

**MINUTES
WORKSHOP MEETING
BOROUGH OF SEA BRIGHT**

SEPTEMBER 11, 2014 (Thursday) SEA BRIGHT, NEW JERSEY

Mayor Long called the meeting to order and requested those present to join her in the Pledge of Allegiance - 8:30 am.

Mayor Long asked everyone to remain standing to join her in a Moment Of Silence in remembrance of September 11, 2014.

Mayor Long read the following compliance statement:

"Good Morning Ladies And Gentlemen,

This meeting is now called to order. In line with the Borough Of Sea Bright's longstanding policy of open government, and in compliance with the "Open Public Meetings Act", I wish to advise you that adequate notice of this regularly scheduled meeting has been advertised in the Asbury Park Press and faxed to local newspapers on December 10, 2013 and posted on the bulletin board in the Borough office. This meeting is open to the public."

ROLL CALL:

PRESENT: Mayor Dina Long, Councilmembers William J. Keeler, Brian P. Kelly, John Lamia, Marc A. Leckstein

OTHERS: Borough Attorney Patrick J. McNamara, Borough Engineer Jaclyn Flor, Acting Borough Engineer Joseph L. Verruni

ABSENT: Councilmember's Peggy Bills, James A. LoBiondo, Chief Financial Officer Michael Bascom,

ITEMS FOR DISCUSSION:

SUBJECT: Tax Assessment Update

ACTION: Tax Assessor Tim Anfuso gave an overview on where we stand. The Borough is doing a complete re-evaluation for 2016 by Realty Appraisal Company. Site inspections should commence in late March/early April of 2015. They will have their final valuation by October, 2015 to be effective January 1, 2016. Residents will have an opportunity to discuss discrepancies. Mayor Long asked Mr. Anfuso to explain how our assessed property values are figured in to the school tax formula and to confirm that beach club assessments have been updated.

8:40 am Councilman LoBiondo joined the meeting.

SUBJECT: OEM - Community Rating System Presentation

ACTION: OEM Coordinator Read Murphy reported that he has received new numbers from CRS; our severe repetitive number (more than 50% damaged and or 3 or more claims) is 23 and our repetitive loss number (amount of claims filed by a certain property - if over one, considered repetitive) is 193. Mr. Murphy explained that the Borough needs to re-certify each year to the National Flood Insurance Program and the Community Rating System that we are maintaining and trying to improve our rating. Mayor Long stated there needs to be an overall coordination of the Borough's efforts to increase our CRS rating. The Mayor also clarified that she sent a letter requesting an evaluation to get back into CRS which also requires a letter stating that we are a NFIP compliant community (we are awaiting receipt of this letter). Councilman Leckstein stated that we need to implement our Getting to Resiliency report to help in this effort. The Borough Administrator asked Mr. Murphy to copy the Clerk's office on all correspondence with CRS and NFIP. The Borough Administrator will follow up with a meeting to get these efforts off the ground.

SUBJECT: Review of Bids

ACTION: Borough Administrator Verruni reported

- Cell Tower bid opening is scheduled for 9/25/14 at Borough Hall

- Bioxide bids were prepared and sent out by T and M Associates. Bid opening is scheduled for October 1, 2014.

- Police Headquarters Mold Remediation bids were received and ranged from \$12,000 to \$80,000; all bids were rejected. Subsequently, it has come to our attention that leaks still exist in the building and they need to be fixed before we remediate mold. The Chief is gathering quotes for the additional repairs and has an estimate of \$20,000 to move the communications systems out of the building. Council discussed other options and agreed they need to decide if the future home of the Police Department will be in a new building that also houses the Fire Department or to renovate the existing building.
- Private Emergency Services for debris removal - no bids were received. Project is on hold until the RFPs for a Debris Management Plan are received and reviewed.

SUBJECT: Process of Presenting the Budget

ACTION: Councilman Keeler reported, at the Mayor's request, on the budget preparation and review process and the possibility of giving residents the opportunity to be part of the process; reviewing the revenues and expenditures of the town. Councilman Keeler distributed a tentative schedule of our budget process and explained the Borough CFO is part time and simply does not have the time to come to Sea Bright to meet with citizens about the budget. Mr. Bascom gives a public presentation on the budget at which time the public has the opportunity to debate, discuss and suggest modifications. Council agreed not to invite the public in on the budget meetings with department heads as they feel it would slow the process down but agreed to hold a public presentation of a draft budget at a "Town Hall" meeting for citizen recommendations and input. Councilman Keeler is working with the League of Municipalities to prepare a two or three page document outlining the entire budget process which can be distributed to residents.

SUBJECT: Bulkhead Ordinance

ACTION: Borough Administrator Verruni summarized the revisions to the proposed Bulkhead Ordinance. Councilman Keeler requested that a copy of the Ordinance be sent to all the marinas for review.

SUBJECT: Seawall Update

ACTION: Borough Engineer Jacki Flor explained the steps DEP and FEMA have taken over the last year and a half to get this project underway. The areas in need of repair from Sandy damage have been identified as well as areas considered to be "improved projects." The scope of the project is determined by FEMA. This is a \$35,725,000.00 project. FEMA is paying 90% of the cost for areas that are being replaced. The improved project portion works a little different - FEMA determines how much they will pay and anything above that will be the responsibility of the owner which will be funded with the money the Governor is putting towards the project. Borough Administrator Verruni reported that we need to review the State Aid Agreement to determine how the payment process is set up. Mayor Long requested a special workshop meeting to go over, in depth, the details of this project. Council agreed to schedule a special workshop before the next Regular Council Meeting at 6 pm on September 16, 2014.

SUBJECT: Follow up on Municipal Parking Lot Lighting Guarantee / Warranties

ACTION: Discussion carried to a future workshop meeting.

SUBJECT: Street Vacation - Bellevue Place and 3 Atlantic Way

ACTION: Discussion carried to a future workshop meeting.

SUBJECT: NJDOT State Aid Program Grant Application - Construction of Atlantic Way, Willow Way, Bellevue Place

ACTION: Borough Administrator asked Council if they want to re-apply for this Grant for the same locations. Mayor Long asked the Public Works Committee to work with the Police Chief and make a recommendation to the Borough Engineer.

SUBJECT: Seasonal Mercantile License fees

ACTION: Discussion carried to a future workshop meeting.

SUBJECT: Back-in angle parking - Rooney Plaza

ACTION: Rooney Plaza needs to know if the Borough will be requiring back-in angled parking in front of their property so they can finalize their site plan. Council agreed that until there is a determination on how the back-in angled parking is working or until such time that the Borough has an Ordinance requiring back-in angled parking, Rooney Plaza can move forward with regular angled parking.

SUBJECT: Request for Proposals for Professional Services

ACTION: Borough Administrator advised that the RFPs would go out next week. Councilman Leckstein made a point of order that we should advertise for a Engineer/Planner as we do not have anybody designated as a Borough Planner.

Mayor Long made the following announcements:

- **Flu Shots - Wednesday, October 15 between 11 am and 12 noon**
- **Shored Up screening is being held on Saturday, September 20, 2014.**

REMARKS FROM THE AUDIENCE:

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

Jean Kingman, 36 Waterview Way, believes that the back-in angled parking should be required at Rooney Plaza so they do not have to change it down the road.

Marianne McKenzie, 612 Ocean Avenue, questioned why they are putting out the RFPs so early in the year. Council agreed to push back the date until the end of October.

Read Murphy, 10 Via Ripa, believes it would not be a good idea to add another committee in get involved in the budget process.

EXECUTIVE SESSION:**RESOLUTION
EXECUTIVE SESSION**

Councilmember Leckstein offered the following resolution and moved its adoption; seconded by Councilmember Keeler:

WHEREAS, Section 8 of the Open Public Meeting Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, New Jersey, that they meet in closed session to discuss the issues as herein set forth and when the need for confidentiality no longer exists the decisions made therein will be made available to the public.

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matters to be discussed are as follows:
 - A. Personnel
 - B. Contract Negotiations
3. It is anticipated at this time that the subject matters will be made public, if and when, confidentiality is no longer needed. Action may be taken.
4. This Resolution shall take effect immediately

BE IT FURTHER RESOLVED that the Mayor and Council may come back into Regular Session to conduct additional business.

Roll Call: Bills, Keeler, Kelly, Lamia, Leckstein, LoBiondo
absent Yes Yes Yes Yes Yes

ADJOURNMENT:

Councilmember Leckstein offered a motion to Adjourn the Workshop meeting;
second by Councilmember Keeler:

Vote: Bills, Keeler, Kelly, Lamia, Leckstein, LoBiondo
absent Yes Yes Yes Yes Yes

Respectfully submitted,

**Christine Pfeiffer
Deputy Clerk**