

**MINUTES  
WORKSHOP MEETING  
BOROUGH OF SEA BRIGHT**

**FEBRUARY 13, 2020 (Thursday)**

**SEA BRIGHT, NEW JERSEY**

**Mayor Kelly** called the meeting to order at 8:30 a.m. and requested those present to join in the Pledge of Allegiance.

**Mayor Kelly** read the following Compliance Statement:

**COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)**

**Good Morning Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on January 6, 2020. In each instance, the Date, Time, And Location Of This Meeting Were Provided In The Notice. This Meeting Is Open To The Public."**

**PRESENT:** Mayor Brian P. Kelly  
Councilmember's Kevin Birdsall, William J. Keeler,  
Marc A. Leckstein, Charles H. Rooney,  
**ABSENT:** Councilmembers Samuel A. Catalano, Jon Schwartz  
**OTHERS:** Attorney Richard Shaklee, Administrator Joseph L. Verruni,  
Clerk Christine Pfeiffer

**REMARKS FROM THE AUDIENCE: (limited to 3 minutes)**

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

As Mr. Bieber, Tradewinds Lane, was present, Mr. Verruni clarified an item he brought up at the last meeting having to do with the Division of Coastal Engineering and the CAFRA permit for Edgewater Beach Club and sand berming. Mr. Verruni explained that the Division of Engineering has not received the application from the permitting division yet however, they have established rules for sand scrapping that everyone is required to adhere to which would require surveys prior to and after moving sand. Mr. Bieber thanked Administrator Verruni for looking into this and added that he has been told that clubs would be allowed to truck sand in which is a very costly option and believes that the real problem is enforcement.

**EXECUTIVE SESSION:**

Councilmember Leckstein offered the following resolution and moved its adoption; seconded by Councilmember Birdsall:

**WHEREAS**, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, it is recommended by the Borough Attorney and Administrator that the Borough Council go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that they meet in closed session to discuss the issues as herein set forth:

1. The general nature of the subject matters to be discussed are as follows:
  - A. Personnel
  - B. Pending Litigation

**BE IT FURTHER RESOLVED**, minutes will be kept and once the matter involving the confidentiality of the above no long requires that confidentiality, then the minutes can be made public; and

**BE IT FURTHER RESOLVED**, that the Mayor and Council may come back into Regular Session to conduct additional business.

<b>Roll Call:</b>	Birdsall	Catalano	Keeler	Leckstein	Rooney	Schwartz
	Yes	Absent	Yes	Yes	Yes	Absent

There being no further business to discuss a motion to go back into the regular meeting was made by Councilman Leckstein and seconded by Councilman Birdsall with unanimous voice vote approval.

**ITEMS FOR DISCUSSION:**

**SUBJECT:** Zoning/Set Back Ordinance

**ACTION:** Administrator Verruni will set up a meeting with Christine Cofone and the redevelopment committee prior to meeting with Council.

**SUBJECT:** Capital Projects Update

**ACTION:** Mr. Verruni stated they are making headway with the bonding company to complete items in the Beach Pavilion. Mr. Verruni said the hold up with the Municipal Complex is an issue with the elevator that we had authorized operational changes back in October. The elevator company has not been able to get out to make the changes which are necessary for the CO and moving the furniture up into the building. There are issues regarding the jail cells that we are trying to work through. Councilman Birdsall questioned if we have completed any of the punch list items for the Beach Pavilion. Mr. Verruni explained that Public Works has been working to assist in completing some items and are looking into maintenance contracts for the complex HVAC, Heating, etc. systems.

**SUBJECT:** Beach Club CAFRA Permit

**ACTION:** Mr. Verruni provided an update during public comments.

**SUBJECT:** Public Safety Update

**ACTION:** Chief Friedman stated that we are moving forward to get into the new building. The Chief reported the Polar Plunge held two weeks ago was a great event. He has started looking at the costs and plans for the Fourth of July fireworks and figuring out the parking regulations for the upcoming season. Chief Friedman also provided a brief update on last month calls for service and said the P.D. is moving right along to get things ready before the summer.

**SUBJECT:** Pay to Park - Rates and Dates for the 2020 Season

**ACTION:** Mr. Verruni would like all seasonal activities to be consistent and start and finish on the same dates of Council's choosing – for ex. between May 15<sup>th</sup> – September 15<sup>th</sup>. Council also needs to establish rates for the 2020 pay to park season. Councilman Rooney suggested the parking spots on East Ocean Avenue be limited to 2 hours to create turnover for the businesses and increase the rate to \$2 an hour on weekends. Chief Friedman explained that it would require additional manpower to enforce the 2-hour parking and will look into seeing if it is possible to change the meters to \$2 on weekends. Councilman Leckstein thinks the businesses should be polled to get their thoughts and Administrator Verruni will do a brief survey of other towns to see what they are doing.

**SUBJECT:** Giglio Letter re: parking

**ACTION:** The owner of Giglio's Bait Store asked Council to consider enforcing the 30-minute parking spots in front of his store at 6 am instead of 9:00 am. Council agreed and asked the Administrator to inform the Chief of Police.

**SUBJECT:** Community Center Rental Rates and Guidelines

**ACTION:** Councilman Birdsall reported Shawn Thomas, Deputy Director of Public Works, researched what our approximate costs would be to rent out the community room. The cost would be between \$270 and \$425 for cleaning and maintaining the room. Mr. Verruni believes that we need to start somewhere and suggested charging \$500 and as we move forward, we can increase or decrease as necessary. Councilman Leckstein still believes that we should be renting the room out during the day in the summer months and that the beach operations should not take away from the public accommodations and suggested the lifeguards operation move to the old Borough Hall to allow the space to be rented out. Councilman Rooney said he disagrees and believes that the space should be designated for use by Ocean Rescue as the beach generates the most revenue for the town.

**SUBJECT:** Edgewater Beach Club – Ocean Rescue Agreement for 2020 season

**ACTION:** Mr. Verruni explained that there will be a resolution at the next meeting authorizing the Sea Bright Ocean Rescue to provide lifeguard services at Edgewater Beach Club for the 2020 beach season. It was successful last year, and it generates some additional revenue for the beach.

**SUBJECT:** Cat Refuge Location

**ACTION:** Councilman Keeler is concerned that after the demolition of several buildings in the downtown many cats are misplaced and reported he has received several calls inquiring about setting up an alternate location for them. Mr. Verruni will talk to CFO Michael Bascom about adding a line item in the budget so we can participate in the SPCA's Trap Neuter Release (TNR) program.

**SUBJECT:** Minimum Bid for Surf Camp

**ACTION:** Council discussed lowering the minimum bid for Surf Camp since the camp is located in north beach and they don't receive any amenities from the town. Councilman Rooney said Beach Manager, Don Klein recommends not charging for a camp in that location. Discussion ensued and Council decided to lower the minimum bid for surf camp to \$100. Councilman Leckstein will find out how many surf camps can operate at one time in the north beach area.

**SUBJECT:** 2020 Department of Community Affairs LEAP Challenge Grant

**ACTION:** Mr. Verruni explained that the LEAP program has a specific category for consolidating services of local municipalities and hopes that we can apply for that grant to get reimbursed for our school study that we are participating in right now. It also can be used for CRS studies and other shared services. There will be a resolution listed on the next meeting for the CRS shared service pilot program.

**SUBJECT:** Business Cards

**ACTION:** Borough Clerk, Christine Pfeiffer, said she would be ordering business cards, letterhead, etc. soon with our new municipal building's address and numbers, etc.

**SUBJECT: Resolutions**

- R1.** Beach Badge Donations
- R2.** Hiring Library Employee
- R3.** Hiring Part-time Plumbing Sub-Code Official
- R4.** Support Increasing State Funding to the "Shore Protection Fund"
- R5.** Deputy OEM Appointments
- R6.** Certification of Compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"
- R7.** Authorize Contract with NW Financial Group, LLC
- R8.** Hiring Volunteer Firefighters Borough of Sea Bright Fire Department

**ACTION:** Resolutions will be listed on the February 18<sup>th</sup> meeting agenda for approval.

**ADJOURNMENT:**

Councilmember Leckstein offered a motion to Adjourn the Workshop meeting; seconded by Councilmember Birdsall:

<b>Roll Call:</b>	Birdsall	Catalano	Keeler	Leckstein	Rooney	Schwartz
	Yes	Absent	Yes	Yes	Yes	Absent

Time: 10:00 am

Respectfully Submitted,

Christine Pfeiffer  
Borough Clerk