

**MINUTES
WORKSHOP MEETING
BOROUGH OF SEA BRIGHT**

JANUARY 12, 2023 (Thursday) SEA BRIGHT, NEW JERSEY

TO ATTEND THIS MEETING REMOTELY PLEASE USE THE FOLLOWING:

<https://meet.goto.com/363767373>

OR DIAL: (571) 317-3122

Access Code: 363-767-373

Mayor Kelly called the meeting to order at 8:30 a.m. and requested those present to join in the Pledge of Allegiance.

Mayor Kelly read the following Compliance Statement:

COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)

Good Morning Ladies and Gentlemen. This Meeting Is Now Called to Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on January 10, 2023. In each instance, the Date, Time, And Location of This Meeting Were Provided in the Notice. This Meeting Is Open to The Public."

PRESENT: Mayor Brian P. Kelly
Councilmember's Erwin Bieber, Jefferey M. Booker, Sr.,
Heather Gorman, William J. Keeler (arrived late), John M. Lamia, Jr.

ABSENT: Councilmember Samuel A. Catalano

OTHERS: Administrator Joseph L. Verruni, Attorney Roger McLaughlin
Engineer Gregory Blash, Clerk Christine Pfeiffer

REMARKS FROM THE AUDIENCE: (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

No one wished to be heard.

ITEMS FOR DISCUSSION:

SUBJECT: Capital Projects Update

ACTION: Administrator Verruni provided an update on our 2021/2022 road repaving project which is scheduled to begin in March as soon as the asphalt plants open back up. New Street, Peninsula, Imbrie, Osborne, and Surf Street are scheduled to be repaved this spring. Borough Engineer Greg Blash is working with the Director of DPW, Dave Bahrle, to designate streets to submit for next year's road program. Mr. Verruni reported we've been working on the bulkhead situation in the downtown and Councilman Bieber will be briefing the Council later on as there are some legal items that may be involved. The check valves will be installed before the spring in the downtown to prevent backflow from the river into the streets. We received cost estimates for the downtown relining of our sanitary sewer lines and they came back a little more than we thought so we will be discussing this further at our upcoming budget meetings. Rehabilitation continues on the Rumson/Sea Bright force main and we continue to work on a garage location for Public Works to house equipment from various departments as it won't be long until we lose storage and the parking when the redevelopment starts. Mr. Verruni would like to hold a meeting on a Saturday morning sometime in the next couple of months to discuss the Borough's 5-year capital plan and other priorities. Councilman Bieber asked for an update on the check valve installation the State is responsible for – Engineer Greg Blash responded that he spoke to the property owners involved – one is agreeable and the other is not. Administrator Verruni will schedule another meeting with that property owner.

SUBJECT: Public Safety Update (Chiefs of Police and Fire)

ACTION: Chief Friedman reported in 2022 the department received 5,680 calls for service for a variety of matters. He stressed the need to find alternative parking when we lose the employee parking on Church Street. The Chief said there were 20 cars lost during the last flood event and he commended the Fire Department and DPW – they did a great job during the storm. Chief Friedman said there are a number of public safety items and budget items that he will discuss at a later date. Chief Friedman added a recruiting update - Councilman Keeler added that the police department is considering hiring a retired police officer to process the enormous amount of paperwork which would eliminate taking a full-time officer off the road.

Fire Chief Murphy stated that the last flooding event was the last time all three organizations (Police, Fire, OEM) worked together since Sandy. All the trucks were on the roads rescuing people from cars, taking them to the pavilion where an ambulance was waiting if needed - it worked out very well. Chief Murphy reported 560 calls for service in 2022 which was their busiest year ever. They begin training this weekend to satisfy PEOSHA and JIF requirements. The stranded vehicles, which had to be towed, luckily did not block the roadways for emergency vehicles.

SUBJECT: Purchasing Manual

ACTION: Mayor Kelly stated that our purchasing manual has been updated by our CFO and Finance Manager. There are two versions – one if the Borough has a QPA and one without. Mr. Verruni will speak with CFO Michael Bascom to see if both versions can be combined should we have a QPA in the future. Mr. Verruni will revisit the possibility of having a QPA and will report back.

SUBJECT: Ordinances/Resolutions

- 1. Ordinance to Exceed the Municipal Budget Appropriation Limits And To Establish A Cap Bank (N.J.S.A. 40a: 4-45.14)
- 2. Resolution – Beach Badge Donations
- 3. Adopting Technology Risk Management Standards in Compliance with the New Jersey Municipal Excess Liability Joint Insurance Fund's Cyber Risk Management Plan's Tier One, Two and Three Requirements

ACTIONS: The above resolutions will be prepared for approval and the above ordinance will be prepared for introduction for the January 17th meeting.

EXECUTIVE SESSION:

Councilmember Bieber offered a motion to enter in to Closed Session; second by Councilmember Booker:

WHEREAS, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, it is recommended by the Borough Attorney and Administrator that the Borough Council go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that they meet in closed session to discuss the issues as herein set forth:

- 1. Contracts
- 2. Litigation

BE IT FURTHER RESOLVED, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public; and

BE IT FURTHER RESOLVED, that the Mayor and Council may come back into Regular Session to conduct additional business.

Roll Call:	Bieber,	Booker,	Catalano,	Gorman,	Keeler,	Lamia
	Yes	Yes	Absent	Yes	Yes	Yes

ADJOURNMENT:

Councilmember Booker offered a motion to Adjourn the Workshop meeting; seconded by Councilmember Lamia:

Roll Call:	Bieber,	Booker,	Catalano,	Gorman,	Keeler,	Lamia
	Yes	Yes	Absent	Yes	Yes	Yes

Respectfully submitted,

Christine Pfeiffer
Borough Clerk