

Mayor Long called the meeting to order and requested those present to join her in the Pledge of Allegiance to the Flag.

Mayor Long read the following statement:

GOOD EVENING LADIES AND GENTLEMEN. THIS MEETING IS NOW CALLED TO ORDER. IN LINE WITH THE BOROUGH OF SEA BRIGHT'S LONGSTANDING POLICY OF OPEN GOVERNMENT, AND IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS ACT" I WISH TO ADVISE YOU THAT ADEQUATE NOTICE OF THIS REGULARLY SCHEDULED MEETING HAS BEEN ADVERTISED IN THE ASBURY PARK PRESS ON JANUARY 20, 2012 AND POSTED ON THE BULLETIN BOARD IN THE BOROUGH OFFICE. IN EACH INSTANCE, THE DATE, TIME AND LOCATION OF THIS MEETING WERE PROVIDED IN THE NOTICE. THIS MEETING IS OPEN TO THE PUBLIC."

ROLL CALL:

PRESENT: Bills, Keeler, Kelly, LoBiondo, Leckstein, Murphy, Mayor Long, Chief Financial Officer Bascom,. Attorney Oxley, Engineer Flor, Police Chief Sorrentino,

ABSENT: None

APPROVAL OF MINUTES:

A. Councilman Keeler introduced a motion approving the Council Meeting Minutes of February 21, 2012. Second by Councilman LoBiondo and approved upon the following roll call vote:

Ayes: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy

Nays: None

Abstain: None

Absent: None

B. Councilman Murphy introduced a motion approving the Council Meeting Minutes Meeting Minutes of March 6, 2012.

Second by Councilman LoBiondo and approved upon the following roll call vote:

Ayes: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy

Nays: None

Abstain: None

Absent: None

C. Councilman Murphy introduced a motion approving the Executive Session Minutes of February 6, 2012.

Second by Councilman Kelly and approved upon the following roll call vote:

Ayes: Bills, Keeler, Kelly, LoBiondo, Murphy

Nays: None

Abstain: Leckstein

Absent: None

D. Councilwoman Bills introduced a motion approving the Executive Session Minutes of February 21, 2012

Second by Councilman LoBiondo and approved upon the following roll call vote:

Ayes: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy

Nays: None

Abstain: None

Absent: None

E. Councilman Leckstein introduced a motion approving the Executive Session Minutes of March 6, 2012. Second by Councilman Murphy and approved upon the following roll call vote:

Ayes: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy

Nays: None

Abstain: None

Absent: None

REMARKS FROM THE AUDIENCE (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours

Janet Henshel of 7 East Church Street thanked Councilman Kelly for addressing the issue regarding the kiosks. She asked about the removal of the non-working pay phone on a building.

Richard O'Connor, Esq. said that his niece who owns a home on Normandie and they are running into a problem with not being permitted to do a road cut for gas service because the road was just recently paved and a five year moratorium.

COUNCIL COMMITTEE REPORTS:

A. Fire, Finance, & Administration:

Councilman Keeler reported that the fire truck would be delivered soon from Pennsylvania.

B. Capital Improvements & Facilities Master Plan:

Councilman Kelly said that there will be a beach feasibility study completed in a few months and cell tower bids will be accepted soon.

C. Personnel, Education & Recreation:

Councilwoman Bills reported progress.

D. Police, OEM, Building Dept & Code Enforcement:

Councilman LoBiondo said that the beach bathrooms will be repaired soon.

E. Public Works, Beach & Grants:

Councilman Murphy said that beach maintenance and public works will merge as one department.

F. Court, Public Relations, Cultural Arts & Beautification:

Councilman Leckstein reported that the Classic Car Show is April 28, 2012. The beautification committee hopes to work with Verizon to clean up the property surrounding their sub-station on River Street.

ORDINANCES

A. Mayor Long read by title only and Councilman Murphy introduced an Ordinance entitled:

ORDINANCE NO. 5-2012

AN ORDINANCE AMENDING SALARY ORDINANCE OF CERTAIN OFFICERS, POSITIONS AND EMPLOYEES OF THE BOROUGH OF SEA BRIGHT AND CREATING THE POSITION OF DEPUTY DIRECTOR OF PUBLIC WORKS

and moved the same be approved upon first Reading, held over for Second Reading and Public Hearing to be held on April 3, 2012. Second by Councilman LoBiondo and approved upon the following vote:

Ayes: Keeler, Kelly, Leckstein, LoBiondo, Murphy

Nays: None

Abstain: Bills

Absent: None

B. Mayor Long read by title only and Councilman Leckstein introduced an Ordinance entitled:

ORDINANCE NO. 6-2012
AN ORDINANCE REVISING CHAPTER 130, LAND USE,
ARTICLE I, TITLE; PURPOSES; REQUIREMENTS,
SECTION 130-3 REQUIREMENTS PARAGRAPH B
OF THE CODE OF THE BOROUGH OF SEA BRIGHT

and moved the same be approved upon first Reading, held over for Second Reading and Public Hearing to be held on April 3, 2012. Second by Councilman Murphy and approved upon the following vote:

Ayes: Bills, Keeler, Kelly, Leckstein, Murphy

Nays: None

Abstain: LoBiondo

Absent: None

C. Mayor Long read by title only and Councilman Leckstein introduced an Ordinance entitled:

ORDINANCE NO. 7-2012
AN ORDINANCE REVISING CHAPTER 130, LAND USE,
ARTICLE VII, AREA, BULK, USE REQUIREMENTS,
SECTION 130-50.3 PRIVATE SWIMMING POOLS ALL ZONES AND DISTRICTS
OF THE CODE OF THE BOROUGH OF SEA BRIGHT

and moved the same be approved upon first Reading, held over for Second Reading and Public Hearing to be held on April 3, 2012. Second by Councilman Murphy and approved upon the following vote:

Ayes: Bills, Keeler, Kelly, Leckstein, Murphy

Nays: None

Abstain: LoBiondo

Absent: None

RESOLUTIONS:

A. Councilman Keeler introduced and offered for adoption the following Resolution:

BOROUGH OF SEA BRIGHT
RESOLUTION NO. 72-2012
AUTHORIZE EMERGENCY TEMPORARY APPROPRIATION

WHEREAS, an emergent condition has arisen in that the Borough of Sea Bright is expected to enter in contracts, commitments or payments prior to the 2012 CY budget and no adequate provision has been made in the 2012 CY temporary budget for the aforesaid purpose, and

WHEREAS, N.J.S. 40A: 4-20 provides for the creation of an emergency temporary appropriation for said purpose, and

WHEREAS, the total emergency temporary appropriation resolution adopted in the year 2012 CY pursuant to the provisions of Chapter 96, P.L. 1951 N.J.S.A. 40 A:4-20 including this resolution total \$673,901.00

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, in the county of Monmouth, State of New Jersey, not less than two-thirds of all members thereof affirmatively concurring that in accordance with the provisions of N.J.S.A. 40 A:4-20:

1. **Emergency temporary appropriations be and the same are hereby made in the amount of \$673,901.00 as follows:**

	CURRENT FUND	Temporary	Emergency
	INSIDE CAPs	Budget	Temp.
20-100	General Administration		
20-100-1	Salaries & Wages	8,000.00	7,750.00
20-100-2	Other Expenses	10,000.00	7,333.00
20-120	Municipal Clerk		0.00
20-120-1	Salaries & Wages	10,000.00	8,000.00
20-120-2	Other Expenses	5,000.00	0.00
20-130	Financial Administration		0.00
20-130-1	Salaries & Wages	13,000.00	6,333.00
20-130-2	Other Expenses **Incr for O/S Contr**	3,000.00	6,900.00
20-135	Audit Services		0.00
20-135-2	Other Expenses	4,000.00	1,333.00
20-145	Revenue Administration		0.00
20-145-1	Salaries & Wages	12,000.00	4,567.00
20-145-2	Other Expenses	1,750.00	1,567.00
20-150	Tax Assessor		0.00
20-150-1	Salaries & Wages	6,000.00	1,700.00
20-150-2	Other Expenses	3,000.00	1,167.00
20-140	Computer Data Processing		0.00
20-140-2	Other Expenses		1,667.00
20-155	Legal Services		0.00
20-155-2	Other Expenses	25,000.00	16,667.00
20-165	Engineering Services		0.00
20-165-2	Other Expenses	8,000.00	7,000.00
20-180	Planning Board		0.00
20-180-1	Salaries & Wages	6,000.00	0.00
20-180-2	Other Expenses	2,000.00	4,667.00
23-210-2	Liability insurance	30,000.00	40,000.00
23-215-2	Workers Compensation	30,000.00	55,000.00
23-220-2	Employee Group Insurance	100,000.00	55,653.00
23-225-2	Unemployment Insurance	1,250.00	0.00
25-240	Police Department		0.00
25-240-1	Salaries & Wages	250,000.00	110,000.00
25-240-2	Other Expenses	30,000.00	9,000.00
25-250	Police Dispatch / 911		0.00
25-250-1	Salaries & Wages	24,000.00	13,333.00
25-250-2	Other Expenses	250.00	83.00
25-252	Emergency Management		0.00

25-252-1	Salaries & Wages	1,250.00	450.00
25-252-2	Other Expenses	3,000.00	3,667.00
25-260	Aid to Volunteer Ambulance		0.00
25-260-2	Other Expenses		0.00
25-265	Fire		0.00
25-266-2	Fire Hydrant Rental	6,000.00	3,000.00
25-265-2	Other Expenses	10,000.00	7,000.00
25-275	Prosecutors Office		0.00
25-275-2	Salaries & Wages	3,750.00	917.00
26-290	Streets & Roads		0.00
26-290-1	Salaries & Wages	55,000.00	13,333.00
26-290-2	Other Expenses	15,000.00	9,000.00
26-291-2	Maintenance of Bulkheads	500.00	333.00
26-310-1	Buildings & Grounds		0.00
26-310-1	Salaries & Wages	2,500.00	833.00
26-310-2	Other Expenses	8,000.00	5,333.00
26-311-2	Beautification	1,000.00	1,333.00
26-305	Solid Waste Disposal		0.00
26-305-2	Other Expenses	29,000.00	13,667.00
27-330	Public Health Services		0.00
27-330-1	Salaries & Wages	250.00	83.00
27-330-2	Other Expenses	11,000.00	5,817.00
27-340	Animal Control		0.00
27-340-2	Other Expenses	1,750.00	250.00
28-370	Park/Recreation Services		0.00
28-370-1	Salaries & Wages	2,400.00	100.00
28-370-2	Other Expenses	2,400.00	933.00
43-490	Municipal Court		0.00
43-490-1	Salaries & Wages		10,000.00
43-490-2	Other Expenses		1,000.00
43-495	Public Defender		0.00
43-495-1	Salaries & Wages		333.00
22-195	Construction Code		0.00
22-195-1	Salaries & Wages	22,000.00	10,617.00
22-195-2	Other Expenses	500.00	83.00
22-200	Fire Marshall		0.00
22-200-1	Salaries & Wages	2,500.00	833.00
22-200-2	Other Expenses	100.00	67.00
31-430-2	Electricity	10,000.00	4,333.00

31-435-2	Street Lighting	12,500.00	2,500.00
31-440-2	Telephone	7,000.00	3,000.00
31-440-2	Water	2,500.00	833.00
31-446-2	Natural Gas / Propane	6,000.00	1,667.00
31-460-2	Gasoline/Diesel	13,000.00	10,333.00
31-465-2	Landfill Disposal	25,000.00	13,333.00
31-470-2	Contingent		333.00
36-471-2	PERS Pension	83,000.00	0.00
36-472-2	Social Security	22,000.00	7,333.00
36-474-2	PFRS Pension	176,000.00	0.00
	OUTSIDE CAPs		0.00
29-320-2	Library	13,250.00	4,677.00
23-220-2	Employee Group Insurance(*S/B,I/C*)		7,680.00
32-465-2	Recycling Tax		1,667.00
42-250-2	Monmouth 911 Emergency	2,250.00	3,417.00
42-490-2	Municipal Court-Oceanport	18,000.00	11,333.00
45-200-2	Fire Marshall Vehicle-Ocean Twp	300.00	0.00
42-252-2	Monmouth OEM-Flood Warning System		500.00
41-714-2	Matching Funds For Grants		1,667.00
41-711-2	Body Armor Grant		479.00
41-770-2	Clean Communities		1,333.00
41-701-2	Recycling Tonnage		581.00
44-901-2	Capital Improvement Fund		16,667.00
45-920-2	Bond Principal Payment	378,000.00	0.00
45-930-2	Interest on Bonds	168,867.50	0.00
45-940-2	NJ/EDA-Loan Principal	2,250.00	0.00
45-940-2	NJ/EDA-Loan Interest	67.50	0.00
45-941-2	Capital Lease-(Prior to 7/1/07)-Principal	125,705.00	0.00
45-941-2	Capital Lease-(Prior to 7/1/07)-Interest		0.00
50-899-2	Reserve for Uncollected Taxes		0.00
	TOTAL APPROPRIATIONS	1,825,840.00	542,368.00

SEWER UTILITY-Fund 07

**Temporary
Budget**

**Emergency
Budget**

Operating Fund 07:

55-501-

111

Salaries & Wages

8,000.00

29,333.00

55-502-299	Other Expenses	10,000.00	35,000.00
55-503-240	Two Rivers Water Reclamation	130,000.00	8,333.00
Capital Improvements:			
55-511	Capital Improvement Fund		0.00
55-512	Capital Outlay		0.00
Debt Service:			
55-520-804	Bond Principal	71,000.00	0.00
55-520-805	Interest on Notes	11,530.00	0.00
Statutory Expenditures:			
55-540	PERS Pension		5,000.00
55-541-303	Social Security	1,800.00	1,867.00
TOTAL APPROPRIATIONS		<u>232,330.00</u>	<u>79,533.00</u>

BEACH UTILITY-Fund-09

Operating			
:			
55-501-111	Salaries & Wages	10,000.00	10,000.00
55-502-299	Other Expenses	20,000.00	25,000.00
Capital Improvements:			0.00
55-511	Capital Improvement Fund		0.00
55-512	Capital Outlay		0.00
Deferred Charges:			0.00
55-530	Emergency Authorization		11,000.00
Statutory Expenditures:			0.00
55-540	PERS Pension		5,000.00
55-541-303	Social Security	1,000.00	1,000.00
Debt Service:			0.00
55-520-804	Bond Principal	27,000.00	0.00
55-520-805	Interest on Notes	3,557.50	0.00
TOTAL BEACH		<u>61,557.50</u>	<u>52,000.00</u>

2. Said emergency temporary appropriation will be provided for in the 2012 CY budget.

3. That one certified copy of this resolution be filled with the Director, Division of Local Government Services.

Second by Council LoBiondo and adopted upon the following roll call vote:

Ayes: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy

Nays: None

Abstain: None

Absent: None

B. Councilman Keeler introduced and offered for adoption the following Resolution:

**BOROUGH OF SEA BRIGHT
RESOLUTION NO. 73-2012
APPROPRIATION RESERVE TRANSFER**

WHEREAS, various 2011 bills have been presented for payment this year, which bills represent obligations of the prior fiscal year and were not covered by order number and or recorded at the

time of transfers between the 2011 Budget in the last two months of the 2011;and

WHEREAS, N.J.S.A. 40A:4-4-59 provides that all unexpended balances carried forward after the close of the fiscal year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances to those which are expected to be insufficient during the first three months of the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, in the County of Monmouth, State of New Jersey, 2/3 of the majority of the full membership concurring herein that the transfers in the amount of \$7,650.00 be made between the 2011 Budget Appropriation Reserves as follows:

ACCOUNTING

CODE	DESCRIPTION	AMOUNT	TOTALS
CURRENT FUND-Transfer From (InsideCAPs):			
1-01-20-145-200	Tax Collector-Other Expenses	-950.00	
1-01-20-150-200	Tax Assessor-Other Expenses	-50.00	
1-01-21-180-200	Planning Board -Other Expenses	-50.00	
1-01-26-310-200	Buildings & Grounds-Other Expenses	-2,500.00	
1-01-25-250-000	Dispatchers/Police-Salaries & Wages	-3,000.00	
		-----	-
	TOTAL TRANSFERS-From		<u>6,550.00</u>
CURRENT FUND- Transfer To (InsideCAPs):			
1-01-20-145-100	Tax Collector -Salaries & Wages	950.00	
1-01-20-150-100	Tax Assessor-Salaries & Wages	50.00	
1-01-20-130-200	Finance-Other Expenses	3,000.00	
1-01-21-180-100	Planning Board-Salaries &Wages	50.00	
1-01-26-290-200	Streets & Roads-Other Expenses	2,500.00	
		-----	<u>6,550.00</u>
	TOTAL TRANSFERS-To		<u>6,550.00</u>
 BEACH UTILITY-Transfer From:			
1-09-55-501-100	Beach-Salaries & Wages	-1,100.00	
		-----	-
	TOTAL TRANSFERS-From		<u>1,100.00</u>
BEACH UTILITY-Transfer To:			
1-09-55-501-200	Beach-Other Expenses	1,100.00	
		-----	<u>1,100.00</u>
	TOTAL TRANSFERS-To		<u>1,100.00</u>

Second by Councilman Murphy and adopted upon the following roll call vote:

Ayes: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy

Nays: None

Abstain: None

Absent: None

Councilman Keeler said that the budget will increase spending by 2.6 cents per \$100 assessed value, which is about an \$80.00 increase on a \$300,000 property. The public hearing is scheduled for April 17, 2012.

C. Councilman Keeler introduced and offered for adoption the following resolution:

RESOLUTION NO. 71-2012
BOROUGH OF SEA BRIGHT

BE IT RESOLVED that the following Statements of Revenue and Appropriations shall constitute the Municipal Budget for the Year 2012.

BE IT FURTHER RESOLVED that said Budget would be published in the Asbury Park Press in the issue of **Saturday, March 24, 2012.**

General Appropriations for Municipal Purposes within CAPS	\$3,984,735.00
General Appropriations for Municipal Purposes excluded from CAPS	\$ 200,358.95
General Appropriations for Capital Improvements	\$ 50,000.00
General Appropriations for Debt Service	\$ 674,890.00
Reserve for Uncollected Taxes based on 95.50 Percent of Tax Collection	\$ 410,000.00
Total General Appropriation	\$5,319,983.95
Less: Anticipated Revenues other than current property tax	\$1,351,052.34
Difference: Local Tax for Municipal Purpose including Reserve for Uncollected Taxes	\$3,968,931.61

A Public Hearing on the Budget and Tax Resolution will be held at the Cecile F. Norton Council Meeting Room on April 17, 2012 at 7:30 p.m. at which time and place objections to said Budget and Tax Resolution for the year 2012 may be presented by the taxpayers or other interested parties.

Second by Councilman Murphy and adopted upon the following roll call vote:

Ayes: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy

Nays: None

Abstain: None

Absent: None

D. Councilman Murphy introduced and offered for adoption the following Resolution:

RESOLUTION NO. 79-2012
AMENDING RESOLUTION NO's. 224-2004 and 55-2004
POSITION DESCRIPTION - DIRECTOR OF PUBLIC WORKS

**DEPARTMENT - PUBLIC WORKS
BOROUGH OF SEA BRIGHT**

Position Description prepared by: Chair of Public Works
Committee

Accepted by Mayor and Council on: March 20, 2012

Appointed by : Mayor and Council

Report to : Mayor and Council

BASIC FUNCTION:

The Director of Public Works plans, supervises and works "hands-on" in programs and activities of the public works department including building, beach maintenance, beach dunes and beach fencing; road and sewer maintenance; landscape and grounds maintenance; recycling center operations; administration of professional engineering programs relating to public works; service and minor repairing of vehicles and other maintenance and construction equipment; effectively supervises public works staff for maximum efficiency; does other related duties as may be required.

NATURE AND SCOPE:

- Classification : Full-time Exempt
- Hours of Employment : 40 hours weekly Monday-Friday
Emergency hours as needed
- Salary : As established by the annual
salary resolution
- Employees Supervised: Deputy Director, Superintendent
of Borough Maintenance, Public
Works Maintenance Persons,
Janitorial Personnel.

PRINCIPAL ACCOUNTABILITIES:

The Director of Public Works is responsible for the accurate execution of the following:

- Borough street and road maintenance: street cleaning, snow plowing and loading, unloading and applying of sand and street repair materials as required.
- Ground maintenance: cutting brush and mowing grass, emptying refuse containers, loading refuse from the beach, and disposing of refuse; attending properly to plantings, trees and shrubs, maintaining beach and all beach public access points, dunes and dune fencing in compliance with the Sea Bright Borough Beach Management Plan, Borough ordinances and State and Federal statutes governing public access to the Atlantic Ocean.
- Borough sewer pump station operations including daily checks of stations, effective management of the collection system and determining maintenance needs.
- Maintenance of all public facilities leased or owned, including but not limited to, Borough Hall, Police Headquarters, beach parks and grounds, beach public access points, parking lots and garages.
- Service and minor repairs to departmental trucks and equipment.
- Installation, painting, repair and maintenance of Borough road, beach and street signs; painting and minor maintenance of public facilities; painting of curbs and lining of streets.
- Create, publish and maintain standard operating procedures for all departmental tasks.

- Directly supervise assigned full and part time staff including instruction, guidance, cross training and leadership to staff to ensure the highest level of safety, professionalism and efficiency.
- Prepares a monthly report to the Mayor and Council, including monthly activities, budget performance and recommendations as appropriate within 10 days of the preceding month.
- Develop weekly work schedules for all direct reports.

EXPERIENCE:

- High School Diploma.
- Five (5) years of experience in construction, maintenance, and repair of streets, sewer, water, sanitation, or other public work facilities or similar construction or maintenance work, with a minimum of two (2) years of supervisory experience.

LICENSES:

- C-2 Collection System Operator's license as issued by the State of New Jersey.
- Valid New Jersey driver's license.

KNOWLEDGE AND ABILITIES:

- Knowledge of procedures, materials, tools and equipment used in cleaning, maintaining, and repairing Borough buildings, streets, sewers, facilities, beach and sewage pump station equipment.
- Ability to direct subordinates, provide them with work schedules, and check their work to see that standard operating procedures are followed and desired objectives are achieved.
- Ability to organize assigned work and develop effective work methods. Ability to maintain records.
- Ability to operate all Borough mechanical equipment.
- Ability to use various types of electronic and/or manual recording and information systems used by the Borough's mechanical and electrical systems.
- Ability to read, write, speak, understand, and communicate in English sufficiently to perform duties of this position. Ability to interface with public and governing body.

NOW, THEREFORE, BE IT RESOLVED that this Resolution shall take effect immediately.

Second by Councilman LoBiondo and adopted upon the following roll call vote:

Ayes: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy

Nays: None

Abstain: None

Absent: None

E. Councilman Murphy introduced and offered for adoption the following Resolution:

RESOLUTION NO. 82-2012
POSITION DESCRIPTION - DEPUTY DIRECTOR OF PUBLIC WORKS
DEPARTMENT - PUBLIC WORKS
BOROUGH OF SEA BRIGHT

Position Description prepared by: Chair, Public Works
 Accepted by Mayor and Council on: March 19, 2012
 Appointed by : Mayor and Council
 Report to : Director of Public Works

BASIC FUNCTION:

The Assistant Director of Public Works plans, supervises and works "hands-on" in programs and activities of the public works department including building, road and beach maintenance; beach dunes and beach fencing; landscape and grounds maintenance; recycling center operations; administration of professional engineering programs relating to public works; service and minor repairing of vehicles and other maintenance and construction equipment; effectively supervises public works staff for maximum efficiency; does other related duties as may be required.

NATURE AND SCOPE:

- Classification : Full-time Exempt
- Hours of Employment : 40 hours weekly Monday-Friday
Emergency hours as needed
- Salary : As established by the annual salary resolution
- Employees Supervised: Superintendent of Borough Maintenance, Public Works Maintenance Persons, Janitorial Personnel.

PRINCIPAL ACCOUNTABILITIES:

The Assistant Director of Public Works is responsible to assist the accurate execution of the following:

- Borough street and road maintenance including street cleaning, snow plowing and loading, unloading and applying of sand and street repair materials as required.
- Ground maintenance: cutting brush and mowing grass, emptying refuse containers, loading refuse from the beach, and disposing of refuse; attending properly to plantings, trees and shrubs, maintaining beach and all beach public access points, dunes and dune fencing in compliance with the Sea Bright Borough Beach Management Plan, Borough ordinances and State and Federal statutes governing public access to the Atlantic Ocean.
- Maintenance of all public facilities leased or owned, including but not limited to, Borough Hall, Police Headquarters, beach parks and grounds, beach public access points, parking lots and garages.
- Service and minor repairs to departmental trucks and equipment.
- Installation, painting, repair and maintenance of Borough road, beach and street signs; painting and minor maintenance of public facilities; painting of curbs and lining of streets.

EXPERIENCE:

- High School Diploma.
- Five (5) years of experience in construction, maintenance, and repair of streets, sewer, water, sanitation, or other public work facilities or similar construction or maintenance work, with a minimum of two (2) years of supervisory experience.

LICENSE:

- Valid New Jersey CDL license.

KNOWLEDGE AND ABILITIES:

- Knowledge of procedures, materials, tools and equipment used in cleaning, maintaining, and repairing Borough buildings, streets, beaches and facilities.
- Ability to direct subordinates, provide them with work schedules, and check their work to see that standard operating procedures are followed and desired objectives are achieved.
- Ability to organize assigned work and develop effective work methods. Ability to maintain records.
- Ability to operate all Borough mechanical equipment.
- Ability to use various types of electronic and/or manual recording and information systems used by the Borough's mechanical and electrical systems.
- Ability to read, write, speak, understand, and communicate in English sufficiently to perform duties of this position. Ability to interface with public and governing body.

NOW, THEREFORE, BE IT RESOLVED that this Resolution shall take effect immediately.

Second by Councilman Keeler and adopted upon the following roll call vote:

Ayes: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy

Nays: None

Abstain: None

Absent: None

F. Councilman Murphy introduced and offered for adoption the following Resolution:

**RESOLUTION NO.83-2012
AMENDING RESOLUTION NO. 112-2005 AND RESOLUTION NO.57-2002
POSITION DESCRIPTION - PUBLIC WORKS MAINTENANCE PERSON
DEPARTMENT - PUBLIC WORKS
BOROUGH OF SEA BRIGHT**

Position Description prepared by: Chair of Public Works Committee.

Accepted by Mayor and Council on: March 20, 2012

Appointed by : Mayor and Council

Report to : Director of Public Works

BASIC FUNCTION: Performs various maintenance duties related to the operation of the Boroughs' buildings, grounds, beaches, streets, roads, sewer and sanitation functions in accordance with standard operating procedures and weekly work schedules and other duties as assigned.

NATURE AND SCOPE:

- Classification : 40 hours per week/full-time/non-exempt.
- Hours of Employment : As established by the Mayor and Council.
- One half hour unpaid lunch (Monday through Friday).
- Salary : As established by the annual salary ordinance.
- Employees Supervised: None
- Available for "call out" duties as scheduled.

PRINCIPAL ACCOUNTABILITIES:

- Streets and roads maintenance: street cleaning, snow plowing, salting and street repair.
- Ground maintenance: cutting brush and mowing grass, emptying refuse/recycling receptacles from Borough streets and beach, loading and disposal of the recyclables, maintain Borough Recycling Center. Attend to plants, trees

and shrubs. Maintain beach and all beach public access points in compliance with the Sea Bright Borough Beach Management Plan, Borough ordinances and State and Federal statutes governing public access to the Atlantic Ocean.

- Assist the Collection System Operator in daily checks of the sewer pump stations and other maintenance needs that may be required to maintain the Borough pump stations and collection systems.
- Maintain and clean all public facilities leased or owned, including but not limited to, Borough Hall, Police Headquarters, beach, parks and grounds, beach public access points, parking lots and garages.
- Maintain, service and make minor repairs to departmental trucks and equipment.
- Installation, painting, repair and maintenance of Borough road, street and beach signs; painting and minor maintenance of public facilities; painting of curbs and lining of streets and roads, installation of dune fencing.
- Participate in all safety requirements to protect the general public from injury during repair activities.
- Performs all duties in a courteous, professional and efficient manner and adheres to Borough dress code.
- Maintain all Borough equipment, tools and vehicles in proper working order. Operate all vehicles and equipment according to generally accepted safety and operation procedures.
- Maintain streets, roads, grounds, beaches buildings and equipment.
- Continue cross training on the operation of all Borough vehicles and equipment.
- Provide maintenance services in support of Borough Hall day-to-day operations and special events.

EXPERIENCE:

- High School Diploma.
- Two (2) years experience in construction, maintenance, repair of streets, sewer, water, sanitation, or other public work facilities or similar construction.

LICENSES:

- Valid New Jersey driver's license.
- Possession of valid C-1 (or higher) Collection System Operator's license as issued by the State of New Jersey or the willingness to obtain a C-1 license within thirty (30) months after being employed.

KNOWLEDGE AND ABILITIES:

- Vehicle operation including trucks and street sweeper.
- General utilization of common hand tools.
- Knowledge of procedures, materials and tools used in cleaning, maintaining and repairing streets, municipal buildings, sewers, facilities and sewerage pump station equipment.
- To use various types of necessary equipment used by the municipality, including but not limited to, tools, trucks, street cleaning equipment, snowplows and blowers, landscaping equipment, beach equipment etc.
- To read, write, speak, understand, and communicate in English sufficiently to perform duties of this position.
- To attend seminars, meetings, courses and/or conventions required to maintain certification or to enhance skills needed to perform the duties of the position.
- To establish and maintain cooperative relationships with internal and external contacts.

- Persons with mental or physical disabilities are eligible as long as they can perform essential functions of the job after reasonable accommodation is made to their known limitations. Such persons may not be eligible if the accommodation required would cause the employer undue hardship.

•
NOW, THEREFORE, BE IT RESOLVED that this Resolution shall take effect immediately.

Second by Councilman LoBiondo and adopted upon the following roll call vote:

Ayes: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy

Nays: None

Abstain: None

Absent: None

G Councilman Murphy introduced and offered for adoption the following Resolution:

RESOLUTION NO. 84-2012
BOROUGH OF SEA BRIGHT
AMENDING RESOLUTION NO. 64-2003
POSITION DESCRIPTION
WATER SAFETY DIRECTOR/BEACH FRONT OPERATIONS MANAGER
DEPARTMENT - BEACH

Position Description prepared by: Chair of Beach Committee.

Accepted by Mayor and Council on: March 20, 2012

Appointed by : Mayor and Council

Report to : Beach Committee

BASIC FUNCTION: Under the supervision of the Beach committee, the Water Safety Director/Beach Front Operations Manager is in charge of all the activities and the operations of the Sea Bright Municipal Beach and is the highest authority therein. The Water Safety Director/Beach Front Operations Manager maintains a safe and efficient Municipal Beach in compliance with the Sea Bright Borough Beach Management Plan, Borough ordinances, State and Federal statutes and the New Jersey standards of the United States Lifesaving Association.

NATURE AND SCOPE:

- Classification : Seasonal Part-time; exempt
- Hours of Employment : At the direction of the Beach Committee
- One half hour unpaid lunch (Monday through Friday).
- Salary : As established by the annual salary ordinance.
- Employees Supervised: Assistant Beach Manager, Lifeguard Captain, lifeguard staff, beach office staff and beach attendants.

PRINCIPAL ACCOUNTABILITIES:

The Water Safety Director/Beach Front Operations Manager is responsible for accurate execution of the following:

- Hires an Assistant Beach Manager, qualified Lifeguards, Lifeguard Supervisors, Beach office staff and Beach attendants;
- Provides supervision to the employees listed above to ensure safe and efficient performance by employees. The Water Safety Director/Beach Front Operations Manager maintains the ability to dismiss employees who demonstrate unsafe, inefficient, discourteous or otherwise unacceptable performance;

- Provides training for all beach personnel including the Certification of Lifeguards in accordance with the United States Lifesaving Association Open Water Training Plan;
- Ensures safe, clean public beach by overseeing the removal of litter, arranging for removal of large debris from the beach, and maintain clean, open restrooms during hours of operation.
- Deposits and records daily and seasonal receipts of beach badge sales in accordance with Sea Bright Borough policies and procedures;
- Purchases, inventories, and maintains necessary equipment and supplies.
- Maintains and manages equipment and personnel budgets in accordance with Borough financial policies and procedures.
- Performs all duties in a courteous, professional and efficient manner and adhere to the Borough dress code, which requires official Borough attire.

EXPERIENCE:

- Five (5) years of experience and responsibility for all administrative, supervisory and instructional aspects of agency's open water lifeguard & beach operations, in accordance with state statute, local ordinance and the guidelines and standards set forth by the United States Lifesaving Association.
- Ten (10) years professional experience as an open water lifeguard and the minimum of five (5) years as Lifeguard Captain.

LICENSES:

- Valid New Jersey driver's license.
- Lifeguard Certification (Open Water USLA).

KNOWLEDGE AND ABILITIES:

- Bachelor's degree
- English language capabilities (written and spoken).

NOW, THEREFORE, BE IT RESOLVED, that this Resolution shall take effect immediately.

Second by Councilman LoBiondo and adopted upon the following roll call vote:

Ayes: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy

Nays: None

Abstain: None

Absent: None

H. Councilman Murphy introduced and offered for adoption the following Resolution:

RESOLUTION NO. 85-2012
AMENDING RESOLUTION NO. 68-2003
POSITION DESCRIPTION - BEACH ATTENDANTS
DEPARTMENT - BEACH
BOROUGH OF SEA BRIGHT

Position Description prepared by: Chair of Beach Committee.

Accepted by Mayor and Council on: March 20, 2012

Appointed by : Mayor and Council

Report to : Water Safety

Director/Beachfront

Operations Manager

BASIC FUNCTION: Beach Attendants are under the immediate supervision of the Water Safety Director/Beachfront Operations Manager and the Assistant Beach Manager and report to them directly. Must comply with the State of New Jersey Statutes, Sea Bright Borough ordinances, Sea Bright Borough Beach Management

Plan and Sea Bright employment policies, regulations, performance standards and work requirements.

NATURE AND SCOPE:

- Classification : Seasonal Part-Time; Exempt.
- Accepted by Mayor and Council on : March 20, 2012.
- Appointed by : Mayor and Council.
- Wages : As established by the annual salary ordinance.
- Report to : Water Safety Director/Beachfront Operations Manager.
- Employees Supervised: None.

PRINCIPAL ACCOUNTABILITIES:

The Beach Attendant personnel are responsible for accurate execution of the following:

- Report immediately to the beach office upon arrival, for work for accurate time keeping and to receive appropriate duty assignment;
- Ensure that all beach patrons have paid for their admission to the beach and that they possess the appropriate beach badge for admission to the beach;
- Responsible for ticket sales, accurate accounting of all sales and accurate reconciliation of monies.
- Keep assigned cash boxes safe and secure at all times.
- Responsible to prevent friends or patrons to loiter near the ticket sales booth and all beach badge check points;
- Ensure safe, clean grounds at all times by removing litter and reporting maintenance needs immediately to Water Safety Director/Beachfront Operations Manager or Assistant Beach Manager.
- Responsible for all Borough supplies and equipment assigned to them. Any issues with beach supplies and/or equipment should be brought to the immediate attention of Water Safety Director/Beachfront Operations Manager or Assistant Beach Manager.
- Beach attendants should be courteous with the public and never argumentative; the acceptance or solicitation of gratuities shall not be permitted; beach attendants are to greet and acknowledge each beach guest and remind them of the "carry in carry out" policy of the disposal of all trash and recyclables in the proper receptacle. All issues/problems should be brought to the immediate attention of the Water Safety Director/Beachfront Operations Manager or Assistant Beach Manager for resolution.
- Refer all work related problems and difficulties to the Water Safety Director/Beachfront Operations Manager or Assistant Beach Manager for resolution.
- Perform other appropriate duties as requested.
- Perform all duties in a courteous, professional and efficient manner and adhere to Borough dress code, requiring official Borough attire.

EXPERIENCE:

- None. Entry level position. History of simple work experience a plus.

LICENSES:

- Valid New Jersey driver's license if applicable.
- New Jersey working papers for individuals under the age of 18 years.

KNOWLEDGE AND ABILITIES:

- English language capabilities (written and spoken).
- Minimum 16 years of age (preferably 18 years of age).

NOW, THEREFORE, BE IT RESOLVED that this Resolution shall take effect immediately.

Second by Councilman LoBiondo and adopted upon the following roll call vote:

Ayes: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy

Nays: None

Abstain: None

Absent: None

CONSENT AGENDA:

Certification of Funds supports any items requiring expenditure; any items requiring discussion will be removed from the Consent Agenda:

A.

Councilman Murphy introduced and approved for adoption the following:

RESOLUTION NO.70-2012

BOROUGH OF SEA BRIGHT

PAYMENT OF BILLS 03-20-2012

WHEREAS, the following listed vouchers have been audited and found to be correct.

NOW, THEREFORE, BE IT RESOLVED that these vouchers totaling \$671,080.82 are to be paid; and

BE IT FURTHER RESOLVED, that proper Officers are hereby authorized to execute and issue warrants for payments of said vouchers, but only if and when conditions of the Borough Treasury shall permit, and the said vouchers be approved by the proper Committees.

01062	ALL HANDS FIRE EQUIPMENT, LLC		
12-00229	02/23/12 FIRE DEPT-PORTABLE LIGHT	Open	317.99
00003	ASBURY PARK PRESS		
12-00019	01/11/12 MUNI CLERK-BLANKET:NOTICES	Open	388.00
12-00233	02/24/12 SEWER-LEGAL NOTICE:2012 RATE	Open	134.00

			522.00
00384	AT & T MOBILITY		
12-00258	03/01/12 DPW-FEB 2012 CELL BILL	Open	106.59
00167	AUTONOMY, INC.		
12-00147	01/30/12 A&E-VAULT:2012 SERVER BACKUPS	Open	153.36
00111	BAHRS NURSERY & LANDSCAPING		
12-00247	02/29/12 BEAUTIFICATION-BORO HALL LOT	Open	950.00
01957	BENEMAX BENEFIT MANAGEMENT CO.		
12-00269	03/05/12 03/12 DENTAL PLAN MANAGEMENT	Open	324.00
01255	BORO OF SEA BRIGHT TRUST A/C		
12-00259	03/02/12 T/F FROM CURRENT TO TRUST	Open	533.86
01925	BORO OF SEA BRIGHT/EE' HEALTH		
12-00268	03/05/12 REPLENISH HEALTH INS FUND	Open	10,000.00
01565	BOROUGH OF SEA BRIGHT		
12-00299	03/14/12 T/F ADMIN FEE:03/15/12 PAYROLL	Open	828.00
01974	BOROUGH OF SEA BRIGHT COURT		
12-00292	03/12/12 COURT-02/12 CREDIT CARD REIMB	Open	98.11
00230	CERTIFIED SPEEDOMETER		
12-00186	02/14/12 POLICE DEPT-CALIBRATE VEHICLES	Open	216.00
00198	COMCAST		
12-00287	03/12/12 A&E-INTERNET:MAR 2012	Open	70.94
12-00296	03/14/12 POLICE DEPT-INTERNET:MAR 2012	Open	109.27

			180.21
01493	COOPERATIVE INDUSTRIES, L.L.C.		
12-00270	03/05/12 DEC 2011 NATURAL GAS	Open	3,169.53
01320	DEMAIO, R.N.		
12-00242	02/29/12 BLDGS/GRNDS-TOWELS,T/TISSUE	Open	469.52
01664	EMERGENCY PRODUCTS, INC.		
12-00301	03/14/12 FIRE DEPT-REPAIRS TO #4390	Open	284.80
01601	FALLON & LARSEN, LLP		
11-01342	12/07/11 FINANCE-ACCOUNTING SERVICES	Open	3,145.50
01720	FIREFIGHTER ONE, LLC		
11-01280	11/08/11 FIRE DEPT-VARIOUS ITEMS	Open	707.32
12-00148	01/30/12 FIRE DEPT-AIR HAMMER RESCUE	Open	749.00
12-00194	02/14/12 FIRE DEPT-FLASHLIGHTS	Open	1,102.24
12-00224	02/21/12 FIRE DEPT-HYDRA RAM ENTRY TOOL	Open	1,495.00
12-00244	02/29/12 FIRE DEPT-VARIOUS ITEMS	Open	1,061.88

			5,115.44

00077	FLEET SERVICES		
12-00304	03/15/12 GASOLINE - MAR 2012	Open	4,591.97
00575	GALLS, INC.		
12-00191	02/14/12 DPW-JACKETS,PANTS,WORK BOOTS	Open	445.29
02181	GATEWAY PRESS		
12-00082	01/20/12 POLICE-PARKING PERMITS	Open	775.00
01194	GLENCO SUPPLY, INC.		
12-00207	02/16/12 DPW-CHANNEL POSTS	Open	304.80
00286	HELLMERS, PATRICIA		
12-00261	03/02/12 TAX REFUND B3.02/L36	Open	239.75
00197	HEWLETT-PACKARD COMPANY		
11-01407	12/31/11 POLICE-(2) NOTEBOOK COMPUTERS	Open	2,356.02
00895	JOHNNY ON THE SPOT, INC.		
12-00274	03/06/12 PORTO-POTS - MAR 2012	Open	424.70
00476	KOVATCH MOBILE EQUIPMENT CORP.		
11-00996	08/30/11 FIRE DEPT-PUMPER FIRE TRUCK	Open	384,049.00
00275	M & S WASTE SERVICES, INC.		
12-00121	01/25/12 DUMPSTER+DISP FEE:MISC DEBRIS	Open	335.20
12-00199	02/15/12 2012 TRASH/RECYCLING PICKUP	Open	7,904.83
12-00263	03/02/12 FEB 2012 LANDFILL TIPPING FEES	Open	5,926.33

			14,166.36
00106	MGL FORMS-SYSTEMS, LLC		
12-00246	02/29/12 TAX COLL-DELINQ,1099-INT FORMS	Open	456.50
00441	MONMOUTH COUNTY SHERIFF'S		
12-00253	02/29/12 POLICE-MDT SOFTWARE/REPORTING	Open	3,107.52
00340	MORRIS, KATHLEEN		
12-00293	03/13/12 REC-REIMB:SUPPLIES	Open	52.99
00019	NJ AMERICAN WATER		
12-00272	03/06/12 FEB 2012 HYDRANTS	Open	2,201.67
12-00278	03/06/12 FEB 2012 USAGE DATA:BILLING	Open	464.18

			2,665.85
00502	NJ STATE LEAGUE/MUNICIPALITIES		
12-00291	03/12/12 MUNI CLERK-2012 MUNI DIRECTORY	Open	50.00
01645	NJ WATER ENVIRONMENT ASSOC.		
12-00192	02/14/12 SEWER-(4) SEMINARS:D.CLARK	Open	324.00
00242	OLD SCHOOL BASKETBALL		
12-00076	01/20/12 REC-B/BALL CLINIC:2/17-3/23/12	Open	600.00
01648	PETRA OVERHEAD DOOR CO., INC.		
12-00248	02/29/12 BLDGS/GRNDS-REPAIR FIRST AID	Open	645.00
00788	SCARINCI & HOLLENBECK, LLC		
12-00294	03/13/12 LEGAL SERVICES:FEB 2012	Open	3,087.21
01554	SEA BRIGHT SERVICE CENTER		
12-00054	01/17/12 POLICE-BLANKET:VEHICLE MAINT	Open	74.95
12-00067	01/17/12 DPW-BLANKET:VEHICLE MAINT	Open	196.75

			271.70
01429	THE BANK OF NEW YORK MELLON		
12-00264	03/05/12 ANNUAL ADMINISTRATION FEE	Open	400.00
00316	TREASURER, COUNTY OF MONMOUTH		
12-00232	02/24/12 POLICE-2012 MOCERT ASSESSMENT	Open	1,000.00
02114	TWO RIVERS WATER RECLAMATION		
12-00275	03/06/12 2012 PYMT 1/4 SEWER CHARGE	Open	97,786.50
00178	UNITED STATES POSTAL SERVICE		
12-00300	03/14/12 POLICE DEPT-METER POSTAGE	Open	500.00
01960	VERIZON		
12-00288	03/12/12 LOCAL/LONG DISTANCE:FEB 2012	Open	2,141.23
02061	VERIZON WIRELESS		
12-00284	03/12/12 BLDG/FIRE/COURT:MAR 2012 BILL	Open	81.18
01150	W.W. GRAINGER, INC.		
12-00111	01/24/12 FIRE DEPT-MISC EQUIPMENT	Open	246.48
12-00221	02/21/12 FIRE DEPT-TOOL BOXES & JACKS	Open	251.70

			498.18
00824	WAGNER, COREY		
12-00226	02/23/12 REC-VOLLEYBALL CLASSES	Open	685.71
BORO OF SEA BRIGHT (3/15/12 PAYROL			81,461.93
FRENCH & PARRELLO (ESCROW)			1,280.00
GOWAN, KERRY (ADMINISTRATIVE FEE)			100.00
NJSHBP (FEB 2012)			11,256.41
NJSHBP (FEB 2012)			28,844.11
RED BANK VETERINARY (EUTHANASIA-BIRD)			17.00
TOTAL			671,080.82

Second by Councilman Keeler and approved upon the following roll call vote:

Ayes: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Nays: None
Abstain: None
Absent: None

B. Councilman Murphy introduced and offered for adoption the following Resolution:

Resolution No. 74-2012
Borough of Sea Bright
Supporting the
James H. Howard Marine Science Laboratory

WHEREAS, The James J. Howard Marine Sciences Laboratory at Sandy Hook, known as Marine Labs, has been in operation since 1961; and

WHEREAS, Marine Labs was the first federal scientific laboratory in the United States devoted to researching marine recreational species, and now has an international reputation in the scientific community; and

WHEREAS, Marine Labs has been instrumental in successful efforts over the past several decades to clean up the ocean waters in a critical region extending from Long Island south to Cape May, including New York and coastal Monmouth County; and

WHEREAS, the current federal administration proposes to close Marine Labs and reassign its staff to other National Oceanic and Atmospheric Administration facilities located in other states; and

WHEREAS, the Borough of Sea Bright recognizes that Marine Labs is important to the intellectual, economic and oceanic health and well-being of the region, and believes that the proposed closure is detrimental and unnecessary; and

WHEREAS, the Borough of Sea Bright further recognizes that Marine Labs is important to the education of the region's students, including those from Sea Bright and others attending the Marine Academy of Science and Technology, a premier Monmouth County high school whose campus neighbors Marine Labs and benefits from the facility and its scientist's expertise; and

WHEREAS, Marine Labs was recently rebuilt following a devastating fire, and subsequently improved at great expense to include multiple state of the art laboratories and a massive salt water aquarium;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Sea Bright respectfully urges the current administration to reconsider the proposed closure, saving it from the fate suffered by Fort Monmouth felt throughout the region, and to instead preserve the revered institution for the benefit of generations to come and certified true copies of this be forward to the New Jersey Congressional Representatives. Second by Councilman Keeler and adopted upon the following roll call vote:

Ayes: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Nays: None
Abstain: None
Absent: None

C. Councilman Murphy introduced and offered for adoption the following Resolution:

RESOLUTION NO. 75-2012

**AUTHORIZING THE AWARD OF
PROFESSIONAL SERVICE AGREEMENT FOR
Feasibility Study market Analysis**

WHEREAS, a proposal for professional services for a Feasibility Study / Market Analysis were advertized and requested through the bidding process, and received and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition is determined by contract and shall not exceed \$31,000.; and,

WHEREAS, the said term of this contract shall be until the study is completed about eight weeks, and

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Sea Bright authorizes the Mayor to enter into a contract with NGF Consulting as described herein; and,

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer, of the Borough of Sea Bright, do hereby certify that funds are available in General Capital Reserve Preliminary Expense and Ordinance 7-2011.

BE IT FURTHER RESOLVED that a notice of this action shall be printed one time in the "Asbury Park Press" newspaper. Second by Councilman Keeler and adopted upon the following roll call vote:

Ayes: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy

Nays: None

Abstain: None

Absent: None

D. Councilman Murphy introduced and offered for adoption the following Resolution:

**RESOLUTION NO.76-2012
BOROUGH OF SEA BRIGHT**

**AUTHORIZING THE MUNICIPAL CLERK TO ADVERTIZE
FOR BIDS FOR A CELL TOWER**

BE IT RESOLVED, by the Mayor and Council of the Borough of Sea Bright, that there is a need for a cell tower for enhanced telecommunications in the Borough of Sea Bright, and

WHEREAS, the Borough's Consultant has prepared bid specifications and plans for a cell tower,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, County of Monmouth that it hereby authorized the Municipal Clerk to advertize for bids for a telecommunications cell tower.

Second by Councilman Keeler and adopted upon the following roll call vote:

Ayes: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy

Nays: None

Abstain: None

Absent: None

E. following Resolution:

RESOLUTION NO. 77-2012

**AUTHORIZING THE "Buy One Get one Free"
Daily Beach Coupon**

WHEREAS, to promote tourism and promote Sea Bright's Beautiful Beaches and Community a "Buy One, Get One Free Coupon"

Is advertized in the Spark's 2012 Visit Monmouth Travel Guide,
and

WHEREAS, said coupon reads "DAILY BEACH BADGE" and is only
valid during the week days during the 2012 Beach Season, and

WHEREAS, coupon must to be presented at time of purchase,
and

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of
the Borough of Sea Bright, County of Monmouth, State of New
Jersey do hereby authorize the coupon, and

BE IT FURTHER RESOLVED that a certified true copy of this
resolution be forward to Beach Manager.

Second by Councilman Keeler and adopted upon the following roll
call vote:

Ayes: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy

Nays: None

Abstain: None

Absent: None

F. Councilman Murphy introduced and offered for adoption the
following Resolution:

RESOLUTION NO. 78-2012

BOROUGH OF SEA BRIGHT

Supporting Assembly Bill A-2454

Eliminating Payment of Unemployment for Seasonal Workers

WHEREAS, Seasonal employees would no longer be permitted to
Collect unemployment in their industry's "offseason" under
legislation recently introduced by Assembly members Amy H.
Handlin and Sean T. Kean in an effort to help the unemployment
fund, businesses and property taxes, and

WHEREAS, Assembly Bill A-2454 would eliminate the payment
of unemployment benefits to seasonal employees. The state would
designate which industries and occupations are seasonal and
determine the length of each season, Seasonal Industries would
be defined as ones that operate during a regular period of less
than 36 weeks per year, and

WHEREAS, the Borough of Sea Bright supports A 2454, and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council
of the Borough of Sea Bright hereby urge the New Jersey Assembly
and New Jersey Senate to approve this bill, and

BE, IT FURTHER, RESOLVED, that a certified true copy of
this resolution be forwarded to the Governor of the State of New
Jersey and the Borough of Sea Bright's Assemble and Senate
Representatives.

Second by Councilman Keeler and adopted upon the following roll
call vote:

Ayes: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy

Nays: None

Abstain: None

Absent: None

G. Councilman Murphy introduced and offered for adoption the
following Resolution:

RESOLUTION NO. 80-2012

AUTHORIZING THE DONATION OF SEASON BEACH BADGES

WHEREAS, request was received for a donation of two(2)season beach badges form the Sea Bright Business Alliance for prizes for the April 28, 2012 Car Show, and

WHEREAS, this is an event to promote tourism and business for the Borough of Sea Bright,

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey do hereby authorize this request.

Second by Councilman Keeler and adopted upon the following roll call vote:

Ayes: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy

Nays: None

Abstain: None

Absent: None

H. Councilman Murphy introduced and offered for adoption the following Resolution:

RESOLUTION NO. 81-2012

AUTHORIZING THE SCHEDULE OF EVENTS AND REQUEST FOR SEA BRIGHT SKIM BASH SKIMBOARDING CONTEST(S)

WHEREAS, Felecia Stratton dba/ Jersey Shore Skim Camp request permission to hold events on the Sea Bright municipal beach (next to Donovan's) for the following dates have been received:

**SKIMBASH PRO-AM
June 23-24, 2012**

**TRADITIONAL SKIMBASH
September 8-9, 2012**

WHEREAS, an additional request is made for the June, 2012 Skim Bash that each Skim Bash registrant receive (2) Two free daily beach badges for Saturday and Sunday as well as sponsors who donating products, and

WHEREAS, a request is made to allow Max's Hot Dogs vehicle permission to park in the lot behind Borough Hall to donate lunch for the event riders and to sell hot dogs to the public and Max's shall comply with the Health Codes and Borough's Insurance requirements, and

WHEREAS, a request for permission for sponsors to sell various related goods such as "T" shirts and skim boarding equipment during both events and comply with the Borough's Insurance requirements, and

WHEREAS, both events will be sponsored by Jersey Shore Skim Camp, the Sea Bright Business Alliance, Skim USA, SkimCity and no private fundraising will take place and all sponsors will comply with the Borough's Insurance requirements;

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Sea Bright do hereby grant permission for the above events and request and parking for the above events and

BE IT FURTHER RESOLVED that these events and request be coordinated with the Sea Bright Chief of Police, Water Safety Director, DPW Director, Fire Department, and First Aid. Second by Councilman Keeler and adopted upon the following roll call vote:

Ayes: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy

Nays: None

Abstain: None
Absent: None

I. Councilman Murphy introduced a motion for the approval of Social Affairs Permit for the SBFD fireman's fair. Second by Councilman Keeler and adopted upon the following roll call vote:
Ayes: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Nays: None
Abstain: None
Absent: None

OLD BUSINESS

A. Sign Ordinance - Discussion - Councilman Kelly reported that Borough Engineer continues to research the ordinance. Councilwoman Bills recommended that we meet with SBBA for their comments.

B. Resolution No. 66-2012 Special Legal Counsel was carried to the April 3, 2012 council meeting. Councilwoman Bills introduced a motion to carry Resoluton No. 66-2012 to the April 3, 2012 Council Meeting. Second by Councilman Leckstein and adopted upon the following roll call vote:
Ayes: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Nays: None
Abstain: None
Absent: None

NEW BUSINESS:

A. Beach Bathrooms - Discussion- Councilman Murphy introduced a motion authorizing repair of the beach bathrooms. Second by Councilman LoBiondo and adopted upon the following roll call vote:
Ayes: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Nays: None
Abstain: None
Absent: None

CORRESPONDENCE / REPORTS:

- A.** Police Department Report Feb. 2012
- B.** Construction Department Report Feb 2012
- C.** Library Report Feb 2012

MAYOR DINA LONG - REPORT AND COMMUNICATIONS Mayor Long said she met with Assemblywoman Amy Handlin about the Shore Regional school formula issue. Assemblywoman Handlin was very attentive and concerned about the burden this poses to Sea Bright's tax payers.

Mayor Long wrote a letter of commendation to the police and fire departments for their professionalism and quick response to a resident's home.

The Sea Bright Fireman's Fair will begin May 17th through May 20th.

The cat volunteers need dry cat food and Pet Smart gift cards to care for Sea Bright's cats.

COMMENTS FROM THE AUDIENCE (limited to 3 minutes per person)The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

Janet Henshel of East Church Street commented about the possibility of the town approving neon signs.

Mayor Long wished Councilman Murphy a Happy Birthday.

ADJOURNMENT:

There being no further business before the Governing Body a motion to adjourn the meeting at 7:56 p.m. was made by Councilman Murphy. Second by Councilwoman Bills and approved upon unanimous voice vote.

Respectfully Submitted,

Suzanne Branagan, RMC
Deputy Borough Clerk