustainable Jersey Certification Program**

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Kelly:

**WHEREAS**, the Mayor and Borough Council of the Borough of Sea Bright strive to implement ways to save tax dollars while assuring clean air and water, protecting ecological resources, and building a community that is sustainable economically, environmentally and socially; and

**WHEREAS**, the Mayor and Borough Council of the Borough of Sea Bright is seeking guidance and certification from the Sustainable Jersey program, which requires the Borough to designate a Green Team advisory committee to lead and coordinate the sustainability activities of the community; and

**WHEREAS**, The Borough's Green Team, which is to be known as the Sustainable Sea Bright Advisory Committee, will leverage the skills and expertise of team members to develop plans, implement programs, and assist with educational opportunities that support the creation of a sustainable community; and

\* Amended

**WHEREAS**, The Green Team will represent the Borough of Sea Bright's diverse array of stakeholders, and harness the power of the community-at-large to *enhance* the municipality's efforts toward a sustainable future.

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and Borough Council of the Borough of Sea Bright in the County of Monmouth, State of New Jersey, authorize the designation of the Sustainable Sea Bright Advisory Committee, as the Borough of Sea Bright's Green Team for the Sustainable Jersey Program and for purposes of applying for Sustainable New Jersey Grants; and

**BE IT FURTHER RESOLVED** that the Green Team as created by the within Resolution shall be advisory in nature and shall not have the authority to bind the Borough of Sea Bright without further action by the Mayor, Council and/or Administrator; and

**BE IT FURTHER RESOLVED** that the Green Team shall periodically report and make recommendations to the Mayor, Borough Council and Administration of its activities and action to be taken by the Borough.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution be forwarded to the following:

1. Sustainable Jersey
2. Committee Members

Roll Call: Bills, Keeler, Kelly, Lamia, Leckstein, Rooney  
Yes Yes Yes Yes Yes Yes

**No. 44-2015 Consideration of Award for 2015 Contract for 2013 Sewer Repairs with Cardinal Contracting Co. LLC**

**RESOLUTION NO. 44-2015**  
**Consideration of Award for 2015 Contract for  
2013 Sewer Repairs with Cardinal Contracting Co. LLC.**

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Kelly:

**WHEREAS**, the Council of the Borough Sea Bright has advertised for and received bids on 2 occasions for the 2013 sewer repairs; and

**WHEREAS**, the contract was originally bid on July 29, 2014 and no bids were received and it was re-bid on October 1, 2014 when only one bid was received from Cardinal Contracting Co. LLC which bid exceeded the amount budgeted for this contract; and

**WHEREAS**, pursuant to N.J.S.A. 40:11-5(3) if bids were sought on 2 occasions and no bids were received once and the other time the bids exceeded the cost estimate then the Borough can negotiate for the award of this contract; and

**WHEREAS**, the Borough engineers negotiated with Cardinal Contracting Co. LLC and obtained a reduction of the cost of the contract which will be for the same work that was bid and the cost will be within the amount estimated for this project; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, as follows:

1. The Borough advertised for and sought bids on two occasions for the 2013 Sewer Repairs and pursuant to N.J.S.A. 40A:11-5 (3) the Borough can negotiate for this contract since no bids were received once and once the bid exceeded the estimated amount of the contract.

2. The Borough negotiated with Cardinal Contracting Co. LLC. and Cardinal will provide the services required under the bid specifications at a total contract amount not to exceed \$184,000.

3. The Mayor and Council can award this contract pursuant to N.J.S.A. 40A:11-5(3) by the approval of a two thirds affirmative vote of the authorized membership of the Council.

4. The Mayor and Council do hereby approve of the award of the contract for the 2013 Sewer Repairs to Cardinal Contracting Co. LLC. for a total contract amount not to exceed \$184,000.00 and the Mayor and Deputy Clerk are authorized to execute a contract for these services.

Roll Call: Bills, Keeler, Kelly, Lamia, Leckstein, Rooney  
Yes Yes Yes Yes Yes Yes

**No. 45-2015 Hiring Borough Employee**

**RESOLUTION NO. 45-2015**  
**HIRING BOROUGH EMPLOYEE**

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Kelly:

**REGULAR MEETING MINUTES**

**JANUARY 20, 2015**

WHEREAS, there exists a need for an additional employee in the Borough of Sea Bright, and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, County of Monmouth that the seasonal employee will be hired and receive the hourly rate of pay as specified in Ordinance No.06-2013 on the attached personnel action form.

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer, of the Borough of Sea Bright, do hereby certify that funds are available in Beach - Salaries & Wages.

  
MICHAEL J. BASCOM, CFO

**Employee**  
Donald Klein

**Title**  
Beach Administrator

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Finance Manager
2. Beach Administrator

Roll Call: Bills, Keeler, Kelly, Lamia, Leckstein, Rooney  
Yes Yes Yes Yes Yes Yes

**FOR DISCUSSION:**

**Review of Chapter 53 - Alarms/Fees**

Acting Administrator Verruni reported in Chief Sorrentino's absence on the proposed update to our Alarm Ordinance and explained the changes it would incorporate. Carried to the February 12, 2015 Workshop meeting for further discussion.

**COUNCIL COMMITTEE REPORTS:**

**BEACH / PUBLIC RELATIONS / GRANTS:**

Council Chair Lamia reported the Beach Committee meetings are underway to get a head start on beach matters for the 2015 season and has contacted other beach towns in an effort to get insights into their strategies and resources. Councilman Lamia will be visiting Ocean Gate, NJ to see firsthand how the "Beach Prism" works to restore sand on the beach. Met with the Dune Committee and they are putting together an overall strategy. Ira Schussheim has been appointed Chairperson of the Committee and Sue DiMaso will be the Secretary. Will also do a monthly beach visit to identify areas that need attention. The Committee is looking into additional dune plantings and crossovers for the upcoming season as well as biomimicry. Regarding Grants, Councilman Lamia reported he is trying to collect all the information from all the areas where we have grant activity and would like to build a dashboard for tracking.

Councilman Lamia stated his goals for 2015: 1) to improve the government transparency in Sea Bright and where we can use technology to do that as there are grants that can help us achieve this. 2) committed to meet every business owner and resident in Sea Bright to better understand their priorities. 3) will schedule regular Committee meetings every month.

**FINANCE / INSURANCE:**

Council Chair Keeler reported there is a new Director of Local Government Services in Trenton - Tim Cunningham. The departmental budget meetings have been scheduled to be held all day on January 29. The Auditor should be finishing up the Annual Financial and Debt Statements after which we can set up our finance/budget workshop meeting. CFO Bascom is working with the rating agency Moodys on our recovery from Sandy to reaffirm our A1 rating. The Police Chief is working on an inter-local dispatch agreement with the County. Council is still working on the financing for the new fire/police building. Councilman Keeler reported that our dividend from the JIF should be approximately \$16,000. Progress on all other matters.

### **PERSONNEL / LIBRARY / RECREATION:**

Council Chair Bills congratulated and welcomed the new Municipal Clerk, Christine Pfeiffer. Councilwoman Bills reported that we received a letter of resignation from our librarian, Joan Walsh. Progress on the temporary library - construction is getting underway and insurance is in place. Councilwoman Bills hopes to reinstate many of the programs for children and adults once the library is up and running. Regarding Personnel, the Borough has hired a Beach Administrator for the 2015 season. Recreation has a new program starting for teens with the fitness studio Perspirology.

Councilwoman Bills' goals for the upcoming year are to have a clear line of communication between borough employees and council members and to recognize all those who work extremely hard behind the scenes to keep the Borough running. and another goal is to promote health related programs and education.

### **PUBLIC SAFETY / EDUCATION:**

Council Chair Rooney reported he met with Chief Sorrentino regarding the Police, Fire and OEM Departments and their respective budgets and safety on the beach. Regarding education, he is currently speaking to a number of the surrounding towns to try to find alternative schools for our students.

### **PUBLIC WORKS / BUILDING DEPARTMENT / CODE ENFORCEMENT / SUSTAINABILITY / COURT / CULTURAL ARTS:**

Council Chair Leckstein reported that Public works will be engaging a street Sweeping company to take care of our streets. Councilman Leckstein reported the Verizon problem caused by a corroded line should be corrected very soon. Regarding Code Enforcement and Abandoned Properties, there has been progress on 1260 Ocean Avenue.

This evening, the Council approved two resolutions to apply for two grant applications to Sustainable New Jersey - one for \$2000 and one for \$20,000 to help promote the Farmer's Market or another action plan. We are still looking for volunteers to help with the Farmer's Market.

The Planning Board adopted the Master Plan Re-Examination Report at their January 6, 2015 meeting, and copies are available in the Clerk's office and the redevelopment study is underway.

### **SEA BRIGHT RECOVERY / MASTER PLAN / FLOOD CONTROL / BEAUTIFICATION:**

Council Chair Kelly reported on a number of Borough Projects which are underway in our recovery (Police/Fire Building, Community Center/Beach Pavilion). The Beautification Master Plan will be distributed to Council for review. Progress on all other matters.

### **MAYOR DINA LONG – Reports and Communications**

Mayor Long asked Council to review the Beautification Master Plan and get back to Councilman Kelly with any comments as soon as possible as the Borough is hoping to get the plan implemented in a timely manner.

Mayor Long reported that the DOT presented a striping plan proposal at the January 15, 2015 Workshop meeting which included a bike lane all the way through Sea Bright. The proposal also changes the parking in town to head-out parking. We were informed by the DOT that we could not have a "trial" period of this new parking configuration, it would be too costly to change once it is painted. Chief Sorrentino is meeting with the business owners to go over the plan and Council will follow up once they receive their input.

In an effort to improve our communications, Mayor Long asked Council if they would consider providing a written copy of their monthly reports to post on the website and include in the minutes. Also asked the Citizen Advisory Committees to submit reports to the website.

Mayor Long would also like to begin scheduling public outreach meetings for many of the projects that are currently underway to get input from the public.

Finally, Mayor Long thanked Katy Fraggos and Perspirology for designing the "Teen Fitness" program available for our youth at a very affordable cost through the Sea Bright Recreation Program.

**REMARKS FROM THE AUDIENCE (limited to 3 minutes)**

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

Heather Bedenko, 400 Ocean Avenue, thanked Councilman John Lamia for all his work on the website. Asked Council if they were considering renting one of the empty firehouses in Long Branch for our temporary firehouse. Administrator Verruni responded that we were. Ms. Bedenko also asked if the Borough had any plans to replace the dunes in north beach around the 300 block and asked about the water main project. Ms. Bedenko supports the head-out parking and suggested that since the Beautification Master Plan is such a big ticket item, we might not want to try to implement it all at once.

Bob Morrone, 15 Sandpiper Lane, asked about the status of the 2015 budget. Mr. Morrone said he hears a lot about all the projects going on in the Borough but has yet to hear about a clear vision. Councilman Rooney and Councilman Leckstein both responded. Mayor Long also responded and explained our short, medium and long term strategies for the grant money we are receiving. The Mayor also gave a brief explanation regarding the budget and where we stand and asked CFO Bascom to give an update. Mr. Morrone reported that the sewer drains around his home at 10 Island View Way back up and flood the street.

Vince LaPore, Long Branch, asked about the percentage amount of the temporary budget. Mr. LaPore commended Council on their transparency and asked about insurance liability in relation to the bike path. Mr. LaPore also discussed the expenses involved with redevelopment fees - the legal fees are very high and questioned the billing from T&M Associates and if we are considering hiring other engineers. Councilman Keeler responded.

Paulette Sakariassen, 32 Normandy Place, asked if the old school house had been on the agenda at the last Planning Board meeting and what happened. Mayor Long answered that it will be on the February agenda. Ms. Sakariassen said she is thrilled about the bike path and thanked all the hard work of Linda Lamia.

\*Councilman Kelly left meeting and did not participate in Executive Session.

**EXECUTIVE SESSION**

**RESOLUTION  
EXECUTIVE SESSION**

Councilmember Leckstein offered the following resolution and moved its adoption; seconded by Councilmember Kelly:

**WHEREAS**, Section 8 of the Open Public Meeting Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Sea Bright, New Jersey, that they meet in closed session to discuss the issues as herein set forth and when the need for confidentiality no longer exists the decisions made therein will be made available to the public.

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matters to be discussed are as follows:

A. Potential Litigation

3. It is anticipated at this time that the subject matters will be made public, if and when, confidentiality is no longer needed. Action may be taken.

4. This Resolution shall take effect immediately

**BE IT FURTHER RESOLVED** that the Mayor and Council may come back into Regular Session to conduct additional business.

Roll Call:     Bills,     Keeler,     Kelly,     Lamia,     Leckstein,     Rooney  
                  Yes        Yes        Yes        Yes        Yes        Yes

**ADJOURNMENT**

Councilmember Leckstein offered a motion to adjourn the meeting; seconded by Councilmember Keeler:

**Vote:**        Bills,     Keeler,     Kelly,     Lamia,     Leckstein,     Rooney  
                  Yes        Yes        absent     Yes        Yes        Yes

Respectfully submitted,

Christine Pfeiffer  
Borough Clerk