

**MINUTES
SPECIAL WORKSHOP MEETING
BOROUGH COUNCIL - BOROUGH OF SEA BRIGHT**

FEBRUARY 12, 2013

SEA BRIGHT, NEW JERSEY

The Workshop Meeting of the Borough Council was held in the Cecile F. Norton Community Center Meeting Room, 1167 Ocean Avenue, Sea Bright, NJ 07760 at 7:30 p.m.

Mayor Long called the meeting to order and request those present to join her in the Pledge of Allegiance to the Flag.

OPENING STATEMENT: Mayor Long read the following statement:

"GOOD MORNING, LADIES AND GENTLEMEN. THIS MEETING IS CALLED TO ORDER. IN LINE WITH THE BOROUGH OF SEA BRIGHT'S LONGSTANDING POLICY OF OPEN GOVERNMENT, AND IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS ACT", THIS MEETING IS OPEN TO THE PUBLIC."

PRESENT: Mayor Dina Long
Councilmember's Peggy Bills, Brian Kelly, Marc A. Leckstein, James A. LoBiondo

OTHERS: Attorney Patrick McNamara, Chief Financial Officer Michael Bascom, Chief of Police Johh Sorrentino, Borough Engineer Jaclyn J. Flor, Acting Borough Administrator/Clerk Joseph L. Verruni

ABSENT: Councilmember William J. Keeler, C. Read Murphy

COMMENTS FROM THE AUDIENCE (limited to 3 minutes per person) The Public Comment portion of this meeting allow members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

ITEMS FOR DISCUSSION:

SUBJECT: Rumson/Sea Bright Bridge Update

ACTION: This bridge construction cannot start until the Oceanic Bridge construction is completed; we are looking at 5 or 6 years before construction. The County Engineer has decided they are not going to change the alignment of the bridge and their preferred option is #3F which is a one stage construction which is much more cost effective. To move forward, the County needs a Resolution of Support for the new bridge plan #3F which was agreed to introduce at the next Council meeting.

SUBJECT: Recovery Management Framework Consultant Study

ACTION: Discussed contracting Laurie Johnson Consulting (San Francisco) to prepare a long term disaster recovery plan for Sea Bright for a fee of \$17,500. Since we don't have money in the budget it was suggested a philanthropic organization could donate the fee for this. The Council agreed to list it on the next agenda.

SUBJECT: Community Disaster Loan

ACTION: Since CFO, Michael Bascom not present, Joe Verruni gave update.....this is a loan based on the lost revenue in your budget. Mike Bascom and Tim Anfusio put together a list which will be used as a template for coming up with our losses. If losses exceed 5% of revenue you are eligible for 25% total operating expenses for the borough. Loan can go up to 50% of the annual appropriation with the permission of FEMA and if you meet other criteria. Joe believes we are there. There is a \$2.5 million maximum which has to be utilized to cover our loss of revenue over a three year period. At the end of the 3 year period, the amount of revenue actually lost will be forgiven. The amount of losses unrealized would have to be repaid. This application is in process.

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SUBJECT: Budget Schedule

ACTION: Joe Verruni gave update on behalf of Mike Bascom. Tom Neff has given us some leeway in adopting the budget. Mike is recommending that we not do a strict budget hearing, but we will go through the budget at our March workshop. Our financing is tenuous at this point. The State Department of Community Affairs is allowing us to adopt our budget anticipating we receive the Community Disaster Loan which they don't normally do. The Mayor suggested we put together a budget for what our costs are going to be for all the upcoming projects we need to get off the ground for engineering and legal review for contracts....we need to be able anticipate what those costs are going to be in 2013.

SUBJECT: Municipal Complex Design and Location

ACTION: . Council Chair, Brian Kelly gave update.....FEMA will be providing us with their damage assessment sometime in the very near future for the borough facilities and also a determination of how much money will be available. We have to come up with a consensus as to how we want to proceed on the borough facilities. Different options for design and location and possible consolidation of new municipal buildings were discussed. The Mayor suggested we workshop these plans before they are discussed at a regular Council meeting and presented to the public.

SUBJECT: Building Permit Fee Extension

ACTION: Brian Kelly said Mike Bascom recommended that disaster related permits be extended until the end of the STEP program. It does not apply to all permits. Joe Verruni stated that buildings fees are going to be a big chunk of our revenue. The Council agreed not to extend or discuss further.

SUBJECT: LOI Rankings

ACTION: Mayor Long explained that LOI is the Letter of Intent due March 13 for the Hazard Mitigation Grant Program and we approved T&M to prepare letters of intent for the project areas which includes bulkheads/pump stations, sea wall repair and private home elevation and flood proofing of downtown. Once we have associated costs for these projects they need to be ranked by priority. Jackie Flor led a lengthy discussion to try to prioritize the projects. It was agreed that bulkheads and elevation would be the first two priorities, seawall would be the third and flood proofing fourth. Council Chair Kelly disagreed for the record and feels strongly that elevation should be first. The bulkhead height needs to be determined and it was decided to contact property owners along the river to get their input. Will list this for the March 5 Council Meeting.

SUBJECT: Sand Relocation

ACTION: Jackie Flor gave examples of dune size options. The Army Corp of Engineers might possibly rebuild the dunes for us. We have 45,000 cubic yards of sand to build the dunes. Jackie is going to double check what the dune standard is. Jackie is also going to come up with a design to cover the entire beach front which will mean smaller dunes.

SUBJECT: 25 Center Street Agreement

ACTION: ABFE and zone changed.....cost is going to be an additional \$25,000 to homeowner. Jackie Flor suggested letting the bidder include all the specs for job instead of paying an engineer and/or architect. In other words raise home based on performance spec and costs would go more towards construction vs. architectural and engineering plans. Council agreed that this was a good approach. Joe Verruni pointed out that this home owner is going to be very disappointed that rules are changing in the middle of his project.

SUBJECT: Monmouth County Workforce Grant

ACTION: The County will reimburse the Borough for help in the community. This is a grant program that puts unemployed people back to work with all sorts of technical skills. Joe Verruni asked the Board to endorse the grant package - would not cost us anything. Joe will prepare a resolution authorizing us to apply for the grant.

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SUBJECT: Bulkhead Ordinance

ACTION: The Council agreed to draft an ordinance requiring bulkheads to be built with certain height and drainage specifications in addition to other standards to be determined.

SUBJECT: Salary Ordinance

ACTION: a. Flood Plain Administrator / b. Fire Coordinator

Joe Verruni lead discussion. Need to assign Flood Plain Administrator and Fire Coordinator. Joe will put a personnel document together listing all the titles of positions in the Borough past and present with salary ranges. Also spoke to the committee about putting together a non-formal performance review for non union workers to evaluate on an annual basis. Council agreed.

SUBJECT: Updates

a. Fireman's Fair (May 16 -19)

ACTION: Council agreed on the dates May 16-19, 2013.

b. Police Department Generator

ACTION: Council appropriated \$20,000 for new generator which might be useless when new structure is built. Chief Sorrentino will look into other options for the interim.

c. Fireworks (4th July)

ACTION: Chief Sorrentino has done the research and has all the plans in place should the Council approve. If we can get them paid for/donated, Council would approve as it would be a huge morale booster.

d. Garden Club Dune Planting

ACTION: Scheduled to plant 8-10,000 dune plants in north beach on March 2. These will eventually be harvested and replanted throughout the Borough's dunes in September/October to create a resilient dune grass system.

e. One-Day Liquor License Permit

(KDM Run for Sea Bright Recreation)

Municipal Parking Lot (Woody's) – March 9th @ 11am

ACTION: All members of Council agreement to approve the permit for one-day liquor license.

ACTION:

Joe Verruni remarked Sea Bright Resource Center office was donated for the ongoing recovery efforts for our residents. This will be a private place to meet with counselors, case managers and volunteer coordinators.

Joe Verruni also reminded the Council that at the next meeting the agenda will include the three ordinances for the public hearing on the ABFE, Flood Plain Administrator and one other. Also, the meeting minutes will be included and asked that Council review.

Mayor Long announced that we have scheduled our next Town Hall meeting for February 20th. Also, the mold specialist from Robert Wood Johnson Occupational Safety and Health Center is lined up to come in that day as well. The Council agreed to continue with the Town Hall meetings every two weeks as long as the residents continue to attend. The next two meetings will be March 6 and 20.

Jackie Flor spoke about the Robin Hood Foundation donating money to towns and businesses. Sea Bright Rising received a large donation.

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REMARKS FROM THE AUDIENCE: (limited to 3 minutes)

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Michelle McMullen has a business in the downtown area. Urged Council to apply for grants for flood prevention in downtown.

Marianne McKenzie, 612 Ocean Avenue, we should argue "V" zones and should unite with other towns on this. Also commented that we need to do a better job of communicating. The town needs to rethink its spending.

Karen Trezza, 1068 Ocean Avenue, had concerns about flood proofing a business building vs. elevating a private home and asked about elevating costs and whose responsibility it is to pay....town or individual expense. Feels the Borough should focus on better protecting the business district with bulkheads and sea wall and individual owners should deal with elevating.

EXECUTIVE SESSION:

Resolution No. 53-2013 to discuss Personnel

Councilmember Leckstein offered and moved the following resolution; seconded by Councilmember Kelly

**RESOLUTION NO.53-2013
EXECUTIVE SESSION
BOROUGH OF SEA BRIGHT**

WHEREAS, N.J.S.A. 10:40.12 et seq. provides for closed session of the Council as appropriate; and,

WHEREAS, the Public Meetings Act provides for closed session of the Council; and,

WHEREAS, the matters to be discussed involves possible

- 1. Personnel.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, New Jersey, that they meet in closed session to discuss the issues as herein set forth and when the need for confidentiality no longer exists the decisions made therein will be made available to the public.

BE IT FURTHER RESOLVED that the Mayor and Council may come back into Regular Session to conduct additional business.

VOTE: Bills , Keeler , Kelly, Leckstein , LoBiondo, Murphy
Yes Yes Yes Yes Yes Yes

ADJOURNMENT:

Councilmember Bills motion to Adjourn: Second by Councilmember Leckstein

VOTE: Bills , Keeler , Kelly, Leckstein , LoBiondo, Murphy
Yes Yes Yes Yes Yes Yes