

**WORKSHOP MEETING MINUTES
BOROUGH OF SEA BRIGHT**

OCTOBER 10, 2013

SEA BRIGHT, NEW JERSEY

Mayor Long called the meeting to order at 7:30 p.m. and requested those present join her in the Pledge of Allegiance to the Flag.

Mayor Long read the following Compliance Statement:

Good Evening Ladies and Gentlemen,

This meeting is now called to order. In line with the Borough of Sea Bright's longstanding policy of open government, and in compliance with the "Open Public Meetings Act", I wish to advise you that the 48 hour notice requirement for this meeting has been met. A copy of the agenda has been forwarded to the Asbury Park Press and The Link News on October 10, 2013 and posted on the bulletin board in the Borough office. This meeting is open to the public. Official action will be taken.

PRESENT: Mayor Dina Long, Councilmembers Peggy Bills, William J. Keeler, Brian P. Kelly, Marc A. Leckstein, James A. LoBiondo, C. Read Murphy

ALSO PRESENT: Borough Attorney Patrick McNamara, Borough Engineer Jacklyn J. Flor, CFO Michael Bascom, Acting Borough Administrator/Clerk Joseph L. Verruni

ITEMS FOR DISCUSSION:

SUBJECT: KDM Foundation St. Patrick's Day 3 Mile Run/Walk March 2014

ACTION: Council unanimously approved the event to take place on March 15, 2014 at 11:00 a.m., pending proof of insurance certificate naming the Borough of Sea Bright as a certificate holder.

SUBJECT: Architectural Meeting

ACTION: Jacki Flor had met with the architect, Kevin Settembrino previously. On October 3, 2013, Councilman Murphy, Councilman Kelly, and Joe Verruni met with Mr. Settembrino. Three projects were discussed: the Firehouse and Library are the priorities, and the Beach Pavilion has a 2015 timeframe. Councilman Kelly will be the contact for the architect.

SUBJECT: Capital Project Updates

ACTION: Fiore Paving Company won both the Municipal Parking Lot and the 2013 Roads Program contracts. The projects will take place in spring 2013, with Memorial Day as the target date for completion. The Anchorage bulkhead project is complete. The Anchorage bathrooms project has gone out to bid, with a completion target date of spring 2014. Award of contract is planned for November 7, 2013.

SUBJECT: Post Sandy Planning Assistance Grant (PSPAG), selection of consultant

ACTION: Five proposals have been received and are under review. All are quality applicants.

SUBJECT: Resolutions scheduled for October 15, 2013 meeting

ACTION: A Resolution is needed to appoint a coordinator for the Community Rating System; a Resolution is needed for amending the budget for a DCA planning grant, in the amount of \$20,000.00; a Resolution is needed to apply for a grant to assist local Zoning Officers in expediting Sandy reconstruction. "Made for Sea Bright" will cover rental of space as well as salary.

SUBJECT: Vacation of Bellevue Place in front of 3 Atlantic Way

ACTION: An informal poll resulted in three Governing Body Members in favor and three against exploring the pursuit of this request.

SUBJECT: Request to film on Sea Bright Public Beach

ACTION: The request was approved pending proof of insurance certificate naming the Borough of Sea Bright as a certificate holder.

SUBJECT: Recommendation to Award Negotiated Bid for 25 Center Street

ACTION: McCauley Construction is the low bidder. A Resolution to award the contract will be voted on at the next regular meeting, October 15, 2013. A 2/3 majority is needed to award the contract.

SUBJECT: Review of the 2012 Annual Audit

ACTION: The Audit was reviewed by Mr. Bascom

SUBJECT: New Jersey Convention and Visitors' Bureau

ACTION: Mayor Long discussed. If the borough purchases a membership for \$2,000.00, the bureau will promote and advertise all Sea Bright business, including a web presence and display inclusion.

SUBJECT: Dune Restoration

ACTION: Mr. Verruni explained that the borough can bill against FEMA funds, and that we need Mr. Bascom to help look at the finances. He suggested that we could consider purchasing our own machine for our use, renting it out when we do not need it. He suggested sending Mark Philpot and a mechanic to check out a machine for sale in Mannheim, PA.

SUBJECT: 2013 Best Practices Inventory Review

ACTION: Mr. Bascom offered an overview of the inventory, explaining each category and its scores.

UPDATES:

Mayor Long read the following updates:

1. 10/16/13 – Special Election, 6:00 a.m. – 8 p.m., Community Center
2. 10/17/13 – Town Hall Meeting, 7:30 p.m. – Community Center
3. 10/29/13 – Sandy one-Year Anniversary Remembrance, 6:30 p.m., Fire House
4. 10/30 and 10/31/13 – Halloween curfew between the hours of 9:00 p.m. and 6:00 a.m.
5. 10/31/13 – Halloween Parade and Costume Contest, 6:00 p.m., Fire House
6. 11/4/13 – Governor's Mobile Cabinet Meeting
7. 11/5/13 – General Election, 6:00 a.m. – 8:00 p.m., Community Center
8. Council Meeting schedule changes for 11/7/13 and 11/14/13

Councilman Keeler mentioned the idea of having a "Village" Post Office in Sea Bright, because the regular Post Office is not returning after the storm.

Councilman Leckstein asked the members of the Governing Body for their biographies to post on the new municipal website.

REMARKS FROM THE AUDIENCE: (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

1. Vince Lapore, 80 N. Broadway: Mr. Lapore brought up the 2013 Best Practices Inventory and questioned attorney billing. Mr. McNamara answered that public clients are not billed for secretarial and other services. Mr. Lapore also asked about last year's RFPs for professional services. Mayor Long explained that RFPs for professional services were not done last year because it was a time of crisis. All professional 2012 appointments were rolled over into 2013. There will be RFPs advertised for all professional appointments for 2014.

2. Mike Walsh discussed bulkhead construction. He stated that he prefers a rock wall to a corrugated steel wall. Mayor Long responded that she also prefers a rock wall, and she has been discussing possibilities with the state.

EXECUTIVE SESSION: Resolution No. 185-2013 to discuss Personnel and Litigation

RESOLUTION NO. 185-2013
EXECUTIVE SESSION

Councilmember Leckstein offered the following resolution and moved its adoption; seconded by Councilmember Keeler:

WHEREAS, Section 8 of the Open Public Meeting Act, NJSA 10:4-12 permits the exclusion

of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, New Jersey, that they meet in closed session to discuss the issues as herein set forth and when the need for confidentiality no longer exists the decisions made therein will be made available to the public.

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matters to be discussed are as follows:

Personnel and Litigation

3. It is anticipated at this time that the subject matters will be made public, if and when, confidentiality is no longer needed. Action may be taken.
4. This Resolution shall take effect immediately

BE IT FURTHER RESOLVED that the Mayor and Council may come back into Regular Session to conduct additional business.

Roll Call:	Bills,	Keeler,	Kelly,	Leckstein,	LoBiondo,	Murphy
	Yes	Yes	Yes	Yes	Absent	Yes

ADJOURNMENT:

Councilmember Leckstein offered a motion to adjourn the meeting; seconded by Councilmember Keeler.

Roll Call:	Bills,	Keeler,	Kelly,	Leckstein,	LoBiondo,	Murphy
	Yes	Yes	Yes	Yes	Yes	Yes

Time: 9:20 p.m.

Respectfully Submitted by:

Joseph L. Verruni
Administrator/Acting Borough Clerk