

**MINUTES
REGULAR MEETING
BOROUGH OF SEA BRIGHT**

FEBRUARY 19, 2013

SEA BRIGHT, NEW JERSEY

Mayor Long called the meeting to order and requested those present to join her in the Pledge of Allegiance to the Flag. - 7:30pm

Mayor Long read the following Compliance Statement:

“GOOD EVENING LADIES AND GENTLEMEN. This meeting is called pursuant to the provisions of the Open Public Meeting Law, Chapter 231, PL. 1975, Section 5, adequate notice has been given of this meeting by posting a Notice in a public place and by transmitting a Notice to two newspapers, Asbury Park Press and The Atlanticville as required by Law.

PRESENT: Councilmembers Peggy Bills, William J. Keeler, Brian P. Kelly, Marc A. Leckstein, C. Read Murphy

OTHERS: Attorney Patrick McNamara , Chief Financial Officer Michael Bascom, Borough Engineer Jaclyn J. Flor, Chief of Police John Sorrentino, Acting Borough Administrator/Clerk Joseph L. Verruni

ABSENT: James A. LoBiondo , Mayor Dina Long

REMARKS FROM THE AUDIENCE: (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours

A member of the audience asked that copies of ordinances and other items being discussed at meetings be available so they will know what they are referring to when they discuss these items by number.

CONSENT AGENDA:

MINUTES: November 19, 2012 – Regular Meeting
December 4, 2012 – Regular Meeting
December 18, 2012 – Regular Meeting

The Mayor asked for motion....Councilman Leckstein asked to pull the December 18 minutes from the Consent Agenda. Mayor asked for a motion on the remaining consent agenda.... Councilman Leckstein made motion, seconded by Councilman Kelly...

Vote: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Yes Yes Yes Yes Yes Yes

Councilman Murphy asked why minutes were pulled. Councilman Leckstein pulled because there was a change that needed to be made on the second to last page - an indication waiving permit fees until January 31, 2012 - should read 2013. With that correction

Councilman Leckstein moved that Council adopt the minutes, seconded by Councilman Kelly.

Vote: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Yes Yes Yes Yes Yes Yes

Resolutions:

No. 52 -2013 Authorizing Planning Board Escrow Refund to Eileen Kraekel, 652 Ocean Avenue

**RESOLUTION NO. 52.1-2013
PLANNING BOARD ESCROW REFUND
BOROUGH OF SEA BRIGHT**

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Kelly

BE IT RESOLVED, by the Mayor and Council of the Borough Sea Bright, County of Monmouth, State of New Jersey that the proper officers, be and are hereby authorized to refund the following Planning Board escrow:

Eileen Kraekel
35 Weathervane Drive
Easton, CT 06612
for
652 Ocean Avenue
Block 24, Lot 38

NOW, THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of Sea Bright hereby approve the request for a Planning Board Escrow Refund to Eileen Kraekel of Easton, Connecticut in the amount of \$280.62.

BE IT RESOLVED that a copy of this resolution, certified to be a true copy, be forwarded to the following:

- 1. Planning Board Secretary
- 2. Ana Debevec, Finance Manager
- 3. Borough Auditor

Vote:	Bills,	Keeler,	Kelly,	Leckstein,	LoBiondo,	Murphy
	Yes	Yes	Yes	Yes	Yes	Yes

No. 53-2013 Authorizing the Mayor to Enter into an Agreement for Recovery Management Framework

RESOLUTION NO. 53-2013
AWARD OF A RECOVERY MANAGEMENT FRAMEWORK CONSULTANT STUDY

Councilmember Leckstein offered the following resolution for approval; seconded by Councilmember Kelly

WHEREAS, the Borough of Sea Bright has a need to acquire a professional services of a Consulting Firm in Urban Planning, Disaster Recovery and Risk Management as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.5 as appropriate*; and,

WHEREAS, LAURIE JOHNSON CONSULTING /RESEARCH, 2550 Gough Street, #6 San Francisco, CA 94123 submitted the following proposal dated February 11, 2013 which is on file in the Borough Clerk’s Office for services to assist the Borough of Sea Bright in developing a draft recovery management framework.

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition is \$17,500; and,

WHEREAS, the term of this contract is through December 31, 2013; and

WHEREAS, LAURIE JOHNSON CONSULTING /RESEARCH. has completed and submitted a Business Entity Disclosure Certification which certifies that **LAURIE JOHNSON CONSULTING /RESEARCH** has not made any reportable contributions that would bar award of this contract pursuant to N.J.S.A. 19:44A-1 and PL 2004, c.19 to a political or candidate committee in the Borough of Sea Bright in the previous one year, and that the contract will prohibit the **LAURIE JOHNSON CONSULTING /RESEARCH** from making any reportable contributions through the term of the contract; and

WHEREAS, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright has certified that funds will be available in the Special Emergency and other expense appropriation for the purpose stated herein.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Sea Bright authorizes the Mayor to enter into a contract with Laurie Johnson Consulting Research, as described herein; and,

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Sea Bright hereby authorizes to Borough Clerk to forward a copy of this resolution, certified to be a true copy, to the following:

- 1. Department of Public Works
- 2. Ana Debevec, Finance Manager
- 3. Laurie Johnson Consulting / Research

Vote:	Bills,	Keeler,	Kelly,	Leckstein,	LoBiondo,	Murphy
	Yes	Yes	Yes	Yes	Yes	Yes

No. 54-2013 Amending Resolution No. 260-2012, for the Purchase of 2013 Ford, F-250 Pick-up Truck.

**RESOLUTION No. 54-2013
Amends Resolution No. 260-2012 – Authorizing the Purchase of DPW Pick-up Truck**

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Kelly

WHEREAS, the Borough of Sea Bright authorized by Resolution No.260-2012 the purchase of a 2013 Ford Pick Up Truck, Model Super Duty F-250 from Malouf Ford-Lincoln Mercury, 2210 Route 1, U.S. 1, North Brunswick Township, NJ 08902; and

WHEREAS, Malouf Ford-Lincoln Mercury of North Brunswick, NJ did not satisfy their obligation as an authorized vendor under the County of Monmouth Cooperative Purchasing Program to the Borough of Sea Bright; and

WHEREAS, the Borough of Sea Bright wishes to purchase under State Contract No. the 2013 Ford Pick-up Truck, Model Super Duty F-250 from Beyer Fleet, 170 Ridgedale Avenue, Morristown, NJ 07960 with a base amount of \$20,324.00, with option package of \$20,324.00; and

WHEREAS, if the State Contract vehicle is not available this resolution will serve as authorization to competitive bid for the 2013 Ford Pick-up Truck, Model Super Duty F-250, and

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, NJSA 40A: 11-12; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright hereby authorizes to Borough Clerk to forward a copy of this resolution, certified to be a true copy, to the following:

- 1. Department of Public Works
- 2. Ana Debevec, Finance Manager
- 3. Beyer Fleet, North Brunswick, NJ

Vote: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
 Yes Yes Yes Yes Yes Yes

No. 55-2013 Consideration of bid for Home Improvement Contractor Repair Service to American Plumber, LLC, Highlands, NJ

**RESOLUTION No. 55-2013
 AWARD OF A PROPOSAL TO AMERICAN PLUMBER, LLC
 HOME IMPROVEMEENT CONTRACTOR REPAIR SERVICE**

Councilmember Leckstein offered the following resolution for approval; seconded by Councilmember Kelly

WHEREAS, the Borough of Sea Bright, County of Monmouth, State of New Jersey solicited Request for Qualifications for Contractor to participate in the Borough’s Step Program, and

WHEREAS, the Borough Clerk’s office is in receipt of two proposals from American Plumber, LLC, Highlands, NJ and Glenside Equipment of Farmingdale, NJ, and

WHEREAS, **American Plumber, LLC, 59 Matthew Street, Highland, NJ 07732** has submitted a proposal dated: February 12, 2013 which meets the requirements as outlined for Home Improvement Contractor Repair Services which is on file with the Borough Clerk; and

WHEREAS, the Borough of Sea Bright has a need to acquire services of a Plumber for Home Improvement Contractor Repair Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.5 as appropriate*; and,

WHEREAS, the Chief Financial Officer has determined under a Special Emergency that Funds are available for this program; and

WHEREAS, the term of this contract is through May 31, 2013; and

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Sea Bright authorizes the Mayor to enter into a contract with described herein; and,

BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright hereby authorizes to Borough Clerk to forward a copy of this resolution, certified to be a true copy, to the following:

- 1. Department of Public Works
- 2. Ana Debevec, Finance Manager
- 3. American Plumber, Highlands, NJ

Roll Call: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
 Yes Yes Yes Yes Yes Yes

ORDINANCE: Introduction(s):

ORDINANCE No.05-2013

Mayor Long to read the ordinance by title:

ORDINANCE NO. 05 –2013
AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 20
ENTITLED “FIRE DEPARTMENT” OF THE CODE OF THE BOROUGH
OF SEA BRIGHT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

WHEREAS, by the Mayor and Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that Chapter 20 entitled “Fire Department ” is hereby amended to read as follows in its entirety:

Chapter 20
FIRE DEPARTMENT

20-1 Establishment & Composition

The authority having jurisdiction over fire and rescue related incidents within the Borough of Sea Bright shall be known as the Sea Bright Fire Rescue, known herein as SBFR, in accordance with N.J.S.A. 40A:14-68. Said organization shall be composed of the incorporated fire companies within the Borough of Sea Bright.

20-2 Municipal Supervision and Control.

Pursuant to N.J.S.A. 40A:14-68, the members of the Sea Bright Fire Rescue shall be under the control of the Borough of Sea Bright at all times, acting through its Borough Administrator or his/her designee, and in performing fire duty shall be deemed to be exercising a governmental function.

20-3 Fire Rescue Organizational Structure

The SBFR shall have a Fire Department Administrator, and will be comprised of the below listed hierarchy. The job description for each position shall be described within this chapter of the Code of the Borough of Sea Bright.

- Fire Department Administrator
- Department Fire Chief
- Deputy / Assistant Fire Chief
- Fire Captain
- Fire Lieutenant
- Chief Engineer
- Firefighter
- Fire Police Officer

20-3A Fire Department Administrator

The Fire Department Administrator, will have the overall control of the operational and administrative functions of the SBFR.

The Fire Department Administrator will be compensated as set forth in Chapter 45, Salaries and Compensation, of the Code of the Borough of Sea Bright.

The position of Fire Department Administrator shall be filled by appointment of the approving authority (Borough Council) from a list of qualified candidates through a written letter of intent to the Borough Administrator and a review by the Borough Council for the best qualified candidate.

No persons shall be considered for the position of Fire Department Administrator without first serving the position of Department Fire Chief and currently possess a State of New Jersey Incident Management Level III certification.

The term of officer for the position of Fire Department Administrator shall be three (3) years.

The Fire Department Administrator may be removed from office by the Borough Council; following service of detailed written charges, for incapacity, neglect or continuous absence from duty or for conduct unbecoming the office. The charges may be filed by the Department Chief within the Borough of Sea Bright or by the Borough Administrator and shall be filed with the Borough Council. Following the filing of the charges, the Fire Department Administrator shall be entitled to a hearing before the Borough Council at which hearing the official who submitted the charges shall present evidence in support thereof. The Fire Department Administrator shall be entitled to be represented by counsel, present witnesses, and cross-examine witnesses presented in support of the charges. The Borough Council shall conclude all proceedings in regard to the charges and render a decision no later than ninety (90) days from the date that the charges are filed. The appointing authority, by majority vote, may remove the Fire Department Administrator or impose a lesser penalty of suspension based upon the evidence before it.

In the event of a vacancy in the office of Fire Department Administrator, the Department Chief will be appointed by the Borough Council to serve as acting Fire Department Administrator until a new Coordinator is appointed to complete the current term.

As stated within this Code, the Department Chief will have overall command and control at a fire scene. The Fire Department Administrator may provide command assistance to the Department Chief, when needed, or in the absence of the Department Chief and his / her Deputy, may assume the role of Incident Commander. The Fire Department Administrator will remain in sole control of the operations of the organization outside of the immediate incident scene.

The Fire Department Administrator shall periodically inspect all apparatus and satisfy himself/herself that it has been properly cleaned, maintained, and made ready for use when needed. The Fire Department Administrator shall call upon the Chief Engineer to gather a sufficient number of firefighters to assist in the work of putting and keeping everything in readiness for service. The Fire Department Administrator shall keep closely informed to the physical condition of the equipment, apparatus and firehouses and take all necessary measures to have all portions thereof ready for instant use. To this end, he/she shall make, or cause to be made, frequent visits for the purpose of inspections at least quarterly at each firehouse, and shall keep a record of such inspection by date and in detail as to the conditions then existing.

The Fire Department Administrator shall render to the Borough Council through the Borough Administrator an annual report giving in detail a record of the services of the SBFR during the previous year. The report shall include and describe each actual fire and the cause as well as the loss estimate sustained. In addition, the report shall also include full information as to the organization, personnel, equipment, records, apparatus, fire house and shall be accompanied by a financial statement of each company, if necessary, as provided by N.J.S.A. 40A:14-34. The Fire Department Administrator shall also make recommendations for the maintenance and betterment of the fire service. Furthermore, the Fire Department Administrator shall make specific reports on matters relating to the SBFR whenever directed to do so by the Borough Administrator and/or Borough Council.

The Fire Department Administrator shall be overall responsible for the proper management, discipline, and training of SBFR members. He/she shall approve all tools, appliances, equipment and apparatus used by the Fire Department.

The Fire Department Administrator shall have the authority to establish, organize, and manage subdivisions of the SBFR to carry out its mission subject to review and approval of the Borough Council.

The Fire Department Administrator, in conjunction with the Department Chief, shall set department policy, establish rules and regulations, and standard operating guidelines for the efficient operation of the SBFR.

The Fire Department Administrator shall submit to the Borough Administrator a proposed budget for the following calendar year which shall be considered by the Borough Council as part of the Borough's budget process.

The Fire Department Administrator shall administer discipline when necessary and when recommended by a Disciplinary Review Board. The Fire Department Administrator shall prescribe the specifications for, and the manner of wearing of, all SBFR uniforms and personal protective clothing used in the Department.

20-3B Department Chief

In all cases of fire threatening danger or destruction of property within the Borough of Sea Bright, the Fire Chief shall take prompt and efficient measures and use all the means of the SBFR to extinguish the fire. The Fire Chief shall, at such time, and on all occasions of fire alarm, have sole and absolute control and command over all the apparatus and all members of the SBFR. The Fire Chief shall have sole control and command of all other fire apparatus and persons aiding and assisting the SBFR in cases of actual fire pursuant to N.J.S.A. 40A:14-54.1. Powers of Fire Chief to supersede local police authority within fire lines.

The Department Chief will assist the Fire Department Administrator with the organizational and administrative duties as needed.

The Department Chief will be elected by the membership, as a whole, of the incorporated fire companies that comprise SBFR. This election will take place during a department meeting during the month of November.

The elected Department Chief shall be appointed on the first day of the New Year at the advice of the Fire Department Administrator and approval of the Borough Council for a term of one (1) year, but shall hold office until their successors are appointed. The Department Chief must be an active member of one of the incorporated companies of the SBFR, and reside within five (5) miles of the corporate limits of the Borough of Sea Bright.

In the event of a vacancy in the office of Department Chief, the Deputy Chief will be appointed by the Borough Council to serve as acting Department Chief until a new Fire Chief is elected by the membership.

No member shall be considered by the Fire Department Administrator nor the Borough Council for the position of Department Chief without prior proof that the member has met the standards and qualifications set forth by the State of New Jersey.

20-3C Deputy / Assistant Chief

The Deputy Chief of the SBFR will be responsible for all the duties of the Department Chief and shall assume those duties in the absence of the Department Chief.

The Deputy Chief will assist the Fire Department Administrator and Department Chief with the organizational and administrative duties as needed.

The Deputy Chief will be elected by the membership, as a whole, of the incorporated fire companies that comprise SBFR. This election will take place during a department meeting during the month of November.

In the event of a vacancy in the office of Deputy Chief, said office will remain vacant until a meeting is held and an election by the membership determines the replacement at which time the elected member will be appointed into the position by the Borough Council to complete the term.

The elected Deputy Chief shall be appointed on the first day of the New Year at the advice of the Fire Department Administrator and approval of the Borough Council for a term of

one (1) year, but shall hold office until their successors are appointed. The Deputy Chief must be an active member of one of the incorporated companies of the SBFR, and reside within five (5) miles of the corporate limits of the Borough of Sea Bright.

No member shall be considered by the Fire Department Administrator nor the Borough Council for the position of Deputy Chief without prior proof that the member has met the standards and qualifications set forth by the State of New Jersey.

20-3D Fire Captain / Fire Lieutenants

The Captains and Lieutenants of the SBFR shall be considered company level officers and will be immediately responsible for the direction of the members at a fire scene through orders given by the incident commander. The Fire Captain or Fire Lieutenant may assume the role of the Incident Commander when the Department Chief, Deputy Chief, or the Fire Department Administrator is absent. The Fire Captain and Fire Lieutenants may be assigned operational and administrative duties to assist the Fire Department Administrator, Department Chief, or the Deputy Chief as needed.

The Captains and Lieutenants of the SBFR will be elected by the membership, as a whole, of the incorporated fire companies that comprise SBFR. This election will take place during a department meeting during the month of November.

In the event of a vacancy in the office of Captains or Lieutenant, said office will remain vacant until a meeting is held and an election by the membership determines the replacement at which time the elected member will be appointed into the position by the Borough Council to complete the term.

20-3E Chief Engineer

The position of Chief Engineer shall be filled by appointment of the approving authority (Borough Council) from a list of qualified candidates through a written letter of intent to the Borough Administrator and a review by the Borough Council for the best qualified candidate.

The Chief Engineer will be compensated as set forth in Chapter 45, Salaries and Compensation, of the Code of the Borough of Sea Bright.

The Chief Engineer will be directly responsible for ensuring that the apparatus and all of its equipment is maintained and in good working order. It will be the responsibility of the Chief Engineer to ensure that all annual testing is completed and that any deficiencies are immediately reported to the Fire Department Administrator in writing.

20-4 Fire Department Membership

No person shall be permitted to serve in the Sea Bright Fire Rescue unless and until such person shall have made a volunteer's application to an incorporated fire company which composes SBFR and have been recommended by the Fire Department Administrator and approved by the Borough Council of the Borough of Sea Bright by resolution or a motion adopted at a Regular Council Meeting.

20-4A Approval of Members

The names of all prospective firefighters shall be submitted to the Borough Council as provided in the above subsection and approved by the Borough Council prior to any performance of fire service by any prospective member. Additionally, prospective firefighters may be required to have a pre-appointment physical by a physician designated by the Borough Council.

20-4B Background Checks.

The Borough Council shall order a criminal investigation into the record of a prospective firefighter. Such background checks shall be conducted by the Chief of Police. The results of the background check shall be forwarded to the Borough Council, who shall consider

the results in deciding upon membership in the SBFR. Applicants with a criminal background may be precluded from serving in the SBFR.

20-6 Classes of Membership; Qualifications

Classes of membership and requisite qualifications for membership in the SBFR shall be as follows:

20-6A Active Member

1. Must be at least eighteen (18) years of age;
2. Must be in good, moral character;
3. Must be a citizen of the United States, a resident of the Borough of Sea Bright, a resident within a municipality living no greater than three (3) miles from the corporate boarder or must be employed full time within the Borough of Sea Bright;
4. Must complete a criminal background check and a physical examination.

20-6B Active Reserve / Seasonal Member

1. Must be at least eighteen (18) years of age;
2. Must be in good, moral character;
3. Must be a citizen of the United States, a resident within a municipality living no greater than seven (7) miles from the corporate boarder, must be employed within the Borough of Sea Bright on a part time basis, or must maintain a seasonal residence for a minimum of ninety (90) days;
4. Must complete a criminal background check and a physical examination.

20-6C Fire Rescue Cadet Member

Each volunteer fire company may have a Junior Firefighters' Auxiliary or Explorer program whose members shall not be required to perform duties which would expose them to the same degree of hazard as an active member.

Rules and Regulations. Each junior firefighter/explorer shall be governed by the following rules and regulations:

A junior firefighter/explorer may attend after joining.

A junior firefighter shall be between the ages of sixteen (16) and eighteen (18).

A junior firefighter/explorer must be a citizen of the United States or a resident of the State of New Jersey.

A junior firefighter/explorer shall wear full turnout gear while riding fire apparatus and performing fire duties.

At no time during a fire shall a junior firefighter/explorer enter a burning structure or any hazardous atmosphere.

A junior firefighter/explorer may deliver such items as hand lights, exhaust fans, axes, and pike poles from the fire apparatus to the active/non-active firefighters fighting fires, but only to those firefighters outside the structure.

At the scene of a fire, a junior firefighter/explorer may roll hose or help repack hose onto the fire apparatus.

Once a fire has been extinguished a junior firefighter/explorer may, upon the instruction of and the direction of a line officer, assist in the inside cleanup operations.

A junior firefighter/explorer may only ride in the jump seat or cab of the apparatus.

Under the instruction and at the direction of a line officer, a junior firefighter/explorer during drills may perform certain duties such as holding water lines, ladder work, and practice rescue work and pumper operations.

A junior firefighter/explorer shall assist in keeping the fire apparatus, firehouses and grounds clean and shall also assist in all fire company and department activities.

Parental Consent. A copy of the rules and regulations and of any additional rules and regulations imposed by the volunteer fire company whose auxiliary the junior member or explorer member wishes to join shall be given to the parents or guardian of the junior/explorer firefighter. A copy of the rules and regulations signed by the parents or guardian and of written permission to participate in the auxiliary/explorer program shall be required from each junior/explorer member prior to membership in an auxiliary.

20-7 Fire Police

There may be active or associate members of the Sea Bright Fire Rescue who may also be designated as fire police pursuant to N.J.S.A. 15:8-4. These members shall serve for a five-year term and be at the direction of the Fire Department Administrator. Before commencing their duties as fire police, a background check must be conducted. Such members must qualify as fire police by taking and subscribing to an oath to be administered by the Municipal Clerk that they shall justly, impartially and faithfully discharge their duties to the best of their ability and understanding. Fire police shall perform their duties under the supervision of the fire officer in charge of the fire or fire drill. Such duties shall include:

Protection of property and contents;

Establishing and maintaining fire lines;

Performing such traffic duties as necessary, from the fire station to and at the vicinity of the fire, fire drill or other emergency call, until the arrival of a duly authorized police officer;

In the absence of investigating authorities, investigating all causes of fire and preserving of all evidence pertaining to questionable fires, and turning over of evidence to proper investigating authorities; and

Wearing the authorized fire police badge while on duty.

Nothing set forth in this subsection is intended to give the fire police the right to supersede a duly authorized police officer.

20-8 Fire Drivers

Fire drivers will be designated into two separate groups; Auxiliary and Probationary.

Auxiliary drivers will be determined in December of the preceding year by the Fire Department Administrator and the Chief Engineer. Members qualifying for the Auxiliary drivers list must be competent in the operation of all department apparatus and must be an active member of the department answering greater than fifty (50) percent of fire alarms.

No more than ten (10) auxiliary drivers will be permitted per fiscal year.

All fire drivers must possess a Firefighter I certification and maintain a valid State of New Jersey operator's license. Additional requirements may be set forth by the SBFR in department policy.

If a driver's license is revoked or cancelled, the driver shall become disqualified and his or her office vacated on the date of such revocation, cancellation or expiration. Additionally, drivers shall be subject to control of the Fire Department Administrator, who may, for just cause, remove a driver or impose a suspension.

20-9 Apparatus

Fire apparatus representing the Borough of Sea Bright shall be removed from the firehouses in which they are housed only upon dispatch to an incident or for training, maintenance, refueling or other approved reason. Frivolous use of fire apparatus is prohibited. The Fire Chief shall report any violations of this provision to the Borough Administrator or his/her designee, and may suspend or remove the driver responsible.

No portion of the equipment or apparatus of the Fire Department shall be permitted to leave the Borough of Sea Bright to attend social functions (parades, musters, etc.) except with the written consent of the Fire Department Administrator and the approval of the Mayor. Response to call for aid outside of the municipality shall be in accordance with State, County, and local mutual aid protocols. In such cases, the Fire Department Administrator and / or the Department Chief shall designate which portion of equipment or apparatus may be sent.

20-10 Insurance

The members and officers of the Sea Bright Fire Rescue shall comply with any and all requirements as set forth by the Borough of Sea Bright's current Joint Insurance Fund carrier.

20-11 Discipline

It shall be the duty of all officers and members to maintain proper discipline and decorum at all times. All members shall faithfully and promptly obey the rules, regulations, policies, and procedures set forth by the SBFR and the lawful orders of superiors. Written charges may be filed against any member by any other member, a member of the public, or a public or private entity. The Fire Department Administrator or the Department Chief shall have the authority to summarily discipline any offender, or he/she may choose to convene a Disciplinary Review Board.

Options. Disciplinary action may take the form of a verbal warning, written notice to improve performance, official written reprimand, revocation of privileges, suspension not to exceed one (1) year, or expulsion from the Fire Department. Only the Disciplinary Review Board can impose expulsion.

Authority to Impose. The Fire Department Administrator may administer all levels of disciplinary action. An expulsion order shall only be drawn up upon recommendation from the Disciplinary Review Board. The Department Chief may administer discipline up to a six-month suspension. Captains and Lieutenants may administer discipline up to an official written reprimand. Written reports of all disciplinary action by subordinate officers shall be forwarded to the Fire Department Administrator within forty-eight (48) hours of imposition.

Disciplinary Review Board.

1. *Composition.* A Disciplinary Review Board shall consist of three (3) individuals as follows: the Borough Administrator, the Fire Department Administrator and the Department Chief. When the Board meets, the Borough Administrator shall chair the proceedings. If a prospective Board member is a party instant case, he/she shall be disqualified from serving on that particular case. A list of conflict Board members will be developed including but not limited to senior department heads, a chief officer from another fire department, the County Fire Marshall or his/her designee, and/or a representative of the New Jersey Division of Fire Safety.

2. *Duties.* The Disciplinary Review Board shall conduct impartial hearings to review formal charges brought against members. After hearing testimony from both sides, the Board shall deliberate and render a decision. If the decision sustains the charges, the Board shall also recommend disciplinary action to the Borough Council.

3. Within ten (10) days of reaching a decision, the Board shall provide written copies of its findings to both parties.

4. Proceedings. A hearing shall commence before the Disciplinary Review Board within a reasonable time following submission of written charges to the Fire Department Administrator. The accused shall be provided an opportunity to present his/her defense, with or without the assistance of an attorney, and to present witnesses and cross-examine any person testifying against him/her. All testimony shall be given under oath. If deemed necessary, a court reporter may be hired to record and transcribe the proceedings, with the total costs thereof being evenly split between the accused and the Borough of Sea Bright.

5. Implementation of Decision. The Borough Council shall implement disciplinary action upon a guilty finding by the Disciplinary Review Board. With sufficient justification, the Borough Council may impose a lesser action than that recommended by the Disciplinary Review Board, but shall not impose a stronger action. Implementation shall begin after the time period for appeal has expired, or immediately after an appeal has been denied.

6. Appeals. An appeal may be taken to the Borough Council if written notice of appeal is served to the Fire Department Administrator within five (5) calendar days of receipt of the decision of the Disciplinary Review Board. If notice of appeal is not served upon the Fire Department Administrator within this time period, the right to appeal shall be deemed waived. The appointing authority shall make their determination based upon the written findings and/or transcript if one has been prepared by the Disciplinary Review Board. The appointing authority may elect to hear additional testimony. The decision of the appointing authority shall be final.

7. Concurrent Suspension. If an officer or fire company suspends a member, that member shall be concurrently suspended from the SBFR and shall not participate in any fire ground operations or training sessions nor ride on any insured Borough fire apparatus.

8. Matters Involving the Fire Department Administrator or the Department Chief. The Borough Administrator shall hear matters in which the Fire Department Administrator or the Department Chief is a party. The Fire Department Administrator or the Department Chief may appeal the Borough Administrator's decision to the Borough Council.

20-12 Automatic / Mutual Aid

It is understood that the SBFR may enter into agreements with neighboring communities to provide fire and rescue services on automatic and mutual requests for help with the knowledge that the same services will be provided to the Borough of Sea Bright when needed.

20-13 Incorporated Companies

Management. Each volunteer fire company shall have the widest latitude in the management of its company and in the conduct of internal affairs, consistent with the purpose for which it was organized and maintained, and with the ordinances of the Borough, the rules and regulations of the Fire Department and the laws of State of New Jersey.

Constitution and Bylaws. The constitution and bylaws of each company shall conform to the provisions of this chapter and Statutes. A fire company may adopt bylaws, which impose stricter standards than would otherwise be imposed by ordinance, Fire Department rules and regulations or Statute, as long as the bylaw is not in conflict or does not violate any Borough ordinance, Fire Department rule or regulation, or Statute. Any Fire Company which shall refuse to obey or enforce obedience of any provisions of this section at the direction of the Borough Council shall be suspended from fire duty in the Borough at the discretion of the Mayor and Council and its control over the fire apparatus and fire equipment of the Borough shall thereupon cease and revert to the Borough. No provision in this section shall restrict the rights of the Companies in this Department to own and maintain property in their own names.

Elections. Fire company elections shall beheld in the final quarter of the year as provided for in the bylaws of each company.

20-14 Incentive to Members

All active members of the SBFR shall be entitled to the following benefits: they shall be exempt from the payment of any Borough of Sea Bright fees for Borough training programs; Borough license and Borough permit fees, including but not limited to certificates of occupancy; construction code fees; Board of Adjustment and Planning Board fees; and the annual beach badge fee. These exemptions shall only apply for the member's primary residence and shall not apply to any rental or income property owned by the member.

Exclusion from benefits. The following fees are excluded from the benefits provided under this subsection and must be paid by the members: all escrow fees regarded by the Planning Board or the Board of Adjustment; the posting of performance and maintenance guarantees, where required; fee licenses and permits associated with any fireman operating a business within the Borough of Sea Bright; escrows associated with engineering inspections; inclusion in programs after registration has reached its maximum; dog license fees; any fee or permit therefore which is collected for any other entity.

Members shall also be granted unrestricted access to the Boroughs public beaches free of charge.

BE IT FURTHER ORDAINED all other sections of Chapter 20 shall remain in full force and effect. In the event there is any conflict or inconsistency between this particular ordinance and the rest of Chapter 20, the terms in this ordinance shall prevail.

BE IT FURTHER ORDAINED that this Ordinance shall take effect upon passage and publication as required to Law.

INTRODUCED: February 19, 2013
PUBLIC HEARING: March 5, 2013
ADOPTION:

I hereby approve the adoption of this Ordinance this _____ day of _____ 2013.

JOSEPH L. VERRUNI
Acting Borough Clerk

DINA LONG
Mayor

Councilman Leckstein asked if this ordinance could be pulled and held for next Council Meeting as he is only seeing it for the first time tonight and he and Councilwoman Bills would like to meet with fire committee and discuss in further detail.

The Mayor asked for a motion to carry the ordinance to March 5th meeting;

Councilmember Leckstein motion to carry Ordinance#05 -2013 to the meeting of March 5, 2013; seconded by Councilmember Keeler.

Vote: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Yes Yes Yes Yes Yes Abstained

ORDINANCE No.06-2013

Mayor Long to read the ordinance by title:

**BOROUGH OF SEA BRIGHT
ORDINANCE NO. 06-2013 Through**

AN ORDINANCE TO FIX THE COMPENSATION OF OFFICERS AND EMPLOYEES OF THE BOROUGH OF SEA BRIGHT FOR THE YEAR 2013 Through 2015.

BE IT ORDAINED, BY THE BOROUGH OF SEA BRIGHT IN THE COUNTY OF MONMOUTH AND THE STATE OF NEW JERSEY AS FOLLOWS:

Section 1. Unless otherwise noted the yearly compensation, salaries and wages of various officers and employees shall be paid semi- monthly. In lieu of all fees as follows:

	TITLES & CLASSES		
	2013	2014	2015
GROUP I – <u>Part Time Employees</u>	1,000 – 4,000	1,000 – 4,100	1,000– 4,500
<ul style="list-style-type: none"> • Assessment Searches • Administrative Assistant • Tax Search Officer • Board of Health Secretary • Deputy Registrar • Emergency Management Coordinator 			
<u>Other</u>	0 – 31,000	0 – 31,000	0 – 32,000
<ul style="list-style-type: none"> • Borough Prosecutor • Municipal Court Judge • Borough Council • Mayor • Public Defender 			
GROUP II – <u>Hourly Employees</u>	2013 7.25 – 45.00	2014 7.25 – 46.00	2015 7.25 – 48.00
<ul style="list-style-type: none"> • Administrative Assistant Secretary • Construction Department Secretary Assistant • Custodian • Flood Plain Manager • Library Cultural Arts Assistants • Library Cultural Arts Director • Planner • Planning/Zoning Board Secretary • Recreation Coach • Recreation Assistant • Zoning Officer 			

GROUP III – Assistants 2,000 – 60,000 2,000 – 62,000 2,000 – 63,000

- Administrative Assistant
- Construction Department Secretary
- Deputy Borough Clerk
- Deputy Court Administrator
- Finance Manager
- Payroll/Account Payable Clerk

	2013	2014	2015
GROUP IV – <u>Public Works Employees</u>	5,000 – 65,000	5,000 – 65,000	5,000– 65,000

- Beach Maintenance Supervisor
- Deputy Director
- Equipment Operator
- Public Works Maintenance
- Superintendent

GROUP V – Police 25,000 – 115,000 25,000 – 115,000 25,000–115,000

- Captain
- Lieutenant
- Sergeant
- Corporal
- Detective
- Patrolman
- Police Clerk/Dispatcher

	2013	2014	2015
GROUP V - <u>Police</u> – Hourly			
• Crossing Guard	9.00 – 10.00 hourly	9.00 – 10.00 hourly	9.00 – 10.00 hourly
• Dispatchers	10.00 – 12.00 hourly	10.00 – 12.00 hourly	10.00 – 12.00 hourly
• Special 1 st Class	12.00 – 14.00 hourly	12.00 – 14.00 hourly	12.00 – 14.00 hourly
• Special 2nd Class	14.00 – 16.00 hourly	14.00 – 16.00 hourly	14.00 – 16.00 hourly
• Police Matron	9.00 - 14.00 hourly	9.00 - 14.00 hourly	9.00 - 14.00 hourly

GROUP VI – Department Head 20,000 – 131,000 20,000 – 134,000 20,000 - 137,000

- Borough Administrator
- Borough Clerk
- Director of Public Works
- Municipal Court Administrator

- Police Chief
- Tax Collector

GROUP VII - Permanent Part-Time 1,000 – 31,000 1,000 - 32,000 1,000 - 33,000

- Assistant Code Enforcement
- Beach Administrator
- Beach Recreation Director
- Certified Public Works Manager

- | | 2013 | 2014 | 2015 |
|--|------|------|------|
| • Chief Financial Officer | | | |
| • Code Enforcement | | | |
| • Collection Operator | | | |
| • Construction Officer | | | |
| • Electrical Inspector | | | |
| • Fire Department Administrator | | | |
| • Fire Official/Fire Marshall | | | |
| • Fiscal Officer | | | |
| • Fire Sub-code Official Inspector | | | |
| • Housing Inspector | | | |
| • Plumbing Sub Code Official | | | |
| • Public Building Custodian | | | |
| • Recreation Director | | | |
| • Registrar of Vital Statistics | | | |
| • Deputy Registrar of Vital Statistics | | | |
| • Recycling Coordinator | | | |
| • Sewer Clerk | | | |
| • Tax Assessor | | | |
| • Water Safety Director | | | |

- | | 2013 | 2014 | 2015 |
|-------------------------------------|----------------------|----------------------|----------------------|
| GROUP VIII - <u>Seasonal</u> | | | |
| • Assistant Beach Manager | 9.00 – 12.00 hourly | 9.00 – 12.00 hourly | 9.00 – 12.00 hourly |
| • Beach Cleaner | 7.25 – 15.00 hourly | 7.25 – 15.00 hourly | 7.25 – 15.00 hourly |
| • Beach Office Attendant | 7.25 – 13.00 hourly | 7.25 – 13.00 hourly | 7.25 – 13.00 hourly |
| • Gate Attendant | 7.25 – 12.00 hourly | 7.25 – 12.00 hourly | 7.25 – 12.00 hourly |
| • Lifeguard Officer | 10.00 – 15.00 hourly | 10.00 – 15.00 hourly | 10.00 – 15.00 hourly |
| • Lifeguard | 10.00 – 15.00 hourly | 10.00 – 15.00 hourly | 10.00 – 15.00 hourly |

INTRODUCED: February 19, 2013
PUBLIC HEARING: March 5, 2013
ADOPTED:

Witness

BOROUGH OF SEA BRIGHT,

JOSEPH VERRUNI, ACTING BA/CLERK

DINA LONG, Mayor

Councilmember Leckstein motion to introduce Ordinance # 06 -2013 for a public hearing to be held on March 5, 2013; seconded by Councilmember Keeler.

Vote: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Yes Yes Yes Yes Yes Abstained

ORDINANCE: Public Hearing(s):

ORDINANCE No.01-2013

Public Hearing(s):

Mayor Long to read the ordinance by title:

Note: The Borough is in receipt of recommendations from the Borough Planning Board and the Monmouth County Planning Board .

ORDINANCE NO. 01-2013

AN ORDINANCE REVISING CHAPTER 130, LAND USE, ARTICLE II, DEFINITIONS and WORD USAGES SECTION 130-5 DEFINITIONS OF THE CODE OF THE BOROUGH OF SEA BRIGHT

Councilmember Leckstein motion to open the public hearing on Ordinance #01-2013, seconded by Councilmember Keeler.

Vote: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Yes Yes Yes Yes Yes Yes

Public Hearing:

The Mayor asked if there was anyone wishing to be heard. Councilman Leckstein explained the Ordinance - right now you are not allowed to build any structures on the east side of the sea wall and all the beach clubs have cabanas and other structures on the east side of the sea wall. This Ordinance clarifies the Ordinance and eliminates seasonal structures from that prohibition.

Councilman Leckstein made motion to close the public hearing, seconded by Councilman Keeler.

Vote: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Yes Yes Yes Yes Yes Yes

Councilmember Leckstein motion to close the public hearing on Ordinance #01-2013 and adoption according to Law, seconded by Councilmember Keeler.

Vote: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Yes Yes Yes Yes Yes Yes

ORDINANCE No.02-2013

Mayor Long to read the ordinance by title:

ORDINANCE NO. 02-2013

AN ORDINANCE AMENDING SALARY ORDINANCE OF CERTAIN OFFICERS, POSITIONS AND EMPLOYEES OF THE BOROUGH OF SEA BRIGHT, MONMOUTH COUNTY, STATE OF NEW JERSEY, AND REPEALING ANY AND ALL OTHER ORDINANCES HERETOFORE ADOPTED WHICH ARE INCONSISTENT HEREWITH

Councilmember Leckstein motion to open the public hearing on Ordinance #02-2013, seconded by Councilmember Kelly.

Vote: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Yes Yes Yes Yes Yes Yes

Public Hearing:

No one wished to be heard.

Councilmember Murphy motion to close the public hearing) on Ordinance #02-2013 and adoption according to Law, seconded by Councilmember Leckstein.

Vote: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Yes Yes Yes Yes Yes Yes

ORDINANCE No.03-2013

Mayor Long to read the ordinance by title:

ORDINANCE NO. 03-2013

AN ORDINANCE REVISING CHAPTER 115, FLOOD DAMAGE REVENTION; and REVISING CHAPTER 130, LAND USE,ARTICLE II, DEFINITIONS AND WORD USAGE, SECTION 130-5 DEFINITIONS; and ARTICLE VII, AREA, BULK AND USE REQUIREMENTS, SECTION 130-47 FLOOD DAMAGE PREVENTION; and ARTICLE VII, AREA, BULK AND USE REQUIREMENTS, SECTION 130-50 LOT AND BUILDING REQUIREMENTS OF THE CODE OF THE BOROUGH OF SEA BRIGHT

Note: The Borough is in receipt of recommendations of both Borough Planning Board and the Monmouth County Planning Board.

Councilmember Leckstein motion to open the public hearing on Ordinance #03-2013, seconded by Councilmember Keeler.

Vote: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Yes Yes Yes Yes Yes Yes

Public Hearing:

The Mayor asked Councilman Leckstein to clarify the particulars of this Ordinance. This Ordinance has undergone repeated discussions about adopting the new ABFE as being our building height ordinance. We want everyone to build to the ABFE. This deals with elevations for new structures and substantially damaged structures.

Thomas Guthrie, Island View Way, asked if this had anything to do with existing structures. Councilman Leckstein said that this would make it easier to raise your structure without having to go for variance.

Ms. McKenzie indicated that there are several other towns in the area that are challenging the flood levels and Sea Bright should consider doing the same.

Karen Trezza asked about how this might or might not effect businesses.

Michael Rubenstein, 640 Ocean Ave., asked about the procedures inspectors use to determine your home is substantially damaged or if they don't and you feel it is, can you appeal. Joe Verruni, Acting Administrator, explained the appeals process.

Councilmember Leckstein motion to close the public hearing on Ordinance #03-2013 and adoption according to Law, seconded by Councilmember Kelly.

Vote: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Yes Yes Yes Yes Yes Yes

ORDINANCE No. 04-2013

Mayor Long to read the ordinance by title:

ORDINANCE NO. 04-2013

AN ORDINANCE TO AMEND CHAPTER 201, ARTICLE VIII, RESIDENTIAL PERMIT PARKING OF THE CODE OF THE BOROUGH OF SEA BIRGHT

Councilmember Leckstein motion to open the public hearing on Ordinance #04-2013, seconded by Councilmember Keeler.

Vote: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Yes Yes Yes Yes Yes Yes

Public Hearing:

Councilman LoBiondo said we extended residential parking permits to north beach in addition to downtown.

Ruth Blaser, 488 Ocean asked for more of an explanation. Councilman LoBiondo explained that this Ordinance only applied to side streets, not Ocean Avenue.

Councilmember Leckstein motion to close the public hearing on Ordinance #04-2013 and adoption according to Law, seconded by Councilmember Murphy.

Vote: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Yes Yes Yes Yes Yes Yes

INDIVIDUAL ACTION/New Business:

Vouchers: \$172,754.55

Councilmember Leckstein motion to approve the Voucher List dated February 19, 2013 as submitted by the Finance Manager, seconded by Councilmember Kelly

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Sea Bright Borough
Bill List By Vendor Name

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2-19-13 BILL LIST

P.O. Type: All
Range: First to Last
Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00949 AMERICAN PLANNING ASSOCIATION	13-00162	02/07/13	P/L BOARD-2013 MEMBERSHIP DUES	Open	303.00	0.00		
00820 APOLLO SEWER & PLUMBING, INC.	13-00163	02/07/13	BLDGS/GRNDS-PRESSURE JET CLEAN	Open	350.00	0.00		
02169 ATTILIO'S RESTAURANT & PIZZA	13-00059	01/23/13	DPW-PRISONER FOOD	Open	425.15	0.00		
00167 AUTONOMY, INC.	13-00132	02/04/13	A&E-VAULT:2013 SERVER BACKUPS	Open	187.44	0.00		B
00995 AWARENESS PROTECTIVE	13-00096	01/28/13	POLICE DEPT-RIFLE INSTRUCTION	Open	350.00	0.00		
01957 BENEMAX BENEFIT MANAGEMENT CO.	13-00150	02/05/13	02/13 DENTAL PLAN MANAGEMENT	Open	324.00	0.00		
01775 BOMS, BRIAN	13-00175	02/13/13	HURR SANDY-VOLUNTEER CO-ORD	Open	3,784.60	0.00		
01641 BORO OF SEA BRIGHT UNEMPLOYMNT	13-00144	02/05/13	T/F TO UNEMPLOYMENT TRUST A/C	Open	14,866.00	0.00		
00063 CHESAPEAKE EXTERMINATING CO.	13-00119	01/31/13	BLDGS/GRNDS-EXTERM:OCT/DEC2012	Open	90.00	0.00		
01493 COOPERATIVE INDUSTRIES, L.L.C.	12-01434	12/19/12	OCT/NOV 2012 NATURAL GAS	Open	7,764.24	0.00		
01865 COVERT, PATRICK	13-00154	02/05/13	OEM-10/29-10/30/12:24 HOURS	Open	240.00	0.00		
02017 DJJ SALES ASSOCIATES, INC.	12-01404	12/13/12	INSTALL 4 AVAYA PHONES IN GYM	Open	2,007.00	0.00		
01796 ELECTRICAL INSTALLATION &	13-00052	01/16/13	SEWER-INSTALL BAM BOARD	Open	180.00	0.00		
01288 FISLER, CHRISTOPHER	13-00167	02/07/13	POLICE DEPT-REIMB:UNIFORMS	Open	653.73	0.00		
00333 GARAVENTA, DEBORAH	13-00176	02/13/13	IT SERVICES:1/28 & 2/11/13	Open	737.18	0.00		
00979 GIBBONS, P.C.	13-00165	02/07/13	BOND COUNSEL:MCIA 2012 BONDS	Open	7,015.84	0.00		

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Sea Bright Borough
Bill List By Vendor Name

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Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00305 GORCEY PLUMBING & HEATING, INC	13-00101	01/28/13	BLDGS/GRNDS-INSTALL SINK	Open	294.00	0.00		
01634 GRAMCO BUSINESS COMMUNICATIONS	13-00086	01/28/13	2013 MAINTENANCE CONTRACT	Open	495.00	0.00		
01198 GUARANTEED PLANTS & FLORIST	13-00049	01/15/13	A&E-FLOWERS:LANG FAMILY	Open	57.00	0.00		
01887 HEIM ELECTRONICS, INC.	12-01461	12/31/12	BLDGS/GRNDS-11/20,12/17 SERV	Open	202.50	0.00		
	13-00169	02/07/13	BORO HALL-2/1-4/30/13 ALARM	Open	<u>62.85</u>	0.00		
					265.35			
01227 INNOVATIVE DATA SOLUTIONS, INC.	13-00021	01/10/13	POLICE DEPT-DMS TRAINING SYSTM	Open	2,500.00	0.00		
01526 JCP & L	13-00172	02/13/13	PUMP STATIONS:BEACH & CENTER	Open	326.51	0.00		
01043 JERSEY PROFESSIONAL	13-00171	02/08/13	ACTING ADMINISTRATOR SERVICES	Open	12,580.00	0.00		
	13-00187	02/13/13	ACTING DEPUTY CLERK SERVICES	Open	5,907.50	0.00		
	13-00189	02/13/13	PLACEMENT FEE:ACTING DEPUTY	Open	<u>1,000.00</u>	0.00		
					19,487.50			
00863 LEE, RICHARD	13-00194	02/13/13	HURR SANDY-VOLUNTEER CO-ORD	Open	1,030.00	0.00		
00426 LONG, DINA	13-00190	02/13/13	A&E-REIMB:SUPPLIES & LUNCHEON	Open	359.90	0.00		
00275 M & S WASTE SERVICES, INC.	13-00137	02/04/13	2013 TRASH/RECYCLING PICKUP	Open	8,347.16	0.00		B
	13-00138	02/04/13	JAN 2013 BRUSH COLLECTION	Open	333.00	0.00		
	13-00139	02/04/13	JAN 2013 CHRISTMAS TREE COLL	Open	300.00	0.00		
	13-00140	02/04/13	JAN 2013 LANDFILL TIPPING FEES	Open	5,776.39	0.00		
	13-00153	02/05/13	HURRICANE SANDY CLEAN-UP	Open	<u>1,460.04</u>	0.00		
					16,216.59			
01753 MARKSON, SUSANNA	13-00191	02/13/13	REIMB:MAILING SUPPLIES	Open	398.04	0.00		
00215 MATTHEWS, WILLIAM d/b/a	13-00054	01/16/13	POLICE DEPT-TAHOE KEYS	Open	70.00	0.00		
	13-00055	01/16/13	REPAIR DOOR: POST-SANDY	Open	<u>210.00</u>	0.00		
					280.00			
00110 MONM CNTY REGIONAL HEALTH	13-00141	02/05/13	1/Q/2013 PUBLIC SERVICE HEALTH	Open	12,606.75	0.00		
00021 MONMOUTH COUNTY	13-00149	02/05/13	SHREWSBURY RIVER FLOOD WARNING	Open	1,500.00	0.00		

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Sea Bright Borough
Bill List By Vendor Name

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Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00067	MOTOROLA c/o							
	12-01445	12/27/12	POLICE DEPT-MIC,ANTENNA,BATT	Open	827.20	0.00		
01666	MRA INTERNATIONAL, INC.							
	13-00067	01/23/13	FINANCE-HP LASERJET PRINTER	Open	649.00	0.00		
01559	MURPHY, C. READ							
	13-00186	02/13/13	A&E-REIMB:ASFPM DUES & FUEL	Open	187.82	0.00		
00339	NAPA AUTO PARTS							
	13-00170	02/07/13	DPW-10/23/12 & 11/19/12 INV	Open	222.82	0.00		
00433	NATIONAL ENTERTAINMENT							
	13-00115	01/30/13	REC-TOY/CANDY EGGS FOR HUNT	Open	600.00	0.00		
01211	NAYLOR'S, INC.							
	13-00020	01/10/13	POLICE-BLANKET:VEHICLE MAINT	Open	5.63	0.00		B
00019	NJ AMERICAN WATER							
	13-00151	02/05/13	JAN 2013 USAGE DATA:BILLING	Open	308.29	0.00		
	13-00152	02/05/13	JAN 2013 HYDRANTS	Open	<u>2,223.60</u>	0.00		
					2,531.89			
00671	NJ DEPT OF COMMUNITY AFFAIRS							
	13-00160	02/07/13	4/Q/2012 STATE PERMIT FEES	Open	60.00	0.00		
00502	NJ STATE LEAGUE/MUNICIPALITIES							
	13-00161	02/07/13	FINANCE-3/6/13 SEMINAR	Open	55.00	0.00		
00743	OFFICE MAX, INC.							
	13-00025	01/10/13	DPW-OFFICE SUPPLIES	Open	81.36	0.00		
02167	QUALITY COMMUNICATIONS SYS,INC							
	13-00061	01/23/13	POLICE DEPT-RADIO EQUIPMENT	Open	36.40	0.00		
00295	RED THE UNIFORM TAYLOR							
	13-00083	01/28/13	POLICE DEPT-UNIFORMS:FRIEDMAN	Open	797.10	0.00		
	13-00092	01/28/13	POLICE DEPT-GUN HOLSTER	Open	<u>32.99</u>	0.00		
					830.09			
00841	SERPICO'S BUSINESS MACHINES							
	12-01449	12/28/12	A&E-SERVICE IBM TYPEWRITER	Open	175.00	0.00		
01196	SHERMAN, NANCY							
	13-00174	02/13/13	HURR SANDY-VOLUNTEER CO-ORD	Open	3,860.00	0.00		
00083	T & M ASSOCIATES							
	13-00122	02/01/13	COUNCIL MEETINGS:9/25-10/16/12	Open	675.00	0.00		
	13-00123	02/01/13	ENGINEERING-8/27-10/18/12 MISC	Open	2,311.99	0.00		
	13-00124	02/01/13	ZONING OFFICER-9/27-10/18/12	Open	1,080.00	0.00		
	13-00125	02/01/13	ENGINEERING:25 CENTER STREET	Open	569.52	0.00		

REGULAR MEETING MINUTES

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Sea Bright Borough
Bill List By Vendor Name

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Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00083 T & M ASSOCIATES			Continued					
	13-00126	02/01/13	COUNCIL MEETING:12/18/12	Open	202.50	0.00		
					4,839.01			
01285 THE HOME DEPOT								
	13-00112	01/29/13	STEP PROGRAM-FLOORING	Open	2,428.40	0.00		
	13-00157	02/05/13	BLDGS/GRNDS-BLANKET:MISC SUPP	Open	179.70	0.00		B
					2,608.10			
01577 TREASURER, STATE OF NJ								
	13-00168	02/07/13	A&E-MICROFILM STORAGE FEE	Open	25.00	0.00		
00363 TRICO EQUIPMENT, INC.								
	13-00058	01/23/13	DPW-BLADE:FRONT END LOADER	Open	1,639.11	0.00		
00460 TRIVETT'S SUNOCO, INC.								
	12-01422	12/18/12	FIRE DEPT-REPAIRS #4366	Open	1,468.65	0.00		
02061 VERIZON WIRELESS								
	13-00178	02/13/13	FIRE DEPT-MDT:FEB 2013	Open	40.01	0.00		
	13-00192	02/13/13	BLDG INSPECTOR-CELL:FEB 2013	Open	72.20	0.00		
					112.21			
01164 WATCHUNG SPRING WATER CO, INC.								
	13-00179	02/13/13	JAN 2013 SPRING WATER	Open	382.04	0.00		
01912 WHEELER, EDWARD								
	13-00118	01/31/13	BLDG DEPT-REIMB:LAPTOP	Open	479.99	0.00		
Total Purchase Orders:		68	Total P.O. Line Items:	81	Total List Amount:	116,771.14	Total Void Amount:	0.00

OK

CONTINUED ON NEXT PAGE

Vote: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
 Yes Yes Yes Yes Yes Yes

REMARKS FROM THE AUDIENCE (limited to 3 minutes)

The Public Comment portions of this meeting allow members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

Ruth Blaser, 488 Ocean Avenue, asked about the post office and if our zip code effected our funding in any way.

Mrs. McKenzie said that zip codes do not always represent an area adequately.

Councilmember Peggy Bills asked to make a report on the Library Committee and summarized the meeting minutes from the recent Committee meeting. (If the library is salvageable, then they would like to keep that library as is. It would make much more sense for the library to be a community center rather than a beach building. Should be on first floor away from beach building. Should have a conference/media room, an area for children, a reading area, a computer area, front help desk, rest room and a storage room. The Committee is concerned that the beach building has become the priority and the

library is secondary. Library is an all year building vs. three beach months. Another concern is, if combined, we would be using FEMA money designated for library on the beach building. Also, security is an issue and utilities cost....would be less on the first floor of a structure vs. second floor.) Councilman Leckstein clarified that these were the views and concerns of the Library Committee.

Councilman Leckstein gave an update.....although it is not definite yet, we may be having fireworks....the businesses are working to try to make that happen.

Ruth Blaser, 488 Ocean Avenue, asked about her missing flag and planter from her property. Councilman Murphy said he would follow up with her.

Mayor Long asked Frank Lawrence to give an update on the proposed idea for the Sea Bright Recovery Center. Frank explained that since the start of the volunteer and recovery effort, we have been focused on the next phase which is the long term recovery effort which could take several years. Frank explained that we need to move from an ad hoc crisis management model to a long term sustainable model. Will be bringing in totally outfitted containers to use as private office to meet with residents which will provide privacy.

Michelle McMullin addressed the Council regarding where the containers will be located as the downtown parking spaces are at a premium.

EXECUTIVE SESSION:

Resolution No. 56 -2013 - Personnel

**RESOLUTION NO. 56-2013
EXECUTIVE SESSION
BOROUGH OF SEA BRIGHT**

Councilmember Keeler offered the following resolution for approval; seconded by Councilmember Kelly

WHEREAS, Section 8 of the Open Public Meeting Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, New Jersey, that they meet in closed session to discuss the issues as herein set forth and when the need for confidentiality no longer exists the decisions made therein will be made available to the public.

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matters to be discussed are as follows:
 - A. Personnel
3. It is anticipated at this time that the subject matters will be made public, if and when , confidentiality is no longer needed. Action may be taken.
4. This Resolution shall take effect immediately

BE IT FURTHER RESOLVED that the Mayor and Council may come back into Regular Session to conduct additional business.

Vote: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Yes Yes Yes Yes Yes Yes

ADJOURNMENT:

Councilmember Keeler motion to Adjourn the meeting: second by Councilmember Kelly

Vote: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Yes Yes Yes Yes Yes Yes

