

BOROUGH OF SEA BRIGHT
APPLICATION FOR SHORT-TERM RENTAL
1099 Ocean Ave.
SEA BRIGHT, NJ 07760
732-842-0099 EXT.130

See Ordinance 10-2022 and 11-2022 for all short-term rental requirements at seabrightnj.org

THIS SECTION FOR BOROUGH USE ONLY:

DATE _____ BLOCK _____ LOT _____ \$500.00 Annual Registration Fee _____
OPEN PERMITS _____ TAX/SEWER CURRENT _____ PERMIT # _____

APPLICANTS-PLEASE PROVIDE THE FOLLOWING INFORMATION :

PROPERTY OWNER INFORMATION
Name:
Address:
Phone Number(s):
Email Address:

SHORT-TERM RENTAL INFORMATION	
Address:	Unit#:
Phone Number (if landline is available):	
If Condominium, Attach Condominium Association approval Letter	

LICENSED PROPERTY MANAGEMENT COMPANY IF APPLICABLE (NOT CONDOMINIUM ASSOCIATION LETTER)
Name:
Address:
Phone Number:
Email Address:

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24-HOUR LOCAL CONTACT INFORMATION (RESPONSIBLE PERSON WHO CAN BE AT THE PROPERTY WITHIN 2 HOURS) THE RESPONSIBLE PERSON CAN SERVE AS THE LOCAL CONTACT IF THEY LIVE ONSITE OR IN THE VICINITY.
Name:
Address:
Phone Number(s):
Email Address:

SHORT-TERM RENTAL SUPPLEMENTAL INFORMATION

1. What is the approximate size of the rental (in square feet) _____.
2. Number of bedrooms (“Bedroom” means that it is a minimum of 70 square feet in size and contains an emergency egress) _____.
3. Maximum overnight occupancy for your rental is two (2) persons per legal bedroom, plus two (2) additional persons per residence, excluding children under sixteen (16) years of age. The maximum occupancy requested is _____ persons.
4. Number of all parking spaces available to the premises, which shall include the number of legal off-street parking spaces. _____.
5. **Attach** proof of the owner’s current ownership of the Short-term rental unit. Copy of Tax bill or printed tax record from the Borough of Sea Bright website is acceptable. Go to seabrightnj.org, select tab on top, pay taxes-sewer.
6. **Attach** proof of general liability insurance in a minimum amount of no less than \$500,000 as required by Borough Ordinances 10-2022 and 11-2022. It is the responsibility of the property owner to ensure the Borough has the most updated certificate of insurance upon renewal of your policy.

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LETTER OF AUTHORIZATION

For Address: _____

_____ is/are the applicant(s) for a Short-Term rental permit.

By signing this application form, the applicant is confirming the following:

1. Applicant is the legal owner/owner's agent of the property being considered under this application.
2. All of the information submitted in support of this application is true and correct. If any information submitted in support of this application is false and misleading, the application may be denied or any permit issued based on false or misleading information may be suspended or revoked.
3. Before signing this application, the applicant has read the Borough of Sea Bright Short-Term rental ordinance No. 10-2022 and by signing this application form, the applicant acknowledges they have read the code and agrees to comply with the terms of the ordinance.
4. Applicant also acknowledges that the owner or agent will post the rental unit notice as required in ordinance No. 10-2022.
5. Applicant also acknowledges that Short-term rental properties are required to have a minimum stay period of seven consecutive days. Any advertisement or rental of short-term rental properties must include and invoke this minimum stay requirement.

Owner of Record: (include additional sheets if necessary)

Printed Name

Signature/Date

Printed Name

Signature/Date