

**MINUTES
WORKSHOP MEETING
BOROUGH OF SEA BRIGHT**

MAY 15, 2024 (Wednesday)

SEA BRIGHT, NEW JERSEY

TO ATTEND THIS MEETING REMOTELY PLEASE USE THE FOLLOWING:

<https://meet.goto.com/882034629>

OR DIAL: (646) 749-3122

Access Code: 882-034-629

Council President Keeler called the meeting to order at 8:30 a.m. and requested those present to join in the Pledge of Allegiance.

Council President Keeler read the following Compliance Statement:

COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)

Good Morning Ladies and Gentlemen. This Meeting Is Now Called to Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on January 8, 2024. In each instance, the Date, Time, And Location of This Meeting Were Provided in the Notice. This Meeting Is Open to The Public."

PRESENT: Councilmember's Erwin Bieber, Samuel A. Catalano, Heather Gorman, William J. Keeler, John M. Lamia, Jr., Marc A. Leckstein

ABSENT: Mayor Brian P. Kelly

OTHERS: Administrator Rachel Giolitto, Attorney Richard Shaklee, Engineer Greg Blash, Clerk Christine Pfeiffer

REMARKS FROM THE AUDIENCE: (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

No one wished to be heard.

ITEMS FOR DISCUSSION:

SUBJECT: Capital Projects Update
- Avakian Proposal for Ocean Ave - Downtown Sewer Relining

ACTION: Administrator Giolitto stated Borough Engineer Greg Blash submitted a proposal for the downtown sewer relining (from the bridge to Marius Lane) which will be authorized at the upcoming meeting - \$140,000 of the cost is funded through the American Rescue Plan. Engineer, Greg Blash said they will go out to bid for this project over the summer but the work won't start until the fall. Also, the 2023 Road Improvement Project which was previously awarded to Fernandez Construction should be starting in approximately 30 days.

SUBJECT: Public Safety & Public Works Updates

ACTION: Police Chief Friedman reported paid parking started today and all our parking lots are ready to go - resident and business parking passes have been distributed but they won't begin strict enforcement for another week or so. There are currently 5 Special Officer Class I's and 3 Special Officer Class II's in the Police Academy who will be graduating at the end of the month. Various tickets and arrests and violations were issued last month. A paving project taking place on Thursday night near the Highlands Bridge as a result of a water main break - the road will remain open. Councilman Bieber asked about the vandalism from the Fireman's Fair and asked if the Chief sees a trend of increased youth violence and what his thoughts on prevention are. Chief Friedman said that the fair attracts a ton of minors especially once it is on social media but there has been no increase in juvenile arrests. Councilwoman Gorman would like to review and analyze the fair further to see where we can make improvements for next year.

Fire Chief Murphy reported 49 calls for service for the month of April bringing the year-to-date total to 197. He and Councilman Keeler met with Sandy Hook and they have the space to house (indoor) the 3 army trucks until September 15th at which time they would be moved to an outdoor location. NOAA reached out to the department to assist with a whale offshore of Sandy Hook and they were glad to help. This weekend is the "rookie" weekend to train the seasonal members. On June 1st they will be training in the river under the bridge with the Coast Guard, State Police and the MC Sheriff's office. Assistant Fire Chief Rivera stated that he is still working on figures from the fair and will report back at the next workshop. He also stated that he had a hard time getting good rides because of the weekend and asked Council to consider allowing them to have the weekend of the 15th next year because if not, they are not going to have the fair.

Deputy Director of Public Works Rob Smith stated that they have started the hiring process for both full-time and seasonal employees. The beach lockers have not been moved to Anchorage Beach yet however, he is planning to speak with the owner of the neighboring beach club to see if they will allow us to access the beach from their property. He will be working with the Beach Manager to improve the lockers for next year. They are currently unable to rake Anchorage Beach

but they are working on an alternative plan. The Janitorial Service company is starting today - Anchorage Beach bathrooms are being opened and cleaned and there will be an attendant in all bathrooms at all times which will mitigate the issues we had last summer. They are working to repair some of the vandalism that took place from the fair as well as other repairs. The meeting room in the Pavilion is scheduled to be painted and chair molding will be installed to eliminate scuff marks.

Councilman Bieber questioned what constitutes an "emergency" situation for the Army Corp to respond to our beach needs. Right now, we are unable to respond to an emergency situation in north beach unless we drive up on the protected dunes. Mr. Verruni will introduce Administrator Giolitto to the Department of Coastal Engineering in Toms River.

SUBJECT: Dr. Letizia – Borough Medical Director

ACTION: Councilman Keeler has been advocating to make Dr. Letizia the Borough's Medical Director for the Police & Fire Department as he already works with the lifeguards and EMS for an annual cost of \$14,000 - currently we are paying \$8,000. The Police Department already receives medial training and does not feel this is a necessary addition unless the Council is in favor of it. Councilman Keeler wants to limit the Borough's liability exposure. Councilman Leckstein suggested running this by the JIF for their recommendation.

SUBJECT: JCPL Energy Grant

ACTION: Administrative Assistant for Special Projects Frank Lawrence explained that last year we received some electric bills for the Community Center that seemed out of whack so he reached out to JCP&L to see if they would do an energy efficiency audit for that building. They agreed and concluded that the four furnaces are very old and inefficient. They agreed to pay (through a grant opportunity) 79.2% of the total cost of \$81,914.40 to replace all the lighting, furnaces, and condensers – the Borough would be responsible for \$17,042.89. A resolution will be prepared to execute an agreement for the JCP&L Direct Install Program at the May 21st meeting. Mr. Lawrence also stated that the cell tower lot is scheduled to be repaved, restriped, and renumbered on Monday.

SUBJECT: DPW Building Propossal

ACTION: Ms. Giolitto stated that we received a proposal from Borough Engineer Greg Blash for the engineering portion of the new DPW building. CFO Michael Bascom has already prepared a Bond Ordinance that will be listed for introduction at the May 21st meeting. A resolution will also be prepared for the approval of the proposal on May 21st. Councilwoman Gorman asked about landscaping to be used as a noise buffer – Mr. Blash said they will be doing landscaping as part of the project.

SUBJECT: Stormwater Control Ordinance

ACTION: Borough Engineer Greg Blash explained that the stormwater ordinance is required by the DEP – this update relates to new developments. The ordinance will be reviewed by the Planning Board prior to introduction.

SUBJECT: Bulk Pick-up Ordinance

ACTION: Administrator Giolitto stated that we currently do not have a limit on the number of items you can put out for bulk pick up which has become an issue. Ms. Giolitto will prepare an amendment to Chapter 178 to add a section for bulk items to limit the number of bulk items to 5 per pick up.

SUBJECT: Event communication opportunities

ACTION: Councilwoman Gorman explained that this came up from the applicants of the Car Show who were interested in different ways they can get the word out for their event. She suggested utilizing Anchorage Park to post banners and signage for events – we need more exposure.

Deputy Director of Public Works Rob Smith stated that the planters are at the garden center and should be ready soon. Councilwoman Gorman would like to order new garbage cans since there is money in the budget - it would make such an improvement - Rob will coordinate with Beach Manager Don Klein. The "Welcome to Sea Bright" signs also need to be updated as well. Councilwoman Gorman will get quotes for repairs from the same vendor who is working on the Community Center sign.

SUBJECT: Sidewalk stencils for bicycle safety

ACTION: Councilwoman Gorman provided an example of a stencil for the sidewalks to promote bicycle safety. Council agreed to move forward with the purchase and implementation on the sidewalks by Melonhead and Bungalow Road and at all the entry ramps in between.

SUBJECT: Verizon Wireless Antenna on roof of 1099 Ocean Ave

ACTION: Mr. Verruni explained that Verizon reached out to see if we would allow them to install a wireless antenna on the roof of the Municipal Complex which would generate revenue for the Borough. Councilman Lamia feels that even with the cell tower, we do not have great service in town. Our wireless communication consultant and Borough Administrator will gather more information and report back.

SUBJECT: Resolutions

- 1. Awarding Raises for Non-Union Employees
- 2. Authorizing Hiring of Full-Time Patrol Officer
- 3. Authorizing the Release of Various Planning Board Escrow Account Balances
- 4. Adopting Emergency Operations Plan
- 5. Donation of 2025 Beach Badges

ACTION: The above resolutions will be prepared for approval at the May 21st meeting.

SUBJECT: Ordinances

- 1. Bond Ordinance for DPW Building

ACTION: The above ordinance will be prepared for introduction at the May 21st meeting.

Announcement

Administrator Verruni reported the summer schedule for Borough Hall employees starts May 15 – the offices will close at 12:30 pm on Fridays.

EXECUTIVE SESSION:

Councilmember Leckstein offered a motion to enter in to Closed Session; second by Councilmember Gorman:

WHEREAS, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, it is recommended by the Borough Attorney and Administrator that the Borough Council go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that they meet in closed session to discuss the issues as herein set forth:

- 1. Contract Negotiations

BE IT FURTHER RESOLVED, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public; and

IT FURTHER RESOLVED, that the Mayor and Council may come back into Regular Session to conduct additional business.

Roll Call:	Bieber,	Catalano,	Gorman,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Yes	Yes

ADJOURNMENT:

Councilmember Leckstein offered a motion to Adjourn the Workshop meeting; seconded by Councilmember Goman:

Roll Call:	Bieber,	Catalano,	Gorman,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,

Christine Pfeiffer
Borough Clerk