

**MINUTES
WORKSHOP MEETING
BOROUGH OF SEA BRIGHT**

OCTOBER 16, 2014 (Thursday)

SEA BRIGHT, NEW JERSEY

Mayor Long called the meeting to order and requested those present to join her in the Pledge of Allegiance - 8:35 am.

Mayor Long read the following compliance statement:

"Good Morning Ladies And Gentlemen,

This meeting is now called to order. In line with the Borough Of Sea Bright's longstanding policy of open government, and in compliance with the "Open Public Meetings Act", I wish to advise you that adequate notice of this regularly scheduled meeting has been advertised in the Asbury Park Press and faxed to local newspapers on December 10, 2013 and posted on the bulletin board in the Borough office. This meeting is open to the public."

ROLL CALL:

PRESENT: Mayor Dina Long, Councilmembers Peggy Bills, William J. Keeler, John Lamia, Marc A. Leckstein, James A. LoBiondo

OTHERS: Borough Attorney Patrick J. McNamara, Borough Engineer Jaclyn Flor, Acting Borough Engineer Joseph L. Verruni

ABSENT: Councilmember's Brian Kelly, Chief Financial Officer Michael Bascom,

ITEMS FOR DISCUSSION:

SUBJECT: Temporary Firehouse and Police Facilities

ACTION: Borough Administrator Verruni reported on the status of the temporary police facility. Mr. Verruni also summarized the scope of work involved in repairing the police headquarters and estimates it will be a 6-8 month project. In regards to the temporary firehouse, Mr. Verruni summarized the engineering that is necessary to obtain an emergency CAFRA Permit, utility designs, a slab design and administration and inspection of the project. Water and Sewer will be additional. A discussion took place on a tent structure vs. a metal structure and other specification details. Council agreed to ask the Borough Engineer to include water and sewer in the proposal and cost estimate.

SUBJECT: Amending bond ordinance #18-2013 entitled roadway, Public parking lot improvements to finance the lighting in the municipal parking lot

ACTION: Borough Administrator explained that we are amending the municipal parking lot bond ordinance to increase it \$100,000 which is necessary to pay for the parking lot lighting. The introduction to the Bond Ordinance will be on the October 21 meeting agenda.

SUBJECT: Beach Club Zoning Issues

ACTION: Borough Administrator Verruni reported the Borough has received a number of complaints from residents about the danger from the beach clubs putting cabanas in the parking lots along Ocean Avenue. This has raised a zoning issue and a safety issue both of which need to be resolved. A lengthy discussion ensued and Council asked the Borough Administrator to pull the resolutions to see what they were approved for.

SUBJECT: Tidelands application and engineering amendment for the six bulkheads and pump station

ACTION: Borough Engineer reported that we need Tidelands approval/annual lease for the six bulkheads, we have all except for Osborne Lane and Beach Street. Will need to pay an annual fee; the CFO will need to add a line item to our budget.

SUBJECT: Best Practices

ACTION: Mayor Long reported our CFO provided us with our Best Practices worksheet which is a state audit that is done in the Department of Community Affairs/Local Government Services; we scored a 94% out of 100%.

SUBJECT: Cell Tower Bid Review

ACTION: Borough Administrator Verruni reported we received one bid for the cell tower from Verizon. The bid was just under \$35,000 for a single carrier on the tower. A Resolution authorizing the award of bid will be on the October 21, 2014 meeting agenda.

SUBJECT: School Funding Formula Update

ACTION: Mayor Long asked for names from residents who would be willing to help in this initiative. Mayor Long also reported she asked Marianne McKenzie, who has looked at this issue for us in depth, to make a presentation to educate this new committee on what has been done in the past. The Mayor would like to make this a Community Advisory Committee for 2015.

Borough Administrator Verruni left meeting.

SUBJECT: Street Vacation - Bellevue Place and 3 Atlantic Way

ACTION: Attorney McNamara reported we are in the process of receiving the necessary documents, surveys, notifications to move this forward.

SUBJECT: Community Advisory Committees for 2015

ACTION: Mayor Long explained the purpose of putting this on the agenda is to clarify what the committee's roles are so that committees don't waste time duplicating efforts. We should also clarify the roles of council committees since they have changed so much over the years; we need to maximize efficiency and assign committees to people's strengths. Council members will submit recommendations to Council President Kelly.

SUBJECT: Flashing Crosswalk at Sands Beach Club

ACTION: After a lengthy discussion, Council agreed that the Borough needs a financial commitment in writing from the beach club owner before contacting the Department of Transportation.

SUBJECT: Seawall Update

ACTION: Borough Engineer Flor reported the State OEM officials are in the process of writing the Project Worksheet (PW) in conjunction with FEMA. The State doesn't want to write the State Aid Agreement until they know for sure what the PW says and what FEMA is committing to.

SUBJECT: Temporary Library Facility

ACTION: Mayor Long updated Council that the Library Committee has been meeting and is not in favor of a temporary library structure. We are waiting for a recommendation from the Committee on possible temporary homes.

SUBJECT: Bike Plan/Grants

ACTION: Steve Nelson updated Council on where we stand on the Bike Plan and suggested putting together an ad hoc committee to work to further the plan along. Mr. Nelson asked for direction from Council whether a bike plan is worthwhile. The Borough authorized a Transportation Alternative Plan Grant application, if successful it would fund a bike path in north beach with a connection in to downtown. There is a second grant opportunity with the Department of Transportation that would fund the same type of plan. Councilman Keeler is in favor of a bike plan, but until some of the safety issues are resolved, specifically in the downtown area, he would not support it. Council agreed to make recommendations for committee members for the next Council meeting.

SUBJECT: Recommended Action Plan for Follow-up on Getting to Resilience Report

ACTION: Steve Nelson reported the Borough will need to appoint a CRS Coordinator to receive CRS certification. In addition, we need a letter from the state that we are NFIP compliant before we can apply for CRS certification. Mayor Long stated that Council needs to designate who will be responsible for all the documentation and record keeping in the Borough. We currently have Mary Tangolics - Flood Plain Manager and Reed Murphy - OEM Coordinator.

SUBJECT: Local Hazard Mitigation Plan

ACTION: Resolution authorizing the RFP to be sent out for the Local Hazard Mitigation Plan will be on the October 21, 2014 meeting agenda.

SUBJECT: Contract Award Recommendations for the Debris Management Plan, Organizational and Operational Review and GIS Development

ACTION: Steve Nelson reviewed his recommendations for the above funded studies. Will be listed on the October 21, 2014 meeting agenda.

Councilman Leckstein reported the Bulkhead Ordinance was before the Planning Board at their meeting on Tuesday night. A letter will be sent to Council with their recommendations.

MAYOR LONG GAVE THE FOLLOWING UPDATES

- SEA BRIGHT FALL FESTIVAL sponsored by the Businesses of Sea Bright will be held this Saturday, October 18th from 12 noon to 4 pm at the Beach Walk Tiki Bar.
- The BSB is also sponsoring the Sea Bright Pet Costume Parade on November 1 at 12 noon. The parade will begin at Valley National Bank and ends at the Greetings from Sea Bright mural
- Additional information for both events can be found at: www.visitseabright.com
- Valley National Bank is having their ribbon cutting on Monday at 5:30 pm.

REMARKS FROM THE AUDIENCE: (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

Councilwoman Bills left the meeting - 10:25 am

Vince LaPoire, Long Branch, congratulated the Borough on their high "Best Practices" score. Also, commented asked about a citizen advisory committee for the budget process. Regarding the beach club issue, suggested our insurance carrier send letters to the clubs explaining the potential risks of their cabanas and other beach equipment in the parking lots

EXECUTIVE SESSION:
NOT HELD

ADJOURNMENT:

Councilmember Keeler offered a motion to Adjourn the Workshop meeting; second by Councilmember Leckstein:

Vote:	Bills,	Keeler,	Kelly,	Lamia,	Leckstein,	LoBiondo
	absent	Yes	absent	Yes	Yes	Yes

Time: 10:30 am

Respectfully submitted,

Christine Pfeiffer