

**Sea Bright, New Jersey
Unified Planning Board Reorganization Minutes
January 14, 2014
7:30 P.M.**

Vice Chairman Desio called the meeting to order and requested those present to join him in the salute to the Flag.

Vice Chairman Desio read the following statement:

The Borough of Sea Bright, in compliance with the "Open Public Meetings Act" has advertised the date; time and location of this meeting in The Asbury Park Press on January 11, 2014 filed it with the Clerk, and posted a notice on the bulletin board in the Borough Office.

OATH OF OFFICE:

Stephen J. Smith 4 year term Class IV (Unexpired term of Ben Torcivia) January 1, 2014-December 31, 2015

Dolores Isoldi-Jany 2 year term Class IV Alternate # 1 January 1, 2014-December 31, 2015 (Unexpired term of Stephen Smith)

Mayor Long stated that Planning Board appointments were approved at the January 5, 2014 reorganization meeting per resolution No. 19 2014.

ROLL CALL:

PRESENT: Cashmore, DeSio, Leckstein, Long, McBride, Nott, Smith (Alt. #1), Jany (Alt. 3)Marrone.

ABSENT: Cunningham, Davis, (Alt. #2)Beer

5. APPOINTMENTS:

A. CHAIRPERSON

Vice Chairman DeSio introduced a motion appointing C. Lance Cunningham as Chairperson of the Planning/Zoning Board. Second by Boardmember McBride and adopted upon the following roll call vote:

Ayes: Cashmore, DeSio, Leckstein, Long, McBride, Nott, Smith, Isoldi-Jany (Alt. #1)), (Alt. 3)Marrone

Nays: None

Abstain: None

Absent: Cunningham, Davis, Beer.

B. VICE-CHAIRPERSON

Boardmember McBride introduced a motion appointing David DeSio as Vice-Chairperson of the Planning/Zoning Board. Second by Councilman Leckstein and adopted upon the following roll

call vote:

Ayes: Cashmore, DeSio, Leckstein, Long, McBride, Nott, Smith, (Alt. #1) Jany (Alt.#3)Marrone

Nays: None

Abstain: DeSio

Absent: Cunningham, Davis, Beer.

C. BOARD SECRETARY:

Boardmember McBride introduced a motion appointing Kathleen Morris as Secretary of the Planning/Zoning Board. Second by Councilman Leckstein and adopted upon the following roll call vote:

Ayes: Cashmore, DeSio, Leckstein, Long, McBride, Nott, Smith, (Alt. #1) Isoldi-Jany, Marrone (Alt.#3)

Nays: None

Abstain: None

Absent: Cunningham, Beer, Davis.

D. RESOLUTION NO. PZB1-2012 – ATTORNEY:

Councilman Leckstein introduced and offered the following Resolution for adoption:

**RESOLUTION NO. PBZ1-2014
AUTHORIZING THE AWARD OF A
NON-FAIR AND OPEN CONTRACT
FOR PLANNING/ZONING BOARD ATTORNEY**

WHEREAS, the Borough of Sea Bright has a need to acquire professional services of a Planning/Zoning Board Attorney as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.5 as appropriate*; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition is expected to exceed \$17,500; and,

WHEREAS, the term of this contract is for one year commencing January 1, 2014 through December 31, 2014; and

WHEREAS, KERRY HIGGINS, Esquire has submitted a proposal dated: December 13, 2014 which is on file in the Borough Clerk's Office.

WHEREAS, KERRY HIGGINS, Esquire has completed and submitted a Business Entity Disclosure Certification which certifies that **KERRY HIGGINS, Esquire** has not made any reportable contributions that would bar award of this contract pursuant to N.J.S.A. 19:44A-1 and PL 2004, c.19 to a political or candidate committee in the Borough of Sea Bright in the previous one year, and that the contract will prohibit the **KERRY HIGGINS, Esquire** from making any reportable contributions through the term of the contract; and

WHEREAS, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright has certified that funds will be available in other Professional Services/Planning Board and other expense appropriation for the purpose stated herein.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Sea Bright authorizes the Mayor to enter into a contract with **KERRY HIGGINS, Esquire** as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; *and*,

BE IT FURTHER RESOLVED that a notice of this action shall be printed one time in the "Asbury Park Press" newspaper.

Second by Boardmember Nott and approved upon the following roll call vote:

Ayes: Cashmore, DeSio, Leckstein, Long, McBride, Nott, Smith, (Alt. #1)Isoldi-Jany, (Alt.#3)Marrone

Nays: None

Abstain: None

Absent: Beer, Cunningham, Davis

6. RESOLUTION NO. PZB2 -2014: PLANNING/ZONING 2014 MEETING DATES

Councilman Leckstein introduced a motion approving **Resolution PZB2- 2014** Meeting Dates. Meetings are held monthly on the second and fourth Tuesday and one Thursday of every month. Workshops (if necessary) start at 7:00 p.m. Public meetings start at 7:30 p.m. and end at 10:00 p.m.

January 14 Reorganization, 28

August 12, 21, 26

February 11, 20, 25

September 9, 18, 23

March 11, 20, 25

October 14, 23, 28

April 8, 17, 22

November 11, 20

May 13, 22, 27

December 9, 18

June 10, 19, 24

January 6, 2015

July 8, 17, 22

Reorganization

Second by Boardmember Desio and approved upon the following roll call vote:

Ayes: Cashmore, DeSio, Leckstein, Long, McBride, Nott, Smith, (Alt. #1) Isoldi-Jany ((Alt.#3) Marrone

Nays: None

Abstain: None

Absent: Beer, Cunningham, Davis

7. OLD BUSSINESS

**MEMORILIZATION OF RESOLUTION
EDGEWATER BEACH AND CABANA CLUB
1465 OCEAN AVENUE
BLOCK 4, LOT 6
GRANTING USE VARIANCE APPROVAL**

8. ADJOURNMENT: There being no further business before the Planning Board. Vice Chairman DeSio made a motion to adjourn the meeting at 7:50 P.M. Second by Councilman Leckstein and approved upon unanimous voice vote.

Respectfully Submitted,

Kathleen Morris
Unified Planning Board Secretary