

**AGENDA  
REGULAR MEETING  
BOROUGH OF SEA BRIGHT**

**JANUARY 16, 2024**

**SEA BRIGHT, NEW JERSEY**

**TO ATTEND THIS MEETING REMOTELY PLEASE USE THE FOLLOWING:**

<https://meet.goto.com/602578349>

OR DIAL: [\(872\) 240-3212](tel:(872)240-3212)

Access Code: 602-578-349

**CALL MEETING TO ORDER: 7:00pm**

**PLEDGE OF ALLEGIANCE**

**COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)**

**Good Evening Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line with The Borough of Sea Bright's Longstanding Policy of Open Government, and in Compliance with the "Open Public Meetings Act" I Wish to Advise You That Adequate Notice of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on January 8, 2024. In each instance, the Date, Time, And Location of This Meeting Were Provided in The Notice. This Meeting Is Open To The Public."**

**ROLL CALL:**

|                         |              |                |                 |
|-------------------------|--------------|----------------|-----------------|
| <b>Councilmember(s)</b> | BIEBER _____ | CATALANO _____ | GORMAN _____    |
|                         | KEELER _____ | LAMIA _____    | LECKSTEIN _____ |
| <b>Mayor</b>            | KELLY _____  |                |                 |

**MOMENT OF SILENCE FOR THE FOLLOWING MEMBER OF THE SEA BRIGHT COMMUNITY  
WHO PASSED AWAY: George Weiss**

**REMARKS FROM THE AUDIENCE (limited to 3 minutes)**

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

**INDIVIDUAL ACTION/2023 MINUTES:**

Councilmember \_\_\_\_\_ offered a motion to approve the 2023 Meeting Minutes listed below; seconded by Councilmember \_\_\_\_\_

**Minutes**

|            |                   |
|------------|-------------------|
| 12-14-2023 | Workshop Meeting  |
| 12-14-2023 | Executive Session |
| 12-19-2023 | Regular Meeting   |
| 12-28-2023 | Special Meeting   |

**Roll Call:** Bieber\_\_\_\_ Catalano\_\_\_\_ Gorman\_\_\_\_ Keeler\_\_\_\_ Lamia\_\_\_\_ Leckstein\_\_\_\_

**CONSENT AGENDA**

Councilmember \_\_\_\_\_ offered a motion to approve the items that are considered routine in nature under the consent agenda; seconded by Councilmember \_\_\_\_\_

**Minutes**

**01-06-2024 Re-Org Meeting**

**Resolutions:**

- No. 38-2024 Authorize the Release of Performance Guarantee  
13 Church Street - Block 14, Lot 8**
- No. 39-2024 Authorizing Receipt of Bids - 2024 Grounds Maintenance**
- No. 40-2024 Approving Service Fee Agreement Between the Borough of Sea Bright  
and the City of Long Branch for Supplementary Fire Suppression/  
Emergency Service Coverage**
- No. 41-2024 Hiring Volunteer Firefighters**
- No. 42-2024 Donation of 2024 Beach Badges**
- No. 43-2024 Consideration of Proposal Received for Professional Services to  
Prepare a Feasibility Study on the Borough of Sea Bright Joining the  
Newly Formed Henry Hudson Regional K-12 School District**
- No. 44-2024 Authorizing Receipt of Bids – 2024 Seasonal Janitorial Services**

**Roll Call:** Bieber\_\_\_ Catalano\_\_\_ Gorman\_\_\_ Keeler\_\_\_ Lamia\_\_\_ Leckstein\_\_\_

**ORDINANCE(s):**

**Introduction:** Mayor Kelly to read the ordinance by title:

**ORDINANCE NO. 01-2024**  
**AN ORDINANCE AMENDING AND SUPPLEMENTING THE GENERAL  
CODE OF THE BOROUGH OF SEA BRIGHT, CHAPTER 3, ENTITLED  
"ADMINISTRATIVE CODE"**

Councilmember \_\_\_\_\_ offered a motion to introduce Ordinance No. 01-2024 for a public hearing to be held on February 20, 2024 and advertise according to law; seconded by Councilmember \_\_\_\_\_

**Roll Call:** Bieber\_\_\_ Catalano\_\_\_ Gorman\_\_\_ Keeler\_\_\_ Lamia\_\_\_ Leckstein\_\_\_

**Introduction:** Mayor Kelly to read the ordinance by title:

**ORDINANCE NO. 02-2024**  
**CALENDAR YEAR 2024**  
**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION  
LIMITS AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

Councilmember \_\_\_\_\_ offered a motion to introduce Ordinance No. 02-2024 for a public hearing to be held on February 20, 2024 and advertise according to law; seconded by Councilmember \_\_\_\_\_

**Roll Call:** Bieber\_\_\_ Catalano\_\_\_ Gorman\_\_\_ Keeler\_\_\_ Lamia\_\_\_ Leckstein\_\_\_

**INDIVIDUAL ACTION/New Business:**

**Vouchers: \$ 668,674.68**

Councilmember \_\_\_\_\_ offered a motion to approve the Voucher List dated January 16, 2024 as submitted by the Finance Manager; seconded by Councilmember \_\_\_\_\_

**Roll Call:** Bieber\_\_\_ Catalano\_\_\_ Gorman\_\_\_ Keeler\_\_\_ Lamia\_\_\_ Leckstein\_\_\_

**MAYOR AND COUNCIL DISCUSSION ITEMS**

1. Emergency Declaration – Anchorage Beach
2. Solid Waste/Bulk Ordinance
3. ABC Permits for Farmers’ Market
4. Library/Recreation

**EXECUTIVE SESSION**

Councilmember \_\_\_\_\_ offered a motion to enter in to Closed Session; seconded by Councilmember \_\_\_\_\_

**Resolution to discuss: Personnel**

**Roll Call:** Bieber\_\_\_ Catalano\_\_\_ Gorman\_\_\_ Keeler\_\_\_ Lamia\_\_\_ Leckstein\_\_\_

**ADJOURNMENT**

Councilmember \_\_\_\_\_ offered a motion to adjourn the meeting; seconded by Councilmember \_\_\_\_\_

**Roll Call:** Bieber\_\_\_ Catalano\_\_\_ Gorman\_\_\_ Keeler\_\_\_ Lamia\_\_\_ Leckstein\_\_\_

**RESOLUTION NO. 38-2024**  
**Authorize the Release of Performance Guarantee**  
**13 Church Street - Block 14, Lot 8**

Councilmember introduced and offered for adoption the following Resolution; seconded by  
Councilmember :

**WHEREAS**, the Municipal Land Use Law (N.J.S.A. 40:55D-53) permits the Borough of Sea Bright to accept certain improvements and to release performance guarantees posted by Developers when said improvements have been certified as complete by the Borough Engineer; and

**WHEREAS**, Kim Kurkowski has heretofore deposited with the Borough of Sea Bright a performance guarantee in the amount of \$1,884.00 (100% in the form of cash) to guarantee the completion of all improvements on premises known as Block 14, Lot 8 also known as 13 Church Street; and

**WHEREAS**, David J. Hoder, P.E. P.P., Hoder Associates Consulting Engineers, has advised the Borough Clerk by letter dated December 18, 2023, a copy of which is on file in the Office of the Borough Clerk and made a part hereof, that the improvements installed are acceptable and in accordance with the resolution of approval from the Planning Board and recommends the acceptance of same and the release of the aforementioned performance guarantee subject to the posting of a maintenance guarantee in the amount of 15% (\$235.50) of the cost of the improvements (\$1,570.00) and posting of any outstanding engineering and administrative fees; and

**NOW THEREFORE BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright in the County of Monmouth, State of New Jersey, that the improvements hereinbefore referred to be and the same are hereby accepted as per the aforesaid memorandum from David J. Hoder, P.E. P.P., Hoder Associates Consulting Engineers and the performance guarantee totaling \$1,884.00 is hereby released, canceled and discharged; and

**BE IT FURTHER RESOLVED** by the Borough Council that this resolution shall not become effective unless and until the Borough of Sea Bright is furnished with the posting of a maintenance guarantee in the amount of 15% (\$235.50) of the cost of the improvements and payment of any outstanding engineering and administrative fees; and

**BE IT FURTHER RESOLVED** that a copy of this resolution, certified to be a true copy, be forwarded to the following:

1. Kim Kurkowski
2. David J. Hoder, P.E. P.P., Consulting Engineers
3. Fiscal Officer
4. Construction Official
5. Planning Board Secretary

Roll Call: Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein

January 16, 2024

**CERTIFICATION**

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on January 16, 2024.

\_\_\_\_\_  
Christine Pfeiffer, Borough Clerk

**RESOLUTION NO. 39-2024**  
**AUTHORIZING RECEIPT OF BIDS**  
**2024 GROUNDS MAINTENANCE IN THE BOROUGH OF SEA BRIGHT**

Councilmember \_\_\_\_\_ introduced and offered for adoption the following Resolution: seconded by Councilmember \_\_\_\_\_ :

**WHEREAS**, the Borough Council is desirous of receiving bids for the following:

- a) 2024 Grounds Maintenance in the Borough of Sea Bright

**WHEREAS**, specifications for the aforesaid items will be on file in the Borough Clerk's Office, and will be available for inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that it does hereby authorize the Borough Clerk to advertise for bids for the aforesaid item as per the specifications on file and will be received by the Borough on a date and time to be determined; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. Department of Public Works
- 3. CFO

**Roll Call:** Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein

January 16, 2024

**CERTIFICATION**

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey at a Council Meeting held on January 16, 2024.

\_\_\_\_\_  
Christine Pfeiffer, Borough Clerk

**RESOLUTION NO. 40-2024**  
**APPROVING SERVICE FEE AGREEMENT BETWEEN THE  
BOROUGH OF SEA BRIGHT AND THE CITY OF LONG BRANCH FOR  
SUPPLEMENTARY FIRE SUPPRESSION/EMERGENCY SERVICE COVERAGE**

Councilmember \_\_\_\_\_ introduced and offered for adoption the following Resolution;  
seconded by Councilmember \_\_\_\_\_ :

**WHEREAS**, the "Shared Services and Consolidation Act" at N.J.S.A. 40A:65-1 et seq. (The "Act") allows a local unit to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to the primary purposes of any of the participating local units; and

**WHEREAS**, the Borough of Sea Bright desires to enter into an Agreement with the City of Long Branch to provide fire suppression/emergency services on a per call basis as requested by the Sea Bright Fire Chief; and

**WHEREAS**, the Long Branch Fire Department has agreed to provide supplementary fire suppression/emergency service coverage for the Borough of Sea Bright for the period January 1, 2024 through December 31, 2028; and

**WHEREAS**, the Borough of Sea Bright understands that the City of Long Branch must adequately back fill its firehouses and fire equipment to ensure that the needs of the Borough of Sea Bright are met when necessary and appropriate under the terms of the agreement and the Borough of Sea Bright shall compensate the City of Long Branch for the cost of the back fill; and

**WHEREAS**, the fee for said services shall be charged on an hour to hour basis and based on the individual hourly rate of each employee for the period of coverage provided; and

**WHEREAS**, the Borough of Sea Bright can request additional personnel to supplement manpower at an additional fee per member as requested; and

**WHEREAS**, the fee will be assessed when Long Branch on-duty personnel become committed to an active incident in the Borough of Sea Bright and will require recall of personnel to staff Long Branch Fire Headquarters for the duration of the incident; and

**WHEREAS**, limitations to the response shall be at the discretion of the Sea Bright Fire Chief,

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds will be available in the 2023 Temporary and Adopted Budget under Fire Department O/E for the purposes stated herein.

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**Michael J. Bascom, CFO**

**NOW THEREFORE BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the Mayor and Borough Clerk are hereby authorized to sign any and all documents necessary to effectuate the attached hereto Service Agreement for Supplementary Fire Suppression/Emergency Service coverage with the City of Long Branch for the period January 1, 2024 through December 31, 2028.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the following:

1. Sea Bright Fire Chief
2. CFO
3. Khristi Jacobs, Financial Manager
4. City of Long Branch – Office of the Clerk

**BE IT FURTHER RESOLVED** that the form of the aforesaid lease agreement shall be approved by the Borough Administrator and Borough Attorney.

**Roll Call:** Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein

January 6, 2024

**CERTIFICATION**

I, Christine Pfeiffer, Borough Clerk do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council meeting held on January 6, 2024.

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Christine Pfeiffer, Borough Clerk

**Fee for Service Agreement**

AND NOW THIS \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by and between the City of Long Branch and the Borough of Sea Bright for supplemental support services.

1. The City of Long Branch Fire Department will provide fire suppression/emergency service coverage for the Borough of Sea Bright for the period of January 1, 2024 to December 31, 2028. The fee structure for the period shall be calculated on a per call basis. The fee will be charged on an hour for hour basis, per member as per the unions collective bargaining agreement with the City of Long Branch to cover staffing requirements to fill fire headquarters in Long Branch when on-duty assets are deployed into the Borough of Sea Bright.
2. Typical staffing is (1) Fire Officer and (4) Firefighters but may vary depending on available personnel but not to exceed (5) slots. The fee will be based on the individual hourly rate of each employee for the period of coverage provided to the Borough of Sea Bright. Additional personnel can be requested by the Borough of Sea Bright to supplement manpower at additional fee per member as requested. This fee will be assessed when Long Branch on-duty personnel become *committed to an active incident* in the Borough of Sea Bright. This will require "recall" of personnel to staff Long Branch Fire Headquarters for the duration of incident.
3. The on-duty career staff shall respond to designated emergency responses as requested by the Fire Chief of Borough of Sea Bright. Limitations to the response shall be at the discretion of the Long Branch Fire Chief. Long Branch units will be dispatched upon request from the Borough of Sea Bright by Monmouth County Radio Communications Center.
4. This agreement will be updated no later than November 30<sup>th</sup> of the current agreement cycle. All changes to response protocols during a cycle shall be in writing to the City of Long Branch Director of Public Safety. This agreement may be canceled by either party in writing with 30 days' notice.

Signed:

Dated:

\_\_\_\_\_  
John Pallone, Mayor

\_\_\_\_\_  
Borough of Sea Bright  
Brian P. Kelly, Mayor



**RESOLUTION NO. 41-2024**  
**HIRING VOLUNTEER FIREFIGHTERS**  
**BOROUGH OF SEA BRIGHT FIRE DEPARTMENT**

Councilmember        offered the following resolution for approval; seconded by Councilmember  
:

**WHEREAS**, Chapter 20, Section 20.4 of the General Code, Fire Department membership requires any person desiring membership in a volunteer fire department, shall complete an application; may be required to have a pre-appointment physical by a physician; and the Borough Council shall order a criminal background check to be conducted by the Chief of Police; and

**WHEREAS**, the Fire Department received applications from the following individuals, all pre-appointment requirements have been met and the Fire Chief recommends they be hired to serve as a volunteer firefighter in the Sea Bright Fire/Rescue Department:

**Full Membership**

Alexander Baret  
Daniel Grabowski  
John Jarvis  
Anthony Simone

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby accept and approve appointing the above-named individuals to serve as members in the Sea Bright Fire Department; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to send a certified copy of this resolution to the following:

1.     Sea Bright Fire Chief
2.     Individual Members

**Roll Call:**        Bieber,    Catalano,    Gorman,    Keeler,    Lamia,    Leckstein

January 16, 2024

**CERTIFICATION**

I, Christine Pfeiffer, do hereby certify that the foregoing is a resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on January 16, 2024.

\_\_\_\_\_  
Christine Pfeiffer, Borough Clerk

**RESOLUTION NO. 42-2024**  
**DONATION OF 2024 BEACH BADGES**  
**BOROUGH OF SEA BRIGHT**

Councilmember        offered the following resolution and moved for its adoption; seconded by  
Councilmember        :

**WHEREAS**, the Governing Body of the Borough of Sea Bright wish to support the fundraising efforts for the local organization listed below by donating two (2) 2024 beach badges as requested:

1.        Bayshore Middle School PTO                **2 Badges**  
             Fundraising Event – April 26, 2024

**WHEREAS**, the Borough Auditor has been informed and advised that a resolution should be considered in order to donate 2024 Season Beach Badges.

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey authorize the donation of two (2) 2024 Season Beach Badges to the aforementioned charitable organization; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the following:

1.        Borough Administrator
2.        Borough Auditor
3.        Individual Requestor

**Roll Call:**        Bieber,    Catalano,    Gorman,    Keeler,    Lamia,    Leckstein

January 16, 2024

**CERTIFICATION**

I, Christine Pfeiffer, do hereby certify that the foregoing is a resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on January 16, 2024.

\_\_\_\_\_  
Christine Pfeiffer, Borough Clerk

**RESOLUTION NO. 43-2024**

**CONSIDERATION OF PROPOSAL RECEIVED FOR PROFESSIONAL SERVICES TO PREPARE  
A FEASIBILITY STUDY ON THE BOROUGH OF SEA BRIGHT JOINING THE NEWLY  
FORMED HENRY HUDSON REGIONAL K-12 SCHOOL DISTRICT**

Councilmember               introduced and offered for adoption the following Resolution, seconded by  
Councilmember               :

**WHEREAS**, by way of Resolution No. 175-2023 on December 19, 2023, the Borough Council authorized receiving proposals for Professional Services for the Preparation of a Feasibility Study on the Borough of Sea Bright Joining the Newly Formed Henry Hudson Regional K-12 School District; and

**WHEREAS**, the Borough Clerk did duly advertise on December 23, 2023 to receive proposals on January 12, 2024 for Professional Services for the Preparation of a Feasibility Study on the Borough of Sea Bright Joining the Newly Formed Henry Hudson Regional K-12 School District; and

**WHEREAS**, in connection therewith, one proposal was received from Porzio Bromberg & Newman P.C., 100 Southgate Parkway, Morristown, NJ 07962, for an amount not to exceed \$27,000.00, as outlined in the submitted proposal; and

**WHEREAS**, the Borough Administrator has reviewed said proposal and recommends a contract be awarded to Porzio Bromberg & Newman; and

**WHEREAS**, the Borough anticipates applying for a state sponsored School Regionalization Efficiency Program Grant to finance this revised study with the Borough of Highlands and the Borough of Atlantic Highlands.

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright do hereby certify that funds in the amount of \$27,000.00 are available for this contract in Legal Services.

\_\_\_\_\_  
Michael J. Bascom

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey do hereby authorize the Mayor and Borough Clerk to execute a contract with Porzio Bromberg & Newman P.C., Morristown, New Jersey, for the Preparation of a Feasibility Study on the Borough of Sea Bright Joining the Newly Formed Henry Hudson Regional K-12 School District, pursuant to the rates and terms set forth in the submitted proposal; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed one time in the "Two River Times" newspaper.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

1. Finance Manager
2. Porzio Bromberg & Newman P.C.
3. Clerk, Borough of Atlantic Highlands
3. Clerk, Borough of Highlands

**Roll Call:**       Bieber,   Catalano,   Gorman,   Keeler,   Lamia,   Leckstein

January 16, 2024

**CERTIFICATION**

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey at a Council Meeting held on January 16, 2024.

\_\_\_\_\_  
Christine Pfeiffer, Borough Clerk

KERRI A. WRIGHT  
MEMBER, NJ AND NY BARS  
DIRECT DIAL NO.: 973-889-4327  
E-MAIL ADDRESS: KAWRIGHT@PBNLAW.COM

January 10, 2024

**LAWYER'S SERVICE**

Joseph Verruni  
Borough Administrator  
Borough of Sea Bright  
1099 Ocean Avenue  
Sea Bright, NJ 07760

Re: Feasibility Study for School Regionalization -RFP 24-001

Dear Mr. Verruni:

Thank you for the opportunity to submit a response to assist the Borough of Sea Bright with the preparation of a report analyzing the various factors required by N.J.S.A. 18A:13-47.1, et seq. to allow the Borough to petition the Commissioner of Education for approval to join the newly formed Henry Hudson Regional School District. We have put together a proposal to serve as special counsel in connection with this feasibility study.

To provide you with some background, we proudly state that we have participated in almost every significant case over the past 20 years involving the reconfiguration of school districts in the State of New Jersey. We have handled the only three regional school district dissolutions in state history; we have transformed K-6 and K-8 districts into K-12 districts; we have created, expanded and severed sending-receiving relationships; we have transitioned school districts into non-operating school districts in compliance with state law; we have created dual sending-receiving relationships and established additional sending-receiving relationships; and we have helped taxpayers in certain communities save millions of dollars while developing more efficient and comprehensive school systems and negotiating financially beneficial agreements. For your review, we have included a summary of various cases and feasibility studies in the attached materials.

Our proposal is based on the premise that the Borough would retain the Porzio, Bromberg & Newman law firm to facilitate the study. We would bill you at the following hourly rate: \$410.00 for Principals, \$295.00 for Associates, and \$165.00 for Paralegals and would retain the experts on your behalf. The demographic expert, Dr. Richard Grip, is

ATTORNEYS AT LAW

likely the nation's foremost expert in the field of school demography. He has prepared well over 100 demographic studies for school districts in New Jersey and is the official demographer for the New York City Public Schools. The financial expert is Steven Cea who previously served as the Business Administrator for the Ho-Ho-Kus, West Milford, and Paramus School Districts. Porzio Compliance Services, LLC would provide the consulting for the educational component. The education experts, David Hespe and Mary Robinson Cohen are well versed in this area. Mr. Hespe is the two-time former Commissioner of Education and has extensive expertise with regard to the reconfiguration of public school districts. Ms. Robinson Cohen is a former Superintendent of Schools. The curriculum vitae for each is enclosed.

Our proposal would consist of the preparation of an analysis that would demonstrate that the Borough's withdrawal from the Shore Regional High School District and Oceanport District and subsequent enlargement of Henry Hudson Regional meets the following requirements of *N.J.S.A. 18A:13-47.1, et seq.*:

- (2) does not, and is not foreseeably likely to, increase or exacerbate the segregation of students by racial, socioeconomic, disability, or English Language Learner status as determined by the number and percentage of affected students enrolled in the school districts seeking to consolidate or in the regional district or consolidated school district from which a school district is seeking to withdraw;
- (3) consolidates school districts that are in close geographic proximity of each other. School districts need not be immediately contiguous as long as any geographic separation is not so large as to contradict the potential for improved efficiency and cost savings;
- (4) to the maximum extent practicable, reduces student seat time and transportation costs;
- (5) possesses the potential for improved efficiency and cost savings;
- (6) possesses the potential to advance an enhanced learning environment for participating school districts;
- (7) coordinates curriculum across schools and grades throughout the proposed limited purpose or all purpose regional district; and
- (8) reflects a documented commitment from the affected boards of education to make good faith efforts to implement practices that promote efficiency and quality of education. (N.J.S.A. 18A:13-47.11).

The estimated cost for the preparation of the study is \$22,000 exclusive of legal fees. We estimate the legal fees associated with this analysis to be approximately \$5,000. Should any additional work be requested of the experts beyond the initial study, their time

will be billed out at the following rates: \$275 per hour for Dr. Richard Grip, and Steven Cea; \$300.00 per hour for David Hespe and Mary Robinson-Cohen.

The team of attorneys would provide legal guidance and advice to the Board in connection with the process, would oversee the creation of the feasibility study, including ensuring that the study is legally compliant with all DOE and DCA requirements, and would be able to maintain communications and drafts as privileged under the attorney-client privilege and work-product doctrine. This is a model which successfully has served many of our clients.

We have more than 20 years of experience preparing studies and counseling boards of education with regard to reconfiguring their school districts. This counseling includes all aspects of a proposed reconfiguration, from the feasibility study to dissolution and creation of a new regional school district and everything in between. In response to the Request for Proposal, we provide the following references, with whom we have worked with in similar areas of expertise:

Henry Bermann, Former School Business Administrator  
Newfield Board of Education  
PO Box 607  
Vineland, NJ 08362  
856-491-1929

Christopher Vaz, Borough Administrator  
Borough of Seaside Heights  
100 Grant Avenue  
Seaside Heights, NJ 08751  
732-793-9100


Jennifer Marcyz, Chief School Administrator  
Bloomsbury Board of Education  
20 Main Street  
Bloomsbury, NJ 08804  
908-479-4414

Nicholas Diaz, Superintendent  
Union Township Board of Education  
149 Perryville Road  
Hampton, NJ 08827  
908-735-5511 x6025

Michael Jordan, Superintendent  
Maywood Board of Education  
452 Maywood Avenue  
Maywood, NJ 07607  
201-845-9110

We look forward to the opportunity to discuss this proposal with you in greater detail and thank you for your kind consideration. Please do not hesitate to contact us should you need any further information.

Sincerely,



Kerri A. Wright

KAW:acr  
Enclosures

Borough of Sea Bright

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**OFFICAL BID FORM**

The undersigned hereby agrees to conduct a feasibility study on the withdrawal of Sea Bright from Shore Regional and Oceanport and to join Henry Hudson Regional.

Total Lump Sum Fee: \$ 27,000

Written Total Lump Sum Fee Twenty-seven thousand dollars

Do you have any exceptions to the RFP? Yes x No         

If yes, please list:

Any additional services requested shall be charged at the following blended rate of \$410 per hour for senior attorneys,  
\$295 per hour for associate attorneys, \$165 per hour for paralegals and \$275 to \$300 per hour for expert consultants.

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**RESOLUTION NO. 44-2024**  
**AUTHORIZING RECEIPT OF BIDS**  
**2024 SEASONAL JANITORIAL SERVICES**  
**BOROUGH OF SEA BRIGHT**

Councilmember \_\_\_\_\_ introduced and offered for adoption the following Resolution: seconded by Councilmember \_\_\_\_\_ :

**WHEREAS**, the Borough Council is desirous of receiving bids for the following:

- a) 2024 Seasonal Janitorial Services

**WHEREAS**, specifications for the aforesaid items will be on file in the Borough Clerk's Office, and will be available for inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that it does hereby authorize the Borough Clerk to advertise for bids for the aforesaid item as per the specifications on file and will be received by the Borough on a date and time to be determined; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. Department of Public Works
- 3. Beach Manager
- 4. CFO

**Roll Call:** Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein

January 16, 2024

**CERTIFICATION**

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey at a Council Meeting held on January 16, 2024.

\_\_\_\_\_  
Christine Pfeiffer, Borough Clerk

**ORDINANCE NO. 01-2024**  
**AN ORDINANCE AMENDING AND SUPPLEMENTING THE GENERAL  
CODE OF THE BOROUGH OF SEA BRIGHT, CHAPTER 3, ENTITLED  
"ADMINISTRATIVE CODE"**

**BE IT ORDAINED**, by the Mayor and Council of the Borough of Sea Bright that the following revisions to the General Code of the Borough of Sea Bright shall be enacted:

**SECTION ONE:** Chapter 3, Administrative Code, Sub-section 3-11. Meetings. shall be amended to read as follows with all other sections not mentioned to remain the same:

**3-11. Meetings.**

There shall be one Regular meeting of the Council and one Workshop meeting each month and adequate notice will be provided according to law. A recessed meeting shall be considered a continuation of a preceding meeting, and the business of the Council shall resume where it was last acted upon. Special meetings can be called by the Mayor or Council and when necessary and adequate notice will be provided according to law. An annual re-organization meeting, known as "Re-organization day," will be held on the first Saturday following January 1<sup>st</sup>.

**SECTION TWO.** If any section, paragraph, clause, or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to die section, paragraph, clause or provision so adjudged and the remainder of the ordinance shall be deemed valid and effective.

**SECTION THREE.** All ordinances or parts of ordinances inconsistent with or in conflict with this ordinance are hereby repealed to die extent of such inconsistency.

**SECTION FOUR.** This ordinance shall take effect after final passage and publication as provided by law.

**I HEREBY CERTIFY** this to be a true and correct Ordinance of the Mayor and Borough Council of the Borough of Sea Bright, introduced on January 16, 2024 and will be further considered after a Public Hearing held on February 20, 2024 at the Municipal Building, 1097 Ocean Avenue, at 7:00 p.m.

INTRODUCED:        January 16, 2024  
PUBLIC HEARING:   February 20, 2024  
ADOPTED:                                , 2024

**Witness**

**BOROUGH OF SEA BRIGHT**

\_\_\_\_\_  
CHRISTINE PFEIFFER, CLERK

\_\_\_\_\_  
BRIAN KELLY, MAYOR

**ORDINANCE NO. 02-2024**

**CALENDAR YEAR 2024**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS  
AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Borough Council of the Borough of Sea Bright in the County of Monmouth finds it advisable and necessary to increase its CY 2024 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Borough Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$57,339.63 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Borough Council of the Borough of Sea Bright, in the County of Monmouth, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2024 budget year, the final appropriations of the Borough of Sea Bright shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$200,678.21. and that the CY 2024 municipal budget for the Borough of Sea Bright be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

INTRODUCED: January 16, 2024

PUBLIC HEARING: February 20, 2024

ADOPTION:

**I HEREBY CERTIFY** this to be a true and correct Ordinance of the Mayor and Borough Council of the Borough of Sea Bright, introduced on January 16, 2024 and will be further considered after a Public Hearing held on February 20, 2024 at the regular council meeting at 7:00 P.M in the Mayor Dina Long Community Room at 1097 Ocean Avenue. Remote meeting access information is available on the Borough website: [www.seabrightnj.org](http://www.seabrightnj.org).

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Christine Pfeiffer  
Clerk, Borough of Sea Bright

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Brian P. Kelly  
Mayor, Borough of Sea Bright

**VOUCHER LIST  
JANUARY 16, 2024  
BOROUGH OF SEA BRIGHT**

|          |                                |      |           |
|----------|--------------------------------|------|-----------|
| 2830     | ACTION DATA SERVICES           |      |           |
| 24-00009 | 01/10/24 A&E                   | Open | 572.76    |
| 02113    | AMERICAN WATER                 |      |           |
| 24-00001 | 01/10/24 SEWER                 | Open | 329.37    |
| 00757    | ARIAS, JOHN                    |      |           |
| 24-00017 | 01/10/24 POLICE                | Open | 1,325.00  |
| 02036    | BAHRLE, DAVID                  |      |           |
| 24-00033 | 01/10/24 DPW                   | Open | 50.00     |
| 01241    | BAIN'S HARDWARE, INC.          |      |           |
| 24-00063 | 01/12/24 HARDWARE              | Open | 233.77    |
| 2640     | BATHGATE, WEGENER & WOLF       |      |           |
| 24-00049 | 01/11/24 LEGAL                 | Open | 8,012.50  |
| 01957    | BENEMAX BENEFIT MANAGEMENT CO. |      |           |
| 24-00042 | 01/11/24 HEALTH                | Open | 360.00    |
| 01631    | BOROUGH OF OCEANPORT           |      |           |
| 24-00051 | 01/11/24 COURT                 | Open | 6,500.00  |
| 2680     | CINTAS                         |      |           |
| 23-01347 | 12/14/23 Beach                 | Open | 453.77    |
| 00256    | CLEARY, GIACOBBE, ALFIERI &    |      |           |
| 24-00040 | 01/10/24 LEGAL                 | Open | 495.00    |
| 24-00066 | 01/12/24 LEGAL                 | Open | 857.00    |
|          |                                |      | -----     |
|          |                                |      | 1,352.00  |
| 01493    | COOPERATIVE INDUSTRIES, L.L.C. |      |           |
| 24-00005 | 01/10/24 NAT GAS               | Open | 235.72    |
| 24-00069 | 01/12/24 NAT.GAS               | Open | 244.42    |
|          |                                |      | -----     |
|          |                                |      | 480.14    |
| 2787     | CYCLE PASSIONS, LLC            |      |           |
| 24-00008 | 01/10/24 POLICE                | Open | 1,009.26  |
| 02253    | DAVID HODER ASSOCIATES         |      |           |
| 24-00041 | 01/10/24 ENGINEER              | Open | 2,450.00  |
| 2444     | EAST COAST EMERGENCY LIGHTING  |      |           |
| 24-00007 | 01/10/24 POLICE                | Open | 432.80    |
| 01754    | EDMUNDS & ASSOCIATES, INC.     |      |           |
| 24-00043 | 01/11/24 SOFTWARE              | Open | 14,520.15 |
| 01288    | FISLER, CHRISTOPHER            |      |           |
| 24-00021 | 01/10/24 POLICE                | Open | 1,325.00  |
| 3117     | FLAMINGO FIT LLC               |      |           |
| 24-00011 | 01/10/24 LIBRARY               | Open | 300.00    |
| 00254    | FLOWERS BY VAN BRUNT           |      |           |
| 24-00067 | 01/12/24 REC                   | Open | 300.00    |
| 00978    | FRIEDMAN, BRETT                |      |           |
| 24-00016 | 01/10/24 POLICE                | Open | 1,325.00  |
| 02101    | GANNETT NY/NJ LOCALI-Q         |      |           |
| 24-00031 | 01/10/24 CLERK                 | Open | 826.22    |
| 2281     | GRAINGER                       |      |           |
| 23-01305 | 12/07/23 Streets & Roads       | Open | 388.33    |

|       |                                  |          |                     |      |            |
|-------|----------------------------------|----------|---------------------|------|------------|
| 2381  | HENDRICKS, ANDREW                |          |                     |      |            |
|       | 24-00022                         | 01/10/24 | POLICE              | Open | 1,325.00   |
| 2710  | HOLMDEL TOWNSHIP                 |          |                     |      |            |
|       | 24-00050                         | 01/11/24 | FISCAL              | Open | 3,656.34   |
| 2791  | HUDSON ENERGY SERVICES           |          |                     |      |            |
|       | 24-00058                         | 01/12/24 | ELECTRIC            | Open | 266.70     |
| 01248 | HUEGEL, RICHARD                  |          |                     |      |            |
|       | 24-00020                         | 01/10/24 | POLICE              | Open | 1,325.00   |
| 2592  | INSTITUTE FORENSIC PSYCHOLOGY    |          |                     |      |            |
|       | 24-00006                         | 01/10/24 | POLICE              | Open | 1,575.00   |
| 2561  | INTRON TECHNOLOGY SOLUTIONS      |          |                     |      |            |
|       | 24-00059                         | 01/12/24 | COMPUTERIZED INFO   | Open | 5,823.23   |
| 01526 | JCP & L                          |          |                     |      |            |
|       | 24-00004                         | 01/10/24 | ELECTRIC            | Open | 14,624.73  |
| 00028 | JNM HOLDINGS, INC.               |          |                     |      |            |
|       | 24-00029                         | 01/10/24 | PARKING             | Open | 55,526.53  |
| 01784 | JUNGLE LASERS, LLC               |          |                     |      |            |
|       | 24-00010                         | 01/10/24 | BLDG DEPT.          | Open | 330.00     |
| 01298 | KELLY, BRIAN                     |          |                     |      |            |
|       | 24-00032                         | 01/10/24 | A&E                 | Open | 150.00     |
| 3136  | KURKOWSKI, KIM                   |          |                     |      |            |
|       | 24-00028                         | 01/10/24 | RLS OF ESCROW       | Open | 1,648.50   |
| 2804  | LEGAL SHRED                      |          |                     |      |            |
|       | 24-00030                         | 01/10/24 | A&E                 | Open | 95.00      |
| 01433 | MALL CHEVROLET, INC.             |          |                     |      |            |
|       | 23-00478                         | 05/03/23 | POLICE              | Open | 51,724.45  |
| 2552  | MANNING, TY                      |          |                     |      |            |
|       | 24-00023                         | 01/10/24 | POLICE              | Open | 1,325.00   |
| 2729  | MARELLI, SEAN                    |          |                     |      |            |
|       | 24-00024                         | 01/10/24 | POLICE              | Open | 1,325.00   |
| 2417  | MARLIN BUSINESS BANK             |          |                     |      |            |
|       | 24-00064                         | 01/12/24 | LEASE               | Open | 60.05      |
| 01145 | MCCUE, JAMES                     |          |                     |      |            |
|       | 24-00018                         | 01/10/24 | POLICE              | Open | 1,325.00   |
| 2278  | MCLAUGHLIN, STAUFFER & SHAKLEE   |          |                     |      |            |
|       | 24-00035                         | 01/10/24 | LEGAL               | Open | 8,643.90   |
| 2878  | MILLENNIUM STRATEGIES            |          |                     |      |            |
|       | 24-00062                         | 01/12/24 | ENGINEER            | Open | 2,600.00   |
| 02229 | MONMOUTH COUNTY PUBLIC WORKS     |          |                     |      |            |
|       | 23-01303                         | 12/07/23 | Fuel Repairs - 4395 | Open | 3,486.53   |
| 02045 | MONMOUTH COUNTY SPCA             |          |                     |      |            |
|       | 24-00052                         | 01/11/24 | ANIMAL              | Open | 325.00     |
| 01422 | MONMOUTH MUNICIPAL JOINT         |          |                     |      |            |
|       | 24-00039                         | 01/10/24 | INSURANCE           | Open | 130,034.00 |
| 2883  | MONTENEGRO, THOMPSON, MONTENEGRO |          |                     |      |            |
|       | 24-00054                         | 01/11/24 | PLAN BRD/LEGAL      | Open | 7,633.50   |
| 01397 | MURPHY, CHARLES                  |          |                     |      |            |
|       | 24-00019                         | 01/10/24 | POLICE              | Open | 1,325.00   |

|          |                                  |      |            |
|----------|----------------------------------|------|------------|
| 01399    | NEW JERSEY AMERICAN WATER        |      |            |
| 24-00003 | 01/10/24 WATER                   | Open | 6,415.06   |
| 00113    | NJ NATURAL GAS COMPANY           |      |            |
| 24-00002 | 01/10/24 NAT GAS                 | Open | 1,906.15   |
| 00502    | NJ STATE LEAGUE/MUNICIPALITIES   |      |            |
| 23-01360 | 12/14/23 A&E                     | Open | 160.00     |
| 01309    | OCEANPORT BOARD OF EDUCATION     |      |            |
| 23-00773 | 07/13/23 SCHOOL TAX              | Open | 74,140.00  |
| 00046    | ONE CALL CONCEPTS, INC.          |      |            |
| 24-00057 | 01/12/24 SEWER                   | Open | 24.31      |
| 01662    | OTC BRANDS, INC                  |      |            |
| 23-01069 | 09/14/23 RECREATION              | Open | 556.03     |
| 2881     | PANDURI, CHRISTOPHER             |      |            |
| 24-00026 | 01/10/24 POLICE                  | Open | 1,325.00   |
| 2525     | POOR JOHNS PORTABLE TOILETS      |      |            |
| 24-00012 | 01/10/24 BEACH                   | Open | 366.00     |
| 2290     | PORZIO, BROMBERG & NEWMAN        |      |            |
| 24-00065 | 01/12/24 LEGAL                   | Open | 1,976.87   |
| 02255    | POWER DMS                        |      |            |
| 23-01342 | 12/14/23                         | Open | 4,427.44   |
| 2728     | READY REFRESH BY NESTLE          |      |            |
| 24-00053 | 01/11/24 WATER                   | Open | 385.90     |
| 3137     | RUMPH, ABIGAIL                   |      |            |
| 24-00044 | 01/11/24 RECREATION              | Open | 210.00     |
| 01554    | SEA BRIGHT SERVICE CENTER        |      |            |
| 23-01348 | 12/14/23                         | Open | 89.95      |
| 23-01349 | 12/14/23                         | Open | 1,607.52   |
|          |                                  |      | -----      |
|          |                                  |      | 1,697.47   |
| 00027    | SEABOARD WELDING SUPPLY, INC.    |      |            |
| 24-00068 | 01/12/24 DPW                     | Open | 18.50      |
| 00053    | SHORE REGIONAL HIGH SCHOOL       |      |            |
| 23-00778 | 07/13/23 HIGH SCHOOL TAX         | Open | 193,643.96 |
| 3130     | SHUPPER-BRICKLE EQUIPMENT CO.    |      |            |
| 23-01298 | 12/07/23 Sewer                   | Open | 233.88     |
| 02225    | STAPLES ADVANTAGE                |      |            |
| 23-01304 | 12/07/23 Office Supplies         | Open | 158.21     |
| 23-01344 | 12/14/23 POLICE: OFFICE SUPPLIES | Open | 64.88      |
| 23-01346 | 12/14/23 Streets & Roads         | Open | 130.91     |
|          |                                  |      | -----      |
|          |                                  |      | 354.00     |
| 2535     | SUBURBAN DISPOSAL, INC.          |      |            |
| 24-00013 | 01/10/24 TRASH                   | Open | 7,227.21   |
| 24-00014 | 01/10/24 TRASH                   | Open | 856.80     |
| 24-00015 | 01/10/24 TRASH                   | Open | 22,747.54  |
|          |                                  |      | -----      |
|          |                                  |      | 30,831.55  |
| 2861     | TAYLOR, MADISON                  |      |            |
| 24-00025 | 01/10/24 POLICE                  | Open | 1,325.00   |
| 00973    | THE TWO RIVER TIMES              |      |            |
| 24-00034 | 01/10/24 CLERK                   | Open | 11.78      |
| 00316    | TREASURER, COUNTY OF MONMOUTH    |      |            |
| 24-00055 | 01/12/24 POLICE                  | Open | 2,500.00   |

|          |                                |      |          |
|----------|--------------------------------|------|----------|
| 01243    | TREASURER, STATE OF NEW JERSEY |      |          |
| 24-00061 | 01/12/24 BLDG. DEPT            | Open | 1,305.00 |
| 00331    | TREASURER, STATE OF NJ         |      |          |
| 24-00060 | 01/12/24 SEWER                 | Open | 2,135.00 |
| 2882     | TURI, NICHOLAS                 |      |          |
| 24-00027 | 01/10/24 POLICE                | Open | 1,325.00 |
| 2658     | VERIZON                        |      |          |
| 24-00045 | 01/11/24 PHONE                 | Open | 468.94   |
| 24-00046 | 01/11/24 POLICE                | Open | 77.14    |
| 24-00047 | 01/11/24                       | Open | 740.00   |
|          |                                |      | -----    |
|          |                                |      | 1,286.08 |
| 2291     | VERIZON                        |      |          |
| 24-00048 | 01/11/24 FIOS                  | Open | 188.99   |
| 02061    | VERIZON WIRELESS               |      |          |
| 24-00036 | 01/10/24 FIRE DEPT             | Open | 318.08   |
| 24-00037 | 01/10/24 CELL SERVICE          | Open | 375.70   |
|          |                                |      | -----    |
|          |                                |      | 693.78   |

**TOTAL: \$ 668,142.28**

**Manual Checks / Wire Transfers**

|           |                         |  |          |
|-----------|-------------------------|--|----------|
| 24-00038  | KLEIN, DONALD           |  | \$532.40 |
| 1/10/2024 | RECREATION:REIMBURSE    |  |          |
|           | PURCHASES/HOLIDAY EVENT |  |          |

**TOTAL: \$ 532.40**

**GRAND TOTAL: \$ 668,674.68**