

BOROUGH OF SEA BRIGHT SPECIAL EVENTS COMMITTEE
MEETING MINUTES for WEDNESDAY, February 1, 2023, 3:00 p.m.
1099 Ocean Avenue, Sea Bright Municipal Offices, second floor conference room

ADMINISTRATIVE MATTERS

The meeting was called to order at 3:00 p.m.

Verification of compliance with *the Open Public Meetings Act*

The Special Events Committee of the Borough of Sea Bright stands in compliance with New Jersey's Open Public Meetings Act, New Jersey Statutes Annotated, Chapter 10, Sections 4 through 6, having notified the Asbury Park Press and The Link News of the date, time, and location of this meeting, having filed Notice with the Borough Clerk, and having posted Notice in the Borough Office and on the Borough website.

Attendance Roll Call

Present: Borough Clerk Christine Pfeiffer, Chief Brett Friedman, Captain John Arias, Public Works Deputy Director Robert Smith, Registered Environmental Health Specialist from Monmouth County Regional Health Commission #1 Greg Hawriluk, Sea Bright resident Susana Markson, Sea Bright business owner Melissa D'Anna, Committee Secretary Candace Mitchell

Not Present: Mayor Brian Kelly, Councilwoman Heather Gorman, Recreation Director Don Klein

Approval of October 5, 2022 Minutes

Susana Markson offered a motion to approve the minutes, seconded by Robert Smith, and the motion carried upon the following roll call vote:

Ayes: Pfeiffer, Arias, Smith, Hawriluk, Markson, D'Anna

Nays: none

GENERAL BUSINESS

Special Event Permit Application

SBFD 2023 Fireman's Fair to benefit Sea Bright Fire & Rescue: May 18, 19, 20, and 21, 5 p.m. to 12 a.m., Municipal Parking Lot, Games, food, and rides

Charles Rivera, Deputy Fire Chief, crivera@seabrightnj.org

Charles Rivera was present. Chief Friedman asked Charles to move the date of the fair as a condition of approval.

Melissa D'Anna offered a motion to approve the application with the condition of changing the fair dates. A second was offered by Susana Markson, and the motion carried upon the following roll call vote:

Ayes: Pfeiffer, Friedman, Arias, Smith, Hawriluk, Markson, D'Anna, Mitchell

Nays: none

Special Event Permit Application

Janel's Bridal shower on the Beach, Saturday, June 3rd, 4:00 p.m. to 7:00 p.m. The shower will feature low, palette-style tables with cushions, plastic rectangular tables and chairs; catered food; no alcohol; @ 60 guests attending

Brandi Smalls, 42 Glover Lane, Willingboro, NJ 08046

Brandi, the planner for the wedding, and Janel, the bride-to-be, were present. Brandi presented the party set-up on electronic tablets to the committee members. The set-up, party, and clean-up will take @ 7 ½ hours. A vendor will set up and clean up all supplies and food. There will be no alcohol.

The event was approved on condition of Beach Manager approval. There can be no glass and no balloons. A rain date should be added. It was suggested that, because June 3rd can be a busy beach day, the guests could be bussed in and dropped off at the beach instead of trying to find parking.

A motion was offered by Susana Markson on condition of Beach Manager approval. A second was offered by Chief Friedman, and the motion carried upon the following roll call vote:

Ayes: Pfeiffer, Friedman, Arias, Smith, Hawriluk, Markson, D'Anna, Mitchell

Nays: none

Permission requested/No permit required: Clean Ocean Action 2023 Beach Sweeps; Saturday, April 1 and Saturday, October 21st; from 9:00 a.m. to 12:30 p.m.

Toni Groet, South Jersey Program coordinator, Clean Ocean Action, 49 Avenel Blvd., Long Branch, NJ 07740

Candace Mitchell offered a motion to approve the request, with a second offered by Susana Markson, and the motion was carried upon a unanimous voice vote.

Permission requested/No permit required:

Church of the Holy Cross Annual Palm Sunday procession from Sea Bright Municipal Parking Lot, across the Shrewsbury River Bridge, to the Church at 30 Ward Avenue, Rumson, Sunday, April 2nd 10:00 a.m.

Rev. Michael Manning, Pastor, Church of the Holy Cross, 30 Ward Avenue, Rumson, NJ 07760

Candace Mitchell offered a motion to approve the request, with a second offered by Susana Markson, and the motion was carried upon a unanimous voice vote.

ANY OTHER BUSINESS TO BE HEARD BY THE COMMITTEE

Approval of the 2023 Meeting Schedule with a new meeting time of 10:00 a.m. beginning at the March 1st, 2023 meeting.

Candace Mitchell offered a motion to approve the 2023 meeting schedule with a second offered by Susana Markson, and carried upon the following roll call vote:

Ayes: Pfeiffer, Friedman, Arias, Smith, Hawriluk, Markson, D'Anna, Mitchell

Nays: none

2023 Borough Fireworks Display for Independence Day

Chief Friedman announced the Borough will have fireworks. July 4th is on a Tuesday. The fireworks date is to be determined.

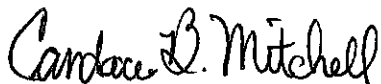
MEETING ANNOUNCEMENT

The next meeting of the Special Events Committee is scheduled for March 1, 2023 at the new meeting time of 10:00 a.m. and will be held at 1099 Ocean Avenue, Sea Bright Municipal Offices, second floor conference room.

MEETING ADJOURNMENT

As there was no other business before the Committee, the meeting was adjourned upon a unanimous voice vote. The meeting adjourned at 3:30 p.m.

Respectfully submitted,



Candace B. Mitchell
Special Events Secretary