

**BOROUGH OF SEA BRIGHT SPECIAL EVENTS COMMITTEE**  
**MEETING MINUTES for WEDNESDAY, September 6, 2023, 10:00 a.m.**  
1099 Ocean Avenue, Sea Bright Municipal Offices, second floor conference room

**ADMINISTRATIVE MATTERS**

**The meeting was called to order at 10:04 a.m.**

**Verification of compliance with *the Open Public Meetings Act***

The Special Events Committee of the Borough of Sea Bright stands in compliance with New Jersey's Open Public Meetings Act, New Jersey Statutes Annotated, Chapter 10, Sections 4 through 6, having notified the Asbury Park Press and The Link News of the date, time, and location of this meeting, having filed Notice with the Borough Clerk, and having posted Notice in the Borough Office and on the Borough website.

**Attendance Roll Call**

**Present:** Captain John Arias, Chief Brett Friedman, Registered Environmental Health Specialist from Monmouth County Regional Health Commission #1 Greg Hawriluk, Sea Bright resident Susana Markson, Committee Secretary Candace Mitchell, Borough Clerk Christine Pfeiffer

**Not Present:** Sea Bright business owner Melissa D'Anna, Councilwoman Heather Gorman, Mayor Brian Kelly, Recreation Director Don Klein, Public Works Deputy Director Robert Smith

**Approval of September 6, 2023 Minutes**

Chris Pfeiffer offered a motion to approve the minutes, seconded by Chief Friedman, and the motion carried upon the following roll call vote:

**Ayes:** Arias, Friedman, Hawriluk, Markson, Mitchell, Pfeiffer

**Nays:** none

**GENERAL BUSINESS**

**Special Event Permit Application**

**Life Guard Ecumenical Foundation (LGEF) 5k fundraiser, Saturday, October 21, 2023, 9 a.m. for @ 1 hour, taking place along the sea wall from Ship Ahoy Beach Club to the Highlands Bridge and back**

Contact: Jennifer Amabile, jenniferamabile96@gmail.com

The participants will be walking in groups of ten. 70 – 80 participants are expected.

Insurance documentation approved by Borough risk advisor on 8/8/23

Chris Pfeiffer offered a motion to approve the application, with a second offered by Susana Markson, and the motion was carried upon the following roll call vote:

**Ayes:** Arias, Friedman, Hawriluk, Markson, Mitchell, Pfeiffer

**Nays:** none

**Special Event Permit Application**

**2023 Skim Bash, 19<sup>th</sup> Annual Skimboarding Contest – Skim USA National Skimboarding Competition Tour, Friday and Saturday, September 9 and 10, 2023, 8 a.m. – 4 p.m., municipal beach, @100 contestants and spectators, no admittance fee**

Contact: Felecia Stratton, 1382 Ocean Avenue C-7, Sea Bright, felecia@jerseyshore shimcamp.com

Skim Bash insurance documentation approved by Borough risk advisor on 8/8/23

The trailer of supplies will be delivered on Friday evening for Saturday. Scaffolding will be set up on Friday. On Saturday, pizza will be served to the contestants. The PD will be contacted for oversight.

**Applicant is also applying to Fire Marshal for a Bonfire Permit for the evening of 9/8/23.**

Location approved by USFWS and NJDFW on 8/9/23

Captain Arias offered a motion to approve the application, with a second offered by Susana Markson, and the motion was carried upon the following roll call vote:

**Ayes:** Arias, Friedman, Hawriluk, Markson, Mitchell, Pfeiffer

**Nays:** none

**Special Event Permit Application**

**Antique Motoring Club of Monmouth County's Endless Summer Car Show, Saturday, September 16, 2023 (rain date September 17,) 10 a.m. – 4 p.m., 200 + cars, trophies, D.J.s playing oldies music, SBFD and EMS will have grilled food, \$20. per car entrance fee**

Contact: Jack Torres, jack@amcomc.org

Car Show insurance documentation approved by Borough risk advisor on 8/3/23

A police officer will be hired for the event. The FD and EMS have been contacted. Mr. Torres will meet with Chief Friedman and Rob Smith on 9/14 to discuss the logistics of the event. After the event, the records of the event will be submitted, and profits will be divided, with half donated to EMS and FD.

Chief Friedman offered a motion to approve the application, with a second offered by Captain Arias, and the motion was carried upon the following roll call vote:

**Ayes:** Arias, Friedman, Hawriluk, Markson, Mitchell, Pfeiffer

**Nays:** none

**Special Event Permit Application**

**Wedding on the Beach, September 9, 2023, 1:00 p.m., to take place at the bottom of the beach ramp, @ 35 guests**

Contact: Todd Kardas, 102 Victoria Place, Union Beach, NJ

Susana Markson offered a motion to approve the application, with a second offered by Candace Mitchell, and the motion was carried upon a unanimous voice vote.

**MEETING ANNOUNCEMENT**

The next meeting of the Special Events Committee is scheduled for October 4, 2023 at 10:00 a.m.

**MEETING ADJOURNMENT**

As there was no other business before the Committee, the meeting was adjourned at 10:35 a.m. upon a motion by Susana Markson, a second by Candace Mitchell, and a unanimous voice vote.

Respectfully submitted,

Candace B. Mitchell  
Special Events Secretary